



STREET TRANSPORTATION DEPARTMENT

REQUEST TO TEMPORARILY COVER <b>RESIDENT-ONLY</b> PARKING SIGNAGE	
Street <small>(Example: Washington Street)</small> North/South:	Street <small>(1<sup>st</sup> To 3<sup>rd</sup> Avenues)</small> East/West:
Approximate Location/Address:	
Cover Date:	Uncover Date:
Cover Time:	Uncover Time:
Purpose Of Request:	
Other Comments:	

<b>Applicant Responsibilities</b>	
<ul style="list-style-type: none"> <li>• <b>Residents</b> must notify all residents and/or businesses that will be affected by the parking. <b>Non-residents</b> must obtain written permission from residents and/or businesses that will be affected by the parking and submit proof of written permission to the Street Transportation Department before the request can be approved.</li> <li>• Cover and uncover the signs to correspond with the dates and times listed above.</li> <li>• Use plastic bags or covers made from a similar material.</li> <li style="text-align: center;"><b>DO NOT apply tape to any part of the sign(s)</b></li> <li>• Remind individuals who will be parking that they are <b>prohibited</b> from parking: <ul style="list-style-type: none"> <li>○ Within 15' of fire hydrants</li> <li>○ Within 15' of driveways</li> <li>○ Within 30' of intersections</li> <li>○ Drivers should park in the direction of travel</li> </ul> </li> </ul>	
<b>Applicant Name:</b>	<b>Phone:</b>
<b>Address:</b>	
<b>Email:</b>	
<b>SUBMIT COMPLETED REQUESTS TO <a href="mailto:RES.PARKING@PHOENIX.GOV">RES.PARKING@PHOENIX.GOV</a></b>	

**INTERNAL USE ONLY**  
**Agencies Contacted**

Parking Manager:

Police Parking Enforcement:

Approved By:

Approved Date:

Revised 11/7/22