



2023-2024 Member Service Assignment Description

Short Description of your organization and mission:

The City of Phoenix has the largest council-manager form of government in the United States, with 14,500 city employees, including seven employee unions and associations. The City encourages employees to focus on working smart, saving money, and being kind to customers in providing outstanding, innovative, and effective services at an affordable cost. The City Manager is appointed by the Mayor and City Council and is responsible for the city's day-to-day management and operations including overseeing more than 30 departments, providing crucial city services, and managing the finances and budget of the City of Phoenix.

Position Title: City of Phoenix Water Services Department AmeriCorps Member – Listening and Learning (Commercial) Project

Position Type (slot): Reduced Half-Time Member, 675 total hours, 26 hours/week for 26 weeks.

Reports To: Elijah Tangenberg

Location: Hybrid (in Office, in Field, and sometimes Remote)

Primary Function/Purpose:

AmeriCorps Members who participate in the Water Conservation Team's Listening and Learning Project will be entering their community on planned, formal, informal, and unplanned listening missions. AmeriCorps Members will be working as a pair, will conduct interviews and distribute surveys by utilizing standard questions sets and will adapt their discussions based on the unique feedback from the community. AmeriCorps Members will focus on identifying barriers to water savings and assess the needs, values, and concerns of community members. AmeriCorps Members will also connect community members with existing resources. It is our wish to offer an opportunity to the AmeriCorps Member and the community to strengthen the connection between the needs and wants of the Phoenix community and the Department's ability to collect that information. We believe that AmeriCorps Members can help us to listen more effectively.

Major Responsibilities and Duties:

The AmeriCorps Member would help the Water Conservation Team's renewed outreach efforts to transcend the "idea stage" and enter the "implementation stage" as it relates to our goals of increasing community engagement.

With the assistance of the AmeriCorps Member, staff could bolster existing community and climate resilience efforts, as they pertain to water conservation, demand management, and water resource availability, by identifying and implementing novel methods to engage the commercial water user community, lowering barriers to achieving water efficiency, and increasing the role of customer participation in the Department's ever-evolving approach to collaborative governance. Previous efforts from the Department have included planned community engagement and outreach sessions, but an AmeriCorps Member could engage the community beyond the limited, scheduled hours that are offered by existing staff. Community connection does not happen with an appointment— an AmeriCorps Member could focus on this effort and make it a work priority in ways that current staff are unable to do.

The Phoenix Water Conservation Team's Listening and Learning (Commercial Focus) Project will help the Water Services Department to:

- Better understand the needs of our community of service and provide more relevant service, specifically to commercial customers (factories, office buildings, apartments, schools, etc.), and members of the commercial water management community.

- Reduce barriers to achieving water conservation/saving water and increase the culture of conservation in Phoenix.
- Increase community connectivity between the City of Phoenix and its residents.
- Ensure that the Phoenix community is living sustainably and achieving efficient and responsible water use.
- Build resilience by reducing the overall demand for water in the Phoenix community because of greater efficiency and responsible use of water.

The AmeriCorps Member will collect their data, report on the results, and work with the Conservation Team to interpret their findings. The last quarter of the project and service will be dedicated to applying the findings and assisting the Water Conservation Team with program/policy development because of the AmeriCorps Member research and outreach efforts.

Member Benefits:

- Bi-weekly pre-tax living stipend of \$1,028.92 while in service
- Segal AmeriCorps Education award after successfully completing service: \$2,817.14
- Student loan forbearance and interest repayment for qualifying federal student loans
- Professional development opportunities and training
- The Phoenix Water Conservation Team will host the AmeriCorps Member and provide them mentoring and peer support as they would to any Phoenix staff member.
- AmeriCorps Members who have life, work, and organizational responsibilities beyond their position with the City of Phoenix will be accommodated, and arrangements will be made to ensure the AmeriCorps Member is able to successfully balance their obligations, given advance notification and forthright communication with supporting/hosting staff members.

Qualifications:

College level students, some community engagement, public speaking, and marketing experience. Would prefer computer literate in Microsoft Office programs/products.

Qualified individuals with disabilities and those from diverse backgrounds are strongly encouraged to apply. We provide reasonable accommodations for qualified individuals upon request.

For more information, contact:

AmeriCorps@nau.edu | 928-523-6395

To Apply: <https://in.nau.edu/center-for-service-and-volunteerism/apply-ameri-corps/>

2023-2024 Member Service Assignment Description

Short Description of your organization and mission:

The City of Phoenix has the largest council-manager form of government in the United States, with 14,500 city employees, including seven employee unions and associations. The City encourages employees to focus on working smart, saving money, and being kind to customers in providing outstanding, innovative, and effective services at an affordable cost. The City Manager is appointed by the Mayor and City Council and is responsible for the city's day-to-day management and operations including overseeing more than 30 departments, providing crucial city services, and managing the finances and budget of the City of Phoenix.

Position Title: City of Phoenix Water Services Department AmeriCorps Member – Teacher Listening Series Project

Position Type (slot): Reduced Half-Time Member, 675 total hours, 26 hours/week for 26 weeks.

Reports To: Ginny Svec

Location: Hybrid (in Office, in Field, and sometimes Remote)

Primary Function/Purpose:

The AmeriCorps Member would help the Water Conservation Team's renewed outreach efforts to transcend the "idea stage" and enter the "implementation stage" as it relates to our goals of increasing community engagement.

The AmeriCorps Member's focus would be the planning and implementation of a Teacher Listening Series in the summer of 2024. This program would consist of multiple days of educator trainings, smaller cohort discussions, discussions about the needs of educators and schools regarding water conservation and resource topics, and more.

It is our wish to offer an opportunity to the AmeriCorps Member and the community to strengthen the connection between the needs and wants of Phoenix educators and the Water Services Department's ability to collect that information. An AmeriCorps Member can help the Water Conservation Team to listen, learn, and implement programming more effectively.

Major Responsibilities and Duties: The addition of an AmeriCorps Member would provide a crucial service to the Water Conservation Team and the City of Phoenix community by allowing the Water Conservation Team to be proactive in program implementation within the community.

The program will confer knowledge, skills, and experience that will pre-position the AmeriCorps Member for career success in the fields of sustainability and natural resource management.

The AmeriCorps Member will utilize holistic methods to accomplish their work tasks, drawing upon social and natural sciences, building teaching skills, planning, and implementing programs, managing data collection, interpreting, and implementing feedback, creating presentations and resources, and more.

Programming would be created and implemented by the AmeriCorps Member, with assistance from other team staff. The AmeriCorps Member would review feedback after implementation, and assist staff building new programming for teachers, schools, and faculty members, students, parents, and other school and community members, to continue the necessary development of concerned, motivated, and activated leaders for the future resilience of our desert community.

Member Benefits:

- Bi-weekly pre-tax living stipend of \$1,028.92 while in service
- Segal AmeriCorps Education award after successfully completing service: \$2,817.14
- Student loan forbearance and interest repayment for qualifying federal student loans
- Professional development opportunities and training
- The AmeriCorps Member will benefit from learning about water stewardship, western water resources, drought and stressors, water conservation, residential water use, supply and demand management, ecosystem services,

community service, public service, collaborative governance, school systems, teaching and educational tactics, lesson planning, and place-based solution development, among other topics.

- The Phoenix Water Conservation Team will host the AmeriCorps Member and provide them mentoring and peer support as they would to any Phoenix staff member. AmeriCorps Members who have life, work, and organizational responsibilities beyond their position with the City of Phoenix will be accommodated, and arrangements will be made to ensure that the AmeriCorps Member is able to successfully balance their obligations, given advance notification and forthright communication with supporting/hosting staff members

Qualifications:

College level students, some community engagement, public speaking, and marketing experience. Would prefer computer literate in Microsoft Office programs/products.

Qualified individuals with disabilities and those from diverse backgrounds are strongly encouraged to apply. We provide reasonable accommodations for qualified individuals upon request.

For more information, contact:

AmeriCorps@nau.edu | 928-523-6395

To Apply: <https://in.nau.edu/center-for-service-and-volunteerism/apply-ameri-corps/>

2023-2024 Member Service Assignment Description

Short Description of your organization and mission:

The City of Phoenix has the largest council-manager form of government in the United States, with 14,500 city employees, including seven employee unions and associations. The City encourages employees to focus on working smart, saving money, and being kind to customers in providing outstanding, innovative, and effective services at an affordable cost. The City Manager is appointed by the Mayor and City Council and is responsible for the city's day-to-day management and operations including overseeing more than 30 departments, providing crucial city services, and managing the finances and budget of the City of Phoenix.

Position Title: City of Phoenix Office of Heat Response and Mitigation AmeriCorps Member – Tree Equity Assistant

Position Type (slot): Reduced Half-Time Member, 675 total hours, 26 hours/week for 26 weeks.

Reports To: Lora Martens

Location: Hybrid (in Office, in Field, and sometimes Remote)

Primary Function/Purpose:

The AmeriCorps Member for the Tree Equity Assistant Project will be working with the urban forestry team in the Office of Heat Response and Mitigation to grow and sustain a healthy tree canopy in underserved neighborhoods in Phoenix.

Major Responsibilities and Duties:

The AmeriCorps Member will assist the Urban Tree Program Manager, the Tree Equity Project Coordinator and other Office of Heat Response and Mitigation urban forestry staff with neighborhood and school tree plantings in front-line communities. The City of Phoenix has received \$10 million through the Inflation Reduction Act to significantly increase the urban forest in the hottest areas in Phoenix over the next 5 years. Much of this increase will be through community-led and City staff-supported neighborhood tree plantings.

The AmeriCorps Member will directly support the work needed to partner with neighborhoods to plant trees. Tasks may include community organizing, project management assistance, coordinating with landscape contractors, ordering trees, providing supplies to community organizations, graphic and written communication, providing education to community members on tree species selection, care and maintenance of trees and monitoring trees after planting.

Member Benefits:

- Bi-weekly pre-tax living stipend of \$1,028.92 while in service
- Segal AmeriCorps Education award after successfully completing service: \$2,817.14
- Student loan forbearance and interest repayment for qualifying federal student loans
- Professional development opportunities and training
- The AmeriCorps Member's experience on the Office of Heat and Mitigation tree team will expose them to all levels of urban forestry from technical work to citywide planning and give the corps members the chance to follow their interests further into leadership roles within the field of urban forestry.

Qualifications:

College level students, some community engagement, public speaking, and marketing experience. Would prefer computer literate in Microsoft Office programs/products.

Qualified individuals with disabilities and those from diverse backgrounds are strongly encouraged to apply. We provide reasonable accommodations for qualified individuals upon request.

For more information, contact:

AmeriCorps@nau.edu | 928-523-6395

To Apply: <https://in.nau.edu/center-for-service-and-volunteerism/apply-ameri-corps/>

2023-2024 Member Service Assignment Description

Short Description of your organization and mission:

The City of Phoenix has the largest council-manager form of government in the United States, with 14,500 city employees, including seven employee unions and associations. The City encourages employees to focus on working smart, saving money, and being kind to customers in providing outstanding, innovative, and effective services at an affordable cost. The City Manager is appointed by the Mayor and City Council and is responsible for the city's day-to-day management and operations including overseeing more than 30 departments, providing crucial city services, and managing the finances and budget of the City of Phoenix.

Position Title: City of Phoenix Office of Heat Response and Mitigation AmeriCorps Member – Heat Resilience Project

Position Type (slot): Reduced Half-Time Member, 675 total hours, 26 hours/week for 26 weeks.

Reports To: Michelle Litwin

Location: Hybrid (in Office, in Field, and sometimes Remote)

Primary Function/Purpose:

The AmeriCorps Member for the Heat Resilience Project will serve in a multifaceted role, supporting the Heat Response Program Manager and Heat Resilience Project Management Assistant. The AmeriCorps Member will assist with built environment heat mitigation projects and heat response and community outreach projects.

Major Responsibilities and Duties:

The AmeriCorps Member for the Heat Resilience Project will collaborate across City departments and with external partners to coordinate and implement heat response and mitigation priorities.

The member will assist the Heat Response Program Manager and Heat Resilience Project Management Assistant with the following:

- Canvassing to assess community awareness of cooling and hydration stations. Provide information to bridge the gaps of knowledge for community members.
- Environmental data collection specifically heat and climate metrics and the impact of rising temperatures in Phoenix.
- Community/employee surveys
- Water distribution evaluation
- Distribution of messaging on social media and newsletters
- Audits of public spaces/heat safety on different City locations and assess for improvements
- Weatherization evaluation
- Cool Callers
- We're Cool Outreach

Member Benefits:

- Bi-weekly pre-tax living stipend of \$1,028.92 while in service
- Segal AmeriCorps Education award after successfully completing service: \$2,817.14
- Student loan forbearance and interest repayment for qualifying federal student loans
- Professional development opportunities and training
- Being a member of the world's first publicly funded office focused on managing extreme heat will provide opportunities to collaborate with high-ranking city and state officials and foster relationships with various regional working partners.

Qualifications:

College level students, some community engagement, public speaking, and marketing experience. Would prefer computer literate in Microsoft Office programs/products.

Qualified individuals with disabilities and those from diverse backgrounds are strongly encouraged to apply. We provide reasonable accommodations for qualified individuals upon request.

For more information, contact:

AmeriCorps@nau.edu | 928-523-6395

To Apply: <https://in.nau.edu/center-for-service-and-volunteerism/apply-ameri-corps/>

2023-2024 Member Service Assignment Description

Short Description of your organization and mission:

The City of Phoenix has the largest council-manager form of government in the United States, with 14,500 city employees, including seven employee unions and associations. The City encourages employees to focus on working smart, saving money, and being kind to customers in providing outstanding, innovative, and effective services at an affordable cost. The City Manager is appointed by the Mayor and City Council and is responsible for the city's day-to-day management and operations including overseeing more than 30 departments, providing crucial city services, and managing the finances and budget of the City of Phoenix.

Position Title: City of Phoenix Office of Sustainability AmeriCorps Member – Climate Outreach Specialist

Position Type (slot): Reduced Half-Time Member, 675 total hours, 26 hours/week for 26 weeks.

Reports To: Darice Ellis

Location: Hybrid (in Office and in Field)

Primary Function/Purpose:

The City Manager's Office of Sustainability is requesting an AmeriCorps Member to support the Climate Outreach Specialist Project – sustainability education and outreach efforts of the city's Green Team designed to help residents build climate resilience and live more sustainably.

Major Responsibilities and Duties: As education and outreach activities are the catalyst for climate change and the foundation to advancing success, the AmeriCorps Member will engage directly with Phoenix communities to establish connections and promote inclusive climate change education opportunities for programs focused on but not limited to: electric vehicles, energy efficiency, local food, green business program, water conservation, zero-waste, home weatherization, as well as highlighting incentives available from local government, utilities, and federal grants. The AmeriCorps Member will provide resources and knowledge that can address local needs.

This position offers opportunities for engagement, will enhance skillsets (i.e., soft skills, critical thinking, interpersonal) and include attending local community events and workshops, tent, and table hosting, partnering with the Green Team and other City departments in their community outreach efforts, and organizing climate-focused workshops. Data collection tools will be identified and used to measure service impacts.

- Develop quantitative survey instrument to measure awareness.
- Develop a resource guide and other marketing materials for distribution at outreach events.
- Coordinate with city departments and attend at least 10 outreach and community events.
- Organize at least 3 culturally diverse focus groups/workshops where qualitative data can be collected.
- Conduct at least 2 presentations to enhance communication skills.
- Work with the communication department to develop and run a public education and awareness campaign leveraging social media and in person events

Hours of work will include significant evening and weekend outreach.

Member Benefits:

- Bi-weekly pre-tax living stipend of \$1,028.92 while in service
- Segal AmeriCorps Education award after successfully completing service: \$2,817.14
- Student loan forbearance and interest repayment for qualifying federal student loans
- Professional development opportunities and training
- The Climate Outreach Specialist will be managed by and have regular access to a member of the City Manager's Office of Sustainability Team and support staff.

Qualifications:

College level students, some community engagement, public speaking, and marketing experience. Would prefer computer literate in Microsoft Office programs/products.

Qualified individuals with disabilities and those from diverse backgrounds are strongly encouraged to apply. We provide reasonable accommodations for qualified individuals upon request.

For more information, contact:

AmeriCorps@nau.edu | 928-523-6395

To Apply: <https://in.nau.edu/center-for-service-and-volunteerism/apply-amicorps/>