

## Pre-Application Meeting Form

This form is used to request a Rezoning Pre-Application meeting and provide required information to set up a meeting date/time. This is the first step in the rezoning/special permit process. This form needs to be submitted, in person, to the Planning Department, 6th Floor. For additional information, please call the Planning Department at 602-262-7131, option #6.

All rezoning and special permit applications must have a rezoning pre-application meeting. The purpose of this meeting is to provide the applicant with guidance and information regarding the rezoning process. This meeting includes discussion of all relevant fees, tentative hearing dates, development standards, and information on special planning areas, if applicable.

The following information must be included with the request for a rezoning pre-application meeting. If any of this information is not included, a rezoning pre-application meeting cannot be scheduled.

1. A site plan is required.
2. A current aerial photograph with the subject property highlighted is required.
3. A parcel map with the subject property highlighted is required.
4. Conceptual elevations, photographs or renderings are optional.

Please submit this form to a Planning Representative at the Zoning counter and he/she will fill out the relevant information below. Once the form is complete return it to the Planning Secretary located on the 6th Floor and you will be assigned a Rezoning Pre-Application meeting date, time and number (see bottom of form).

APPLICANT'S INFORMATION	
<b>Name</b> (Individual and Company):	
<b>Mailing Address:</b>	
<b>Phone Number:</b>	
<b>Email:</b>	

PROPERTY INFORMATION		
<b>Location of the site</b> (e.g. SWC of Central & Camelback):		
<b>Proposed Use</b> (e.g. Medical Office, Single-Family Residential, Day Care Facility, etc.):		
<b>Current Zoning:</b>	<b>Zoning Requested:</b>	<b>Acreage:</b>
<b>Quarter Section Number:</b>	<b>Zoning Map:</b>	<b>Zoning History:</b>
<b>Council District Number:</b>	<b>Village Planning District:</b>	<b>Special Planning Districts:</b>
<b>General Plan Designation:</b>	<b>Adjacent Zoning:</b>	
<b>Additional Information:</b>		

***** STAFF USE ONLY *****		
Pre-Application # :	Meeting Date:	Meeting Time: