



City of Phoenix

Water Services Department, Technical Support Division
200 West Washington, 8th Floor, Phoenix, Arizona 85003
Office: (602) 495-5601, Fax: (602) 495-5461

**Application for Water or Sewer Service
Outside City or Special Circumstances**
(Waterline must front the property)

Permit # _____
Receipt # _____

Date Sold: _____
App # _____

Q.S.# _____

1. Service Address: _____
City: _____ Zip Code: _____

2. Legal Description of Property (*as found on deed*): _____

3. Maricopa County Assessor Parcel Number (APN): _____

4. Property Owner's Name: _____

BILLING INFORMATION IF DIFFERENT FROM ABOVE:

5. Name (*If different from owner*): _____

Street Address: _____

City/Zip Code: _____ Phone #: _____

Name of Representative: _____ Phone #: _____
(*If different from owner*)

6. Reason for request of new service: _____

7. Size of Property: _____ Acres Residential Commercial

8. Connecting to City of Phoenix:

Water: Meter Size: _____ (3/4", 1", 1.5", 2")

Sewer: Currently connected to: Septic Other _____

In addition to the information provided above, copies of the following items will be required to continue processing the application:

Copy of building permit or on-site plumbing permit

Copy of septic permit

Copy of legal description

If the property is in the County, an Annexation or Release Letter from the City Clerk Office must be provided. The City Clerk can be contacted at (602) 262-6837 and is located on the 15th floor of the City Hall Building.

If property is in Paradise Valley, a written request to connect to the City of Phoenix sewer system must be approved by Carlos Padilla, Assistant Water Services Director.

A County Recorded "Non-Fire Service Form" with property exhibit, must be provided for **all** Paradise Valley water meters and for **any** substandard water mains (example 2", 3", 4").

If Impact Fee Area, commercial properties are required to submit form to calculate drainage fixture units. This applies to both water and sewer services.



Application for Water and Sewer Service Request Outside City or Special Circumstances

‘ALL FEES ARE SUBJECT TO CHANGE’

Thank you for your recent application for the water and/or sewer service within the City of Phoenix limits. Based upon the information provided, the following fees apply. Please review this information carefully.

	<u>FOR OFFICE USE ONLY:</u>
Water Resource Acquisition Fee _____	_____
Water Development Fee _____	QS _____
Water Impact Fee _____	Water App # _____
Water Impact Admin Fee _____	Size & Type of Service _____
Water Installation Fee _____	WRA Area _____
Water Repayment Fee _____	Pressure Zone _____
Sewer Development Fee _____	Main Size & Type _____
Sewer Impact Fee _____	Main Dimension / Location _____
Sewer Impact Admin Fee _____	Kill Existing Service? _____
Sewer Installation Fee _____	Sewer App # _____
Sewer Permit Fee _____	Size & Type of Service _____
Sewer Repayment Fee _____	Main Size & Type _____
Bond: _____	Main Dimension / Location _____
Const. Water Access <i>(for Meters Only)</i> _____	Acceptance Date (if on tap list) _____
Paving Surcharge Fee _____	Impact Area _____
TOTAL COST: _____	Meter Use / Code _____
Notes:	ROW permit required? _____
	Tech Hold? _____
	Application Processed By: _____
	Fees Checked By: _____

Office Note:

Provide Property Records
with APN, address, owner's name, quarter section

Full Services (tap and meter)

- A. Provide red card to customer
- B. If in ROW, generate exhibit for County/PV permit
- C. 2",3",4" water mains need authorization from Water Eng.

Meter Only – Verify hot tap & size- use tap list, WCIS, or Field Investigation

Sewer Taps – Require a Contractor who is licensed to do work in the right-of-way.

Paving Surcharge Contacts:

City Streets Dept – 602-256-4335
Paradise Valley – 480-348-3692
County Streets – 602-506-8791

Notes: