



Combination-Inventory/Salvage Plan Checklist

The Landscape Inventory/Salvage Plan identifies, and/or designates areas proposed for preservation, plant materials, existing features and the salvage of healthy plant material. This plan must be approved before a site plan will be finalized. This plan shall be a contractual document suitable for bid purposes. Submit to Development Services Department, 200 West Washington Street, Phoenix, Arizona 85003. This publication can be made available in alternate formats (Braille, large print, computer diskette, or audiotape) upon request. For additional information, contact the Development Services Department, at (602) 262-7811 (Voice), or (602) 534-5500 (TTY), or visit www.phoenix.gov/DEVPRO.

This checklist is to be used only for projects that have been previously developed, have less than 20 trees/plant material on site, or prior authorization from DSD Staff.

Review of: _____

Date: _____

Reviewer: _____

Phone: _____

Needs to be addressed

E-mail: _____

I. SUBMITTAL REQUIREMENTS

- Filing fees (See current fee schedule). Filing fee to be paid upon submittal.
- Three (3) sets of plans (sheet size 24"x36")
- 20 or fewer plants on site (native and nonnative).
- One (1) Grading and Drainage plan, if applicable

II. GENERAL INFORMATION (Show following items on plans):

- Base sheets shall be aerial photos, topographic surveys, or modified Grading and Drainage plans with all existing features and plant materials accurately located.
- Show preliminary grading and drainage information
 - floodplain/floodway limits
 - existing contours
 - proposed site grading, flow arrows, retention areas
- Name and address of project on the title block.
- Landscape Architect/Designer or firm name, address, and phone number.
- Scale and north arrow in lower right-hand corner on each sheet.
Scale shall not exceed 50 scale.
- Vicinity map and sheet layout on cover sheet.
- Streets labeled, Right-of-way and property lines shown and identified.
- Clouds and deltas should only be used for revisions to approved plans.

Provide the following information on the lower right hand corner of the each sheet.

- Sheets numbered with total on each sheet, Example: Sheet 1 of 5...
- Hillside preservation # H _____ PR
- Development Services Department's KIVA # _____
- Development Services Department's ENVR # _____
- Quarter Section # _____
- Total numbers and percentages of preserve in place, salvageable, and non-salvageable material
- Signature line and estimated salvage/replacement cost on the cover sheet as follows:

INVENTORY/SALVAGE PLAN APPROVAL, CITY OF PHOENIX

DATE

Plan approval good for one (1) year

NOTE: A one year extension can be granted by the Development Services Landscape Architect if the salvage company confirms in writing the status of the plant material has not changed and plant tags are still legible.

III. NOTES TO BE PLACED ON PLANS

- [] 1. Plant materials must be individually tagged in the field at the time the Inventory Plans are submitted. Tagged material must be clearly marked with waterproof ink and include the number which corresponds to the number shown on the plan. A field review will not occur until clearly marked tags are in place on each plant to be included in the inventory.
- [] 2. Tags must be attached so that they will remain on the plant for the duration of the salvage and nursery storage period. Plant materials without numbered tags in the nursery will not be counted toward the total requirement for the project.
- [] 3. All salvageable material to be clearly flagged with tape or plastic tags visible from all directions. Tags shall be numbered to correspond with the plant inventory legend.
Color code as follows:
red - salvage and relocate
white- preserve and protect in place
blue - destroy, not salvageable and cannot remain in place
- [] 4. All protective fencing shall be in place before any earth moving equipment is moved onto the site and before any salvage, clearing or grubbing takes place. Call 602- 262-7811 to schedule an inspection of construction fence.
- [] 5. No nails, wires or other objects that damage the cambium or cause injury to the tree may be used during the salvage process. All efforts shall be taken by using padding or other methods to preserve the integrity of the bark.
- [] 6. All material to be salvaged shall be removed before any clearing or grading takes place. Call 602-262-7811 to schedule an inspection after salvage is completed.
- [] 7. Trees and protected plant material or material noted for salvage that are destroyed or die during the salvage, relocation, or maintenance period will be replaced with a plant of the same size and type by the responsible party a minimum of 90 days before the completion of the project. No Certificates of Occupancy will be issued before all required material has been replaced. All replacement material shall be approved by the Development Services Landscape Architect. A maximum of 10% of the salvageable plant material will not be required to be replaced if lost.
- [] 8. All requirements of the State of Arizona, including the "Notice of Intent to Clear Land," shall be met notwithstanding any approvals by the City of Phoenix.
- [] 9. Provide a copy of the County Dust Control Permit to the inspector.
- [] 10. No salvage material shall be removed from the site without Development Services Landscape Architect approval.
- [] 11. _____ acres of area being evaluated for usable material.
- [] 12. _____ acres of area being graded for this site/phase.
- [] 13. A Salvage permit shall be obtained prior to the Grading and Drainage permit. No clearing or grubbing may occur prior to the purchase of the Salvage Permit and field approval of the construction fence.
- [] 14. All tagged materials must remain in nursery or on-site until nursery check is approved.

IV. ELEMENTS

A. INVENTORY

NOTE: Plants that require inventory: all mature plant material native and non-native.

All plants and cacti over 4" in diameter measured 1' above the soil line or over 6' in height shall be identified by:

- [] Symbol (circle) representing plant material and label with ID number
- [] Exact location
- [] Height, spread, and caliper
- [] Botanical and common name
- [] Plant inventory shall extend 10' beyond the property line.
- [] Identify features such as washes or rock formations that are to be preserved in place. Dimension these areas on

the base sheet.

- File a Notice of Intent to Clear Land with the State of Arizona. 602-542-3292.
- Note plant condition and intended use for each plant, i.e. protect in place (P), salvage (S), or destroy (D).
- Provide a list of the salvaged plants from the approved inventory/salvage plan to your landscape architect for utilization in the landscape plan.

B. CONSERVATION

- Show location of construction fencing protecting areas to remain undisturbed and label as such.
- Provide a construction fence detail. (Minimum fence requirement is 2 strands of gold rope on T-Bar posts. Posts are to be placed 30 feet on center).

C. SALVAGE

- Indicate all trees and plant material to be removed and note the reason for removal. Identify features and plant material to be preserved in place.
- Areas proposed for preservation are to be identified as tracts or conservation easements.

Indicate location of salvaged plant yard. Show:

- Size of yard and layout.
- Temporary irrigation system including verified point of connection.
- Fencing and signage.