



Complete one request form for each permit application.

Date of Request: _____

Project

Project Name: _____

Project Address: _____

Description: _____

Sq. Ft. _____ Estimated Valuation \$ _____

Bldg Construction Type: _____ Occupancy _____

Permit Applicant

Name: _____ Title: _____

Company: _____

Mailing Address: _____

Phone: _____ Fax: _____ EMail: _____

Terms and Conditions of Program Use

1. Applicant understands that all City of Phoenix Development Services Department (DSD) approvals must be obtained prior to permit issuance.
2. Applicant shall pay all consultant costs for the Third Party Building Plan Review services.
3. DSD and same third party reviewer(s) shall review any and all changes made to approved plans.
4. Additional fees will be incurred on all changes made to the approved plans.

Approved Plan Reviewer(s)

Name: _____ Discipline(s): _____

Phone: _____ Fax: _____ EMail: _____

Name: _____ Discipline(s): _____

Phone: _____ Fax: _____ EMail: _____

Name: _____ Discipline(s): _____

Phone: _____ Fax: _____ EMail: _____

Name: _____ Discipline(s): _____

Phone: _____ Fax: _____ EMail: _____

Attach if more space is needed for disciplines.

-----STAFF USE ONLY-----

KIVA #: _____ LPR3 RPR3 Permit #: _____ Team #: _____

Hybrid? Yes No

Ok to Log in/Team Leader Signature: _____ Date: _____

This publication can be made available in alternate formats (Braille, large print, computer diskette, or audiotape) upon request. Contact the Development Services Department at (602) 262-7811 (voice) or (602) 534-5500 (TTY).