

## ACCESSIBILITY QUESTIONNAIRE

AGENCY NAME: \_\_\_\_\_

YES                      NO

### ACCESSIBILITY COORDINATOR

1. Has one person been designated to coordinate the accessibility issues for the agency?                      \_\_\_\_\_

If yes, NAME \_\_\_\_\_ PHONE # \_\_\_\_\_

### BUILDING ACCESS

1. Does the facility provide a continuous unobstructed path to and from the following?                      \_\_\_\_\_

a. Public Transportation                      \_\_\_\_\_                      b.

Parking Lot                      \_\_\_\_\_

c. Passenger Loading Zone                      \_\_\_\_\_

d. Streets and Sidewalks                      \_\_\_\_\_

2. Does the facility have designated accessible parking spaces?                      \_\_\_\_\_

a. Are the accessible parking spaces located closest to building entry?                      \_\_\_\_\_

b. Is each one marked with vertical sign showing the universal symbol of accessibility?                      \_\_\_\_\_

c. Are 96 inch wide parking spaces designated with a 60 inch access aisle?                      \_\_\_\_\_

3. Where passenger loading zones are provided, is at least one accessible?                      \_\_\_\_\_

4. Is the gradient from parking to building entrance 1:12 or less?                      \_\_\_\_\_

5. Is path of travel free from obstruction and wide enough (at least 36 inches) for a wheelchair?                      \_\_\_\_\_

6. Are the entrance doorways at least 32 inches wide?                      \_\_\_\_\_

7. Are the entrance door handles, locks, and latches operable with one hand without twisting the wrist?                      \_\_\_\_\_

8. Is the threshold no more than ½ inches high?                      \_\_\_\_\_

YES                      NO

BUILDING ACCESS

9. Are the doors easy to open (less than 8 lbs. pressure)?                      \_\_\_\_\_                      \_\_\_\_\_
10. Are other than revolving doors available?                      \_\_\_\_\_                      \_\_\_\_\_

BUILDING CORRIDORS/APPLICATION/INTERVIEW/SERVICES AREA

1. Are all meeting rooms and common areas used for intake, certification, meetings, etc. reached without steps or escalators?                      \_\_\_\_\_                      \_\_\_\_\_
2. Is path of travel free of obstruction and wide enough (at least 36 inches) for a wheelchair?                      \_\_\_\_\_                      \_\_\_\_\_
3. Where obstacles (phones, fountains) protrude into corridor/path of travel, do they protrude no more than 4 inches?                      \_\_\_\_\_                      \_\_\_\_\_
4. Is the floor surface hard and not slippery?                      \_\_\_\_\_                      \_\_\_\_\_
5. Are doors at least 32 inches wide?                      \_\_\_\_\_                      \_\_\_\_\_
6. Are doors easy to open?                      \_\_\_\_\_                      \_\_\_\_\_
7. Are thresholds no more than ½ inches high?                      \_\_\_\_\_                      \_\_\_\_\_
8. Is the path of travel between desks, tables, etc., wide enough (at least 36 inches) for wheelchairs?                      \_\_\_\_\_                      \_\_\_\_\_
9. Where drinking fountains are provided, are they accessible to the disabled individuals?                      \_\_\_\_\_                      \_\_\_\_\_
10. a. Where there is an elevator, are elevator controls low enough (48 inches) to be reached from a wheelchair?                      \_\_\_\_\_                      \_\_\_\_\_
- b. Are elevator markings in Braille?                      \_\_\_\_\_                      \_\_\_\_\_
- c. Does elevator provide audible signals?                      \_\_\_\_\_                      \_\_\_\_\_
- d. Does elevator interior provide a turning area of 51 inches for wheelchairs?                      \_\_\_\_\_                      \_\_\_\_\_

RESTROOMS

	<u>YES</u>	<u>NO</u>
1. Is there at least one accessible restroom for disabled individuals at the facility?	_____	_____
2. Do doors have lever handles?	_____	_____
3. Are doors at least 32 inches wide?	_____	_____
4. Is restroom large enough for wheelchair turnaround (51 inches minimum)?	_____	_____
5. Are stall doors at least 32 inches wide?	_____	_____
6. Are reinforced grab bars provided in toilet stalls?	_____	_____
7. Is toilet height 17 to 10 inches high?	_____	_____
8. Are sinks 30 to 34 inches high with room for a wheelchair to roll under?	_____	_____
9. Are sink handles operable with one hand without twisting the wrist?	_____	_____
10. Are soap dispensers, towels, no more than 48 inches from the floor?	_____	_____

COMMUNICATION

1. Is the agency able to communicate its services to disabled applicants, clients, and employees of the agency (e.g. - telecommunication device (TDD) number for the deaf)?	_____	_____
2. Are applicants, clients, and employees of the agency, including those with impaired vision, or hearing; notified of the agency's policy of non-discrimination on the basis of handicap?	_____	_____
3. Does the agency's brochures/general printed information include a statement of this policy as well as a telecommunications device (TDD) number for deaf persons?	_____	_____

ALTERNATIVE ACCESSIBILITY

YES                      NO

If the facility is not accessible to disabled individuals, what alternative service delivery methods are used to achieve accessibility?

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AGENCY SELF EVALUATION

YES   NO

1. Has the agency conducted a full self-evaluation of its programs, policies, procedures, employment practices, etc., in relation to non-discrimination on the basis of handicap?

\_\_\_\_\_

\_\_\_\_\_  
Agency Signature

\_\_\_\_\_  
Date

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**For Grants Administration Use Only**

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

On-Site Monitoring Visit Date: \_\_\_\_\_

Comments:

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