



City of Phoenix
PARKS AND RECREATION DEPARTMENT

Building Community through parks, programs and partnerships

The 2008 Latino Institute Back to School and Health Fair Information Table Application



LATINO INSTITUTE
NUESTRA VOZ AL MUNDO
...OUR VOICE TO THE WORLD

Location:

Carl Hayden High School
333 W Roosevelt
Phoenix, Arizona 85009

Date:

Saturday July 19th, 2008

Time:

9:00 AM – 2:00 PM

Load in:

July 19th, 2008 6:30–8:00 AM
(Set by 8:30 AM)

Deadline for entry July 7, 2008

**For more information call the Latino Institute Office
602 261-8055**

- This event features City of Phoenix Departments, Community Organizations and Area Agencies that provide a service and or program that contribute to the advancement of the Latino Community
- The Back to School and Informational Fair helps prepare families and their children for the upcoming school year
- One of the biggest components within the fair is the health section featuring free immunizations, health screenings as well as important information provided by area agencies. This year we will also feature the participation of the Phoenix Health Initiative presented by the Office of Mayor Gordon
- The event will also feature information on nutrition, education, water safety, finance, plus other valuable resources needed in the community
- Youth will have the opportunity to participate in arts and crafts and receive free backpacks
- All attendees are invited to enjoy free entertainment and lunch provided by the Latino Institute and it's generous sponsors
- The community will also have the opportunity to participate and have their voices heard in the ending plenary. The plenary will consist of panel members who are experienced professionals, discussing the challenges affecting the our community and how we can begin addressing them

**Latino Institute
Back to School and Health Fair
Information Table Application 2008**

Organization name & Contact person			
Address			
City, State, Zip			
Phone #	()	Fax #	()
E-mail address			

Corporate / Commercial Space Information distribution only / 6 ft. table & two chairs	Quantity		\$250.00
One Informational Table Space Nonprofits, area agencies Includes one 6ft table and two chairs			\$50.00
City of Phoenix Departments Includes one 6ft table and two chairs			No fee
TOTAL AMOUNT DUE			

- Electricity will be available by request only. Electricity is limited.
- Space assignment is based on a first come, first serve basis
- Signage can be displayed ONLY within your space
- All materials must be printed in English and Spanish
- All selections are final approval of the Latino Institute/City of Phoenix PRD

- Checks, money orders or cashier checks must be made out to the Latino Institute and must be received with this completed and signed application.
- Business and personal checks written on US banks will be accepted providing: Personal checks require a phone number and address printed on the check. Post dated and/or third party checks are not accepted.
- There is an \$18 charge for all returned checks.
- All spaces are issued on a first come, first serve basis, if you are not selected you will receive a full return.
- The Latino Institute/City of Phoenix has the right to select all participants.
Applications are due by July 7th, 2007 at 5:00pm. Please walk or mail in payment and application to:

Attention: Latino Institute / Carmela Ramirez
1202 North 3rd Street, Phoenix, Arizona 85004
(602) 261-8055 (TTY) 602-534-3787
Email: carmela.ramirez@phoenix.gov
Fax: (602) 534-1350

Participant agrees to indemnify, defend, save and hold harmless the Latino Institute/City of Phoenix and its officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Participant or any of its owners, officers, directors, agents, employees or subcontractors.

Participant agrees to waive all rights of subrogation against the City, its officers, officials, agents and employees for losses arising from the participation performed by the Participant at the LATINO INSTITUTE 2008 BACK TO SCHOOL AND HEALTH FAIR.

Participant has read, understands and agrees to comply with all event regulations. Participant understands failure to abide these rules could result in the probation and/or exclusion from all city of Phoenix produced events.

Please submit:

- Check or money order or cashier check (no credit cards accepted at this time)_____
- Filled out application_____

Name_____

Signing for organization_____

Signature_____

Date_____