

Review of Zoning Cases, Text Amendments and General Plan Amendments

The *Central City Village Planning Committee* is charged with reviewing zoning requests and making a recommendation on the requests to the Planning Commission and City Council. In order to facilitate the timely conclusion of meetings within the constraints of the meeting room availability, please note the following:

- Agenda items may be taken out of order.
- Anyone wishing to address an item on the agenda must complete a speaker card and give it to the Committee Chair prior to the start of the review of the project/application.
- Due to the time required for the number of items, the following time limits are recommended so that the Committee may give all the cases on the agenda the same level of attention.
 - a. Staff Report and Recommendation: (2 minutes)
 - b. Applicant presentation: (10 minutes)
 - c. Other Interested Parties: (2 minutes each)
 - d. Applicant Response: (3 minutes)
 - e. Committee Member Response (5 minutes)
 - f. Staff comments
 - g. Floor closed: Motion, discussion, and vote.
- In the event many people are indicating interest regarding a request on the agenda, the following will apply to facilitate the wise use of the time available:
 - a. Speaker cards must be completed and given to the Committee Chair prior to the start of the presentation/review.
 - b. Interested parties are encouraged to pool their comments and designate speakers to speak on their behalf. Repetition of comments is discouraged.
 - c. Interested parties should mark the speaker cards indicating support or opposition to the request as well as whether they wish to speak.
 - d. The Chair/Vice Chair of the Committee will determine the amount of time available for comment, tally the number of people wishing to speak, and then divide the time by the number speakers. The resulting time available per speaker may be more or less than the time typically allocated for zoning cases.

Allocation of time for the review of cases is at the discretion of the Committee Chair.