

# NOTICE

## Checking Account Requirements

**In the 2009 Neighborhood Block Watch Grant process, all recipients' (including schools and non-profit organizations)** grant funds will be deposited into a bank checking account with the City of Phoenix listed as a co-signer on the account. All checking accounts will be centralized at the Downtown Chase Bank for the 2009 process.

## Insurance Requirements

Not all grants will require insurance. As a general guideline, the types of programs or activities that possibly may require insurance coverage include, but are not limited to, athletic activities, youth programs, large-scale neighborhood carnivals, use of potentially hazardous equipment, fireworks, work in the City's right-of-way and transportation of program participants in motor vehicles.

In a few cases, the grantee may be required to name, or to have a contractor name, the City of Phoenix as an "Additional Insured" on their liability insurance policy having limits of at least \$1 million per occurrence.

If commercial carriers are used to transport participants, the awarded applicant should ensure that the carrier has at least \$1 million (preferably \$2 to \$10 million) of auto liability coverage, combined singled limit.

The cost of this insurance requirement may be included in the applicant's grant budget request.

If an applicant is required to have insurance, the applicant will be given more detailed and updated information as to what needs to be provided. In such a case, the applicant will be required to provide evidence of insurance prior to the disbursement of grant funds.

**The City in no way warrants that any insurance required as a condition of the NBW Grant is sufficient to protect the awarded applicant from any liability that may arise.** Even though insurance may not be required, it does not mean that the applicant does not need insurance. Liability exposures may still be present that the applicant may want to insure against. Grant applicants should be aware that they are **NOT COVERED by the City** for auto liability, general liability, workers' compensation insurance, or property insurance. **Therefore, in order to protect themselves, it is strongly recommended that all NBW Grant Applicants check with a qualified insurance agent to evaluate the need to purchase insurance.**

If you have any questions regarding either requirements or the Neighborhood Block Watch Grant Program, please call Grant Staff at 602-262-6543.