

Volunteer Opportunities with VITA



Why EITC?

The Earned Income Tax Credit (EITC) Program, the largest federal tax benefit program, provides more than \$32 billion to low-income working families. But tragically, up to 25 percent of the eligible families are not even aware of the program and millions of dollars remain unclaimed by families struggling to lift themselves out of poverty!

What you can do:

You can make a real difference in the lives of low-income families by helping them claim every tax benefit to which they are entitled. Since the EITC credit alone is worth as much as \$4,536, these benefits can boost a family's income by up to 35 percent!

By volunteering as a tax preparer for a few weeknights or Saturday mornings each year, you will have a direct impact on the lives of low-income families and the communities in which they live. As a VITA tax preparation volunteer, you will bring an average of \$1,800 each volunteer hour to Phoenix families and experience first-hand the joy of lifting a family out of poverty and started on the road to financial well-being.

Greeter/screener volunteers assist the customers at the tax preparation site when they arrive and while they are waiting. The greeter/screener volunteer ensures the customers have the correct documents needed to prepare the tax return and provide a friendly, helpful and welcoming atmosphere for all.

When is training held?

Tax preparation training is conducted on six consecutive Saturdays or weeknights in December and January and certification is attained at the last class. No accounting or prior tax experience is necessary. The entire course takes approximately 20 hours to complete. The knowledge gained also will help you in preparation of your own tax documents.

What is my commitment?

Volunteers serve at one of the 20 (or more) tax preparation sites in Phoenix. We will help you find a time and location that fits your schedule. Volunteers are asked to serve a minimum of 20 hours during the February through April tax season.

E-mail eitc@phoenix.gov for more information.

Find [training schedules](#) and [sites](#) seeking volunteers.



City of Phoenix