



City of Phoenix

Airport Contracting Policy

Beginning on August 22, 2005, and except as provided in the following subsections, all interested parties that intend to respond to any solicitation for the Automated Train Operating System Contract at Phoenix Sky Harbor International Airport, including the manufacturer's agents, employees, representatives, lobbyists, attorneys, proposed partner(s), subcontractor(s), joint venturer(s), member(s), M/W/SBE, (collectively the Proposer) will refrain, under penalty of the Proposer's disqualification, from direct or indirect contact for the purpose of influencing the selection or creating bias in the selection process with any person who may play a part in the selection process, including the evaluation panel, the City Manager, Assistant City Manager, Deputy, City Managers, Department heads, City Aviation Department staff, and the Phoenix Aviation Advisory Board. This policy is intended to create a level playing field for all potential Proposers, assure that contract decisions are made in public, and to protect the integrity of the Proposal/Qualification process.

This policy is not intended to preclude Proposers/Respondents from giving public comments at a regularly scheduled meeting of the Phoenix Aviation Advisory Board or one of its subcommittees.

Regular business discussions between current tenants or civic groups and the Aviation Director, Assistant Aviation Directors, and/or any Deputy Aviation Director will not be construed as a violation of this policy as long as a specific proposal/qualification is not discussed.

CONTACT WITH MAYOR AND CITY COUNCIL

This policy is not meant to preclude interested parties that intend to respond to any solicitation for the Automated Train Operating System Design-Build and Operations and Maintenance Contract from discussing their interest with the Mayor or one or more members of the Phoenix City Council, provided such meetings are scheduled through the Phoenix City Clerk's Office, conducted in person at 200 West Washington - Phoenix, Arizona 85003, and are posted as open meetings with the City Clerk at least twenty-four (24) hours prior to the scheduled meeting. Please call Mr. Jay DeWitt at 602-683-3667 to arrange for the scheduling of the meetings. Mr. DeWitt will work with the City Clerk's Office for the public posting of the meeting. The Clerk's posting shall include and detail

the participants, the subject matter, and shall invite the public and press to participate. No contacts made by telephone, other than to schedule a public meeting, are permitted, and copies of contacts made via letter, facsimile, e-mail, or other written method shall also be sent to Mr. Jay DeWitt and the Phoenix City Clerk. The City of Phoenix will make these available to the public, press, and all Proposers.

QUESTIONS

The Aviation Department has designated Mr. Jay DeWitt, Special Projects Administrator in charge of the Automated Train project, as your contact with the City of Phoenix for all procurement questions and to arrange for any meetings with the Mayor, City Council, or other City of Phoenix staff and also is your contact for all technical issues. Contact information to reach Mr. DeWitt is as follows:

CITY OF PHOENIX AVIATION DEPARTMENT AUTOMATED TRAIN SYSTEM

Mr. Jay DeWitt
Special Projects Administrator
3400 E. Sky Harbor Boulevard, Suite 3300
Phoenix, AZ 85034-4405
602-683-3667 Telephone
602-273-3472 Facsimile

Further information will be provided in the applicable RFP package.

PROCEDURAL QUESTIONS

If an interested Proposer has a procedural question with regard to this Airport Contracting Policy, the questions shall also be directed to Mr. Jay DeWitt.