

**NOTICE OF PUBLIC MEETING
PHOENIX AVIATION ADVISORY BOARD**

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the **PHOENIX AVIATION ADVISORY BOARD**, and to the general public, that the **PHOENIX AVIATION ADVISORY BOARD** will hold a meeting open to the public on **Thursday, April 17, 2008, at 3:00 p.m. located at Phoenix Deer Valley Airport, 702 W. Deer Valley Road, Phoenix, AZ 85027.**

Pursuant to Arizona Revised Statutes, Section 38-431.02B, notice is given that the Phoenix Aviation Advisory Board may vote to go into Executive Session, or Sessions, for discussion or consultation, for legal advice with the attorney or attorneys of the public body for any agenda items listed below, as authorized by Arizona Revised Statutes, Section 38-431.03 (A)(3) or for discussion of records and/or information that is exempted by law from public disclosure, as authorized by Arizona Revised Statutes, Section 38-431.03(A)(2). If authorized by a majority vote of the Phoenix Aviation Advisory Board, the Executive Session will be held immediately after the vote and will not be open to the public. If a decision is requested, the Phoenix Aviation Advisory Board may decide the matter in the public meeting or defer the decision to a later date. The agenda items that may be subject to an Executive Session pursuant to Arizona Revised Statutes, Section 38-431.03 (A) (3), are as follows: 7.a., 7.b., and 7.c. In addition, agenda item 10 is subject to an executive session pursuant to Arizona Revised Statutes, Sections 38-431.03 (A) (2) and 38-431.03 (A)(3).

One or more board members may participate via teleconference.

The agenda for the meeting is as follows:

| | | |
|----|--|----------------------------|
| 1. | Call to Order | Mr. Art Hamilton, Chairman |
| 2. | Announcements/Reports by the Aviation Director | Mr. Danny Murphy |
| 3. | Announcements/Reports by the Airline Station Manager | Mr. Anthony Arms |
| 4. | Approval of the March 20, 2008 Meeting Minutes | Mr. Art Hamilton, Chairman |
| 5. | Approval of the April 4, 2008 Meeting Minutes | Mr. Art Hamilton, Chairman |
| 6. | Discussion and Possible Action Items: | None |
| 7. | Work Study (information only): | |
| | a. Phoenix Deer Valley Airport Overview and Master Plan Update | Mr. Gary Mascaro |
| | b. Phoenix Deer Valley Airport Business Update | Ms. Tamie Fisher |
| | c. Phoenix Deer Valley Airport Overlay Update | Mr. Chris Andres |
| 8. | Advisory Board Information and Follow-Up Requests (not for discussion or recommendation) | Mr. Art Hamilton, Chairman |

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|-----|---|----------------------------|
| 9. | Call to the Public: This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. Section 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later time. | Mr. Art Hamilton, Chairman |
| 10. | Update on Airport Security Program | Ms. Becky Gawin |
| 11. | Adjournment | Mr. Art Hamilton, Chairman |

For further information, please call Kate O'Malley, Management Assistant I, Aviation Department at 602-273-2075.

For reasonable accommodations, please contact Kate O'Malley/Aviation Administration at Voice/602-273-4510 or TTY relay 1-800-781-1010 as early as possible to coordinate needed arrangements.

The next Phoenix Aviation Advisory Board meeting is scheduled to take place Thursday, May 15, 2008.

**City of Phoenix Aviation Department
Phoenix Aviation Advisory Board Minutes
March 20, 2008**

Board Members Present

Art Hamilton, Chairman
Andrew Cohn
Bruce Mosby
Jack Tevlin

Paulina Vazquez Morris
Jeff Moorad
Vince Roig
Benito Almanza

Staff Present

Paul Blue
Carl Newman
Nancy Kesteloot
Kate O'Malley
Tamie Fisher
Jane Morris
Alex Peric
Art Fairbanks
Judy Ross
Jo Ellen McBride
Sandra Torres
Robyn Sullivan
Deborah Ostreicher

Becky Gawin
Larry Felix
Shawna Holton-Burm
Mara Kelly
Steve Grubbs
Jim Peterson
Nancy Raabe
Deputy Chief Cheatham
Lieutenant Gelbach
Paula Kucharz
Randy Payne
Roxann Favors
Raquel Moreno

Public

Vasti Mugica
Carol Knowles
Frank Dominguez
Tom Dorn
Greg Kretzer
Gregory E. Torres

Item 1 – Call to Order

Chairman Art Hamilton called the meeting to order at 3:01 PM.

Item 2 – Announcements/Reports by the Aviation Director

Mr. Newman welcomed two new staff members and provided Department updates to the Advisory Board.

Mr. Gregory E. Torres presented a plaque to the Advisory Board and Aviation Department, to celebrate the PGA Gift Shop being named one of the top 100 golf shops in the country.

Item 3 – Announcements/Reports by the Airline Station Manager

None.

Item 4 - Approval of the Minutes from the February 21, 2007 Board Meeting

Mr. Mosby motioned for approval. Mr. Cohn seconded the motion. Motion approved 8-0.

Item 5 - Discussion and Possible Action Items

5a. – Arizona Department of Public Safety Hangar Lease at Phoenix Sky Harbor International Airport.

Ms. Tamie Fisher presented this item requesting to enter into a new three-year lease agreement at Phoenix Sky Harbor International Airport.

Mr. Tevlin commented that he would like the State to recognize the City's economic struggles, just as the City is recognizing the state's struggles. Ms. Fisher agreed that it is difficult to come to an agreement with all parties, but advised that the City has federal regulations to achieve market value for facilities on airport. Mr. Cohn requested that the message be conveyed to the State. Mr. Newman agreed.

Mr. Cohn moved for approval of this item. Mr. Mosby seconded the motion. Motion approved 8-0.

Mr. Moorad left the meeting after this item was approved.

5b. – Embry Riddle Aeronautical University Office Space Lease at Phoenix Sky Harbor International Airport

Ms. Tamie Fisher presented this item requesting to enter into a new three-year lease agreement with Embry Riddle Aeronautical University for 4,075 square feet of office space at Phoenix Sky Harbor International Airport.

Mr. Cohn asked how staff would classify this space. Ms. Fisher responded that this is considered Class D space, and advised that although the space poses challenges, it works for the school's needs. Mr. Blue added that the building had not been updated in decades. Mr. Cohn noted that he would like to tour such facilities in the future. Mr. Newman acknowledged the request.

Mr. Mosby moved for approval of this item. Mr. Cohn seconded the item. Motion approved 7-0.

5c. – Request to Issue Bus Operations Services Request for Proposals

Ms. Becky Gawin presented this item requesting to issue a Request for Proposals for Bus Operations services at Phoenix Sky Harbor International Airport.

Mr. Tevlin asked if this service would mirror the City's bus service. Ms. Gawin advised that it would. Mr. Almanza stressed the importance of customer satisfaction as a component of the selection process. Mr. Hamilton, Mr. Tevlin, and Mr. Roig all echoed Mr. Almanza's sentiment. Mr. Almanza expressed a desire to serve on the selection panel.

Mr. Mosby motioned for approval of this item. Mr. Hamilton seconded the motion. Motion approved 7-0.

Item 6 – Work Study: (Information Only)

6a. – Phase II PHX Height Zoning Ordinance

Mr. Steve Grubbs presented an update on the Height Zoning Ordinance for Phoenix Sky Harbor International Airport.

Mr. Hamilton and Mr. Cohn asked if staff is working in intergovernmental collaboration to east and west of airport. Mr. Grubbs responded that to the west the Ordinance will not restrict mid-rise to high-rise heights. He also advised that staff continues to work closely with the City of Tempe staff. Mr. Cohn asked if there was controversy there. Ms. Morris advised that staff is continuing to work with neighbors and developers, and that airlines have been helpful in facilitating this partnership. Mr. Tevlin asked what height was available downtown and in Tempe. Ms. Morris added that there is tremendous height available downtown, but acknowledged that land in Tempe slopes up, so Tempe is at a slight disadvantage compared to downtown Phoenix.

Mr. Roig left after this item was presented.

6b. – Air Service Development Update

Mr. Jim Peterson presented an update on the Aviation Department's program to attract additional domestic and international air service for the Phoenix metropolitan region.

Mr. Tevlin asked if the annual Symposium is international in focus. Mr. Peterson advised that it is. Mr. Tevlin asked how the airport is doing in first class business travel. Mr. Peterson advised that staff is working with the Greater Phoenix Economic Council to predict travel for the future and advised that Lufthansa is very interested in business travel. Mr. Tevlin asked if cargo is a major selling point for international travel. Mr. Peterson acknowledged that cargo is a factor, but is not the number one selling point. He advised that the market is changing, so it is best to go after our strongest matching market, which is currently Europe.

Item 7 - Advisory Board Information and Follow-Up Requests (not for discussion or recommendation)

Mr. Hamilton advised he would like a report on gate utilization.

Mr. Newman advised that the next full Board meeting would take place at Phoenix Deer Valley Airport.

Item 8 – Call to the Public

None.

Item 9 – Update on Airport Security Program

None.

Item 9 – Adjournment

Mr. Mosby motioned to adjourn the meeting. Mr. Cohn seconded the motion. Motion passed 6 – 0. Meeting was adjourned at 4:15 PM.

**City of Phoenix Aviation Department
Phoenix Aviation Advisory Board Minutes
April 4, 2008**

Board Members Present

Art Hamilton, Chairman
Andrew Cohn
Paulina Vazquez Morris

Patty Johnson
Jack Tevlin (via phone)
Bruce Mosby (via phone)

Staff Present

Danny Murphy
Paul Blue
Carl Newman
Nancy Kesteloot
Jane Morris
Kate O'Malley
Tamie Fisher
LaVonne Morris
Alex Peric

Art Fairbanks
Ed Faron
Lisa Smith
Lorraine Rodriguez
Brent Cagle
Tracee Hall
Jeff DeWitt

Public

None

Item 1 – Call to Order

Chairman Art Hamilton called the meeting to order at 10:05 AM.

Item 2 - Discussion and Possible Action Items

2a. – Adjust Parking Rates at Phoenix Sky Harbor International Airport

Mr. Danny Murphy, Mr. Dewitt, Mr. Newman, and Mr. Blue presented this item requesting the recommendation of the Phoenix Aviation Advisory Board to the City Council to grant the Aviation Director the authority to adjust parking rates at Phoenix Sky Harbor International Airport.

Ms. Vazquez Morris asked where the new rates would put the airport in terms of ranking. Mr. Murphy responded that the airport's rank compared to other parking rates around the nation would remain the same.

Ms. Vazquez Morris asked how the new rates would be phased in. Mr. Blue responded that the hourly rate would be increased gradually, and the full scale of the increase would not be implemented until closer to 2013.

Mr. Cohn asked what the difference between rated and non-rated bond insurance is. Mr. Dewitt responded that the difference is roughly ½% in insurance rates, but said that cost will go up if the airport's rating was A instead of AA.

Ms. Johnson moved for approval. Mr. Cohn seconded the motion.

Motion was approved 6:0.

Item 3 - Advisory Board Information and Follow-Up Requests (not for discussion or recommendation)

None

Item 4 – Call to the Public

None

Item 5 – Adjournment

Mr. Cohn motioned to adjourn the meeting. Ms. Johnson seconded the motion. Motion passed 6 – 0. Meeting was adjourned at 10:24 AM.

| PHOENIX AVIATION ADVISORY BOARD REPORT | |
|---|---|
| To: | Phoenix Aviation Advisory Board |
| From: | Danny Murphy Aviation Director |
| Subject: | Phoenix Deer Valley Airport Overview and Master Plan Update |

BACKGROUND

This report will provide information to the Phoenix Aviation Advisory Board regarding history, operations, and current focuses at Phoenix Deer Valley Airport. This report will also provide information regarding the Master Plan conducted for Phoenix Deer Valley Airport. The City of Phoenix prepared an Airport Master Plan to assess the existing and future role of the airport and to provide direction and guidance regarding short- and long-term airport development.

RECOMMENDATION

This item is for information only. No action is required.

| PHOENIX AVIATION ADVISORY BOARD REPORT | |
|---|---|
| To: | Phoenix Aviation Advisory Board |
| From: | Danny Murphy Aviation Director |
| Subject: | Phoenix Deer Valley Airport Business Update |

This report provides information to the Phoenix Aviation Advisory Board regarding current business goals and objectives at Phoenix Deer Valley Airport.

BACKGROUND

The Aviation Department's Business Office focuses on maximizing revenues throughout the airport system and specifically in regard to self-sufficiency at the two General Aviation airports.

As an extension of the recently adopted Master Plans for the Deer Valley and Goodyear Airports, the Aviation Department is contracting with Jacobs Consultancy to develop a Business Plan for both airports. The Business Plan will assist in determining when and how to implement each component of the Master Plans in order to achieve financial goals, including self-sufficiency.

Current business projects at Deer Valley Airport include real estate development and leasing, specifically of corporate hangar facilities. The Business Office has also been focusing on the development and implementation of fees for commercial activities conducted at the airports. In addition, staff is looking into strategies that will allow opportunities for our current Fixed Base Operators to expand in the future.

RECOMMENDATION

This item is for information only. No action is required.

| PHOENIX AVIATION ADVISORY BOARD REPORT | |
|---|--|
| To: | Phoenix Aviation Advisory Board |
| From: | Danny Murphy Aviation Director |
| Subject: | Phoenix Deer Valley Airport Overlay Update |

This report provides information to the Phoenix Aviation Advisory Board regarding the Deer Valley Airport Overlay Ordinance.

BACKGROUND

Phoenix Deer Valley Airport (DVT) is a vital component of the City of Phoenix airport system. The Federal Aviation Administration (FAA) classifies DVT as a general aviation reliever airport for Phoenix Sky Harbor International Airport. DVT is the nation's busiest general aviation airport in the United States with nearly 400,000 operations yearly.

City Council adopted the Deer Valley Airport Overlay (DVAO) ordinance on November 29, 2006. The purpose of this ordinance is to protect the health, safety and welfare of persons and property in the vicinity of Deer Valley Airport and to protect the long term viability of the airport as a general aviation facility by:

- Ensuring land use compatibility with airport operations
- Protecting navigable airspace from physical encroachment
- Requiring permanent notice of flight operations to property owners

RECOMMENDATION

This item is for information only. No action is required.