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REQUEST FOR PROPOSALS

HOUSING DEPARTMENT

Various Housing Services Eligible for Federal Funding under Housing Opportunities for Persons with AIDS/HIV (HOPWA) Program.

The HOPWA formula program uses a federal statutorily mandated method to allocate HOPWA funds to eligible cities on behalf of their metropolitan areas to address the specific needs of persons living with HIV/AIDS and their families. Metropolitan areas with a population of more than 500,000 and at least 1,500 cumulative AIDS cases are eligible for HOPWA formula grants. In these areas, the largest city serves as the Formula Grant Administrator on behalf of the metropolitan area. HUD has designated all of the towns in Maricopa and Pinal counties as the Phoenix Eligible Metropolitan Area (the EMA). The city of Phoenix is the designated Formula Grant Administrator for the EMA and began receiving HOPWA funds in that capacity in 1994. As Formula Grant Administrator, the city is responsible for procuring services and disbursing HOPWA funds consistent with the city's Consolidated Plan and as approved by HUD.

Therefore, the city of Phoenix Housing Department requests proposals for qualified governmental agencies and nonprofits to provide some or all of the following services to benefit persons with AIDS/HIV, as more specifically described in the RFP:

- Housing Information Services
- Administration of Housing Grant Programs: Short-Term Rent, Mortgage and Utility Assistance Program (STRMU) and Permanent Housing Placement Grants (PHP)
- Transitional Housing
- Permanent Independent Housing
- Permanent Supportive Housing
- Tenant Based Rental Assistance (TBRA) within Pinal and Maricopa counties
- Specialized Housing Service

Interested proposers may download the complete solicitation and addenda from the city's website at phoenix.gov/rfp. Internet access is available at all public libraries. Any interested proposers without Internet access may obtain this solicitation in print by calling 602-262-6794 to reserve a copy and pick it up during regular business hours at the city of Phoenix Housing Department, 251 W. Washington St., fourth floor, Phoenix, AZ 85003.

A pre-submittal conference for this RFP is scheduled for 9 a.m. Friday, April 27, 2012, (Arizona time) at 251 W. Washington St., 10th floor conference room, Phoenix, AZ 85003.

DEADLINE FOR RECEIVING PROPOSALS:

4 p.m. Arizona time Friday, May 11, 2012.
Late proposals will not be considered.

CONTACT PERSON:

Maria Bears, Deputy Director
City of Phoenix Housing Department
251 W. Washington Street, 4th Floor,
Phoenix, AZ 85003
Telephone: **602-262-4706**

The city of Phoenix Housing Department will provide reasonable accommodations for alternate formats of the Request for Proposals by contacting Maria Bears or calling TTY 602-534-5500.