

REGULATED BUSINESS LICENSE APPLICATION PROCESSING TIMEFRAMES

(Pursuant to A.R.S. Title 9, Chapter 7, Article 4)

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License Type	Administrative Completeness Timeframe	H KAVIAW	Overall Processing Timeframe	Departmental Review(s) & Fingerprint Requirements					
				for New Applications					
				Dalias	Planning &	Neighborhood		Fingerprints (Processed	
				Police Department	Development Department	Services Department	Finance Department	through State Department of Public Safety)	
Amusements:									
Coin Operated Game Machines	60 days	30 days	90 days	√				\checkmark	
■ Rides	60 days	30 days	90 days	$\sqrt{}$				$\sqrt{}$	
Concessionaires	60 days	30 days	90 days					$\sqrt{}$	
■ Concession Game Events	Processed in less than 7 days (Must first be licensed as a Concessionaire)								
■ Game Centers	60 days	30 days	90 days		$\sqrt{}$			$\sqrt{}$	
■ Pool Halls	60 days	30 days	90 days		$\sqrt{}$			$\sqrt{}$	
■ Teenage Dancehalls	60 days	30 days	90 days	$\sqrt{}$	\checkmark			$\sqrt{}$	
■ Tags	Processed in less than 7 days (For Coin Operated Game Machines, Rides, & Concession Games)								
Action Houses	60 days	30 days	90 days	√	V			V	
Auction House Relocation	30 days	15 days	45 days		$\sqrt{}$				
Auctioneers	60 days	30 days	90 days	√				V	
Curb Painters	Processed in less than 7 days								
Escort Bureaus	60 days	30 days	90 days	√	V	V		V	
Escorts	Processed in less than 7 days								

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License Type	Administrative Completeness Timeframe	Substantive	Overall Processing Timeframe	Departmental Review(s) & Fingerprint Requirements for New Applications						
				Police Department	Planning & Development Department	Neighborhood Services Department	Finance Department	Fingerprints (Processed through State Department of Public Safety)		
Massage Establishments	60 days	30 days	90 days	√	$\sqrt{}$	V		V		
Massage Establishment Managers	Processed in less than 7 days									
Performers:										
■ Adult Cabaret Performers	Processed in less than 7 days									
■ Erotic Entertainers	Processed in less than 7 days									
Sexually Oriented Businesses:										
■ Adult Arcade	30 days	15 days	45 days		\checkmark		$\sqrt{}$	$\sqrt{}$		
Adult Cabaret	30 days	15 days	45 days	$\sqrt{}$	$\sqrt{}$	$\sqrt{}$	$\sqrt{}$	$\sqrt{}$		
■ Adult Motel	30 days	15 days	45 days	$\sqrt{}$	\checkmark	$\sqrt{}$	$\sqrt{}$	$\sqrt{}$		
Adult Theater	30 days	15 days	45 days	\checkmark	\checkmark	$\sqrt{}$	$\sqrt{}$	$\sqrt{}$		
Sexually Oriented Business Managers	30 days	30 days	60 days	√				V		
Vending:										
■ Street Vendors	60 days	30 days	90 days					$\sqrt{}$		
■ Mobile Vendors	60 days	30 days	90 days			$\sqrt{}$		$\sqrt{}$		
Mobile Vendor Relocation	60 days	30 days	90 days			$\sqrt{}$				
Secondhand Dealers	60 days	30 days	90 days	\checkmark	\checkmark			$\sqrt{}$		
Secondhand Dealer Relocation	30 days	15 days	45 days		V					
■ Swap Meet Lots	60 days	30 days	90 days	~	\checkmark			$\sqrt{}$		
■ Sidewalk Vendors	Processed in less than 7 days (ID Card Only. Must first be awarded a site by the Finance Department)									

[•] Liquor licenses are issued by the AZ Department of Liquor Licenses and Control (DLLC). For DLLC processing time frame information visit: www.azliquor.gov/forms.cfm. For information about the City of Phoenix liquor licensing review process visit: www.phoenix.gov/licenseservices.