Phoenix Fire Department
Fire Prevention - Plan Review

Over the Counter New Construction Permits Application

Underground Fireline Stub-out F801 — **Permit Fee: $135 per stub-out**

Only for u/g fireline stub-outs installed for the connection of automatic sprinkler systems. Stub-out shall not extend more than 10 feet outside of the building; shall not extend more than six inches above finished floor and shall not have more than three 90-degree bends. Flushing of stub-outs is required prior to installation of the sprinkler.

Number of stub-outs: _____x $135 = _____

☐ **Fire Alarm System Modification with or without one power booster F802** — **Permit Fee: $150**

For fire alarm modifications of 1-5 devices only, may include power booster.

Number of devices: _____

☐ **Special Egress Control Device F805** — **Permit Fee: $150 per floor**

Tie-in to fire alarm panel only. This requires prior approval from the Development Service Department.

Number of floors: _____x $150 = _____

☐ **Automatic Sprinkler System Modification F809** — **Permit Fee: $150**

Sprinkler modification of 1-50 sprinkler heads. (Flex type sprinkler heads are not allowed for over-the-counter permits).

Number of heads: _____

☐ **Fire Alarm Dialer F875** — **Permit Fee: $150**

Install supervising off-premises fire alarm transmitters (dialers). Maximum of 8 devices plus the control panel: Copy of the dialer cut sheet and battery calcs is to be provided to the field inspector.

Type of Dialer: _____

☐ **Fire System Removal F900** — **Permit Fee: $300**

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*All installations are subject to field inspection. Complex changes or installations may require that plans and calculations be submitted for plan review (to be determined by inspector). Call **602-262-7462** to schedule the inspection.*

Business Information			
Date:		Name of Project:	
Project Address:			
Project Description:			
Contractor:			
Contractor Address:			
Contractor Permit (PFD):		Contractor Phone:	
Person Submitting:		Phone:	

Payment is due at the time of application submittal. All fees are non-refundable.

Payment Received:	Check #	☐ Credit Card	☐ Cash	Permit #
Date Received:		Received By:		

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Credit Card Payment Form*

* Credit card payments can only be accepted via fax, postal mail or in person.
This form does NOT qualify as the permit application, a separate permit application must be submitted.

Use for Records Requests

Address Researched:

Company Requesting Research:

What are you paying for?: Records, Job Name, Event, or Permit Number:

Business, Event, or Job Address:

Name of Event (if applicable):

Credit Card Number:	**Expiration Date:**
Cardholder Name:	**Amount to be Charged:**
Credit Card Billing Address:	**Billing Zip:**
Contact Name:	**Phone Number:**

Other Instructions (i.e. fax/email receipt):

Payment is due at the time of application submittal. All fees are non-refundable.

Credit card payments will not be accepted by email or by phone.

Credit Card Payments may be faxed to: 602-495-7429 or submitted in person weekdays from 8:00 a.m. to 4:30 p.m., or mailed to:

Phoenix Fire Department
Fire Prevention
150 S. 12th Street
Phoenix, AZ 85034
Questions call: 602-262-1699 or online at www.phoenix.gov/fire/fireprevention

Please note: This form will be destroyed once payment has been processed.