Liquid Propane Storage, Use and Handling Permit

This guide outlines the steps necessary to obtain a Liquid Propane Storage Use Handling permit. (F224) Applications will not be accepted without all required information at the time of submittal per A.R.S. § 9-836.

WHEN IS A PERMIT REQUIRED?

A permit is required to store, use or handle liquid propane when amounts exceed the permit quantities listed in Assessment Fees Table in the Fee Chapter of the Phoenix Fire Code.

PERMIT PROCESS

Step 1: Complete the permit application and Hazardous Materials Packet. Provide a site map which must show the location of buildings, tanks and emergency shut-offs.

Step 2: Submit the following:

- ☐ Plan Review Application
- ☐ Site Plan
- ☐ Permit Fee
- ☐ Hazardous Materials Inventory Statement

Submittal may be mailed, faxed or delivered in person, Phoenix Fire Department – Fire Prevention Division, 150 South 12th Street, Phoenix, Arizona 85034-2301 Fax 602-495-7429Office Hours; 8:00 AM to 4:00 PM Monday – Friday.

Note: Payment due upon acceptance of your application.

Step 3: Your application will be reviewed by a Fire Prevention Staff for approval. You will be contacted if any addition information is required.

Review time will not exceed 90 days.

Step 4: The Inspector will contact you and schedule an inspection. Permit will be issued when the inspection is completed and in compliance with the Fire Code.

An applicant may receive a clarification from the city of its interpretation or application of a statute, ordinance, code or authorized substantive policy statement. To request clarification or to obtain further information on the application process and applicable review time frames, please contact Fire Prevention.

Phoenix Fire Department

Fire Prevention

LP Gas Permits Application Form

Permit Fee: $150

Permit Name	Permit Number
☐ LP Gas Storage Use & Handling	F224
☐ LP Gas Tank Flare Off	F178
☐ LP Gas Tank Installation greater than 2000 gallon	F179
☐ LP Gas Tank Installation less than 125 gallon	F824

Business Information		
Name of Facility (if applicable):		
Facility or Home Address:		
Facility Major Cross Streets:		
Is this a change of ownership? Yes ☐ No ☐ Owner of Facility:	Owner Phone:	
Responsible Party Name:	On-site Phone:	On-site Fax:
Contact for Inspection:	Phone:	
Email:		

Payment is due at the time of application submittal. All fees are non-refundable. Inspection will not be scheduled until payment has been processed.

Permit applications may be faxed to 602-495-7429, submitted in person weekdays 8:00 am to 4:30 pm, or mailed.
For permit questions or to speak to a Fire Inspector call: 602-262-6771.

For more information see www.phoenix.gov/fire/prevention

Phoenix Fire Department

Fire Prevention

Credit Card Payment Form*

This form is provided for convenience only. Checks and cash are also accepted.

* Credit card payments can only be accepted via fax, postal mail or in person.
This form does NOT qualify as the permit application, a separate permit application must be submitted.

Use for Records Requests

Address Researched:

Company Requesting Research:

What are you paying for?: Records, Job Name, Event, or Permit Number:	
Business, Event, or Job Address:	
Name of Event (if applicable):	
Credit Card Number:	Expiration Date:
Cardholder Name:	Amount to be Charged:
Credit Card Billing Address:	Billing Zip:
Contact Name:	Phone Number:
Other Instructions (i.e. fax/email receipt):	

Payment is due at the time of application submittal. All fees are non-refundable.

Credit card payments will not be accepted by email or by phone.

Credit card payments may be faxed to 602-495-7429, submitted in person weekdays 8:00 am to 4:30 pm, or mailed.

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Please note: This form will be destroyed once payment has been processed.

Phoenix Fire Department ~ Fire Prevention Division
150 South 12th Street Phoenix, AZ 85034