City of Phoenix

Water Services Department
Request for Sewer Fee Adjustment

Sewer fees are recalculated and become effective each July. They are based on a percentage of your actual water used during January, February, and March. Sewer fees include a standard deduction for water used outside of a building during those months. This percentage will vary based on weather conditions, but is typically around 20 percent. Based on the size of your landscape area, the sewer fee includes an allocation for trees and shrubs. You may be eligible for a Sewer Fee Adjustment if you have a larger than average landscape area, had a leak(s) repaired, or if you filled or repaired a pool during the months of January, February, and March.

All Requests for Sewer Fee Adjustments must be submitted within 60 days of receiving your July bill. Requests received after 60 days will not be eligible for a sewer fee adjustment. This form is to be completed each year an adjustment is warranted. You may submit your request prior to July, but no rate adjustments will be made for months prior to July. Upon approval of your appeal, your sewer fee will be recalculated and will appear on your next bill or after the July recalculation. If the sewer appeal is submitted within sixty days of receiving your July bill, the adjustment will be retroactive to the July billing.

Account Number(s) _____

Service Address _____

Customer Name _____

Customer Contact Information _____ _____

Home Work or Cell

_____ _____

Fax Email

Billing Address _____

# of Occupants _____ # of Dwelling Units _____ Nature of Business _____

Landscape Area:			Number	
Total area of lawn, garden, or shrubs watered during January, February, and March **in square feet** (length x width)				
			Yes	No
Salt River Project or other irrigation				
Leaks repaired during January, February, or March NOTE: Please include receipt(s) of materials purchased and/or work completed		____/__/_____ Date Repaired		
Pool filled or repairs made during January, February, or March. Note: Specify number of gallons used to fill pool	____/__/_____ Date Filled	 Gallons Used		

I am the Customer of Record for this account. I certify that the above information is accurate to the best of my knowledge. I understand the information I provide is subject to verification and if there are errors, I will be charged for incorrect allowances.

SIGNATURE _____ Date _____

Questions should be directed to the Water Services Department, Customer Services Division at 602-262-6251. For the convenience of our hearing impaired customers, our TDD number is 602-534-1113.

Return your completed form (and all necessary attachments) to:

City of Phoenix Water Services Department
Customer Services Division
c/o Sewer Fee Adjustment
305 W. Washington Street, 2nd Floor
Phoenix, AZ 85003-2102

ACCOUNT NUMBER:

For Office Use Only

		MONTH	CONS	SB CONS	SB CONS BASED ON
	WD____TU____	_____	_____	_____	_____
CN UPDATE___	MNTHS ADJ___	_____	_____	_____	_____
INSIDE_____	DINING_____	_____	_____	_____	_____

ACCOUNT NUMBER:

For Office Use Only

		MONTH	CONS	SB CONS	SB CONS BASED ON
	WD____TU____	_____	_____	_____	_____
CN UPDATE___	MNTHS ADJ___	_____	_____	_____	_____
INSIDE_____	DINING_____	_____	_____	_____	_____

CUSTOMER COMMENTS:_____