City of Phoenix
WATER SERVICES DEPARTMENT
ENVIRONMENTAL SERVICES DIVISION

Application Form for Temporary Discharge

PERMITTEE

(1) ***Company***:

(2) ***Address***:

(3) ***City***: ***State***: ***Zip***:

(4) ***Responsible Party Name***:

(5) ***Title***: (6) ***Phone***:

FACILITY

Same as permittee? Yes ☐ No ☐

(7) ***Company***:

(8) ***Address***:

(9) ***City***: (10) ***State***: (11) ***Zip***:

(12) ***Contact Name***:

(13) ***Title***: (14) ***Phone***:

DISCHARGE & CHARACTERISTICS

(15) ***Purpose of Discharge***:

(16) ***Source of Discharge Water***:

(17) ***Volume (in gallons):*** (18) ***pH***: (19) ***Discharge rate (in gpm):***

(20) ***MSDS and / or Technical Information Sheets available:*** Yes ☐ No ☐

- **Analytical Results must be submitted to Environmental Services Division.**

(21) ***Are analytical results included with the discharge request?*** Yes ☐ No ☐

(22) ***Date of Analytical Results submittal to ESD***:

(23) ***How is the wastewater currently stored?***

(24) ***How will wastewater be conveyed to the discharge point?***

(25) ***Description of discharge point:***

(26) ***Description of City of Phoenix: Quarter Section***[1]: ***Manhole №***

[1] Quarter Section and manhole information may be obtained by calling (602) 495-4601 then select option 3

(27) ***Have alternate disposal options been investigated?*** Yes ☐ No ☐

(28) ***Describe the alternate disposal options investigated***:

(29) ***Proposed date(s) of discharge***:

SIGNATURE

The discharge request MUST be signed by the person making the request (contact) before it will receive consideration by the Environmental Services Division.

(30) ***Responsible Party Name***: (31) ***Position:***

(32) ***Responsible Party Signature***: (33) ***Date:***

(34) ***Comments***:

STREET CLOSURE NOTES:
If access to the discharge point will require a street closure then a permit must be obtained from the City of Phoenix Street Transportation Department Telephone N$^{o.}$ (602) 262-6235.

SUBMIT COMPLETED APPLICATION TO:

Water Services Department
Environmental Services Division
Commercial Inspections
2474 S. 22nd Avenue
Phoenix, Arizona 85009

Or Fax to:

Commercial Inspections
602-534-7151

Instructions for completing the Application Form for Temporary Discharge

This is a LOCKED form. Use the TAB key to move from form field to form field for data entry.

PERMITTEE

(1) **Name:** Enter the name of the company requesting the permit. If you are a contracting company doing work on behalf of another company then enter the name of the contracted company.

(2) **Address:** Enter the address of the company requesting the permit.

(3) **City:** Enter the city of the company requesting the permit.

(4) **Responsible Party Name:** Enter the name of the Responsible Party for the permit.

(5) Enter the title of the responsible party for the permit.

(6) Enter the phone number of the responsible party for the permit.

FACILITY

(If the discharge was generated by PERMITTEE enter "Same as Above" in line (7) then skip to line (15)).

(7) **Name:** Enter the name of the company responsible wastewater generated.

(8) **Address:** Enter the address of location where the wastewater was generated.

(9) **City:** Enter the city where the wastewater was generated.

(10) **State:** Enter the state where the wastewater was generated.

(11) **Zip:** Enter the zip code where the wastewater was generated.

(12) **Contact Name:** Enter the name of the responsible representative at the company responsible for the generated wastewater.

(13) **Title:** Enter the title of the responsible representative at the company responsible for the generated wastewater.

(14) **Phone Number:** Enter the phone number of the responsible representative at the company responsible for the generated wastewater.

(15) **Purpose of Discharge**: Describe reason for the discharge and how the wastewater was generated.

(16) **Source of Discharge Water**: How did the water become contaminated? For example if the water is from a groundwater remediation project, give the name of the remediation project, the contaminant(s) and the treatment process.

Note that if space provided here is insufficient (for example the list of sources exceeds the space provided) please include an additional sheet.

(17) **Volume:** Enter the volume (in gallons) of wastewater to be discharged.

Instructions for completing the Application Form for Temporary Discharge

(18) **pH:** Enter the pH of the wastewater to be discharged.

(19) **Discharge Rate:** Enter the proposed discharge rate of the wastewater.

(20) **MSDS and / or Technical Information Sheets:** Submit MSDS and or Technical Information Sheets for any substances that may be in the discharge water that are not constituents of the water that enters the facility.

(21) **Analytical Results:** Indicate whether analytical results for the wastewater to be discharged have been submitted to Environmental Services Division.

(22) **Date Analytical Results submitted to the Environmental Services Division:** Enter the date the Analytical Results were submitted to Environmental Services Division.

(23) **Wastewater Storage:** Indicate how the wastewater is currently stored. Describe the vessel or container used to store the wastewater.

(24) **Wastewater Transport:** Describe how the wastewater will be conveyed from the storage vessel to the City of Phoenix Sanitary Sewer System.

(25) **Description of Discharge Point:** Describe the physical location of the discharge point. [Example$_1$: The curbside manhole adjacent to 1234 N. Central Boulevard. Example$_2$: The discharge point for the groundwater remediation project property at 1234 N. Central Boulevard where the remediation is underway.]

(26) **City of Phoenix Quarter Section & Manhole:** Enter the Quarter Section[1] and manhole number that will be used to discharge to City of Phoenix Sanitary Sewer System.

(27) **Alternate Disposal Options:** Indicate if alternative means of disposal have been investigated.

(28) **Alternate Disposal Options:** Describe the alternative option(s) investigated and why it was rejected.

(29) **Proposed Date(s) of Discharge:** The Commercial Section of Environmental Services Division strives to complete the review and response to each discharge request within 10 working days of receiving the request. Missing or incomplete responses may extend the time required to process a discharge request.

The discharge request MUST be signed by the person making the request (contact) before it will receive consideration by the Environmental Services Division.

(30) **Responsible Party Name**: (31) **Title:**

(32) **Responsible Party Signature:** (33**) Date:**

(34) **Comments:** Enter any additional information you feel will explain or add clarity to the request.

Instructions for completing the Application Form for Temporary Discharge

The City of Phoenix Sanitary Sewer System is governed by Chapter 28 of the Phoenix City Code. Any discharge to the Sanitary Sewer System must comply with limitations listed in Phoenix City Code Chapter 28-8. The following link will take you to Phoenix City Code Chapter 28: http://www.codepublishing.com/az/phoenix/frameless/index.pl?path=../html../html/Phoenix28/Phoenix28.html