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FOR CITY COUNCIL PACKET

OCTOBER 25, 2011

The October 25, 2011 Work Study Session begins at 2:30 p.m. Today only.

The October 26, 2011 Formal Meeting has been Cancelled.

WORK STUDY SESSION AGENDA

1. Council Information and Follow-up Requests/Consent Agenda/Call for an Executive Session/Agenda Items/Reports and Budget Updates by the City Manager (NO REPORT)
2. Budget Process Enhancements and Budget Inventory of Programs
3. Public Safety Specialty Funds Balancing Plan Update
- *4. Response to Council Requests – Additional Analysis Regarding Temporary Sales Tax on Food
- *5. Jail Excise Tax For Maricopa County Jail Costs
6. Update on RPTA/METRO Executive Leadership

GENERAL INFORMATION

- Liquor License Applications Received for the Period of October 12, 2011 through October 18, 2011
- October Energy Awareness Month 2011
- Quarterly Taxpayer Resolution Report
- Follow-up: October 19, 2011 Formal City Council Meeting

RESPONSES TO REQUESTS FROM COUNCIL/CITIZENS

The following information reports respond to requests from citizens/council at the Citizen's Request Sessions:

- Ms. Elizabeth Venable
- Ms. Elizabeth Venable expressed her concern to the Mayor and Council at the October 5, 2011 Formal Session regarding oversight of downtown homeless shelters. She also asked for City guidance and the implementation of accountability measures for homeless shelters.

Packet Date: October 20, 2011



**CITY OF PHOENIX
CITY COUNCIL WORK STUDY SESSION
TUESDAY, OCTOBER 25, 2011 - 2:30 P.M.
CITY COUNCIL CHAMBERS
200 WEST JEFFERSON**

Pursuant to A.R.S. § 38.431.02, notice is hereby given to the members of the City Council and to the general public that the City Council will hold a meeting open to the public on Tuesday, October 25, 2011, at 2:30 P.M. located in the City Council Chambers, 200 West Jefferson, Phoenix, Arizona.

1:00 P.M. - AN EXECUTIVE SESSION WAS CALLED
FOR THIS TIME AT THE POLICY MEETING
OF OCTOBER 11, 2011.

**THE TIMES LISTED FOR AGENDA ITEMS ARE ESTIMATED. ITEMS MAY BE
DISCUSSED EARLIER OR IN A DIFFERENT SEQUENCE.**

ESTIMATED COUNCIL INFORMATION AND
1. 2:30 P.M.- FOLLOW-UP REQUESTS.

This item is scheduled to give City Council members an opportunity to publicly request information or follow-up on issues of interest to the community. If the information is available, staff will immediately provide it to the City Council member. No decisions will be made or action taken.

CALL FOR AN EXECUTIVE SESSION.

A vote to call an Executive Session may be held.

AGENDA ITEMS.

This item is scheduled to all the City Manager to report on changes in the City Council Agenda and provide brief information reports on urgent issues. The City Council may discuss these reports but no action will be taken.

**THE TIMES LISTED FOR AGENDA ITEMS ARE ESTIMATED.
ITEMS MAY BE DISCUSSED EARLIER OR IN A DIFFERENT
SEQUENCE.**

WORK STUDY SESSION AGENDA

-2-

TUESDAY, OCTOBER 25, 2011

REPORTS AND BUDGET UPDATES BY THE CITY MANAGER.

This item is scheduled to allow the City Manager to report on changes in the City Council Agenda and provide brief informational reports on urgent issues. The City Council may discuss these reports but no action will be taken.

ESTIMATED

2. 3:00 P.M.-

BUDGET PROCESS
ENHANCEMENTS AND
BUDGET INVENTORY OF
PROGRAMS

Staff: Zuercher, Paniagua
(Presentation 20 min.)

This report describes proposed budget process enhancements and transmits the 2011-12 budget information packet including the budget inventory of programs.

This item is for information, discussion and possible action.

Backup included in Council packet/City Clerk's Office.

ESTIMATED

3. 3:20 P.M.-

PUBLIC SAFETY SPECIALTY
FUNDS BALANCING PLAN
UPDATE

Staff: Zuercher, Paniagua
(Presentation 10 min.)

This report provides information on the performance of the Public Safety Specialty Funds balancing plan through the end of fiscal year 2010-11.

This item is for information only. No City Council action is required.

Backup included in Council packet/City Clerk's Office.

ESTIMATED

4. 3:30 P.M.-

RESPONSE TO COUNCIL
REQUESTS- ADDITIONAL
ANALYSIS REGARDING
TEMPORARY SALES TAX ON
FOOD

Staff: Zuercher, Paniagua
(Presentation 10 min.)

This report provides additional analysis on the temporary sales tax on food which is scheduled to terminate on April 1, 2015.

This item is for information, discussion and possible action.

**THE TIMES LISTED FOR AGENDA ITEMS ARE ESTIMATED.
ITEMS MAY BE DISCUSSED EARLIER OR IN A DIFFERENT
SEQUENCE.**

WORK STUDY SESSION AGENDA

-3-

TUESDAY, OCTOBER 25, 2011

Backup included in Council packet/City Clerk's Office.

ESTIMATED

5. 3:40 P.M.-

JAIL EXCISE TAX FOR
MARICOPA COUNTY JAIL
COSTS

Staff: Zuercher, Paniagua
(Presentation 10 min.)

This report provides information on the Jail Excise Tax that is used to offset the cost of booking and housing prisoners in the Maricopa County jail.

This item is for information, discussion and possible action.

Backup included in Council packet/City Clerk's Office.

ESTIMATED

6. 3:50 P.M.-

UPDATE ON RPTA/METRO
EXECUTIVE LEADERSHIP

Staff: Morris, Cotton
(Presentation 10 min.)

This report provides the City Council with an update and status on Regional Public Transportation Authority (RPTA) and Valley Metro Rail (METRO) Executive Leadership.

This item is for information, discussion and possible action.

Backup included in Council packet/City Clerk's Office.

ESTIMATED

4:00 P.M.- ADJOURNMENT

For further information, please call the Management Intern, City Manager's Office, at 602-262-4449.

For reasonable accommodations, call the Management Intern at Voice/602-262-4449 or TTY/602-534-5500 as early as possible to coordinate needed arrangements.

Si necesita traducción en español, por favor llame a la oficina del gerente de la Ciudad de Phoenix, 602-262-4449 tres días antes de la fecha de la junta.

**THE TIMES LISTED FOR AGENDA ITEMS ARE ESTIMATED.
ITEMS MAY BE DISCUSSED EARLIER OR IN A DIFFERENT
SEQUENCE.**

WORK STUDY SESSION AGENDA

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TUESDAY, OCTOBER 25, 2011

PHOENIX CITY COUNCIL MEMBERS

Councilman DiCiccio
Councilman Gates
Councilman Johnson
Councilman Mattox
Councilman Nowakowski
Councilman Simplot
Councilman Waring
Vice Mayor Williams
Mayor Gordon

CITY COUNCIL REPORT

WORK STUDY AGENDA

TO: Ed Zuercher
Assistant City Manager

AGENDA DATE: October 25, 2011

FROM: Mario Paniagua
Budget and Research Director

ITEM:2

SUBJECT: BUDGET PROCESS ENHANCEMENTS AND BUDGET INVENTORY OF PROGRAMS

This report describes proposed budget process enhancements and transmits the 2011-12 budget information packet including the budget inventory of programs (attached). Staff requests Council approval of the recommended enhancements. An earlier version of this report was presented to the Finance, Efficiency and Innovation Subcommittee for feedback. Many of the suggestions are incorporated into the following recommendation.

THE ISSUE

The community and City Council have communicated an interest in a more detailed presentation of the City's budget. A "zero-based budget" approach was suggested to better facilitate the City Council's role in reviewing all costs for city programs and enhance transparency. In response, staff proposes significant changes to the budget process and presentation of the city budget.

OTHER INFORMATION

Through the years, the City of Phoenix has been recognized by the Government Finance Officers Association as having a top-tier municipal budget process. However, as constant innovation is an important attribute of the City of Phoenix organization, enhancements to the city's budget process are desirable. Over the last few months, Budget and Research coordinated an accelerated process with all city departments to prepare a budget inventory of programs citywide. The allocation of the city's budget by program presents city services in "budget decision packages", as outlined in the zero-based budget approach. This budget inventory of programs is proposed as one component of a more detailed and comprehensive presentation of the City budget. The goals of the enhanced budget process include:

- Providing a more detailed and more relevant presentation of the city's budget, including an overall budgetary inventory of city programs; this will further the ability of the Council and community to review the budget of every city program, or "budget decision packages" as described in zero-based budgeting
- Providing the Council with cost estimates at an earlier stage in the annual budget process

- Improving the overall accessibility and understandability of the city budget in a format more useful to Phoenix residents

Budget Information

Several components are proposed to be added to the presentation of the budget to increase the clarity and detail of information provided to the City Council. These components include the budget inventory described above, citywide and department costs and actual expenditures shown in specific categories, and explanations of key budget items.

Citywide information - The revised budget information packet includes a breakdown of citywide operating expenditures by specific expenditure category, fund sources, and the number of volunteer hours for each department. The specific expenditure categories include:

- personal services (total compensation costs including all wages and benefits)
- contractual services (payments made to outside vendors and contractors, including all outsourced services)
- supplies
- equipment and minor improvements
- interdepartmental charges (work order charges from one department to another based on internal services provided, where appropriate)
- necessary transfers between funds

Actuals Comparison- Annual actual expenditures for recent years in the budget categories described above are provided.

Key Budget Items Explanations- This section highlights and explains specific areas of the budget which are known to be important to the City Council and community. The highlighted items include employee salaries, pension, and other benefits. Additionally, information regarding costs of merit step pay increases and longevity payments for eligible employees is provided along with the basis of the cost assumptions, such as Council-adopted labor contracts and pay ordinance. Other costs, such as increases to pension, health and dental insurance, social security, etc. are also explained in this section.

Budget Inventory of Citywide Programs- The budget inventory of programs provides:

- Department budget overview
- For departments receiving volunteer assistance, description of volunteer services in applicable programs and the number of volunteer hours provided
- The allocated cost for each city program; currently, budgets are presented by department, however a zero-based budget approach prescribes the use of

“budget decision packages”, which are based on the costs of individual city programs or services.

- Staffing, or total full-time equivalent (FTE), for each program, including full-time, temporary, and part time staff.
- Program fund source, which may be a single fund, such as the General Fund, or a combination of funds, such as grants, special revenue funds and the General Fund.
- Service level trends, illustrating budgeted performance measures for city programs, when applicable.

The initial budget inventory of programs is based on the current 2011-12 budget adopted by the City Council. Costs and staffing levels for each program include a portion of department administration, which is appropriately allocated across the programs of each department. Also provided on individual program sheets is information regarding whether the program generates budgeted revenue or provides matching funds for a grant funded program.

Existing Steps in the Budget Process

Two critical steps already part of the budget development process will continue and now will include updating the allocated costs by program:

1. As has been the case for decades, each fall a thorough technical analysis, or detailed line-item review, is performed for the current year’s budget. Departments and Budget and Research review all line-items of the city budget and make adjustments that reflect identified savings. In fiscal year 2010-11, these reviews identified savings of about \$20 million, which helped close the City’s 2011-12 budget gap of \$59 million.
2. Also already in place, each fall the city develops estimates for every budget line-item for the next fiscal year’s budget. It is important to note that every line-item of the budget starts at zero dollars. This is an important cost-control element of the city’s budget process, as it is designed to ensure that new cost estimates are prepared every year, preventing the automatic extension or increase of costs programmed in the current year. The final amounts in each line-item are new estimates necessary to continue existing service levels for each program. In projecting annual personal services costs (total employee compensation), estimates are based on the number of positions authorized by the City Council and on the specific compensation configuration for each individual position. Costs for each position account for the appropriate labor unit and associated pay and benefits arrangement, the level of health and dental insurance elected by the employee, the incumbent employee’s current pay step, and other factors. Other costs (e.g. vendor contracts, service agreements, office supplies, equipment, etc.) for each line item must begin at zero as well.

Both of these important functions will now include steps to allocate current and subsequent year expenditure estimates by program.

Budget Calendar Changes

Another goal of the enhanced budget process is to enable the City Council and community to review and provide input earlier in the fiscal year. Under the existing regular budget process, the first detailed view of the subsequent year's budget is the Trial Budget, which is typically presented in late March. Under the proposed enhanced process, each January or early February, staff will present, by program, preliminary estimates of the next fiscal year's expenditures needed to continue existing levels of service. It is important to note that since the data provided in January is preliminary, some of the initial cost estimates will change prior to the presentation of a balanced Trial Budget.

A balanced Trial Budget will be presented to the City Council in late March, followed by community budget hearings in April, the City Manager's proposed budget and Council budget decision in May, and legal budget adoption actions in June and July. This improvement means the Council and community will be able to review the expenditure estimates of existing programs for the next fiscal year a full two months before the presentation of the Trial Budget. Again, some cost estimates are likely to change between January and the Trial Budget in March due to factors such as updated pay-as-you-go capital and equipment replacement estimates, revised labor contracts, or other cost changes influenced by outside factors out of the city's control. However, the early look at cost estimates by program for the subsequent fiscal year is a significant improvement and facilitates important discussions that will guide the strategic allocation of valuable city resources.

Strategic Plan

In 2010, the city began the process of updating its strategic plan and mission statement. The new Phoenix strategic plan will set and communicate the city's service priorities and help guide resource allocation decisions by the City Council. At a series of Policy and Work Study sessions, the City Council is currently reviewing and providing feedback on each of the ten study areas of the strategic plan. After this process is completed, the City will more formally incorporate the strategic plan into the budget process and report on the study areas and strategic priorities most strongly supported by each city program.

Five-Year General Fund Budget Forecast

Work is also underway to reinstate an annually updated, five-year General Fund budget forecast. This five-year outlook of General Fund revenue and expenditures will be provided to the Council in January or February 2012, along with the updated budget information and inventory of programs. As an important tool for responsible long-term fiscal management, the multi-year outlook will allow the Council to consider future fiscal conditions as current decisions are deliberated.

As a future enhancement, the City may desire to pursue enhanced and interactive on-line accessibility of the City's budget, similar to a system used by the City of Dallas, Texas, enabling citizens anytime access to detailed information regarding each department and program. This would require the replacement of the current budget system and an initial outlay of an estimated \$2.5 – \$3 million

RECOMMENDATION

Staff requests Council approval of the following three proposed budget process changes:

1. Adopt changes to the budget information presented to the Council and community to now include:
 - a. Citywide and department costs and actual expenditures listed by specific expenditure category, such as personal services, contractual services, supplies, etc.
 - b. Community volunteer hours for each department
 - c. A full budget inventory of city programs, including costs, FTE, fund sources, service level trends
 - d. Highlights and explanations of material year-to-year costs and changes for key items
2. Update the budget information packet and programs inventory with preliminary 2012-13 cost estimates and present to Council in January / February.
3. Adopt the five-year General Fund forecast to be updated annually and presented along with the enhanced budget information in January / February.

An additional option to consider for the budget process is presented below:

4. Include a system for the City Council to rate each city program in the inventory to establish Council-driven priorities and guide budget proposals and decisions. This is traditionally a part of zero-based budgeting.

Attachment: 2011-12 Budget Information Packet and Citywide Inventory of Programs

2011-12 Budget Information Packet and Citywide Inventory of Programs

Contents:

Citywide & General Fund Information

Recent Year Actuals by Expenditure Category- Citywide & General Fund

Key Budget Item Explanations

**List of Programs by Department with Totals by Expenditure Category and Program
Cost, FTE, & Fund Source**

Programs by Department:

Public Safety/Criminal
Justice:

Emergency Management
Fire
Law
Municipal Court
Police
Public Defender

Community & Environmental
Services:

Community & Economic
Development
Environmental Programs
Housing
Human Services
Library
Neighborhood Services
Office of Arts & Culture
Parks & Recreation
Planning & Development
Public Works

Transportation
(Non-Enterprise):

Public Transit
Street Transportation

General Government:

Budget & Research
City Auditor
City Clerk
City Council Office
City Manager's Office
Equal Opportunity
Finance
Government Relations
Human Resources
Information Technology
Services
Mayor's Office
Phoenix Employment
Relations Board
Public Information Office
Regional Wireless
Cooperative
Retirement Systems

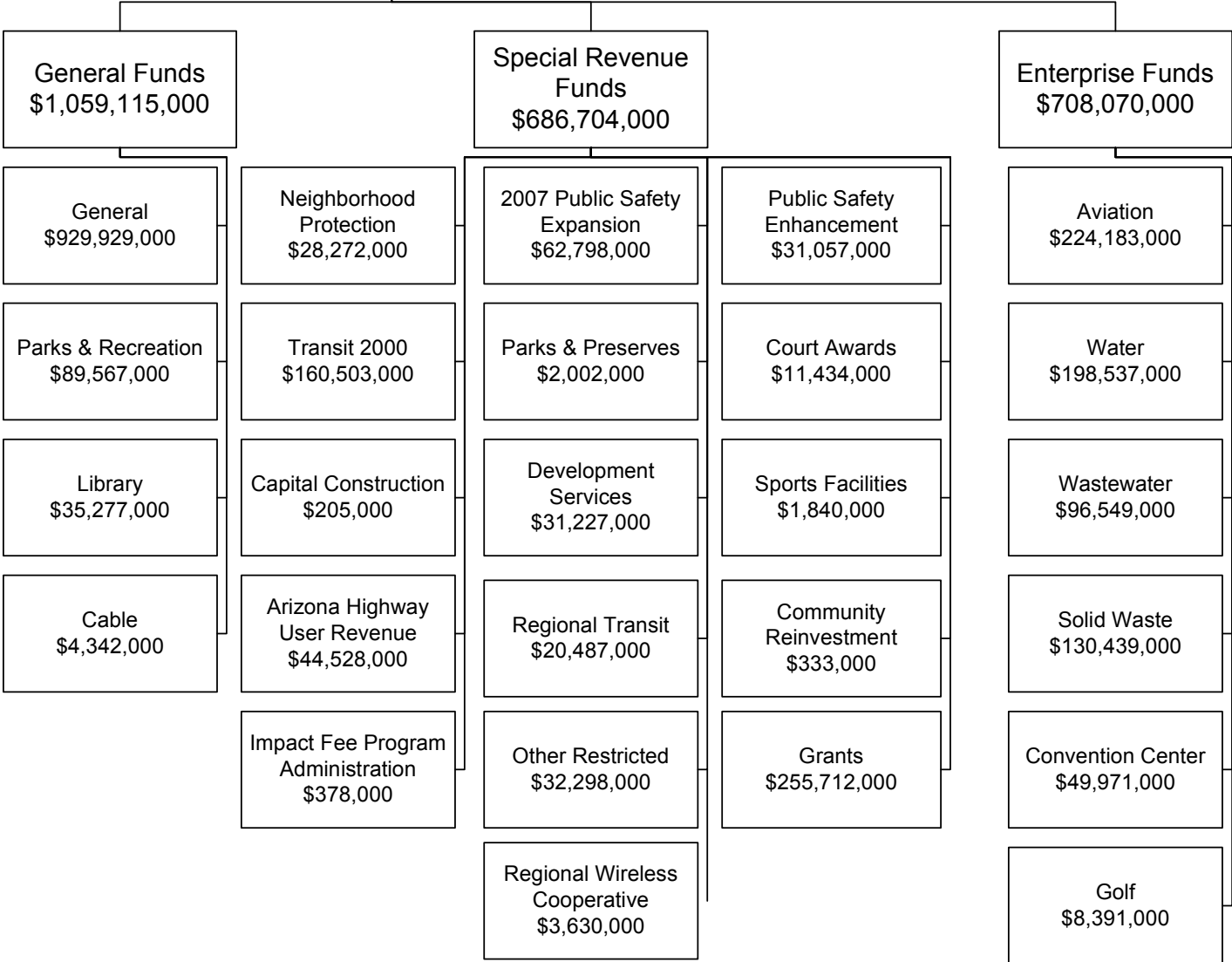
Enterprise:

Aviation
Golf
Phoenix Convention
Center
Solid Waste
Water Services

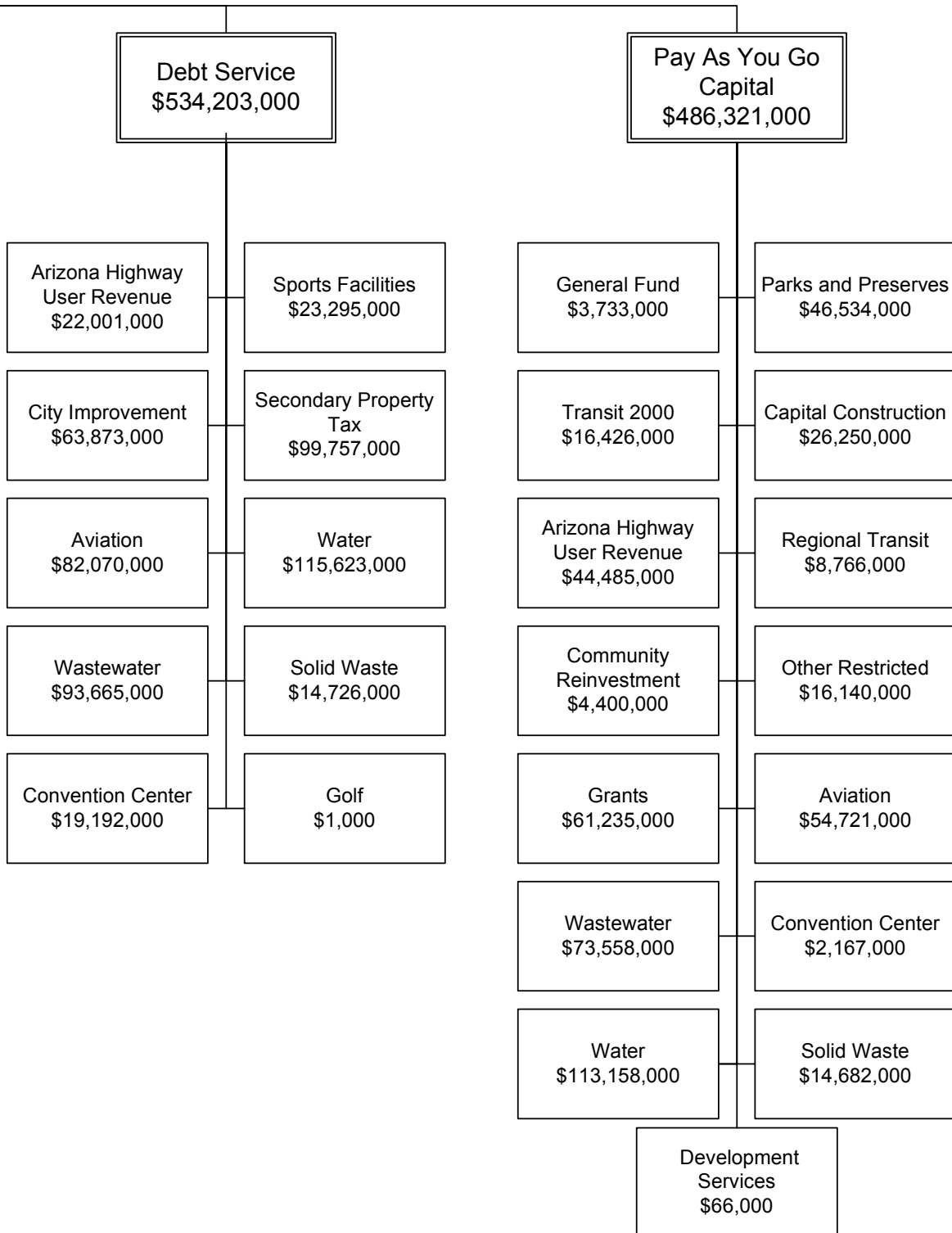
City of Phoenix

**2011-12 Operating Budget
\$3,474,413,000**

**Operating Expenditures
\$2,453,889,000**



Financial Organizational Chart



2011-12 City of Phoenix Operating Expenditures Budget
by Department Expenditure Category
(in thousands)

| | Personal Services | Contractual Services | Interdepartmental Charges & Credits | Supplies | Equipment & Minor Improvements | Miscellaneous / Transfers | Total* |
|---|-------------------|----------------------|-------------------------------------|-----------------|--------------------------------|---------------------------|------------------|
| Public Safety and Criminal Justice | | | | | | | |
| Emergency Management | \$483 | \$76 | (\$84) | \$6 | \$0 | \$0 | \$481 |
| Fire | 244,737 | 10,881 | 359 | 10,834 | 1,285 | 0 | 268,096 |
| Law | 24,265 | 1,192 | (5,619) | 204 | 0 | 0 | 20,042 |
| Municipal Court | 29,581 | 5,637 | 622 | 466 | 1,216 | 0 | 37,522 |
| Police | 495,331 | 45,622 | (7,394) | 8,720 | 3,471 | (378) | 545,372 |
| Public Defender | 1,129 | 3,565 | 7 | 7 | 0 | 0 | 4,708 |
| Total Public Safety and Criminal Justice | \$795,526 | \$66,973 | (\$12,109) | \$20,237 | \$5,972 | (\$378) | \$876,221 |
| Community and Environmental Services | | | | | | | |
| Community and Economic Development | \$11,099 | \$12,371 | \$503 | \$189 | \$0 | \$0 | \$24,162 |
| Environmental Programs | 1,621 | 161 | (399) | 24 | 0 | 0 | 1,407 |
| Housing | 16,183 | 58,698 | (476) | 915 | 299 | (555) | 75,064 |
| Human Services | 28,752 | 29,952 | 1,319 | 2,252 | 15 | 0 | 62,290 |
| Library | 22,269 | 3,446 | 4,201 | 6,105 | 49 | 0 | 36,070 |
| Neighborhood Services | 21,031 | 86,307 | 2,388 | 601 | 45 | 57 | 110,429 |
| Office of Arts and Culture | 1,239 | 226 | (629) | 6 | 0 | 0 | 842 |
| Parks and Recreation | 64,022 | 22,262 | 2,524 | 5,580 | 1,674 | 0 | 96,062 |
| Planning and Development Services | 28,668 | 2,914 | 1,193 | 773 | 54 | 0 | 33,602 |
| Public Works | 50,625 | 29,928 | (96,264) | 32,787 | 546 | (3) | 17,619 |
| Total Community and Environmental Services | \$245,509 | \$246,265 | (\$85,640) | \$49,232 | \$2,682 | (\$501) | \$457,547 |
| Transportation (Non-Enterprise) | | | | | | | |
| Public Transit | \$13,290 | \$155,913 | \$11,134 | \$18,772 | \$71 | \$0 | \$199,180 |
| Street Transportation | 56,998 | 19,294 | (15,447) | 6,754 | 2,669 | 0 | 70,268 |
| Total Transportation (Non-Enterprise) | \$70,288 | \$175,207 | (\$4,313) | \$25,526 | \$2,740 | \$0 | \$269,448 |
| General Government | | | | | | | |
| Budget and Research | \$3,390 | \$151 | (\$356) | \$6 | \$0 | \$0 | \$3,191 |
| City Auditor | 3,571 | 561 | (1,565) | 8 | 0 | 0 | 2,575 |
| City Clerk and Elections | 6,218 | 3,289 | (3,721) | 470 | 13 | 3 | 6,272 |
| City Council | 3,011 | 307 | 4 | 1 | 0 | 0 | 3,323 |
| City Manager | 3,269 | 67 | (1,059) | 12 | 0 | 0 | 2,289 |
| Equal Opportunity | 2,755 | 63 | (139) | 11 | 0 | 0 | 2,690 |
| Finance | 25,882 | 4,183 | (10,497) | 267 | 0 | 0 | 19,835 |
| Government Relations | 870 | 444 | 4 | 3 | 0 | 0 | 1,321 |
| Human Resources | 9,614 | 3,333 | (1,629) | 109 | 0 | 0 | 11,427 |
| Information Technology | 23,696 | 13,749 | (2,730) | 3,202 | 0 | (4,452) | 33,465 |
| Mayor | 1,258 | 174 | 4 | 2 | 0 | 0 | 1,438 |
| Phoenix Employment Relations Board | 143 | 65 | (46) | 0 | 0 | 0 | 162 |
| Public Information | 2,736 | 86 | (288) | 41 | 50 | 0 | 2,625 |
| Regional Wireless Cooperative | 413 | 4,141 | (5,410) | 4 | 0 | 4,482 | 3,630 |
| Retirement Systems | 1,450 | 85 | 171 | 14 | 0 | (1,720) | 0 |
| Total General Government | \$88,276 | \$30,698 | (\$27,257) | \$4,150 | \$63 | (\$1,687) | \$94,243 |

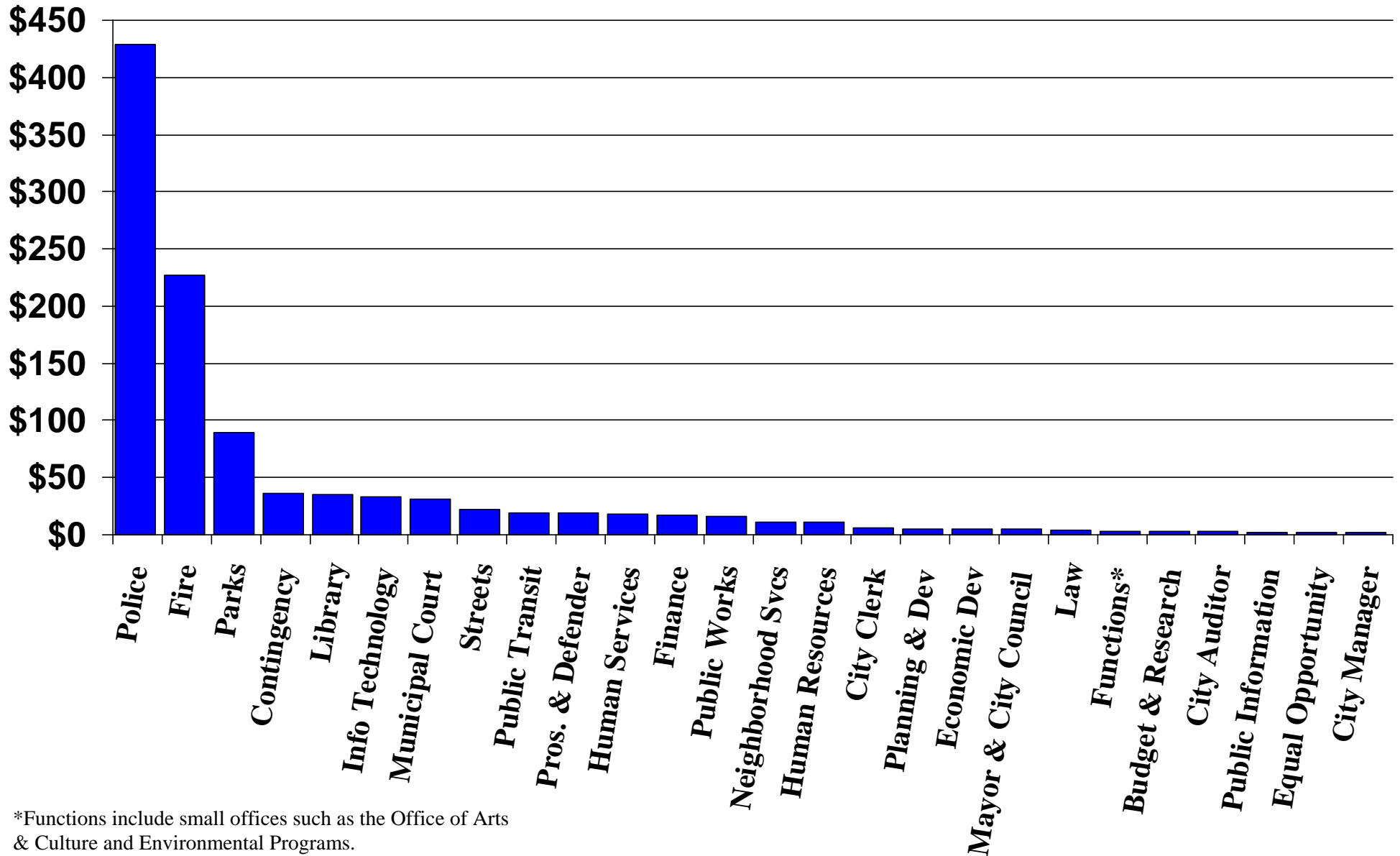
2011-12 City of Phoenix Operating Expenditures Budget
by Department Expenditure Category
(in thousands)

| | Personal Services | Contractual Services | Interdepartmental Charges & Credits | Supplies | Equipment & Minor Improvements | Miscellaneous / Transfers | Total* |
|-------------------------------------|--------------------|----------------------|-------------------------------------|------------------|--------------------------------|---------------------------|--------------------|
| Enterprise Departments | | | | | | | |
| Aviation | \$73,971 | \$94,984 | \$27,410 | \$11,317 | \$1,764 | \$240 | \$209,686 |
| Golf | 5,649 | 1,045 | 403 | 1,119 | 125 | 0 | 8,341 |
| Phoenix Convention Center | 23,330 | 21,881 | 1,117 | 1,157 | 0 | 0 | 47,485 |
| Solid Waste Management | 45,961 | 23,179 | 31,060 | 4,592 | 16,646 | 5,001 | 126,439 |
| Water | 128,992 | 71,636 | 1,519 | 75,478 | 2,414 | 0 | 280,039 |
| Total Enterprise Departments | \$277,903 | \$212,725 | \$61,509 | \$93,663 | \$20,949 | \$5,241 | \$671,990 |
| Contingencies | \$0 | \$0 | \$0 | \$0 | \$0 | \$84,440 | \$84,440 |
| TOTALS | \$1,477,502 | \$731,868 | (\$67,810) | \$192,808 | \$32,406 | \$87,115 | \$2,453,889 |

* Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

2011-12 GF Budget by Department

Millions



*Functions include small offices such as the Office of Arts & Culture and Environmental Programs.

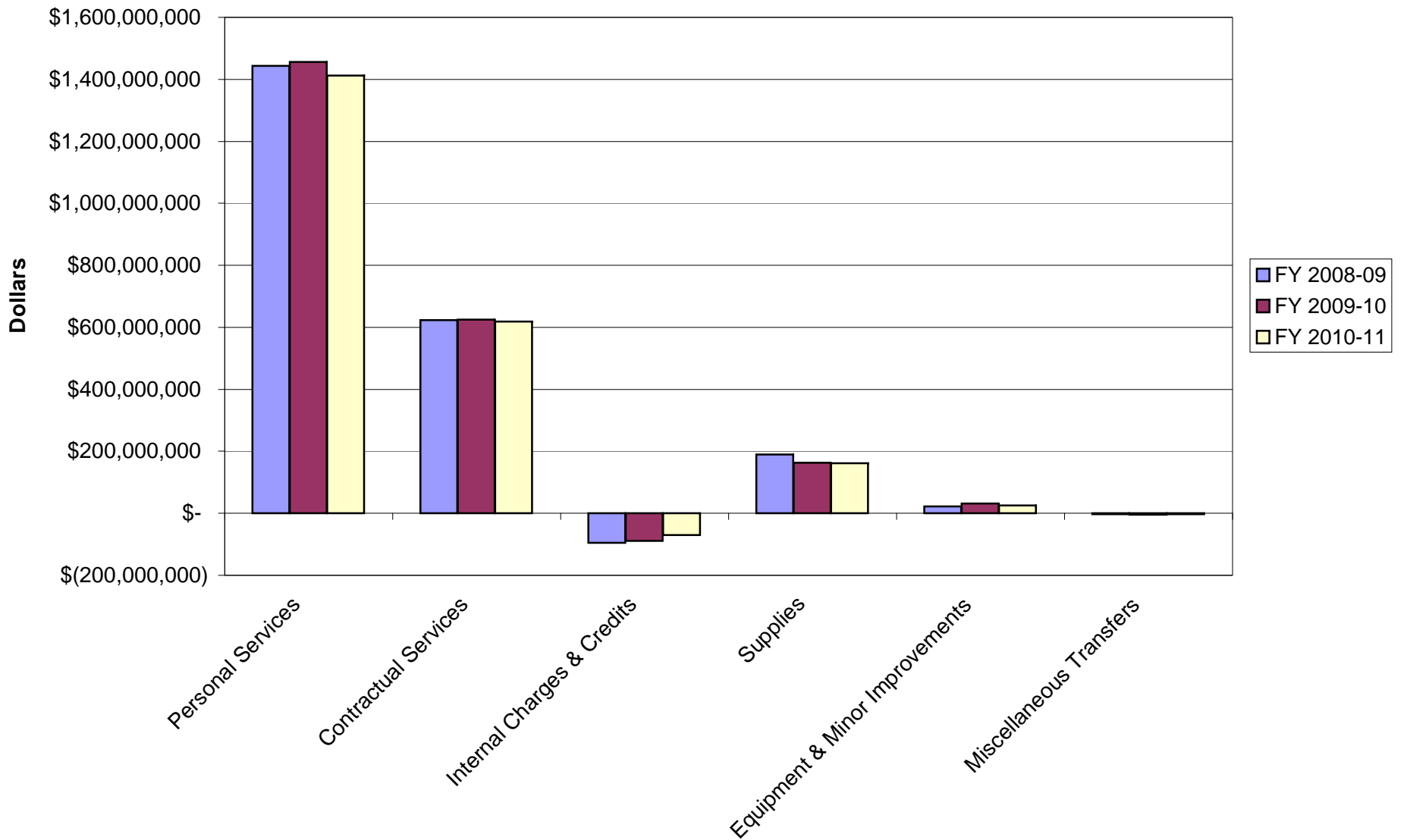
CITYWIDE VOLUNTEER PROGRAM STATISTICS

| Department | FY 2010-11 | | FY 2011-12 (1 st Quarter) | |
|---------------------------|---------------|-----------------|--------------------------------------|-----------------|
| | Volunteers | Volunteer Hours | Volunteers | Volunteer Hours |
| Aviation | 385 | 63,843 | 380 | 17,688 |
| Fire | 311 | 31,830 | 263 | 6,913 |
| Government Relations | 5 | 1,440 | 2 | 202 |
| Housing | N/A | N/A | 12 | 911 |
| Human Services | 11,718 | 178,695 | 2,522 | 44,190 |
| Law | 29 | 4,525 | 16 | 1,177 |
| Library | 2,275 | 29,174 | 451 | 4,615.50 |
| Neighborhood Services | 596 | 3,500 | 88 | 788 |
| Office of Arts & Culture | 10 | 1,289 | 12 | 339 |
| Parks and Recreation | 7,950 | 56,900 | 609 | 6,683 |
| Phoenix Convention Center | 282 | 20,910 | 85 | 592 |
| Planning & Development | 9 | 1,100 | 6 | 788 |
| Police | 405 | 93,620 | 398 | 20,838 |
| Public Information | 15 | 2,928 | 12 | 558 |
| Public Works | 80 | 1,062 | N/A | N/A |
| | | | | |
| Total | 24,070 | 490,816 | 4,654 | 91,154 |

City of Phoenix
2008-09 through 2010-11 Actual Operating Expenditures
All Funds

| Character | FY 2008-09 | FY 2009-10 | FY 2010-11 |
|--------------------------------|-------------------------|-------------------------|-------------------------|
| Personal Services | \$ 1,442,828,380 | \$ 1,456,351,786 | \$ 1,412,812,064 |
| Contractual Services | 623,544,950 | 625,059,915 | 619,129,077 |
| Internal Charges & Credits | (94,528,164) | (88,422,839) | (69,825,772) |
| Supplies | 190,369,554 | 163,766,906 | 161,311,354 |
| Equipment & Minor Improvements | 21,964,871 | 31,113,715 | 24,717,233 |
| Miscellaneous Transfers | (2,896,432) | (3,648,785) | (2,489,700) |
| | <u>\$ 2,181,283,159</u> | <u>\$ 2,184,220,698</u> | <u>\$ 2,145,654,256</u> |

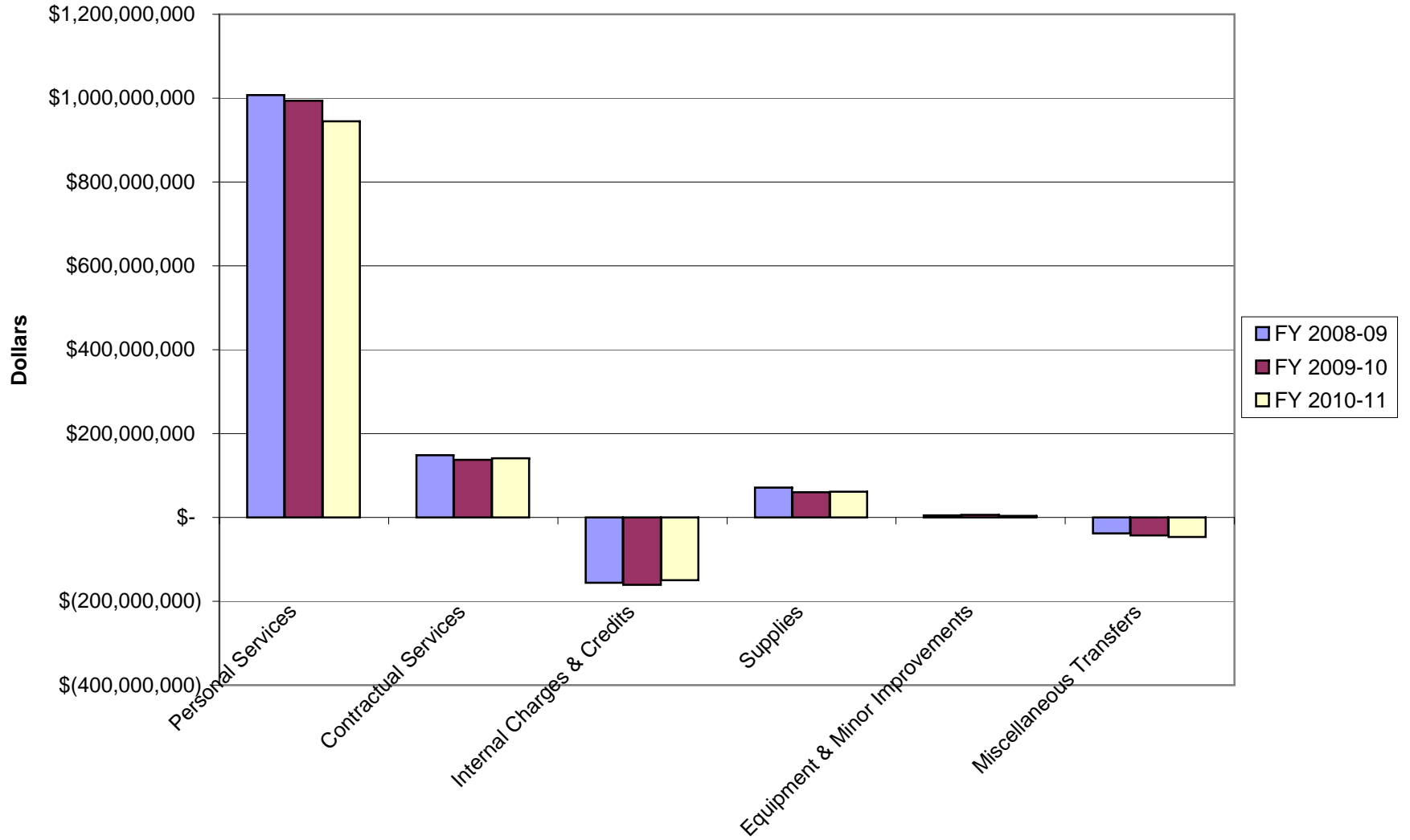
**City of Phoenix
2008-09 through 2010-11 Operating Expenditures
All Funds**



City of Phoenix
2008-09 through 2010-11 Actual Operating Expenditures
General Fund

| Character | <u>FY 2008-09</u> | <u>FY 2009-10</u> | <u>FY 2010-11</u> |
|--------------------------------|--------------------------------|------------------------------|------------------------------|
| Personal Services | \$ 1,007,154,001 | \$ 993,749,580 | \$ 944,366,045 |
| Contractual Services | 147,891,476 | 136,988,256 | 140,627,107 |
| Internal Charges & Credits | (155,835,220) | (160,266,807) | (149,598,178) |
| Supplies | 71,090,819 | 60,396,601 | 61,634,992 |
| Equipment & Minor Improvements | 4,980,182 | 5,699,133 | 3,434,946 |
| Miscellaneous Transfers | (37,999,230) | (42,940,373) | (46,792,084) |
| | <u>\$ 1,037,282,028</u> | <u>\$ 993,626,390</u> | <u>\$ 953,672,828</u> |

**City of Phoenix
2008-09 through 2010-11 Operating Expenditures
General Fund**



Key Budget Item Explanations

This section provides certain costs in the 2011-12 budget identified as particularly relevant to the City Council and community and provide additional context useful toward a greater understanding of the city budget. All costs shown here are the budgeted expenditure amounts in the City Council-adopted 2011-12 Budget and are rounded to the nearest thousand.

Salaries & Wages Costs Citywide

| | |
|--------------|---------------|
| Non-Sworn | \$562,123,000 |
| Police Sworn | \$275,485,000 |
| Fire Sworn | \$141,403,000 |
| Total | \$979,011,000 |

It is important to note that salaries, wages, and benefits costs in the 2011-12 Budget reflect the employee concessions, which reduced total compensation by 3.2%.

Base Pay- The base wages portion of the full-time salaries and wages costs above break down as follows:

| <u>Base Pay</u> | | |
|-----------------|---------------|-----------------------------------|
| | General Fund | Citywide (includes GF portion) |
| Non-Sworn | \$285,448,000 | \$532,687,000 |
| Police Sworn | \$190,366,000 | \$233,553,000 |
| Fire Sworn | \$97,312,000 | \$113,979,000 |
| Total | \$573,126,000 | \$880,219,000 |

The above amounts for base pay include costs of merit increases to eligible employees, as required by City Council-adopted labor contracts and pay ordinance. “Merit pay” is the annual pay step increase for eligible employees up to the established maximum of each job’s pay range. It is based on employee performance and has been in place for over 50 years. Merit step increases allow for differentiation in pay based on experience. For example, the salary of a twelve-year veteran police officer is expected to be higher than that of a newly hired rookie police officer with only months of experience.

The 2011-12 cost estimates for merit is presented below.

| <u>Merit Step Increase Estimates</u> | | |
|--------------------------------------|--------------|-----------------------------------|
| | General Fund | Citywide (includes GF portion) |
| Non-Sworn | \$3,623,000 | \$6,689,000 |
| Police Sworn | \$3,386,000 | \$4,165,000 |
| Fire Sworn | \$1,126,000 | \$1,328,000 |
| Total | \$8,135,000 | \$12,182,000 |

“Longevity” refers to pay for eligible employees who have been at the maximum of their pay range for a defined period and do not receive merit increases. Longevity eligibility is also based performance as well as on the number of years an employee has in a certain job classification.

IMPORTANT NOTE- Longevity amounts are provided below. The increase from the 2010-11 amount totals \$1.3 million citywide, with \$900,000 in the General Fund.

| <u>Longevity Pay</u> | | |
|----------------------|--------------|-----------------------------------|
| | General Fund | Citywide (includes GF portion) |
| Non-Sworn | \$6,005,000 | \$10,838,000 |
| Police Sworn | \$3,868,000 | \$4,393,000 |
| Fire Sworn | \$1,804,000 | \$2,122,000 |
| Total | \$11,677,000 | \$17,353,000 |

Overtime- Overtime pay has been reduced significantly in recent years. Overtime is necessary in some cases to meet legal requirements and/or provide important programs. As staffing per capita is at the lowest level in nearly 40 years, overtime provides an option to control costs by enabling additional hours to be worked to meet requirements without hiring additional staff. Total overtime budgeted for the city is now about 55% of the amount of actual overtime at the peak level in 2008-09, which was approximately \$42 million citywide.

| <u>Overtime Pay</u> | | |
|---------------------|--------------|-----------------------------------|
| | General Fund | Citywide (includes GF portion) |
| Non-Sworn | \$3,727,000 | \$11,249,000 |
| Police Sworn | \$7,478,000 | \$9,992,000 |
| Fire Sworn | \$1,621,000 | \$2,278,000 |
| Total | \$12,826,000 | \$23,519,000 |

The remaining salaries and wages costs that make up the \$979 million citywide total amount provided above include several items such as “constant manning” costs for the Fire Department, leave buyback, leave payouts at retirement, holiday pay, shift differential, standby pay, linguistic pay, sworn career enhancement pay, and salary savings.

Benefits

In 2011-12, the total budgeted benefits cost is \$498,492,000. In comparison to total compensation cost, that is 33.7%, or about 1/3, of total compensation. Benefits includes pension, health and dental insurance, deferred compensation, Social Security (FICA), Medicare, industrial insurance, and other items, some of which are highlighted in this section.

Pension- The cost of pension has increased considerably in recent years. The Mayor and City Council-appointed Pension Reform Task Force is currently researching, analyzing, and discussing possible changes to recommend regarding the City of Phoenix Employee Retirements System (COPERS) to improve the long term viability of the City’s pension system while reducing costs to the city. Sworn Police and Fire personnel are covered by the State of Arizona Public Safety Personnel Retirement System (PSPRS) and codified in Arizona Revised Statutes. The state recently made changes to the public safety retirement system to reduce costs of public safety pensions.

| <u>Annual Pension Costs to City</u> | | |
|-------------------------------------|---------------|-----------------------------------|
| | General Fund | Citywide (includes GF portion) |
| Non-Sworn and Mayor & Council | \$57,845,000 | \$108,319,000 |
| Police Sworn | \$53,294,000 | \$65,433,000 |
| Fire Sworn | \$25,709,000 | \$30,276,000 |
| Total | \$136,848,000 | \$204,028,000 |

Group Health Insurance- The total budgeted costs are shown below.

| <u>Annual Group Health Insurance Costs to City</u> | |
|--|-----------------------------------|
| General Fund | Citywide (includes GF portion) |
| \$89,010,000 | \$141,417,000 |

Social Security- The federally required portion of Social Security tax required to be paid by the city is shown below.

| <u>Annual Social Security Costs to City</u> | |
|---|-----------------------------------|
| General Fund | Citywide (includes GF portion) |
| \$19,326,000 | \$35,818,000 |

Deferred Compensation- At differing levels based on negotiated compensation contracts, some earnings are provided to employees on a pre-tax basis. Deferred compensation was reduced at different levels for various employee units in the current labor contracts as part of the 3.2% compensation reductions. Budgeted deferred compensation costs for 2011-12 are provided below:

| <u>Annual Deferred Compensation Costs to City</u> | | |
|---|--------------|-----------------------------------|
| | General Fund | Citywide (includes GF portion) |
| Non-Sworn | \$10,550,000 | \$18,153,000 |
| Police Sworn | \$708,000 | \$821,000 |
| Fire Sworn | \$6,447,000 | \$7,548,000 |
| Total | \$17,705,000 | \$26,522,000 |

Medicare- The federally required portion of Medicare tax required to be paid by the city is shown below.

| <u>Annual Group Medicare Costs to City</u> | |
|--|-----------------------------------|
| General Fund | Citywide (includes GF portion) |
| \$9,141,000 | \$13,983,000 |

Group Dental Insurance- The total budgeted costs are shown below.

| <u>Annual Group Dental Insurance Costs to City</u> | |
|--|-----------------------------------|
| General Fund | Citywide (includes GF portion) |
| \$7,644,000 | \$12,020,000 |

The remaining benefits costs that make up the \$498.5 million citywide total amount provided above include several items such as cancer insurance, industrial insurance, life insurance, long-term disability insurance, retiree health insurance, unemployment insurance, uniform allowance, tool allowance, transportation allowance, communication allowance, management development, training and seminar reimbursements.

Public Safety and Criminal Justice

Budget Inventory of Programs FY 2011-12

| Department | FY 11-12 ¹ | FY 11-12 | FY 11-12 | FY 11-12 | FY 12-13 | FY 12-13 | Source of Program Funds | | |
|---|-----------------------|----------------|----------------|---------------|------------|------------|-------------------------|-----------------|----------------------|
| | Budget | Total FTE | Sworn FTE | Non-sworn FTE | Base | FTE | General Fund | Enterprise Fund | Special Revenue Fund |
| Emergency Management | \$480,992 | 5.0 | 0.0 | 5.0 | \$0 | 0.0 | \$29,619 | \$0 | \$451,373 |
| <i>Personal Services</i> | 482,917 | | | | 0 | | | | |
| <i>Contractual Services</i> | 75,959 | | | | 0 | | | | |
| <i>Interdepartmental Charges</i> | (83,704) | | | | 0 | | | | |
| <i>Supplies</i> | 5,820 | | | | 0 | | | | |
| <i>Equipment and Minor Improvements</i> | 0 | | | | 0 | | | | |
| <i>Miscellaneous Transfers</i> | 0 | | | | 0 | | | | |
| <u>Programs</u> | | | | | | | | | |
| Emergency Management Coordination | 480,992 | 5.0 | 0.0 | 5.0 | 0 | 0.0 | 29,619 | 0 | 451,373 |
| Fire | \$268,095,008 | 2,003.5 | 1,661.0 | 342.5 | \$0 | 0.0 | \$226,891,826 | \$0 | \$41,203,182 |
| <i>Personal Services</i> | 244,735,728 | | | | 0 | | | | |
| <i>Contractual Services</i> | 10,881,197 | | | | 0 | | | | |
| <i>Interdepartmental Charges</i> | 359,314 | | | | 0 | | | | |
| <i>Supplies</i> | 10,834,217 | | | | 0 | | | | |
| <i>Equipment and Minor Improvements</i> | 1,284,552 | | | | 0 | | | | |
| <i>Miscellaneous Transfers</i> | 0 | | | | 0 | | | | |
| <u>Programs</u> | | | | | | | | | |
| Fire Emergency Medical Services and Hazardous Incident Response | 230,729,246 | 1,689.9 | 1,462.8 | 227.1 | 0 | 0.0 | 193,056,356 | 0 | 37,672,890 |
| Aircraft Rescue Fire Fighting | (3,494,399) | 54.0 | 53.0 | 1.0 | 0 | 0.0 | (3,494,399) | 0 | 0 |
| Emergency Medical Services | 3,105,274 | 7.5 | 4.1 | 3.4 | 0 | 0.0 | 3,065,274 | 0 | 40,000 |
| Emergency Transportation Services | 24,185,503 | 146.8 | 107.3 | 39.5 | 0 | 0.0 | 24,185,503 | 0 | 0 |
| Crisis Intervention | 1,508,544 | 10.8 | 0.4 | 10.4 | 0 | 0.0 | 883,512 | 0 | 625,032 |
| Homeland Security | 2,436,391 | 15.0 | 7.2 | 7.8 | 0 | 0.0 | 672,020 | 0 | 1,764,371 |
| New Construction Code Compliance | 1,063,789 | 7.8 | 0.0 | 7.8 | 0 | 0.0 | 0 | 0 | 1,063,789 |
| Fire Prevention General Inspections | 2,237,199 | 32.1 | 0.5 | 31.6 | 0 | 0.0 | 2,237,199 | 0 | 0 |
| Fire prevention Special Hazards | 1,592,444 | 10.7 | 8.2 | 2.5 | 0 | 0.0 | 1,592,444 | 0 | 0 |
| Fire Investigations | 3,048,206 | 17.1 | 14.3 | 2.8 | 0 | 0.0 | 3,048,206 | 0 | 0 |
| Public Education | 1,682,811 | 11.8 | 3.2 | 8.6 | 0 | 0.0 | 1,645,711 | 0 | 37,100 |

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Public Safety and Criminal Justice

Budget Inventory of Programs FY 2011-12

| Department | FY 11-12 ¹ | FY 11-12 | FY 11-12 | FY 11-12 | FY 12-13 | FY 12-13 | Source of Program Funds | | |
|---|-----------------------|--------------|------------|---------------|------------|------------|-------------------------|-----------------|----------------------|
| | Budget | Total FTE | Sworn FTE | Non-sworn FTE | Base | FTE | General Fund | Enterprise Fund | Special Revenue Fund |
| Law | \$20,041,149 | 203.0 | 0.0 | 203.0 | \$0 | 0.0 | \$18,234,235 | \$0 | \$1,806,914 |
| <i>Personal Services</i> | 24,264,117 | | | | 0 | | | | |
| <i>Contractual Services</i> | 1,191,996 | | | | 0 | | | | |
| <i>Interdepartmental Charges</i> | (5,618,665) | | | | 0 | | | | |
| <i>Supplies</i> | 203,701 | | | | 0 | | | | |
| <i>Equipment and Minor Improvements</i> | 0 | | | | 0 | | | | |
| <i>Miscellaneous Transfers</i> | 0 | | | | 0 | | | | |
| <i>Programs</i> | | | | | | | | | |
| Civil Division | 2,710,207 | 55.0 | 0.0 | 55.0 | 0 | 0.0 | 2,710,207 | 0 | 0 |
| Criminal Division - Charging Bureau | 3,026,115 | 26.0 | 0.0 | 26.0 | 0 | 0.0 | 2,949,564 | 0 | 76,551 |
| Criminal Division - Charging Bureau - Victim Services Unit | 1,981,733 | 20.0 | 0.0 | 20.0 | 0 | 0.0 | 1,552,403 | 0 | 429,330 |
| Criminal Division - Trial Bureau | 8,880,335 | 74.0 | 0.0 | 74.0 | 0 | 0.0 | 8,227,735 | 0 | 652,600 |
| Criminal Division - Appeals Bureau | 955,616 | 8.0 | 0.0 | 8.0 | 0 | 0.0 | 931,442 | 0 | 24,174 |
| Criminal Division - Community Prosecution Bureau | 2,009,335 | 16.0 | 0.0 | 16.0 | 0 | 0.0 | 1,397,163 | 0 | 612,172 |
| Criminal Division - Community Prosecution Bureau - Diversion Unit | 477,808 | 4.0 | 0.0 | 4.0 | 0 | 0.0 | 465,721 | 0 | 12,087 |

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Public Safety and Criminal Justice

Budget Inventory of Programs FY 2011-12

| Department | FY 11-12 ¹ | FY 11-12 | FY 11-12 | FY 11-12 | FY 12-13 | FY 12-13 | Source of Program Funds | | |
|---|-----------------------|--------------|------------|---------------|------------|------------|-------------------------|-----------------|----------------------|
| | Budget | Total FTE | Sworn FTE | Non-sworn FTE | Base | FTE | General Fund | Enterprise Fund | Special Revenue Fund |
| Municipal Court | \$37,521,752 | 314.4 | 0.0 | 314.4 | \$0 | 0.0 | \$30,953,768 | \$0 | \$6,567,984 |
| <i>Personal Services</i> | 29,580,354 | | | | 0 | | | | |
| <i>Contractual Services</i> | 5,636,644 | | | | 0 | | | | |
| <i>Interdepartmental Charges</i> | 622,039 | | | | 0 | | | | |
| <i>Supplies</i> | 466,399 | | | | 0 | | | | |
| <i>Equipment and Minor Improvements</i> | 1,216,316 | | | | 0 | | | | |
| <i>Miscellaneous Transfers</i> | 0 | | | | 0 | | | | |
| <i>Programs</i> | | | | | | | | | |
| <i>Criminal and Civil Case Adjudication</i> | 7,752,447 | 37.4 | 0.0 | 37.4 | 0 | 0.0 | 7,112,868 | 0 | 639,579 |
| <i>Criminal Division - Screening and Assessment (SAS)</i> | 1,244,624 | 13.0 | 0.0 | 13.0 | 0 | 0.0 | 974,033 | 0 | 270,591 |
| <i>Criminal Division - Criminal Records & Criminal Division - Criminal Courtroom Operations</i> | 2,195,133 | 20.0 | 0.0 | 20.0 | 0 | 0.0 | 1,764,647 | 0 | 430,486 |
| <i>Civil Division - Security</i> | 9,219,559 | 84.0 | 0.0 | 84.0 | 0 | 0.0 | 7,411,518 | 0 | 1,808,041 |
| <i>Civil Division - Records Management</i> | 1,871,017 | 18.0 | 0.0 | 18.0 | 0 | 0.0 | 1,484,999 | 0 | 386,018 |
| <i>Civil Division - Customer Service</i> | 3,014,416 | 29.0 | 0.0 | 29.0 | 0 | 0.0 | 2,392,498 | 0 | 621,918 |
| <i>Civil Division - Civil Courtroom Operations</i> | 5,197,269 | 50.0 | 0.0 | 50.0 | 0 | 0.0 | 4,124,997 | 0 | 1,072,272 |
| <i>Financial Management Division - Accounting</i> | 2,078,908 | 20.0 | 0.0 | 20.0 | 0 | 0.0 | 1,649,999 | 0 | 428,909 |
| <i>Financial Management - Financial</i> | 2,302,473 | 21.0 | 0.0 | 21.0 | 0 | 0.0 | 1,859,688 | 0 | 442,785 |
| | 2,645,906 | 22.0 | 0.0 | 22.0 | 0 | 0.0 | 2,178,521 | 0 | 467,385 |

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Public Safety and Criminal Justice

Budget Inventory of Programs FY 2011-12

| Department | FY 11-12 ¹ | FY 11-12 | FY 11-12 | FY 11-12 | FY 12-13 | FY 12-13 | Source of Program Funds | | |
|--|-----------------------|----------------|----------------|----------------|------------|------------|-------------------------|------------------|----------------------|
| | Budget | Total FTE | Sworn FTE | Non-sworn FTE | Base | FTE | General Fund | Enterprise Fund | Special Revenue Fund |
| Police | \$545,372,559 | 4,454.7 | 3,282.0 | 1,172.7 | \$0 | 0.0 | \$428,454,922 | \$683,687 | \$116,233,950 |
| Personal Services | 495,331,204 | | | | 0 | | | | |
| Contractual Services | 45,622,610 | | | | 0 | | | | |
| Interdepartmental Charges | (7,394,137) | | | | 0 | | | | |
| Supplies | 8,719,610 | | | | 0 | | | | |
| Equipment and Minor Improvements | 3,471,296 | | | | 0 | | | | |
| Miscellaneous Transfers | (378,024) | | | | 0 | | | | |
| <i>Programs</i> | | | | | | | | | |
| Administrative Services Bureau - Employee Assistance Unit | 871,350 | 8.4 | 4.5 | 3.9 | 0 | 0.0 | 779,698 | 0 | 91,653 |
| Administrative Services Bureau - Policy/CALEA/Incident Review Unit | 876,475 | 8.2 | 5.5 | 2.7 | 0 | 0.0 | 876,475 | 0 | 0 |
| Administrative Services Bureau - Code Enforcement Unit | 1,715,083 | 16.7 | 2.5 | 14.2 | 0 | 0.0 | 1,623,431 | 0 | 91,653 |
| Administrative Services Bureau - Public Records Unit | 1,769,617 | 15.5 | 0.5 | 15.0 | 0 | 0.0 | 1,769,617 | 0 | 0 |
| Administrative Services Bureau - Vehicle Impound Program | 4,464,045 | 40.0 | 8.5 | 31.5 | 0 | 0.0 | 613,116 | 0 | 3,850,930 |
| Employment Services Bureau - Volunteer Programs | 644,714 | 6.2 | 2.5 | 3.7 | 0 | 0.0 | 580,855 | 0 | 63,859 |
| Employment Services Bureau - Hiring and Recruitment Units | 932,453 | 9.2 | 1.5 | 7.7 | 0 | 0.0 | 871,044 | 0 | 61,409 |
| Employment Services Bureau - Information Airport Bureau | 2,380,591 | 24.2 | 20.5 | 3.7 | 0 | 0.0 | 2,226,073 | 0 | 154,518 |
| Communications Bureau | (4,979,575) | 102.0 | 99.0 | 3.0 | 0 | 0.0 | (5,091,242) | 0 | 111,667 |
| Community Relations Bureau | 30,840,660 | 326.3 | 2.5 | 323.8 | 0 | 0.0 | 22,349,127 | 0 | 8,491,533 |
| Community Relations Bureau - School Resource Officer (SRO) Program | 8,825,027 | 66.4 | 62.8 | 3.6 | 0 | 0.0 | 7,578,851 | 0 | 1,246,177 |
| Community Relations Bureau - Community Programs Unit | 2,319,254 | 16.4 | 12.8 | 3.6 | 0 | 0.0 | 2,262,525 | 0 | 56,730 |
| Community Relations Bureau - G.R.E.A.T Regional/Local Unit | 930,675 | 8.4 | 4.8 | 3.6 | 0 | 0.0 | 568,093 | 0 | 362,582 |
| Fiscal Management Bureau - Detention | 12,002,147 | 0.0 | 0.0 | 0.0 | 0 | 0.0 | 12,002,147 | 0 | 0 |

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Public Safety and Criminal Justice

Budget Inventory of Programs FY 2011-12

| Department | FY 11-12 ¹ | FY 11-12 | FY 11-12 | FY 11-12 | FY 12-13 | FY 12-13 | Source of Program Funds | | |
|--|-----------------------|-----------|-----------|---------------|----------|----------|-------------------------|-----------------|----------------------|
| | Budget | Total FTE | Sworn FTE | Non-sworn FTE | Base | FTE | General Fund | Enterprise Fund | Special Revenue Fund |
| Fiscal Management Bureau - Neighborhood Block Watch Grant Program | 1,931,156 | 7.5 | 0.5 | 7.0 | 0 | 0.0 | 731,156 | 0 | 1,200,000 |
| Drug Enforcement Bureau - HIKE Unit | 6,165,797 | 32.4 | 27.8 | 4.6 | 0 | 0.0 | 4,385,248 | 0 | 1,780,549 |
| Drug Enforcement Bureau - Investigations Unit | 9,150,290 | 47.4 | 39.8 | 7.6 | 0 | 0.0 | 6,307,056 | 0 | 2,843,234 |
| Drug Enforcement Bureau - Street Enforcement Unit | 6,251,701 | 39.4 | 37.8 | 1.6 | 0 | 0.0 | 5,425,475 | 0 | 826,227 |
| Drug Enforcement Bureau - Vice and Liquor | 4,983,053 | 31.6 | 26.8 | 4.8 | 0 | 0.0 | 3,686,921 | 0 | 1,296,133 |
| Family Investigations Bureau - Adult Sex Crimes Unit | 3,229,167 | 21.9 | 19.5 | 2.4 | 0 | 0.0 | 2,920,559 | 0 | 308,608 |
| Family Investigations Bureau - Internet Crimes Against Children (ICAC) | 6,168,620 | 42.9 | 39.5 | 3.4 | 0 | 0.0 | 5,434,538 | 0 | 734,082 |
| Family Investigations Bureau - Domestic Violence Unit | 4,020,068 | 27.9 | 25.5 | 2.4 | 0 | 0.0 | 3,618,887 | 0 | 401,181 |
| Family Investigations Bureau - Missing Persons Unit | 1,832,511 | 11.9 | 9.5 | 2.4 | 0 | 0.0 | 1,523,904 | 0 | 308,607 |
| Family Investigations Bureau - Sex Offender Notification Unit | 1,666,389 | 8.9 | 6.5 | 2.4 | 0 | 0.0 | 1,357,782 | 0 | 308,607 |
| Family Investigations Bureau - Special Investigations Detail | 994,518 | 5.9 | 3.5 | 2.4 | 0 | 0.0 | 685,911 | 0 | 308,607 |
| Homeland Defense Bureau - Bomb Squad | 2,118,574 | 13.6 | 11.2 | 2.4 | 0 | 0.0 | 1,827,152 | 0 | 291,422 |
| Homeland Defense Bureau - Computer Forensics Unit | 2,190,328 | 16.8 | 11.3 | 5.5 | 0 | 0.0 | 1,572,757 | 0 | 617,571 |
| Homeland Defense Bureau - Terrorism Prevention | 7,366,155 | 26.6 | 24.2 | 2.4 | 0 | 0.0 | 3,219,127 | 0 | 4,147,028 |
| Homeland Defense Bureau - Career Criminal Squad & Fugitive Apprehension Detail | 6,920,907 | 51.4 | 44.9 | 6.5 | 0 | 0.0 | 5,055,809 | 0 | 1,865,098 |
| Homeland Defense Bureau - Street Crimes Unit | 3,665,001 | 25.2 | 22.9 | 2.3 | 0 | 0.0 | 3,331,595 | 0 | 333,406 |
| Laboratory Bureau - Controlled Substances Section | 1,678,182 | 16.0 | 1.6 | 14.4 | 0 | 0.0 | 1,425,239 | 0 | 252,943 |
| Laboratory Bureau - Crime Scene Response Section | 5,019,031 | 52.3 | 3.6 | 48.7 | 0 | 0.0 | 3,405,683 | 0 | 1,613,348 |

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Public Safety and Criminal Justice

Budget Inventory of Programs FY 2011-12

| Department | FY 11-12 ¹ | FY 11-12 | FY 11-12 | FY 11-12 | FY 12-13 | FY 12-13 | Source of Program Funds | | |
|---|-----------------------|-----------|-----------|---------------|----------|----------|-------------------------|-----------------|----------------------|
| | Budget | Total FTE | Sworn FTE | Non-sworn FTE | Base | FTE | General Fund | Enterprise Fund | Special Revenue Fund |
| Laboratory Bureau - Crime Suppression Unit (CSU) | 1,551,159 | 13.8 | 0.6 | 13.2 | 0 | 0.0 | 1,405,032 | 0 | 146,126 |
| Laboratory Bureau - Evidence Processing Unit | 1,901,676 | 17.5 | 0.6 | 16.9 | 0 | 0.0 | 1,539,741 | 0 | 361,935 |
| Laboratory Bureau - Firearms Section | 1,359,923 | 12.1 | 0.6 | 11.5 | 0 | 0.0 | 1,122,144 | 0 | 237,778 |
| Laboratory Bureau - Forensic Biology Section | 3,363,394 | 27.1 | 0.6 | 26.5 | 0 | 0.0 | 2,651,087 | 0 | 712,306 |
| Laboratory Bureau - Latent Print Section | 2,067,143 | 19.1 | 0.6 | 18.5 | 0 | 0.0 | 1,829,365 | 0 | 237,778 |
| Laboratory Bureau - Questioned Documents Section | 1,116,723 | 9.5 | 0.6 | 8.9 | 0 | 0.0 | 970,597 | 0 | 146,126 |
| Laboratory Bureau - Toxicology Section | 1,373,394 | 12.3 | 0.6 | 11.7 | 0 | 0.0 | 1,135,615 | 0 | 237,778 |
| Laboratory Bureau - Trace Section | 914,660 | 7.5 | 0.6 | 6.9 | 0 | 0.0 | 768,534 | 0 | 146,126 |
| Office of Administration - Community Engagement and Outreach Taskforce | 391,026 | 4.0 | 2.5 | 1.5 | 0 | 0.0 | 391,026 | 0 | 0 |
| Office of Administration - Public Affairs Bureau | 1,454,151 | 15.4 | 5.5 | 9.9 | 0 | 0.0 | 1,192,689 | 0 | 261,462 |
| Office of Administration - Silent Witness Program | 793,440 | 8.0 | 5.5 | 2.5 | 0 | 0.0 | 793,440 | 0 | 0 |
| Precinct & Patrol - Community Action Officers (CAO) | 4,926,981 | 40.3 | 37.5 | 2.8 | 0 | 0.0 | 4,370,449 | 0 | 556,532 |
| Precinct & Patrol - Abatement, Crime Free Multi Housing, Liquor Enforcement | 2,480,095 | 18.5 | 16.5 | 2.0 | 0 | 0.0 | 1,941,590 | 0 | 538,506 |
| Precinct & Patrol - Crime Suppression (NET Squads) | 18,878,982 | 151.5 | 144.5 | 7.0 | 0 | 0.0 | 15,963,826 | 0 | 2,915,156 |
| Precinct & Patrol - Party Crew | 1,132,615 | 9.3 | 7.5 | 1.8 | 0 | 0.0 | 1,132,615 | 0 | 0 |
| Precinct & Patrol - Respond to calls for service | 207,702,242 | 1,802.0 | 1,722.7 | 79.3 | 0 | 0.0 | 146,639,364 | 0 | 61,062,875 |
| Professional Standards Bureau - Inspections Unit | 2,305,643 | 22.0 | 19.5 | 2.5 | 0 | 0.0 | 2,120,496 | 0 | 185,147 |
| Professional Standards Bureau - Investigations | 1,926,941 | 18.0 | 15.5 | 2.5 | 0 | 0.0 | 1,926,941 | 0 | 0 |
| Property Crimes Bureau - Auto Theft | 3,621,743 | 26.4 | 21.0 | 5.4 | 0 | 0.0 | 3,300,929 | 0 | 320,814 |
| Property Crimes Bureau - Document Crimes | 3,701,364 | 26.4 | 22.1 | 4.3 | 0 | 0.0 | 3,461,067 | 0 | 240,297 |

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Public Safety and Criminal Justice

Budget Inventory of Programs FY 2011-12

| Department | FY 11-12 ¹ | FY 11-12 | FY 11-12 | FY 11-12 | FY 12-13 | FY 12-13 | Source of Program Funds | | |
|---|-----------------------|-----------|-----------|---------------|----------|----------|-------------------------|-----------------|----------------------|
| | Budget | Total FTE | Sworn FTE | Non-sworn FTE | Base | FTE | General Fund | Enterprise Fund | Special Revenue Fund |
| Property Crimes Bureau - Metal Theft | 1,172,855 | 7.4 | 5.1 | 2.3 | 0 | 0.0 | 932,558 | 0 | 240,297 |
| Property Crimes Bureau - Pawnshop Detail | 1,817,378 | 13.4 | 8.1 | 5.3 | 0 | 0.0 | 1,577,081 | 0 | 240,297 |
| Property Crimes Bureau - Property Investigative Unit, Special Projects Unit | 10,841,515 | 75.4 | 70.1 | 5.3 | 0 | 0.0 | 10,173,109 | 0 | 668,406 |
| Property Management Bureau - Fleet Management | 15,577,808 | 6.4 | 0.8 | 5.6 | 0 | 0.0 | 15,500,171 | 0 | 77,637 |
| Property Management Bureau - Impounded Property and Evidence | 3,631,438 | 37.4 | 10.8 | 26.6 | 0 | 0.0 | 3,320,890 | 0 | 310,549 |
| Property Management Bureau - Police Supply Inventory and Records | 1,284,236 | 7.4 | 0.8 | 6.6 | 0 | 0.0 | 1,284,236 | 0 | 0 |
| Records & Identification Bureau - Ancillary Services | 13,675,910 | 141.7 | 0.5 | 141.2 | 0 | 0.0 | 12,574,975 | 0 | 1,100,936 |
| Records & Identification Bureau - Central Booking Detail | 7,623,831 | 83.5 | 55.5 | 28.0 | 0 | 0.0 | 5,682,955 | 0 | 1,940,876 |
| Reserves Bureau | 737,213 | 6.0 | 1.5 | 4.5 | 0 | 0.0 | 443,534 | 0 | 293,678 |
| Tactical Support Bureau - Air Support Unit | 9,272,330 | 50.8 | 34.3 | 16.5 | 0 | 0.0 | 8,540,185 | 0 | 732,146 |
| Tactical Support Bureau - K9 and Specialty Vehicle Unit | 4,739,587 | 30.3 | 26.3 | 4.0 | 0 | 0.0 | 3,876,455 | 0 | 863,132 |
| Tactical Support Bureau - Mayor's Security Detail | 1,267,301 | 7.8 | 5.3 | 2.5 | 0 | 0.0 | 1,027,004 | 0 | 240,297 |
| Tactical Support Bureau - Special Assignments Unit (SAU) | 8,856,619 | 61.3 | 56.3 | 5.0 | 0 | 0.0 | 8,159,539 | 0 | 697,080 |
| Traffic Bureau - Traffic Enforcement | 11,668,149 | 78.0 | 72.0 | 6.0 | 0 | 0.0 | 11,518,184 | 0 | 149,966 |
| Traffic Bureau - Traffic Investigations | 5,044,808 | 36.0 | 30.0 | 6.0 | 0 | 0.0 | 4,959,434 | 0 | 85,374 |
| Training Bureau - ALEA & AZ POST | 819,653 | 6.5 | 4.0 | 2.5 | 0 | 0.0 | 819,653 | 0 | 0 |
| Training Bureau - Training | 8,469,272 | 49.5 | 41.0 | 8.5 | 0 | 0.0 | 6,652,872 | 0 | 1,816,400 |
| Downtown Operations Unit | 7,087,769 | 52.3 | 41.8 | 10.5 | 0 | 0.0 | 5,034,030 | 683,687 | 1,370,052 |
| Infrastructure Protection Unit | 2,147,910 | 20.8 | 5.8 | 15.0 | 0 | 0.0 | 2,054,801 | 0 | 93,109 |
| Police Transit Bureau - Light Rail System | 856,631 | 36.8 | 15.8 | 21.0 | 0 | 0.0 | 248,830 | 0 | 607,801 |
| Police Transit Bureau - Public Transit (Bus) System | 183,468 | 63.8 | 16.8 | 47.0 | 0 | 0.0 | 183,468 | 0 | 0 |
| Violent Crimes Bureau - Homicide Unit | 7,199,965 | 50.5 | 45.0 | 5.5 | 0 | 0.0 | 6,772,147 | 0 | 427,819 |
| Violent Crimes Bureau - Robbery Unit | 5,060,848 | 38.5 | 31.0 | 7.5 | 0 | 0.0 | 4,412,362 | 0 | 648,485 |

¹ Department budget totals only include operating expenditures and do not include debt services payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Organizational Chart found elsewhere in this document.

Public Safety and Criminal Justice

Budget Inventory of Programs FY 2011-12

| Department | FY 11-12 ¹ | FY 11-12 | FY 11-12 | FY 11-12 | FY 12-13 | FY 12-13 | Source of Program Funds | | |
|---|-----------------------|------------|------------|---------------|------------|------------|-------------------------|-----------------|----------------------|
| | Budget | Total FTE | Sworn FTE | Non-sworn FTE | Base | FTE | General Fund | Enterprise Fund | Special Revenue Fund |
| Violent Crimes Bureau - Assaults Unit & Night Detective Unit | 8,255,454 | 60.5 | 55.0 | 5.5 | 0 | 0.0 | 7,610,140 | 0 | 645,315 |
| Violent Crimes Bureau - Gang Unit | 6,173,352 | 44.5 | 39.0 | 5.5 | 0 | 0.0 | 5,515,157 | 0 | 658,195 |
| Public Defender | \$4,708,450 | 9.0 | 0.0 | 9.0 | \$0 | 0.0 | \$4,708,450 | \$0 | \$0 |
| <i>Personal Services</i> | 1,128,995 | | | | 0 | | | | |
| <i>Contractual Services</i> | 3,565,163 | | | | 0 | | | | |
| <i>Interdepartmental Charges</i> | 6,892 | | | | 0 | | | | |
| <i>Supplies</i> | 7,400 | | | | 0 | | | | |
| <i>Equipment and Minor Improvements</i> | 0 | | | | 0 | | | | |
| <i>Miscellaneous Transfers</i> | 0 | | | | 0 | | | | |
| Programs | | | | | | | | | |
| Legal Representation and Forensic Expert Services | 4,331,986 | 4.5 | 0.0 | 4.5 | 0 | 0.0 | 4,331,986 | 0 | 0 |
| Eligibility Screening Services | 376,464 | 4.5 | 0.0 | 4.5 | 0 | 0.0 | 376,464 | 0 | 0 |

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Community and Environmental Services

Budget Inventory of Programs FY 2011-12

| <i>Department</i> | <i>FY 11-12¹</i> | <i>FY 11-12</i> | <i>FY 12-13</i> | <i>FY 12-13</i> | <i>Source of Program Funds</i> | | |
|--|-----------------------------|-----------------|-----------------|-----------------|--------------------------------|------------------------|-----------------------------|
| | <i>Budget</i> | <i>FTE</i> | <i>Base</i> | <i>FTE</i> | <i>General Fund</i> | <i>Enterprise Fund</i> | <i>Special Revenue Fund</i> |
| Community and Economic Development | \$24,161,177 | 105.0 | \$0 | 0.0 | \$4,885,686 | \$1,088,811 | \$18,186,680 |
| <i>Personal Services</i> | 11,098,193 | | 0 | | | | |
| <i>Contractual Services</i> | 12,371,494 | | 0 | | | | |
| <i>Interdepartmental Charges</i> | 502,875 | | 0 | | | | |
| <i>Supplies</i> | 188,615 | | 0 | | | | |
| <i>Equipment and Minor Improvements</i> | 0 | | 0 | | | | |
| <i>Miscellaneous Transfers</i> | 0 | | 0 | | | | |
| <i>Programs</i> | | | | | | | |
| <i>International Relations & Sister Cities Program</i> | 721,223 | 3.7 | 0 | 0.0 | 501,223 | 0 | 220,000 |
| <i>Bio Medical Campus/ASU</i> | 609,037 | 2.6 | 0 | 0.0 | 361,138 | 0 | 247,899 |
| <i>Downtown Development, Marketing & Contract Administration</i> | 4,052,158 | 9.8 | 0 | 0.0 | 1,179,265 | 399,247 | 2,473,646 |
| <i>Business Retention and Expansion Program</i> | 1,809,673 | 13.7 | 0 | 0.0 | 1,327,202 | 0 | 482,471 |
| <i>Business Attraction Program</i> | 1,736,143 | 9.6 | 0 | 0.0 | 941,497 | 689,564 | 105,082 |
| <i>Retail Business Development Program</i> | 434,928 | 3.4 | 0 | 0.0 | 394,928 | 0 | 40,000 |
| <i>Workforce Development</i> | 13,790,540 | 55.9 | 0 | 0.0 | 0 | 0 | 13,790,540 |
| <i>New Markets Tax Credit Program</i> | 695,653 | 5.0 | 0 | 0.0 | 143,823 | 0 | 551,830 |
| <i>Energize Phoenix</i> | 311,822 | 1.3 | 0 | 0.0 | 36,610 | 0 | 275,212 |

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Community and Environmental Services

Budget Inventory of Programs FY 2011-12

| Department | FY 11-12 ¹ | FY 11-12 | FY 12-13 | FY 12-13 | Source of Program Funds | | |
|---|-----------------------|--------------|------------|------------|-------------------------|------------------|----------------------|
| | Budget | FTE | Base | FTE | General Fund | Enterprise Fund | Special Revenue Fund |
| Environmental Programs | \$1,407,983 | 13.0 | \$0 | 0.0 | \$978,189 | \$225,367 | \$204,427 |
| <i>Personal Services</i> | 1,621,104 | | 0 | | | | |
| <i>Contractual Services</i> | 161,418 | | 0 | | | | |
| <i>Interdepartmental Charges</i> | (398,390) | | 0 | | | | |
| <i>Supplies</i> | 23,851 | | 0 | | | | |
| <i>Equipment and Minor Improvements</i> | 0 | | 0 | | | | |
| <i>Miscellaneous Transfers</i> | 0 | | 0 | | | | |
| <u>Programs</u> | | | | | | | |
| Water Quality | 225,367 | 2.1 | 0 | 0.0 | 0 | 225,367 | 0 |
| Air Quality | 250,094 | 2.6 | 0 | 0.0 | 250,094 | 0 | 0 |
| Pollution Prevention | 470,445 | 4.2 | 0 | 0.0 | 470,445 | 0 | 0 |
| 404 Program | 148,324 | 1.3 | 0 | 0.0 | 148,324 | | 0 |
| Brownfields | 109,326 | 1.4 | 0 | 0.0 | 109,326 | 0 | 0 |
| Dust Control | 70,097 | 0.0 | 0 | 0.0 | 0 | 0 | 70,097 |
| Stormwater | 109,330 | 1.4 | 0 | 0.0 | 0 | 0 | 109,330 |
| Brownfields Del Rio | 25,000 | 0.0 | 0 | 0.0 | 0 | 0 | 25,000 |
| Housing | \$75,064,835 | 191.2 | \$0 | 0.0 | \$56,925 | \$0 | \$75,007,910 |
| <i>Personal Services</i> | 16,183,282 | | 0 | | | | |
| <i>Contractual Services</i> | 58,697,716 | | 0 | | | | |
| <i>Interdepartmental Charges</i> | (475,855) | | 0 | | | | |
| <i>Supplies</i> | 915,290 | | 0 | | | | |
| <i>Equipment and Minor Improvements</i> | 299,000 | | 0 | | | | |
| <i>Miscellaneous Transfers</i> | (554,598) | | 0 | | | | |
| <u>Programs</u> | | | | | | | |
| Community Partnerships | 5,632,464 | 21.2 | 0 | 0.0 | 0 | 0 | 5,632,464 |
| Project Implementation | 1,230,900 | 16.0 | 0 | 0.0 | 0 | 0 | 1,230,900 |
| Voucher Programs | 48,524,390 | 33.0 | 0 | 0.0 | 0 | 0 | 48,524,390 |
| Other Voucher Programs | 2,388,935 | 2.0 | 0 | 0.0 | 0 | 0 | 2,388,935 |
| Family Housing | 12,609,359 | 87.0 | 0 | 0.0 | 56,925 | 0 | 12,552,434 |
| Senior Housing | 3,597,274 | 21.0 | 0 | 0.0 | 0 | 0 | 3,597,274 |
| Resident Services | 1,081,513 | 11.0 | 0 | 0.0 | 0 | 0 | 1,081,513 |

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Community and Environmental Services

Budget Inventory of Programs FY 2011-12

| Department | FY 11-12 ¹ | FY 11-12 | FY 12-13 | FY 12-13 | Source of Program Funds | | |
|--|-----------------------|--------------|------------|------------|-------------------------|------------------|----------------------|
| | Budget | FTE | Base | FTE | General Fund | Enterprise Fund | Special Revenue Fund |
| Human Services | \$62,289,223 | 416.3 | \$0 | 0.0 | \$18,493,191 | \$250,000 | \$43,546,032 |
| <i>Personal Services</i> | 28,750,897 | | 0 | | | | |
| <i>Contractual Services</i> | 29,951,740 | | 0 | | | | |
| <i>Interdepartmental Charges</i> | 1,318,851 | | 0 | | | | |
| <i>Supplies</i> | 2,252,385 | | 0 | | | | |
| <i>Equipment and Minor Improvements</i> | 15,350 | | 0 | | | | |
| <i>Miscellaneous Transfers</i> | 0 | | 0 | | | | |
| <i>Programs</i> | | | | | | | |
| Victim Advocacy Services | 941,880 | 9.6 | 0 | 0.0 | 911,880 | 0 | 30,000 |
| Local Alcohol Rehabilitation Center (LARC) | 214,041 | 0.1 | 0 | 0.0 | 214,041 | 0 | |
| Chrysalis Contract | 163,742 | 0.1 | 0 | 0.0 | 163,742 | 0 | |
| Central Arizona Shelter Services (CASS) Contract | 686,043 | 0.4 | 0 | 0.0 | 686,043 | 0 | |
| Watkins Emergency Shelter | 1,924,491 | 5.1 | 0 | 0.0 | 809,256 | 0 | 1,115,235 |
| Emergency Shelter Grant (ESG) Contracts | 256,404 | 0.2 | 0 | 0.0 | 16,820 | 0 | 239,584 |
| Community Development Block Grant (CDBG) Contracts | 271,014 | 0.2 | 0 | 0.0 | 17,779 | 0 | 253,235 |
| Food Provider Contracts | 267,552 | 0.2 | 0 | 0.0 | 267,552 | 0 | |
| Homeless Prevention & Rapid-Rehousing Program | 2,851,459 | 10.7 | 0 | 0.0 | 187,058 | 0 | 2,664,401 |
| Head Start | 25,415,126 | 116.1 | 0 | 0.0 | 1,863,156 | 0 | 23,551,970 |
| Early Head Start | 1,058,381 | 58.6 | 0 | 0.0 | 69,431 | 0 | 988,950 |
| Senior Services | 7,205,441 | 90.0 | 0 | 0.0 | 6,075,044 | 0 | 1,130,397 |
| Home Delivered Meal (HDM) Program | 3,694,138 | 33.7 | 0 | 0.0 | 1,822,615 | 0 | 1,871,523 |
| Client Services | 17,339,511 | 91.3 | 0 | 0.0 | 5,388,774 | 250,000 | 11,700,737 |

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Community and Environmental Services

Budget Inventory of Programs FY 2011-12

| Department | FY 11-12 ¹ | FY 11-12 | FY 12-13 | FY 12-13 | Source of Program Funds | | |
|---|-----------------------|--------------|------------|------------|-------------------------|-----------------|----------------------|
| | Budget | FTE | Base | FTE | General Fund | Enterprise Fund | Special Revenue Fund |
| Library | \$36,069,133 | 356.6 | \$0 | 0.0 | \$35,276,754 | \$0 | \$792,379 |
| <i>Personal Services</i> | 22,268,556 | | 0 | | | | |
| <i>Contractual Services</i> | 3,446,242 | | 0 | | | | |
| <i>Interdepartmental Charges</i> | 4,200,526 | | 0 | | | | |
| <i>Supplies</i> | 6,104,609 | | 0 | | | | |
| <i>Equipment and Minor Improvements</i> | 49,000 | | 0 | | | | |
| <i>Miscellaneous Transfers</i> | 200 | | 0 | | | | |
| <i>Programs</i> | | | | | | | |
| Collection Development and Processing | 7,911,839 | 23.3 | 0 | 0.0 | 7,792,562 | 0 | 119,277 |
| Children and Teen Services | 497,468 | 4.1 | 0 | 0.0 | 489,968 | 0 | 7,500 |
| College Depot | 415,268 | 5.1 | 0 | 0.0 | 151,910 | 0 | 263,358 |
| Adult Services | 136,018 | 1.7 | 0 | 0.0 | 133,968 | 0 | 2,050 |
| Burton Barr Central Library | 9,410,507 | 89.5 | 0 | 0.0 | 9,268,636 | 0 | 141,871 |
| Branch Libraries | 16,458,347 | 205.4 | 0 | 0.0 | 16,218,713 | 0 | 239,634 |
| Security Services | 1,239,686 | 27.5 | 0 | 0.0 | 1,220,997 | 0 | 18,689 |

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Community and Environmental Services

Budget Inventory of Programs FY 2011-12

| Department | FY 11-12 ¹ | FY 11-12 | FY 12-13 | FY 12-13 | Source of Program Funds | | |
|---|-----------------------|--------------|------------|------------|-------------------------|-----------------|----------------------|
| | Budget | FTE | Base | FTE | General Fund | Enterprise Fund | Special Revenue Fund |
| Neighborhood Services | \$110,429,214 | 217.5 | \$0 | 0.0 | \$11,532,226 | \$0 | \$98,896,988 |
| <i>Personal Services</i> | 21,030,989 | | 0 | | | | |
| <i>Contractual Services</i> | 86,307,494 | | 0 | | | | |
| <i>Interdepartmental Charges</i> | 2,387,773 | | 0 | | | | |
| <i>Supplies</i> | 600,502 | | 0 | | | | |
| <i>Equipment and Minor Improvements</i> | 45,000 | | 0 | | | | |
| <i>Miscellaneous Transfers</i> | 57,456 | | 0 | | | | |
| <i>Programs</i> | | | | | | | |
| Graffiti Busters/Abatement | 3,675,581 | 25.7 | 0 | 0.0 | 1,785,667 | 0 | 1,889,915 |
| Shopping Cart Retrieval | 40,896 | 0.0 | 0 | 0.0 | 40,896 | 0 | 0 |
| Landlord Tenant Counseling | 444,216 | 3.6 | 0 | 0.0 | 109,226 | 0 | 334,990 |
| Owner Occupied Rehab | 9,955,494 | 25.7 | 0 | 0.0 | 217,429 | 0 | 9,738,066 |
| Rental Rehab | 1,722,094 | 1.3 | 0 | 0.0 | 10,871 | 0 | 1,711,222 |
| Weatherization Assistance Program | 9,487,820 | 10.5 | 0 | 0.0 | 108,714 | 0 | 9,379,106 |
| Lead Hazard Control & Healthy Homes | 1,332,174 | 5.8 | 0 | 0.0 | 54,357 | 0 | 1,277,817 |
| Emergency Tenant Relocation | 90,000 | 0.0 | 0 | 0.0 | 0 | 0 | 90,000 |
| Targeted Neighborhood Revitalization | 3,305,676 | 15.0 | 0 | 0.0 | 141,329 | 0 | 3,164,347 |
| Neighborhood Infrastructure and Enhancement | 2,642,001 | 1.2 | 0 | 0.0 | 10,871 | 0 | 2,631,129 |
| Neighborhood Stabilization Program | 56,437,609 | 20.8 | 0 | 0.0 | 195,685 | 0 | 56,241,924 |
| Neighborhood Specialist Program | 1,832,563 | 13.2 | 0 | 0.0 | 1,018,994 | 0 | 813,569 |
| Request For Proposal Open Application | 7,706,510 | 0.3 | 0 | 0.0 | 0 | 0 | 7,706,510 |
| Abatement | 1,917,873 | 11.0 | 0 | 0.0 | 1,101,042 | 0 | 816,831 |
| Standard Service Area Code Enforcement | 5,841,236 | 53.5 | 0 | 0.0 | 5,841,236 | 0 | 0 |
| Strategic Area Code Enforcement | 3,975,617 | 30.0 | 0 | 0.0 | 894,054 | 0 | 3,081,562 |
| Youth and Education | 21,855 | 0.0 | 0 | 0.0 | 1,855 | 0 | 20,000 |

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Community and Environmental Services

Budget Inventory of Programs FY 2011-12

| <i>Department</i> | <i>FY 11-12¹</i> | <i>FY 11-12</i> | <i>FY 12-13</i> | <i>FY 12-13</i> | <i>Source of Program Funds</i> | | |
|--|-----------------------------|-----------------|-----------------|-----------------|--------------------------------|------------------------|-----------------------------|
| | <i>Budget</i> | <i>FTE</i> | <i>Base</i> | <i>FTE</i> | <i>General Fund</i> | <i>Enterprise Fund</i> | <i>Special Revenue Fund</i> |
| Office of Arts and Culture | \$841,581 | 12.0 | \$0 | 0.0 | \$813,881 | \$0 | \$27,700 |
| <i>Personal Services</i> | 1,238,999 | | 0 | | | | |
| <i>Contractual Services</i> | 225,714 | | 0 | | | | |
| <i>Interdepartmental Charges</i> | (629,272) | | 0 | | | | |
| <i>Supplies</i> | 6,140 | | 0 | | | | |
| <i>Equipment and Minor Improvements</i> | 0 | | 0 | | | | |
| <i>Miscellaneous Transfers</i> | 0 | | 0 | | | | |
| <i>Programs</i> | | | | | | | |
| <u>Arts Education Program</u> | 154,470 | 1.4 | 0 | 0.0 | 147,970 | 0 | 6,500 |
| <u>Arts Grants and Community Initiatives Program</u> | 259,793 | 1.0 | 0 | 0.0 | 255,693 | 0 | 4,100 |
| <u>Cultural Facility Development</u> | 138,878 | 1.7 | 0 | 0.0 | 134,878 | 0 | 4,000 |
| <u>Public Art Program</u> | 288,440 | 7.9 | 0 | 0.0 | 275,340 | 0 | 13,100 |

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Community and Environmental Services

Budget Inventory of Programs FY 2011-12

| Department | FY 11-12 ¹ | FY 11-12 | FY 12-13 | FY 12-13 | Source of Program Funds | | |
|--|-----------------------|--------------|------------|------------|-------------------------|------------------|----------------------|
| | Budget | FTE | Base | FTE | General Fund | Enterprise Fund | Special Revenue Fund |
| Parks and Recreation | \$96,062,543 | 999.4 | \$0 | 0.0 | \$89,566,828 | \$239,166 | \$6,256,549 |
| <i>Personal Services</i> | 64,022,029 | | 0 | | | | |
| <i>Contractual Services</i> | 22,261,791 | | 0 | | | | |
| <i>Interdepartmental Charges</i> | 2,524,266 | | 0 | | | | |
| <i>Supplies</i> | 5,580,757 | | 0 | | | | |
| <i>Equipment and Minor Improvements</i> | 1,673,700 | | 0 | | | | |
| <i>Miscellaneous Transfers</i> | 0 | | 0 | | | | |
| <i>Programs</i> | | | | | | | |
| Swim & Dive Teams | 136,396 | 5.0 | 0 | 0.0 | 136,396 | 0 | 0 |
| Open Swim | 2,181,896 | 40.9 | 0 | 0.0 | 2,181,896 | 0 | 0 |
| Swim Lessons | 134,993 | 5.1 | 0 | 0.0 | 134,993 | 0 | 0 |
| General Recreation | 7,611,759 | 76.8 | 0 | 0.0 | 3,716,409 | 0 | 3,895,350 |
| Communication Towers | 76,364 | 1.0 | 0 | 0.0 | 76,364 | 0 | 0 |
| West Phoenix Revitalization | 118,420 | 1.0 | 0 | 0.0 | 118,420 | 0 | 0 |
| Parks Maintenance | 43,069,426 | 375.0 | 0 | 0.0 | 42,293,934 | 0 | 775,492 |
| Special Maintenance-Skilled Trades | 4,365,154 | 53.0 | 0 | 0.0 | 4,136,512 | 0 | 228,642 |
| Street Landscaping & Light Rail | 4,847,268 | 29.0 | 0 | 0.0 | 4,847,268 | 0 | 0 |
| Preserves | 2,290,963 | 28.5 | 0 | 0.0 | 1,645,816 | 0 | 645,147 |
| Youth Sports | 134,688 | 1.0 | 0 | 0.0 | 0 | 0 | 134,688 |
| Mountain Parks | 3,829,373 | 37.1 | 0 | 0.0 | 3,829,373 | 0 | 0 |
| Recreation/Teen Centers operated with City Staff | 1,565,274 | 24.9 | 0 | 0.0 | 1,405,626 | 0 | 159,648 |
| Recreation/Teen Centers operated by non-profit agencies | 260,423 | 4.6 | 0 | 0.0 | 260,423 | 0 | 0 |
| Community Centers | 9,195,816 | 135.2 | 0 | 0.0 | 9,195,816 | 0 | 0 |
| Citywide Softball | 207,729 | 4.5 | 0 | 0.0 | 207,729 | 0 | 0 |
| Pool Maintenance | 2,546,540 | 9.0 | 0 | 0.0 | 2,546,540 | 0 | 0 |
| PAC (Phoenix Afterschool Center) | 1,374,092 | 33.2 | 0 | 0.0 | 1,374,092 | 0 | 0 |
| Cultural Facilities | 556,521 | 5.0 | 0 | 0.0 | 527,803 | 0 | 28,718 |
| Art, Educational & Environmental Facilities Operated by Outside Agencies | 1,037,007 | 3.5 | 0 | 0.0 | 797,841 | 239,166 | 0 |
| Art, Educational & Environmental Facilities Operated by City Staff | 1,335,507 | 9.7 | 0 | 0.0 | 1,042,555 | 0 | 292,952 |
| Special Events | 394,433 | 2.0 | 0 | 0.0 | 317,521 | 0 | 76,912 |
| Rio Salado | 1,498,824 | 17.0 | 0 | 0.0 | 1,498,824 | 0 | 0 |

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Community and Environmental Services

Budget Inventory of Programs FY 2011-12

| Department | FY 11-12 ¹ | FY 11-12 | FY 12-13 | FY 12-13 | Source of Program Funds | | |
|--|-----------------------|--------------|------------|------------|-------------------------|-----------------|----------------------|
| | Budget | FTE | Base | FTE | General Fund | Enterprise Fund | Special Revenue Fund |
| Tres Rios | 49,813 | 2.0 | 0 | 0.0 | 49,813 | 0 | 0 |
| Sky Harbor Airport Maintenance | 277,285 | 32.0 | 0 | 0.0 | 277,285 | 0 | 0 |
| Baseball Stadiums | 2,485,960 | 21.2 | 0 | 0.0 | 2,466,960 | 0 | 19,000 |
| Sports Complexes | 4,480,619 | 42.2 | 0 | 0.0 | 4,480,619 | 0 | 0 |
| Planning and Development | \$33,601,910 | 249.0 | \$0 | 0.0 | \$4,995,304 | \$0 | \$28,606,606 |
| <i>Personal Services</i> | 28,668,060 | | 0 | | | | |
| <i>Contractual Services</i> | 2,914,172 | | 0 | | | | |
| <i>Interdepartmental Charges</i> | 1,192,664 | | 0 | | | | |
| <i>Supplies</i> | 773,014 | | 0 | | | | |
| <i>Equipment and Minor Improvements</i> | 54,000 | | 0 | | | | |
| <i>Miscellaneous Transfers</i> | 0 | | 0 | | | | |
| <u>Programs</u> | | | | | | | |
| Administration and enforcement of local and federal Historic Preservation Laws | 427,649 | 4.0 | 0 | 0.0 | 427,649 | 0 | 0 |
| Administer Historic Preservation bond program. | 106,912 | 1.0 | 0 | 0.0 | 106,912 | 0 | 0 |
| Implementation of the General Plan | 270,573 | 1.8 | 0 | 0.0 | 270,573 | 0 | 0 |
| Administration of the Zoning Ordinance | 2,062,022 | 16.7 | 0 | 0.0 | 2,062,022 | 0 | 0 |
| Support Board of Adjustment, Planning Commission and Village Planning Committees | 1,218,501 | 9.6 | 0 | 0.0 | 1,218,501 | 0 | 0 |
| Develop Area and Neighborhood Plans | 329,679 | 2.3 | 0 | 0.0 | 329,679 | 0 | 0 |
| Develop Socioeconomic Data Services to Other Departments and City as a Whole. | 215,184 | 1.3 | 0 | 0.0 | 149,622 | 0 | 65,562 |
| Support to the Light Rail Project | 21,454 | 2.3 | 0 | 0.0 | 28,507 | 0 | (7,053) |
| Signs Plan Review and Inspections | 1,038,499 | 6.0 | 0 | 0.0 | 0 | 0 | 1,038,499 |
| Property Records | 401,839 | 4.0 | 0 | 0.0 | 401,839 | 0 | 0 |
| Impact Fees Program Support | 659,275 | 4.0 | 0 | 0.0 | 0 | 0 | 659,275 |
| Office of the Customer Advocacy | 268,519 | 3.0 | 0 | 0.0 | 0 | 0 | 268,519 |
| Residential Plan Review & Inspections | 5,706,474 | 43.3 | 0 | 0.0 | 0 | 0 | 5,706,474 |
| Commercial Plan Review & Inspections | 14,131,023 | 96.5 | 0 | 0.0 | 0 | 0 | 14,131,023 |
| Civil Plan Review & Inspections | 6,369,241 | 46.3 | 0 | 0.0 | 0 | 0 | 6,369,241 |
| Backflow Prevention Program | (42,465) | 4.0 | 0 | 0.0 | 0 | 0 | (42,465) |
| Non Permitted Construction | 417,531 | 3.0 | 0 | 0.0 | 0 | 0 | 417,531 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

Community and Environmental Services

Budget Inventory of Programs FY 2011-12

| Department | FY 11-12 ¹ | FY 11-12 | FY 12-13 | FY 12-13 | Source of Program Funds | | |
|--|-----------------------|--------------|------------|------------|-------------------------|-----------------|----------------------|
| | Budget | FTE | Base | FTE | General Fund | Enterprise Fund | Special Revenue Fund |
| Public Works | \$17,617,836 | 518.0 | \$0 | 0.0 | \$16,399,520 | \$0 | \$1,218,316 |
| <i>Personal Services</i> | 50,623,047 | | 0 | | | | |
| <i>Contractual Services</i> | 29,928,311 | | 0 | | | | |
| <i>Interdepartmental Charges</i> | (96,264,155) | | 0 | | | | |
| <i>Supplies</i> | 32,787,137 | | 0 | | | | |
| <i>Equipment and Minor Improvements</i> | 546,000 | | 0 | | | | |
| <i>Miscellaneous Transfers</i> | (2,504) | | 0 | | | | |
| <i>Programs</i> | | | | | | | |
| Facilities Management and Maintenance | 13,122,468 | 125.0 | 0 | 0.0 | 13,122,468 | 0 | 0 |
| Property Management Services | 1,734,637 | 7.3 | 0 | 0.0 | 1,096,594 | 0 | 638,043 |
| Parking Program Administration and Contract Management | 739,378 | 0.6 | 0 | 0.0 | 739,378 | 0 | 0 |
| Employee Bus Pass Program Administration | 849,888 | 0.6 | 0 | 0.0 | 849,888 | 0 | 0 |
| Energy Management Consultation Services and Energy Analysis | 202,822 | 2.4 | 0 | 0.0 | 202,822 | 0 | 0 |
| Renewable Energy/Solar Projects | 152,117 | 1.9 | 0 | 0.0 | 152,117 | 0 | 0 |
| Energy Conservation and Efficiency | 695,665 | 7.3 | 0 | 0.0 | 278,880 | 0 | 416,785 |
| Sustainability Office | 152,549 | 1.5 | 0 | 0.0 | 152,549 | 0 | 0 |
| Alarm/Security Systems Support | (345,980) | 11.9 | 0 | 0.0 | (345,980) | 0 | 0 |
| Fleet Acquisition/Make Ready/Body Repair | 948,921 | 17.0 | 0 | 0.0 | 948,921 | 0 | 0 |
| Equipment Maintenance Repair and related Parts Service Support | (1,098,313) | 289.8 | 0 | 0.0 | (1,098,313) | 0 | 0 |
| Fuel Programs - Storage, Delivery, Site Permitting, maintenance and Repair | 88,339 | 8.2 | 0 | 0.0 | 88,339 | 0 | 0 |
| Design and Construction Management | (1,280,393) | 26.6 | 0 | 0.0 | (1,280,393) | 0 | 0 |
| Environmental Services | (103,193) | 5.0 | 0 | 0.0 | (266,681) | 0 | 163,488 |
| Geographic Technology Services | (236,809) | 6.7 | 0 | 0.0 | (236,809) | 0 | 0 |
| Central Records Management | (159,477) | 6.1 | 0 | 0.0 | (159,477) | 0 | 0 |
| Animal Control Services | 2,155,217 | 0.0 | 0 | 0.0 | 2,155,217 | 0 | 0 |

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Transportation (Non-Enterprise)

Budget Inventory of Programs FY 2011-12

| Department | FY 11-12 ¹ | FY 11-12 | FY 12-13 | FY 12-13 | Source of Program Funds | | |
|--|-----------------------|--------------|------------|------------|-------------------------|-----------------|----------------------|
| | Budget | FTE | Base | FTE | General Fund | Enterprise Fund | Special Revenue Fund |
| Public Transit | \$199,179,944 | 139.5 | \$0 | 0.0 | \$19,231,524 | \$0 | \$179,948,420 |
| <i>Personal Services</i> | 13,288,772 | | 0 | | | | |
| <i>Contractual Services</i> | 155,913,437 | | 0 | | | | |
| <i>Interdepartmental Charges</i> | 11,134,289 | | 0 | | | | |
| <i>Supplies</i> | 18,772,476 | | 0 | | | | |
| <i>Equipment and Minor Improvements</i> | 70,970 | | 0 | | | | |
| <i>Miscellaneous Transfers</i> | 0 | | 0 | | | | |
| <i>Programs</i> | | | | | | | |
| Local Fixed Route Bus Service | 126,340,143 | 38.3 | 0 | 0.0 | 14,743,050 | 0 | 111,597,094 |
| Express Bus Service | 246,157 | 0.5 | 0 | 0.0 | 28,931 | 0 | 217,226 |
| Rapid Bus Service | 4,577,956 | 1.4 | 0 | 0.0 | 538,047 | 0 | 4,039,909 |
| Neighborhood Circulators Service | 3,327,547 | 1.1 | 0 | 0.0 | 466,763 | 0 | 2,860,784 |
| Dial-A-Ride and DAR quality Assurance | 15,322,080 | 4.8 | 0 | 0.0 | 0 | 0 | 15,322,080 |
| Special Transportation Services | 964,742 | 1.2 | 0 | 0.0 | 0 | 0 | 964,742 |
| Reserve-A-Ride | 3,561,472 | 35.6 | 0 | 0.0 | 3,454,734 | 0 | 106,738 |
| Regional Support - Service Planning and Scheduling | 2,181,068 | 6.4 | 0 | 0.0 | 0 | 0 | 2,181,068 |
| Facility Construction and Maintenance | 8,079,097 | 12.5 | 0 | 0.0 | 0 | 0 | 8,079,097 |
| Light Rail | 27,916,535 | 7.0 | 0 | 0.0 | 0 | 0 | 27,916,535 |
| Regional - Fare Media Program | 3,332,736 | 5.6 | 0 | 0.0 | 0 | 0 | 3,332,736 |
| Customer Service Centers | 2,366,456 | 19.9 | 0 | 0.0 | 0 | 0 | 2,366,456 |
| Federal Grants Admin & Oversight | 963,953 | 5.2 | 0 | 0.0 | 0 | 0 | 963,953 |

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Transportation (Non-Enterprise)

Budget Inventory of Programs FY 2011-12

| Department | FY 11-12 ¹ | FY 11-12 | FY 12-13 | FY 12-13 | Source of Program Funds | | |
|--|-----------------------|--------------|------------|------------|-------------------------|-----------------|----------------------|
| | Budget | FTE | Base | FTE | General Fund | Enterprise Fund | Special Revenue Fund |
| Street Transportation | \$70,267,923 | 667.0 | \$0 | 0.0 | \$22,526,800 | \$0 | \$47,741,123 |
| <i>Personal Services</i> | 56,997,525 | | 0 | | | | |
| <i>Contractual Services</i> | 19,293,907 | | 0 | | | | |
| <i>Interdepartmental Charges</i> | (15,446,976) | | 0 | | | | |
| <i>Supplies</i> | 6,754,493 | | 0 | | | | |
| <i>Equipment and Minor Improvements</i> | 2,668,974 | | 0 | | | | |
| <i>Miscellaneous Transfers</i> | 0 | | 0 | | | | |
| <i>Programs</i> | | | | | | | |
| Design Services | 13,374 | 12.4 | 0 | 0.0 | (786,393) | 0 | 799,767 |
| Construction Services | (277,946) | 39.6 | 0 | 0.0 | (2,822,662) | 0 | 2,544,716 |
| Light Rail Coordination | 20,467 | 1.1 | 0 | 0.0 | (52,239) | 0 | 72,706 |
| Materials Lab | (34,416) | 15.7 | 0 | 0.0 | (979,596) | 0 | 945,180 |
| Survey | 181,156 | 23.6 | 0 | 0.0 | (1,272,968) | 0 | 1,454,124 |
| Capital Improvement Program and Technical Services | 482,065 | 8.8 | 0 | 0.0 | (85,614) | 0 | 567,679 |
| Floodplain Management | 394,856 | 4.4 | 0 | 0.0 | 111,019 | 0 | 283,837 |
| Street Lighting | 11,619,462 | 5.6 | 0 | 0.0 | 11,256,946 | 0 | 362,516 |
| Environmental Coordination | (6,842) | 2.2 | 0 | 0.0 | (148,762) | 0 | 141,920 |
| Utility Coordination and Inspection | 4,127,940 | 46.2 | 0 | 0.0 | 1,132,132 | 0 | 2,995,808 |
| Street Maintenance | 18,543,222 | 244.6 | 0 | 0.0 | 2,811,260 | 0 | 15,731,962 |
| Street Cleaning | 8,675,224 | 50.1 | 0 | 0.0 | 5,452,293 | 0 | 3,222,931 |
| Storm Water Maintenance | 1,217,177 | 5.3 | 0 | 0.0 | 47,664 | 0 | 1,169,513 |
| Freeway Landscape Contract Maintenance | 1,422,767 | 2.4 | 0 | 0.0 | 1,266,898 | 0 | 155,869 |
| Bridge Program | 709,616 | 4.6 | 0 | 0.0 | 414,223 | 0 | 295,393 |
| Right-of-Way Management | 776,798 | 11.7 | 0 | 0.0 | 24,697 | 0 | 752,101 |
| Parking Meters | 502,369 | 4.9 | 0 | 0.0 | 189,808 | 0 | 312,561 |
| Signing & Striping Shop | 7,435,506 | 64.5 | 0 | 0.0 | 3,270,607 | 0 | 4,164,899 |
| Traffic Operations / Investigative Services | 1,157,336 | 8.7 | 0 | 0.0 | 592,603 | 0 | 564,733 |
| Traffic Safety & Neighborhood Traffic | 418,523 | 5.5 | 0 | 0.0 | 65,565 | 0 | 352,958 |
| Traffic Signal & Transportation Administration | 1,059,395 | 11.6 | 0 | 0.0 | 314,131 | 0 | 745,264 |
| Traffic Signal Shop | 9,456,455 | 84.1 | 0 | 0.0 | 1,448,166 | 0 | 8,008,289 |
| Traffic Count Shop | 404,843 | 3.6 | 0 | 0.0 | 170,416 | 0 | 234,427 |
| Storm Water Geographical Systems | 1,968,576 | 5.8 | 0 | 0.0 | 106,606 | 0 | 1,861,970 |

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General Government

Budget Inventory of Programs FY 2011-12

| Department | FY 11-12 ¹ | FY 11-12 | FY 12-13 | FY 12-13 | Source of Program Funds | | |
|--|-----------------------|-------------|------------|------------|-------------------------|-----------------|----------------------|
| | Budget | FTE | Base | FTE | General Fund | Enterprise Fund | Special Revenue Fund |
| Budget and Research | \$3,191,087 | 26.0 | \$0 | 0.0 | \$3,191,087 | \$0 | \$0 |
| <i>Personal Services</i> | 3,389,649 | | 0 | | | | |
| <i>Contractual Services</i> | 151,031 | | 0 | | | | |
| <i>Interdepartmental Charges</i> | (355,833) | | 0 | | | | |
| <i>Supplies</i> | 6,240 | | 0 | | | | |
| <i>Equipment and Minor Improvements</i> | 0 | | 0 | | | | |
| <i>Miscellaneous Transfers</i> | 0 | | 0 | | | | |
| <i>Programs</i> | | | | | | | |
| <i>Budget Development and Monitoring</i> | 1,268,113 | 8.9 | 0 | 0.0 | 1,268,113 | 0 | 0 |
| <i>Research, Innovation, and Efficiency</i> | 565,582 | 5.2 | 0 | 0.0 | 565,582 | 0 | 0 |
| <i>Forecasting and Long-Range Analysis</i> | 154,672 | 1.2 | 0 | 0.0 | 154,672 | 0 | 0 |
| <i>Centralized Budget and Position Control</i> | 872,557 | 6.0 | 0 | 0.0 | 872,557 | 0 | 0 |
| <i>Capital Improvement Program Budget Management</i> | 330,163 | 4.7 | 0 | 0.0 | 330,163 | 0 | 0 |
| City Auditor | \$2,574,942 | 26.5 | \$0 | 0.0 | \$2,574,942 | \$0 | \$0 |
| <i>Personal Services</i> | 3,570,684 | | 0 | | | | |
| <i>Contractual Services</i> | 560,811 | | 0 | | | | |
| <i>Interdepartmental Charges</i> | (1,564,903) | | 0 | | | | |
| <i>Supplies</i> | 8,350 | | 0 | | | | |
| <i>Equipment and Minor Improvements</i> | 0 | | 0 | | | | |
| <i>Miscellaneous Transfers</i> | 0 | | 0 | | | | |
| <i>Programs</i> | | | | | | | |
| <i>Audits</i> | 1,781,362 | 19.5 | 0 | 0.0 | 1,781,362 | 0 | 0 |
| <i>Management Services</i> | 381,504 | 4.5 | 0 | 0.0 | 381,504 | 0 | 0 |
| <i>Investigations</i> | 223,713 | 1.5 | 0 | 0.0 | 223,713 | 0 | 0 |
| <i>Hearings</i> | 188,363 | 1.0 | 0 | 0.0 | 188,363 | 0 | 0 |

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General Government

Budget Inventory of Programs FY 2011-12

| Department | FY 11-12 ¹ | FY 11-12 | FY 12-13 | FY 12-13 | Source of Program Funds | | |
|---|-----------------------|-------------|------------|------------|-------------------------|-----------------|----------------------|
| | Budget | FTE | Base | FTE | General Fund | Enterprise Fund | Special Revenue Fund |
| City Clerk | \$6,271,237 | 66.0 | \$0 | 0.0 | \$6,267,563 | \$0 | \$3,674 |
| <i>Personal Services</i> | 6,217,974 | | 0 | | | | |
| <i>Contractual Services</i> | 3,288,778 | | 0 | | | | |
| <i>Interdepartmental Charges</i> | (3,721,030) | | 0 | | | | |
| <i>Supplies</i> | 469,595 | | 0 | | | | |
| <i>Equipment and Minor Improvements</i> | 13,000 | | 0 | | | | |
| <i>Miscellaneous Transfers</i> | 2,920 | | 0 | | | | |
| <i>Programs</i> | | | | | | | |
| Annexation Services | 229,627 | 0.8 | 0 | 0.0 | 229,627 | 0 | 0 |
| Elections Administration | 2,690,658 | 13.3 | 0 | 0.0 | 2,690,658 | 0 | 0 |
| City Council & Open Meeting Law Support | 578,737 | 5.9 | 0 | 0.0 | 578,737 | 0 | 0 |
| License Services | 844,464 | 8.3 | 0 | 0.0 | 844,464 | 0 | 0 |
| Technical Support | 1,220,597 | 8.6 | 0 | 0.0 | 1,220,597 | 0 | 0 |
| Printing Services | (174,082) | 13.1 | 0 | 0.0 | (174,082) | 0 | 0 |
| Mail Services | 58,862 | 6.3 | 0 | 0.0 | 58,862 | 0 | 0 |
| Official Records / Records Management | 822,374 | 9.7 | 0 | 0.0 | 818,700 | 0 | 3,674 |
| City Council Office | \$3,323,173 | 30.0 | \$0 | 0.0 | \$3,323,173 | \$0 | \$0 |
| <i>Personal Services</i> | 3,011,395 | | 0 | | | | |
| <i>Contractual Services</i> | 306,769 | | 0 | | | | |
| <i>Interdepartmental Charges</i> | 3,959 | | 0 | | | | |
| <i>Supplies</i> | 1,050 | | 0 | | | | |
| <i>Equipment and Minor Improvements</i> | 0 | | 0 | | | | |
| <i>Miscellaneous Transfers</i> | 0 | | 0 | | | | |
| <i>Programs</i> | | | | | | | |
| Constituent Services | 3,323,173 | 30.0 | 0 | 0.0 | 3,323,173 | 0 | 0 |

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General Government

Budget Inventory of Programs FY 2011-12

| Department | FY 11-12 ¹ | FY 11-12 | FY 12-13 | FY 12-13 | Source of Program Funds | | |
|---|-----------------------|-------------|------------|------------|-------------------------|------------------|----------------------|
| | Budget | FTE | Base | FTE | General Fund | Enterprise Fund | Special Revenue Fund |
| City Manager's Office | \$2,289,692 | 18.0 | \$0 | 0.0 | \$1,973,208 | \$316,484 | \$0 |
| Personal Services | 3,269,981 | | 0 | | | | |
| Contractual Services | 66,570 | | 0 | | | | |
| Interdepartmental Charges | (1,059,159) | | 0 | | | | |
| Supplies | 12,300 | | 0 | | | | |
| Equipment and Minor Improvements | 0 | | 0 | | | | |
| Miscellaneous Transfers | 0 | | 0 | | | | |
| <i>Programs</i> | | | | | | | |
| Professional administration of policies and objectives set forth by Mayor and Council | 662,984 | 5.0 | 0 | 0.0 | 662,984 | 0 | 0 |
| Oversight of and assistance to departments, City Council support, strategic planning | 1,193,372 | 9.0 | 0 | 0.0 | 1,193,372 | 0 | 0 |
| Citywide Volunteer Program | 116,852 | 1.0 | 0 | 0.0 | 116,852 | 0 | 0 |
| Water Strategy | 316,484 | 2.0 | 0 | 0.0 | 0 | 316,484 | 0 |
| Innovation and Efficiency Management | 0 | 1.0 | 0 | 0.0 | 0 | 0 | 0 |
| Equal Opportunity | \$2,691,191 | 26.0 | \$0 | 0.0 | \$2,287,480 | \$0 | \$403,711 |
| Personal Services | 2,756,712 | | 0 | | | | |
| Contractual Services | 62,545 | | 0 | | | | |
| Interdepartmental Charges | (139,466) | | 0 | | | | |
| Supplies | 11,400 | | 0 | | | | |
| Equipment and Minor Improvements | 0 | | 0 | | | | |
| Miscellaneous Transfers | 0 | | 0 | | | | |
| <i>Programs</i> | | | | | | | |
| Fair Housing and Public Accommodations | 590,752 | 5.2 | 0 | 0.0 | 200,453 | 0 | 390,299 |
| Equal Employment Compliance | 280,793 | 3.3 | 0 | 0.0 | 280,793 | 0 | 0 |
| Americans with Disabilities Act (ADA) Compliance Program | 151,735 | 0.7 | 0 | 0.0 | 151,735 | 0 | 0 |
| Small Business Enterprise and Disadvantaged Business Enterprise Programs | 1,521,877 | 15.7 | 0 | 0.0 | 1,521,877 | 0 | 0 |
| Commission Staff Support | 146,034 | 1.2 | 0 | 0.0 | 132,622 | 0 | 13,412 |

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General Government

Budget Inventory of Programs FY 2011-12

| Department | FY 11-12 ¹ | FY 11-12 | FY 12-13 | FY 12-13 | Source of Program Funds | | |
|--|-----------------------|--------------|------------|------------|-------------------------|--------------------|----------------------|
| | Budget | FTE | Base | FTE | General Fund | Enterprise Fund | Special Revenue Fund |
| Finance | \$19,835,498 | 248.2 | \$0 | 0.0 | \$17,159,805 | \$2,159,509 | \$516,184 |
| <i>Personal Services</i> | 25,882,274 | | 0 | | | | |
| <i>Contractual Services</i> | 4,183,102 | | 0 | | | | |
| <i>Interdepartmental Charges</i> | (10,497,107) | | 0 | | | | |
| <i>Supplies</i> | 267,229 | | 0 | | | | |
| <i>Equipment and Minor Improvements</i> | 0 | | 0 | | | | |
| <i>Miscellaneous Transfers</i> | 0 | | 0 | | | | |
| <i>Programs</i> | | | | | | | |
| Controller-Accounts Receivable and Accounts Payable | 1,886,365 | 19.4 | 0 | 0.0 | 1,886,365 | 0 | 0 |
| Controller-Central Payroll | 1,436,056 | 15.8 | 0 | 0.0 | 1,436,056 | 0 | 0 |
| Debt and Investment Management | (194,317) | 6.0 | 0 | 0.0 | (194,317) | 0 | 0 |
| Banking and Cashiering | 1,460,229 | 10.2 | 0 | 0.0 | 1,460,229 | 0 | 0 |
| Goods & General Services Procurement and Contract Management | 1,609,775 | 24.5 | 0 | 0.0 | 1,609,775 | 0 | 0 |
| Surplus Property | 413,414 | 4.1 | 0 | 0.0 | 413,414 | 0 | 0 |
| Citywide Fuel Delivery | (13,796) | 5.1 | 0 | 0.0 | (13,796) | 0 | 0 |
| Risk Management | 255,874 | 12.3 | 0 | 0.0 | 90,827 | 165,047 | 0 |
| Acquisition and Title | (24,674) | 16.2 | 0 | 0.0 | (24,674) | 0 | 0 |
| Appraisal | 125,759 | 5.2 | 0 | 0.0 | 125,759 | 0 | 0 |
| Property Management | (2,218) | 7.4 | 0 | 0.0 | (2,218) | 0 | 0 |
| Relocation | (86,634) | 3.9 | 0 | 0.0 | (86,634) | 0 | 0 |
| Enterprise Resource Planning | 4,400,141 | 19.8 | 0 | 0.0 | 4,338,372 | 61,769 | 0 |
| Sales Tax Licensing and Accounting | 2,215,829 | 18.6 | 0 | 0.0 | 2,215,829 | 0 | 0 |
| Sales Tax Compliance | 2,884,527 | 43.1 | 0 | 0.0 | 2,884,527 | 0 | 0 |
| Financial Accounting and Reporting | 1,297,830 | 22.4 | 0 | 0.0 | 925,573 | 105,403 | 266,854 |
| Water and Wastewater Financial Planning | 1,910,636 | 13.3 | 0 | 0.0 | 83,346 | 1,827,290 | 0 |
| Industrial Development Authority Support Services | 260,702 | 1.0 | 0 | 0.0 | 11,372 | 0 | 249,330 |

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General Government

Budget Inventory of Programs FY 2011-12

| Department | FY 11-12 ¹ | FY 11-12 | FY 12-13 | FY 12-13 | Source of Program Funds | | |
|---|-----------------------|-------------|------------|------------|-------------------------|-----------------|----------------------|
| | Budget | FTE | Base | FTE | General Fund | Enterprise Fund | Special Revenue Fund |
| Government Relations | \$1,321,292 | 6.0 | \$0 | 0.0 | \$1,321,292 | \$0 | \$0 |
| <i>Personal Services</i> | 871,034 | | 0 | | | | |
| <i>Contractual Services</i> | 443,616 | | 0 | | | | |
| <i>Interdepartmental Charges</i> | 4,142 | | 0 | | | | |
| <i>Supplies</i> | 2,500 | | 0 | | | | |
| <i>Equipment and Minor Improvements</i> | 0 | | 0 | | | | |
| <i>Miscellaneous Transfers</i> | 0 | | 0 | | | | |
| <i>Programs</i> | | | | | | | |
| <u>Federal, State, Regional and Tribal Programs</u> | 858,840 | 4.0 | 0 | 0.0 | 858,840 | 0 | 0 |
| <u>Grant Coordination</u> | 462,452 | 2.0 | 0 | 0.0 | 462,452 | 0 | 0 |
| Human Resources | \$11,427,067 | 93.1 | \$0 | 0.0 | \$11,007,798 | \$0 | \$419,269 |
| <i>Personal Services</i> | 9,614,461 | | 0 | | | | |
| <i>Contractual Services</i> | 3,332,882 | | 0 | | | | |
| <i>Interdepartmental Charges</i> | (1,629,232) | | 0 | | | | |
| <i>Supplies</i> | 108,956 | | 0 | | | | |
| <i>Equipment and Minor Improvements</i> | 0 | | 0 | | | | |
| <i>Miscellaneous Transfers</i> | 0 | | 0 | | | | |
| <i>Programs</i> | | | | | | | |
| <u>Citywide Support Services</u> | 2,561,477 | 23.8 | 0 | 0.0 | 2,561,477 | 0 | 0 |
| <u>Human Resources Information System (HRIS)</u> | 648,739 | 4.4 | 0 | 0.0 | 648,739 | 0 | 0 |
| <u>Benefits</u> | 1,860,650 | 16.3 | 0 | 0.0 | 1,441,381 | 0 | 419,269 |
| <u>Training and Development</u> | 1,289,840 | 11.4 | 0 | 0.0 | 1,289,840 | 0 | 0 |
| <u>Citywide Events</u> | 255,651 | 2.2 | 0 | 0.0 | 255,651 | 0 | 0 |
| <u>Recruiting and Selection</u> | 1,142,842 | 11.2 | 0 | 0.0 | 1,142,842 | 0 | 0 |
| <u>Classification and Compensation</u> | 1,397,105 | 3.1 | 0 | 0.0 | 1,397,105 | 0 | 0 |
| <u>Labor Relations</u> | 782,460 | 4.6 | 0 | 0.0 | 782,460 | 0 | 0 |
| <u>Safety</u> | 1,488,303 | 16.1 | 0 | 0.0 | 1,488,303 | 0 | 0 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

General Government

Budget Inventory of Programs FY 2011-12

| <i>Department</i> | <i>FY 11-12¹</i> | <i>FY 11-12</i> | <i>FY 12-13</i> | <i>FY 12-13</i> | <i>Source of Program Funds</i> | | |
|--|-----------------------------|-----------------|-----------------|-----------------|--------------------------------|------------------------|-----------------------------|
| | <i>Budget</i> | <i>FTE</i> | <i>Base</i> | <i>FTE</i> | <i>General Fund</i> | <i>Enterprise Fund</i> | <i>Special Revenue Fund</i> |
| Information Technology Services | \$33,465,100 | 182.0 | \$0 | 0.0 | \$32,872,272 | \$342,828 | \$250,000 |
| <i>Personal Services</i> | 23,695,969 | | 0 | | | | |
| <i>Contractual Services</i> | 13,749,592 | | 0 | | | | |
| <i>Interdepartmental Charges</i> | (2,730,246) | | 0 | | | | |
| <i>Supplies</i> | 3,201,890 | | 0 | | | | |
| <i>Equipment and Minor Improvements</i> | 0 | | 0 | | | | |
| <i>Miscellaneous Transfers</i> | (4,452,105) | | 0 | | | | |
| <i>Programs</i> | | | | | | | |
| Shared Common Technology Infrastructure | 6,947,296 | 29.3 | 0 | 0.0 | 6,947,296 | 0 | 0 |
| Business Applications | 9,766,871 | 48.8 | 0 | 0.0 | 9,766,871 | 0 | 0 |
| Information Security | 1,487,485 | 3.2 | 0 | 0.0 | 1,487,485 | 0 | 0 |
| Radio Communications | 2,251,494 | 40.1 | 0 | 0.0 | 2,251,494 | 0 | 0 |
| Strategic Technology Planning and Management | 2,387,464 | 14.1 | 0 | 0.0 | 2,044,636 | 342,828 | 0 |
| Right-of-Way Management | 754,059 | 3.2 | 0 | 0.0 | 504,059 | 0 | 250,000 |
| Unified Communications | 8,761,772 | 32.5 | 0 | 0.0 | 8,761,772 | 0 | 0 |
| Help Desk | 722,347 | 6.5 | 0 | 0.0 | 722,347 | 0 | 0 |
| Switchboard | 386,312 | 4.3 | 0 | 0.0 | 386,312 | 0 | 0 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

General Government

Budget Inventory of Programs FY 2011-12

| Department | FY 11-12 ¹ | FY 11-12 | FY 12-13 | FY 12-13 | Source of Program Funds | | |
|---|-----------------------|-------------|------------|------------|-------------------------|-----------------|----------------------|
| | Budget | FTE | Base | FTE | General Fund | Enterprise Fund | Special Revenue Fund |
| Mayor's Office | \$1,438,508 | 11.5 | \$0 | 0.0 | \$1,428,199 | \$0 | \$10,309 |
| <i>Personal Services</i> | 1,259,655 | | 0 | | | | |
| <i>Contractual Services</i> | 173,523 | | 0 | | | | |
| <i>Interdepartmental Charges</i> | 3,730 | | 0 | | | | |
| <i>Supplies</i> | 1,600 | | 0 | | | | |
| <i>Equipment and Minor Improvements</i> | 0 | | 0 | | | | |
| <i>Miscellaneous Transfers</i> | 0 | | 0 | | | | |
| <u>Programs</u> | | | | | | | |
| Constituent Services | 1,438,508 | 11.5 | 0 | 0.0 | 1,428,199 | 0 | 10,309 |
| Phoenix Employee Relations Board | \$162,059 | 1.0 | \$0 | 0.0 | \$162,059 | \$0 | \$0 |
| <i>Personal Services</i> | 142,449 | | 0 | | | | |
| <i>Contractual Services</i> | 64,998 | | 0 | | | | |
| <i>Interdepartmental Charges</i> | (45,887) | | 0 | | | | |
| <i>Supplies</i> | 499 | | 0 | | | | |
| <i>Equipment and Minor Improvements</i> | 0 | | 0 | | | | |
| <i>Miscellaneous Transfers</i> | 0 | | 0 | | | | |
| <u>Programs</u> | | | | | | | |
| Administration of the Meet and Confer Ordinance | 162,059 | 1.0 | 0 | 0.0 | 162,059 | 0 | 0 |

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General Government

Budget Inventory of Programs FY 2011-12

| Department | FY 11-12 ¹ | FY 11-12 | FY 12-13 | FY 12-13 | Source of Program Funds | | |
|---|-----------------------|-------------|------------|------------|-------------------------|-----------------|----------------------|
| | Budget | FTE | Base | FTE | General Fund | Enterprise Fund | Special Revenue Fund |
| Public Information Office | \$2,624,699 | 23.5 | \$0 | 0.0 | \$2,319,043 | \$0 | \$305,656 |
| <i>Personal Services</i> | 2,736,042 | | 0 | | | | |
| <i>Contractual Services</i> | 85,834 | | 0 | | | | |
| <i>Interdepartmental Charges</i> | (288,127) | | 0 | | | | |
| <i>Supplies</i> | 41,450 | | 0 | | | | |
| <i>Equipment and Minor Improvements</i> | 49,500 | | 0 | | | | |
| <i>Miscellaneous Transfers</i> | 0 | | 0 | | | | |
| <i>Programs</i> | | | | | | | |
| Public Information Support and Web/New Media Communications | 807,809 | 7.5 | 0 | 0.0 | 807,809 | 0 | 0 |
| Public Records Request and Customer Service to the Public | 161,437 | 1.8 | 0 | 0.0 | 161,437 | 0 | 0 |
| Employee Communication | 140,865 | 1.3 | 0 | 0.0 | 140,865 | 0 | 0 |
| Communication Outreach to Diverse Communities | 52,480 | 0.5 | 0 | 0.0 | 52,480 | 0 | 0 |
| Photography | 31,474 | 0.5 | 0 | 0.0 | 31,474 | 0 | 0 |
| Citywide Video News and Information | 1,124,978 | 10.0 | 0 | 0.0 | 1,124,978 | 0 | 0 |
| know99 | 305,656 | 2.0 | 0 | 0.0 | 0 | 0 | 305,656 |
| Regional Wireless Cooperative | \$3,629,630 | 4.0 | \$0 | 0.0 | \$0 | \$0 | \$3,629,630 |
| <i>Personal Services</i> | 413,425 | | | | | | |
| <i>Contractual Services</i> | 4,140,794 | | | | | | |
| <i>Interdepartmental Charges</i> | (5,410,294) | | | | | | |
| <i>Supplies</i> | 3,600 | | | | | | |
| <i>Equipment and Minor Improvements</i> | 0 | | | | | | |
| <i>Miscellaneous Transfers</i> | 4,482,105 | | | | | | |
| <i>Programs</i> | | | | | | | |
| Regional Wireless Cooperative | 3,629,630 | 4.0 | 0 | 0.0 | 0 | 0 | 3,629,630 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

General Government

Budget Inventory of Programs FY 2011-12

| Department | FY 11-12 ¹ | FY 11-12 | FY 12-13 | FY 12-13 | Source of Program Funds | | |
|---|-----------------------|-------------|------------|------------|-------------------------|-----------------|----------------------|
| | Budget | FTE | Base | FTE | General Fund | Enterprise Fund | Special Revenue Fund |
| Retirement Systems | \$0 | 14.0 | \$0 | 0.0 | \$0 | \$0 | \$0 |
| <i>Personal Services</i> | 1,450,824 | | 0 | | | | |
| <i>Contractual Services</i> | 84,674 | | 0 | | | | |
| <i>Interdepartmental Charges</i> | 170,886 | | 0 | | | | |
| <i>Supplies</i> | 13,675 | | 0 | | | | |
| <i>Equipment and Minor Improvements</i> | 0 | | 0 | | | | |
| <i>Miscellaneous Transfers</i> | (1,720,059) | | 0 | | | | |
| <i>Programs</i> | | | | | | | |
| City of Phoenix Employees' Retirement System (COPERS) Member Services | 0 | 9.6 | 0 | 0.0 | 0 | 0 | 0 |
| COPERS' Investment Management | 0 | 1.6 | 0 | 0.0 | 0 | 0 | 0 |
| COPERS' Board and Committee Support | 0 | 2.8 | 0 | 0.0 | 0 | 0 | 0 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

Enterprise Departments

Budget Inventory of Programs FY 2011-12

| Department | FY 11-12 ¹ | FY 11-12 | FY 12-13 | FY 12-13 | Source of Program Funds | | |
|--|-----------------------|--------------|------------|------------|-------------------------|----------------------|----------------------|
| | Budget | FTE | Base | FTE | General Fund | Enterprise Fund | Special Revenue Fund |
| Aviation | \$209,685,926 | 852.0 | \$0 | 0.0 | \$0 | \$209,685,926 | \$0 |
| Personal Services | 73,971,112 | | 0 | | | | |
| Contractual Services | 94,983,856 | | 0 | | | | |
| Interdepartmental Charges | 27,410,304 | | 0 | | | | |
| Supplies | 11,317,154 | | 0 | | | | |
| Equipment and Minor Improvements | 1,763,500 | | 0 | | | | |
| Miscellaneous Transfers | 240,000 | | 0 | | | | |
| <i>Programs</i> | | | | | | | |
| Terminal Management & Maintenance | 68,227,183 | 361.8 | 0 | 0.0 | 0 | 68,227,183 | 0 |
| Safety & Security | 16,978,363 | 51.5 | 0 | 0.0 | 0 | 16,978,363 | 0 |
| Terminal Technology Systems | 3,364,311 | 10.3 | 0 | 0.0 | 0 | 3,364,311 | 0 |
| Explosive Detection System (EDS) | 3,942,144 | 15.3 | 0 | 0.0 | 0 | 3,942,144 | 0 |
| International Systems Terminal Technology & Public Relations | 2,650,790 | 10.7 | 0 | 0.0 | 0 | 2,650,790 | 0 |
| Airfield Management & Maintenance | 14,726,142 | 135.7 | 0 | 0.0 | 0 | 14,726,142 | 0 |
| Community Noise Reduction Program | 1,891,986 | 27.3 | 0 | 0.0 | 0 | 1,891,986 | 0 |
| Safety & Security Airfield Operations | 10,967,665 | 0.0 | 0 | 0.0 | 0 | 10,967,665 | 0 |
| Environmental | 710,136 | 3.7 | 0 | 0.0 | 0 | 710,136 | 0 |
| Cargo Management & Maintenance | 2,895,762 | 10.8 | 0 | 0.0 | 0 | 2,895,762 | 0 |
| Parking Operations | 24,683,233 | 42.4 | 0 | 0.0 | 0 | 24,683,233 | 0 |
| Rental Car Center (RCC) Management & Maintenance | 26,716,982 | 23.1 | 0 | 0.0 | 0 | 26,716,982 | 0 |
| Property Management & Maintenance | 3,647,206 | 22.6 | 0 | 0.0 | 0 | 3,647,206 | 0 |
| Ground Transportation (Buses/Taxis/Shuttles/Sky Train) | 17,511,046 | 14.1 | 0 | 0.0 | 0 | 17,511,046 | 0 |
| General Aviation (Deer Valley, Goodyear & Phx-Mesa Gateway) | 9,183,371 | 63.3 | 0 | 0.0 | 0 | 9,183,371 | 0 |
| Capital Management & Support | 1,589,606 | 59.4 | 0 | 0.0 | 0 | 1,589,606 | 0 |

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Enterprise Departments

Budget Inventory of Programs FY 2011-12

| Department | FY 11-12 ¹ | FY 11-12 | FY 12-13 | FY 12-13 | Source of Program Funds | | |
|---|-----------------------|--------------|------------|------------|-------------------------|---------------------|----------------------|
| | Budget | FTE | Base | FTE | General Fund | Enterprise Fund | Special Revenue Fund |
| Golf | \$8,341,008 | 95.4 | \$0 | 0.0 | \$0 | \$8,341,008 | \$0 |
| <i>Personal Services</i> | 5,648,899 | | 0 | | | | |
| <i>Contractual Services</i> | 1,044,883 | | 0 | | | | |
| <i>Interdepartmental Charges</i> | 402,693 | | 0 | | | | |
| <i>Supplies</i> | 1,119,533 | | 0 | | | | |
| <i>Equipment and Minor Improvements</i> | 125,000 | | 0 | | | | |
| <i>Miscellaneous Transfers</i> | 0 | | 0 | | | | |
| <i>Programs</i> | | | | | | | |
| Encanto Golf Course | 1,880,155 | 20.8 | 0 | 0.0 | 0 | 1,880,155 | 0 |
| Cave Creek Golf Course | 2,098,557 | 19.5 | 0 | 0.0 | 0 | 2,098,557 | 0 |
| Maryvale Golf Course | 1,641,646 | 20.8 | 0 | 0.0 | 0 | 1,641,646 | 0 |
| Papago Golf Course | 169,850 | 0.5 | 0 | 0.0 | 0 | 169,850 | 0 |
| Aguila Golf | 1,856,703 | 23.5 | 0 | 0.0 | 0 | 1,856,703 | 0 |
| Palo Verde Golf Course | 694,097 | 10.3 | 0 | 0.0 | 0 | 694,097 | 0 |
| Phoenix Convention Center | \$47,487,340 | 273.0 | \$0 | 0.0 | \$1,307,476 | \$45,597,184 | \$582,680 |
| <i>Personal Services</i> | 23,330,571 | | 0 | | | | |
| <i>Contractual Services</i> | 21,882,390 | | 0 | | | | |
| <i>Interdepartmental Charges</i> | 1,117,858 | | 0 | | | | |
| <i>Supplies</i> | 1,156,521 | | 0 | | | | |
| <i>Equipment and Minor Improvements</i> | 0 | | 0 | | | | |
| <i>Miscellaneous Transfers</i> | 0 | | 0 | | | | |
| <i>Programs</i> | | | | | | | |
| Convention Center | 34,027,963 | 216.5 | 0 | 0.0 | 0 | 34,027,963 | 0 |
| Herberger Theater | 1,223,276 | 7.8 | 0 | 0.0 | 0 | 1,223,276 | 0 |
| Orpheum Theater | 3,912,130 | 19.0 | 0 | 0.0 | 0 | 3,912,130 | 0 |
| Symphomy Hall | 3,557,608 | 20.1 | 0 | 0.0 | 0 | 3,557,608 | 0 |
| General Fund Garages | 1,307,476 | 1.8 | 0 | 0.0 | 1,307,476 | 0 | 0 |
| Convention Center Garages | 2,876,207 | 6.8 | 0 | 0.0 | 0 | 2,876,207 | 0 |
| Tourism and Hospitality Board | 470,000 | 0.0 | 0 | 0.0 | 0 | 0 | 470,000 |
| Downtown Hotel | 112,680 | 1.0 | 0 | 0.0 | 0 | 0 | 112,680 |

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Enterprise Departments

Budget Inventory of Programs FY 2011-12

| Department | FY 11-12 ¹ | FY 11-12 | FY 12-13 | FY 12-13 | Source of Program Funds | | |
|--|-----------------------|--------------|------------|------------|-------------------------|----------------------|----------------------|
| | Budget | FTE | Base | FTE | General Fund | Enterprise Fund | Special Revenue Fund |
| Solid Waste | \$126,438,686 | 610.3 | \$0 | 0.0 | \$0 | \$126,438,686 | \$0 |
| <i>Personal Services</i> | 45,961,485 | | 0 | | | | |
| <i>Contractual Services</i> | 23,179,476 | | 0 | | | | |
| <i>Interdepartmental Charges</i> | 31,060,198 | | 0 | | | | |
| <i>Supplies</i> | 4,591,827 | | 0 | | | | |
| <i>Equipment and Minor Improvements</i> | 16,645,700 | | 0 | | | | |
| <i>Miscellaneous Transfers</i> | 5,000,000 | | 0 | | | | |
| <i>Programs</i> | | | | | | | |
| Contained Residential Collection | 60,204,518 | 245.7 | 0 | 0.0 | 0 | 60,204,518 | 0 |
| Institutional Collection and Spec Services | 4,726,820 | 38.9 | 0 | 0.0 | 0 | 4,726,820 | 0 |
| Bulk Trash Collection | 16,853,879 | 97.9 | 0 | 0.0 | 0 | 16,853,879 | 0 |
| Education and Enforcement | 7,228,810 | 59.4 | 0 | 0.0 | 0 | 7,228,810 | 0 |
| Customer Call Center | 2,376,872 | 13.6 | 0 | 0.0 | 0 | 2,376,872 | 0 |
| Customer Care and Billing System | 6,894,560 | 8.5 | 0 | 0.0 | 0 | 6,894,560 | 0 |
| Container Delivery and Repair Services | 2,020,187 | 25.8 | 0 | 0.0 | 0 | 2,020,187 | 0 |
| Field Operations Contracts | 5,595,815 | 2.1 | 0 | 0.0 | 0 | 5,595,815 | 0 |
| Transfer Stations | (10,061,355) | 70.2 | 0 | 0.0 | 0 | (10,061,355) | 0 |
| Long Haul | 10,860,773 | 0.9 | 0 | 0.0 | 0 | 10,860,773 | 0 |
| Open Landfill | 9,517,280 | 23.9 | 0 | 0.0 | 0 | 9,517,280 | 0 |
| Closed Landfills | 768,287 | 11.1 | 0 | 0.0 | 0 | 768,287 | 0 |
| Materials Recycling Facilities (MRF's) and Education (RIS) | 8,031,832 | 9.8 | 0 | 0.0 | 0 | 8,031,832 | 0 |
| Keep Phoenix Beautiful | 73,301 | 0.0 | 0 | 0.0 | 0 | 73,301 | 0 |
| Green Organics | 400,000 | 0.0 | 0 | 0.0 | 0 | 400,000 | 0 |
| Household Hazardous Waste (HHW) | 947,107 | 2.5 | 0 | 0.0 | 0 | 947,107 | 0 |

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Enterprise Departments

Budget Inventory of Programs FY 2011-12

| Department | FY 11-12 ¹ | FY 11-12 | FY 12-13 | FY 12-13 | Source of Program Funds | | |
|---|-----------------------|----------------|------------|------------|-------------------------|----------------------|----------------------|
| | Budget | FTE | Base | FTE | General Fund | Enterprise Fund | Special Revenue Fund |
| Water Services | \$280,036,718 | 1,496.1 | \$0 | 0.0 | \$0 | \$278,151,505 | \$1,885,213 |
| <i>Personal Services</i> | 128,992,789 | | 0 | | | | |
| <i>Contractual Services</i> | 71,635,433 | | 0 | | | | |
| <i>Interdepartmental Charges</i> | 1,518,419 | | 0 | | | | |
| <i>Supplies</i> | 75,475,974 | | 0 | | | | |
| <i>Equipment and Minor Improvements</i> | 2,414,103 | | 0 | | | | |
| <i>Miscellaneous Transfers</i> | - | | 0 | | | | |
| <i>Programs</i> | | | | | | | |
| Water Production | 103,666,812 | 211.6 | 0 | 0.0 | 0 | 103,666,812 | 0 |
| Water Distribution | 50,809,933 | 382.7 | 0 | 0.0 | 0 | 50,809,933 | 0 |
| Water Engineering - Design and Construction Services | 1,129,953 | 50.4 | 0 | 0.0 | 0 | 1,129,953 | 0 |
| Wastewater Treatment | 56,024,659 | 248.6 | 0 | 0.0 | 0 | 56,024,659 | 0 |
| Wastewater Collection | 25,008,446 | 205.3 | 0 | 0.0 | 0 | 25,008,446 | 0 |
| Wastewater Engineering - Design and Construction Services | 970,831 | 30.9 | 0 | 0.0 | 0 | 970,831 | 0 |
| Water Resource Management and Development Planning | 6,349,332 | 39.6 | 0 | 0.0 | 0 | 6,349,332 | 0 |
| Customer Service | 34,191,539 | 313.0 | 0 | 0.0 | 0 | 34,191,539 | 0 |
| Stormwater Regulatory Compliance | 1,885,213 | 14.0 | 0 | 0.0 | 0 | 0 | 1,885,213 |

¹ Department budget totals only include operating expenditures and do not include debt services payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Organizational Chart found elsewhere in this document.

Operating Expenditure and Position Totals

Budget Inventory of Programs FY 2011-12

| <i>Department</i> | <i>FY 11-12¹</i> | <i>FY 11-12²</i> | <i>FY 12-13</i> | <i>FY 12-13</i> | <i>Source of Program Funds</i> | | |
|-----------------------|-----------------------------|-----------------------------|-----------------|-----------------|--------------------------------|------------------------|-----------------------------|
| | <i>Budget</i> | <i>FTE</i> | <i>Base</i> | <i>FTE</i> | <i>General Fund</i> | <i>Enterprise Fund</i> | <i>Special Revenue Fund</i> |
| TOTAL PROGRAMS | \$2,369,448,065 | 14,976.7 | \$0 | 0.0 | \$1,021,225,045 | \$673,520,161 | \$674,702,859 |
| Contingency | \$84,440,000 | | \$0 | | \$37,890,000 | \$34,550,000 | \$12,000,000 |
| GRAND TOTAL | \$2,453,888,065 | | \$0 | | \$1,059,115,045 | \$708,070,161 | \$686,702,859 |

¹ Department budget totals only include operating expenditures and do not include debt services payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Organizational Chart found elsewhere in this document.

² FY 11-12 position total reflects the elimination of 23 positions after the budget book was published. These positions were related to prior year budget reductions.

EMERGENCY MANAGEMENT SUMMARY

Department Goal

The Emergency Management Program provides the city with the capability to mitigate, plan for, respond to and recover from large-scale community emergencies and disasters as a result of human-caused, technological or natural hazards.

| EXPENDITURES BY CHARACTER | | | | |
|--|-----------------------------------|---|--|-----------------|
| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
| PERSONAL SERVICES | \$575,470 | \$524,874 | \$482,917 | \$0 |
| CONTRACTUAL SERVICES | 119,809 | 72,773 | 75,959 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | (81,877) | (106,285) | (83,704) | 0 |
| SUPPLIES | 4,375 | 4,583 | 5,820 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 0 | 0 | 0 | 0 |
| MISCELLANEOUS TRANSFERS | 0 | 0 | 0 | 0 |
| TOTAL | \$617,777 | \$495,945 | \$480,992 | \$0 |
| AUTHORIZED POSITIONS | | | | |
| FULL-TIME POSITIONS | 6.0 | 5.0 | 5.0 | 0.0 |
| PART-TIME POSITIONS (FTE) | 0.0 | 0.0 | 0.0 | 0.0 |
| TOTAL | 6.0 | 5.0 | 5.0 | 0.0 |
| SOURCE OF FUNDS | | | | |
| General Funds | \$80,643 | \$43,492 | \$29,619 | \$0 |
| Public Safety Enhancement Funds | 453,726 | 441,785 | 451,373 | 0 |
| Federal and State Grant Funds | 83,408 | 10,668 | 0 | 0 |
| TOTAL | \$617,777 | \$495,945 | \$480,992 | \$0 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

Emergency Management

Program Name: Emergency Management Coordination

Program Description

The Office of Emergency Management (OEM) provides the City of Phoenix and the community with the capability to plan for, mitigate, respond to, and recover from natural disasters, human-caused incidents, and terrorist threats whether small or large scaled. The OEM manages the multi-departmental, multi-disciplined All Hazard Incident Management Team (AHIMT), Tactical Operations Center (TOC), and the Emergency Operations Center (EOC) emergencies and events. The Emergency Manager oversees Homeland Security for the City Manager's Office in an information sharing environment. Additionally, staff manages and coordinates Homeland Security grants and related programs.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|--------------------------------|----------------|----------|
| General Fund | 29,619 | 0 |
| Public Safety Enhancement Fund | 451,373 | 0 |
| Total Net Budget | 480,992 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 5.0 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

FIRE SUMMARY

Department Goal

The Fire Department provides the highest level of life and property safety through fire prevention, fire control, emergency medical and public education services.

| EXPENDITURES BY CHARACTER | | | | |
|--|-----------------------------------|---|--|-----------------|
| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
| PERSONAL SERVICES | \$238,238,106 | \$231,866,529 | \$244,735,728 | \$0 |
| CONTRACTUAL SERVICES | 10,566,399 | 11,826,792 | 10,881,197 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | 2,983,501 | 2,722,904 | 359,314 | 0 |
| SUPPLIES | 10,564,039 | 8,387,081 | 10,834,217 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 3,240,262 | 2,135,227 | 1,284,552 | 0 |
| MISCELLANEOUS TRANSFERS | 42,608 | 182,331 | 0 | 0 |
| TOTAL | \$265,634,915 | \$257,120,864 | \$268,095,008 | \$0 |
| AUTHORIZED POSITIONS | | | | |
| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
| FULL-TIME POSITIONS | 2,057.0 | 1,999.0 | 1,996.0 | 0.0 |
| PART-TIME POSITIONS (FTE) | 9.2 | 9.2 | 7.5 | 0.0 |
| TOTAL | 2,066.2 | 2,008.2 | 2,003.5 | 0.0 |
| SOURCE OF FUNDS | | | | |
| General Funds | \$222,091,073 | \$220,071,218 | \$226,891,826 | \$0 |
| Neighborhood Protection Funds | 8,440,649 | 5,162,304 | 7,313,965 | 0 |
| Public Safety Enhancement Funds | 11,246,531 | 10,290,513 | 11,242,459 | 0 |
| Public Safety Expansion Funds | 11,946,328 | 10,937,298 | 13,967,601 | 0 |
| Federal and State Grant Funds | 5,918,283 | 6,584,384 | 2,787,768 | 0 |
| Development Services Funds | 1,876,108 | 1,205,352 | 1,063,789 | 0 |
| Other Restricted Funds | 4,115,943 | 2,869,795 | 4,827,600 | 0 |
| TOTAL | \$265,634,915 | \$257,120,864 | \$268,095,008 | \$0 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

Fire Department – Volunteer Statistics

| | FY 2010-11 | FY 2011-12 (1st Quarter) |
|---------------------------|-------------------|--|
| Number of Volunteers | 311 | 245 |
| Number of Volunteer Hours | 31,830 | 6,534 |

Community Assistance Program

Volunteers with the Phoenix Fire Department's Community Assistance Program (CAP) Crisis Response (CR) Units provide 24/7 on-scene victim assistance, crisis intervention, emotional support, resources, referrals, shelter placement, emergency financial assistance for basic needs, transportation, and investigative liaison assistance throughout the Phoenix metropolitan area. CR units are dispatched to provide assistance through the Regional Fire Dispatch System when requested by police and fire personnel, domestic violence shelters, the Family Advocacy Center or other CAP staff. CR units respond to sexual assault, domestic violence, traffic accidents involving death or impairment, child abuse or neglect, elder abuse, assaults, kidnappings, human trafficking, robbery, working house fires, and homicides.

Community Emergency Response Team (CERT)

The CERT program supports the Phoenix Homeland Defense Bureau, Fire and Police Departments and the Emergency Manager. This is accomplished through several functional groups within the program including Communications, Sheltering, Spontaneous Volunteer Management, and Missing Person Searches. Volunteers are asked to commit to one or more functional groups.

City of Phoenix Inventory of Services
PHOENIX FIRE DEPARTMENT

Program Name: Fire Emergency Medical Services and Hazardous Incident Response

Program Description

This program includes emergency response to fires that may involve structures, vehicles, dumpsters, debris, brush, etc. It also includes emergency response situations requiring the rescue of individuals. These rescue operations require personnel with specialized technical training to ensure safe operations for high angle (mountain, high-rise, etc), trench, confined space, structural collapse and water rescues. Also included in this program are emergency response to hazardous substances that pose an immediate hazard to health and safety. These calls usually involve a leak or break in containment of hazardous substances (gases or solids).

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Response times of five minutes or less by the first arriving Engine at scene of a structural fire incident on 90% of occurrences | 100% | 0% |
| Response time of nine minutes or less for first alarm assignments at scene of a structural fire incident on 90% of occurrences. | 100% | 0% |
| Response time of 10 minutes or less for first arriving Hazmat Unit at scene of hazardous materials incident on 90% of occurrences. | 100% | 0% |
| Maintain 75% minimum staffing of Hazmat certified personnel on designated Hazmat unit's. | 100% | 0% |
| Response time of 10 minutes or less for first arriving Technical Rescue Team at scene of rescue incident on 90% of occurrences. | 100% | 0% |
| Maintain 75% minimum staffing of TRT certified personnel on designated TRT units. | 100% | 0% |
| Percent of assign personnel completing required annual training. | 100% | 0% |

Source of Funds

| | | |
|---------------------------|--------------------|----------|
| General Fund | 193,056,356 | 0 |
| Neighborhood Protection | 7,313,965 | 0 |
| Public Safety Enhancement | 10,095,932 | 0 |
| Public Safety Expansion | 13,967,601 | 0 |
| Federal and State Grants | 1,546,392 | 0 |
| Other Restricted | 4,749,000 | 0 |
| Total Net Budget | 230,729,246 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

Program Positions

| | | |
|--------------------------------|----------------|------------|
| Civilian | 227.1 | 0.0 |
| Sworn | 1,462.8 | 0.0 |
| Total Program Positions | 1,689.9 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PHOENIX FIRE DEPARTMENT

Program Name: Aircraft Rescue Fire Fighting

Program Description

This program includes the emergency response to aircraft incidents at Sky Harbor Airport. Personnel assigned to ARFF equipment receive specialized training to respond to aircraft emergencies. These responses are under the oversight of federal (FAA) and local authorities which require minimum response times. These responses involve aircraft emergency situations, unscheduled landings, fuel spills and other assistance requested by airport authorities. Also included is emergency response to fire related incidents throughout the airport property including terminals, parking garages, aircraft hangers, maintenance buildings, etc. Emergency response also includes stabilization, treatment and transportation of injured or ill patients.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Percentage compliance with FAA response time requirement. | 100% | 0% |
| Compliance with 100% minimum staffing of ARFF units as required by FAA. | 100% | 0% |
| Percent of assign personnel completing required annual training. | 100% | 0% |

Source of Funds

| | | |
|--------------|-------------|---|
| General Fund | (3,494,399) | 0 |
|--------------|-------------|---|

Total Net Budget (3,494,399) 0

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between the gross and net budget represents fire service charges to the Aviation Department which includes full time staffing of 53 sworn positions, one Special Hazards Captain and one AFP Fire Prevention Specialist. | 8,288,622 | 0 |
|---|------------------|----------|

Program Positions

| | | |
|----------|------|-----|
| Civilian | 1.0 | 0.0 |
| Sworn | 53.0 | 0.0 |

Total Program Positions 54.0 0.0

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PHOENIX FIRE DEPARTMENT

Program Name: Emergency Medical Services

Program Description

This program involves emergency medical services training for the Department's sworn members. This training includes initial Paramedic training and continuing (CE) training, EMT CE training, Battalion training and Tox Medic initial and CE training. Specialized training for Paramedics includes advanced cardiac life support, hazardous medical training, and pediatric specialties. Also included is the Department's Baby Shot program.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Percent of EMT's re-certified in compliance with ADHS regulations (bi-annually), | 100% | 0% |
| Percent of Paramedics re-certified in compliance with ADHS regulations. | 100% | 0% |
| Number of children vaccinated. | 3,500 | 0 |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Fund | 3,065,274 | 0 |
| Other Restricted | 40,000 | 0 |
| Total Net Budget | 3,105,274 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

Program Positions

| | | |
|--------------------------------|------------|------------|
| Civilian | 3.4 | 0.0 |
| Sworn | 4.1 | 0.0 |
| Total Program Positions | 7.5 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PHOENIX FIRE DEPARTMENT

Program Name: Emergency Transportation Services

Program Description

This program includes emergency medical responses to Advanced Life Support (ALS) and Basic Life Support (BLS) calls and emergency transportation services. This program also is responsible for the billing and collection process from emergency transports provided to the public.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Response time of 5 minutes or less for Advanced Life Support. | 90% | 0% |
| Response time of 9 minutes or less for Basic Life Support. | 90% | 0% |
| Response time of 10 minutes or less for Ambulance at scene of medical incident on 90% of occurrences. | 100% | 0% |
| Maintain Ambulance Billing collection rate of 73% for eligible accounts. | 100% | 0% |

Source of Funds

| | | |
|-------------------------|-------------------|----------|
| General Fund | 24,185,503 | 0 |
| Total Net Budget | 24,185,503 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

Program Positions

| | | |
|--------------------------------|--------------|------------|
| Civilian | 39.5 | 0.0 |
| Sworn | 107.3 | 0.0 |
| Total Program Positions | 146.8 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PHOENIX FIRE DEPARTMENT

Program Name: Crisis Intervention

Program Description

The Crisis Intervention program provides staff and trained volunteers to assist the public at Fire and Police calls. The types of calls provide victim support and advocacy thru the judicial process as well as grief counseling and short term customer stabilization by directing customers to resources for assistance.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Percent of time three fully staffed units are in service 24 hours per day for CR 16. | 100% | 0% |
| Percent of time three fully staffed units are in service 24 hours per day for CR 41. | 100% | 0% |
| Percent of Volunteers meeting 48 volunteer hours per quarter requirement. | 100% | 0% |

Source of Funds

| | | |
|--------------------------|------------------|----------|
| General Fund | 883,512 | 0 |
| Federal and State Grants | 623,532 | 0 |
| Other Restricted | 1,500 | 0 |
| Total Net Budget | 1,508,544 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 10.4 | 0.0 |
| Sworn | 0.4 | 0.0 |
| Total Program Positions | 10.8 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PHOENIX FIRE DEPARTMENT

Program Name: Homeland Security

Program Description

The Homeland Security program addresses issues pertaining to terrorism or other events having potential for large scale disruptions to the City. This program also oversees the FEMA/USAR and UASI Grants which provide for training and deployment of Department staff for major incidents both locally and within the United States. Also included is the CERT program that is part of the national program that trains civilians to be of vital assistance during large scale emergencies. It also includes the Terrorism Liaison Officer program that is part of a national effort to have police and fire departments coordinate with other public safety agencies on matters of national security/homeland defense. In conjunction with the Police Department, the Homeland Defense program oversees public safety planning for all major sporting and cultural events, dignitary visits and large scale exercises and incidents impacting the City.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Percent of time FEMA/USAR Team is ready for Deployment within 4 hours of activation. | 100% | 0% |
| Percent of personnel in compliance with USAR Team member training requirement. | 100% | 0% |
| Conduct 25 CERT training courses annually. | 100% | 0% |
| Conduct 30 CERT Continuing Education courses annually. | 100% | 0% |
| Number of Threat Vulnerability Assessments (TVA's) performed. | 12 | 0 |

Source of Funds

| | | |
|---------------------------|------------------|----------|
| General Fund | 672,020 | 0 |
| Public Safety Enhancement | 1,146,527 | 0 |
| Federal and State Grants | 617,844 | 0 |
| Total Net Budget | 2,436,391 | 0 |

Gross Budget (if applicable)

| | | |
|--|------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other City departments. | 2,656,152 | 0 |
|--|------------------|----------|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 7.8 | 0.0 |
| Sworn | 7.2 | 0.0 |
| Total Program Positions | 15.0 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PHOENIX FIRE DEPARTMENT

Program Name: New Construction Code Compliance

Program Description

The New Construction Code Compliance program provides the initial and follow up inspections of new construction projects conforming to the IFC with the Phoenix amendments.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Percent of Fire Code Appeals heard and completed within 45 business days. | 100% | 0% |

Source of Funds

| | | |
|----------------------|-----------|---|
| Development Services | 1,063,789 | 0 |
|----------------------|-----------|---|

Total Net Budget **1,063,789** **0**

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

Program Positions

| | | |
|----------|-----|-----|
| Civilian | 7.8 | 0.0 |
| Sworn | 0.0 | 0.0 |

Total Program Positions **7.8** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

NOTE: The revenues generated from this program are collected and recognized in the Development Services Department. For this reason the question above regarding generated budget revenue is marked no.

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PHOENIX FIRE DEPARTMENT

Program Name: Fire Prevention General Inspections

Program Description

This Fire Prevention program includes various activities to prevent fires through the Fire Code. It includes general inspections to see that certain occupancies meet fire code requirements and the pool safety program to secure pools that do not have code required perimeter barriers and present a serious drowning risk to the public.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Percent of Fire Code appeals heard and completed within 45 business days of receipt. | 100% | 0% |
| Percent of Pool Safety violations mitigated within 24 hours. | 100% | 0% |
| AFP percent of building plans reviewed within 14 business days. | 100% | 0% |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Fund | 2,237,199 | 0 |
| Total Net Budget | 2,237,199 | 0 |

Gross Budget (if applicable)

| | | |
|--|------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other City departments. | 3,394,797 | 0 |
|--|------------------|----------|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 31.6 | 0.0 |
| Sworn | 0.5 | 0.0 |
| Total Program Positions | 32.1 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PHOENIX FIRE DEPARTMENT

Program Name: Fire Prevention Special Hazards

Program Description

The Special Hazards program identifies and conducts inspections on facilities that use, store and handle hazardous materials within the City of Phoenix. This program is primarily staffed by Fire Captain's and with Fire Inspectors also assigned. Additional Fire Inspectors are used to support this program as needed and on large hazardous area assessments.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Percent of Group I Hazardous Occupancies inspected according to schedule. | 100% | 0% |
| Percent of Group II Hazardous Occupancies inspected according to schedule. | 100% | 0% |
| Percent of Group III Hazardous Occupancies inspected according to schedule. | 100% | 0% |

Source of Funds

| | | |
|--------------|-----------|---|
| General Fund | 1,592,444 | 0 |
|--------------|-----------|---|

Total Net Budget **1,592,444** **0**

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

Program Positions

| | | |
|----------|-----|-----|
| Civilian | 2.5 | 0.0 |
| Sworn | 8.2 | 0.0 |

Total Program Positions **10.7** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PHOENIX FIRE DEPARTMENT

Program Name: Fire Investigations

Program Description

The Fire Investigations program is responsible for investigating fires to determine cause and origin. When fires are determined to be arson, the Investigations Unit is responsible for identifying and assisting in the prosecution of the arsonist(s).

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Percent of reportable Fire Investigation reports completed. | 99.9% | 0.0% |
| Number of civilian fire injuries compared to previous 4 years. | N/A | 0 |
| Number of civilian fire fatalities compared to previous 4 years. | N/A | 0 |
| Arson clearance rate. | 59.0% | 0.0% |

Source of Funds

| | | |
|--------------|-----------|---|
| General Fund | 3,048,206 | 0 |
|--------------|-----------|---|

Total Net Budget **3,048,206** **0**

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

Program Positions

| | | |
|----------|------|-----|
| Civilian | 2.8 | 0.0 |
| Sworn | 14.3 | 0.0 |

Total Program Positions **17.1** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PHOENIX FIRE DEPARTMENT

Program Name: Public Education

Program Description

The Public Education program includes a variety of programs to educate the public about fire and life safety issues and preventative measures. Specialized programs have target audiences such as pre-school, elementary school and high school age children.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Perform 1200 Car Seat installations. | 100% | 0% |
| Deliver 100 Drowning Prevention Community Events. | 100% | 0% |
| Participate in 280 Community Events. | 100% | 0% |
| Install 600 smoke alarms. | 100% | 0% |
| 1095 Fire/Life Safety messages produced for media distribution. | 100% | 0% |
| 300 Spanish language safety messages produced and delivered. | 100% | 0% |

Source of Funds

| | | |
|------------------|-----------|---|
| General Fund | 1,645,711 | 0 |
| Other Restricted | 37,100 | 0 |

Total Net Budget **1,682,811** **0**

Gross Budget (if applicable)

| | | |
|--|------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other City departments. | 1,692,904 | 0 |
|--|------------------|----------|

Program Positions

| | | |
|----------|-----|-----|
| Civilian | 8.6 | 0.0 |
| Sworn | 3.2 | 0.0 |

Total Program Positions **11.8** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

LAW SUMMARY

Department Goal

The Law Department provides effective legal services to the Mayor and City Council, city manager, departments and advisory boards; interprets and enforces city, state and federal laws as they pertain to city services and activities; and effectively administers and prosecutes criminal cases filed in Phoenix Municipal Court using the prosecutorial function and discretion in a fair, impartial and efficient manner.

| EXPENDITURES BY CHARACTER | | | | |
|--|-----------------------------------|---|--|-----------------|
| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
| PERSONAL SERVICES | \$24,044,867 | \$23,364,686 | \$24,264,117 | \$0 |
| CONTRACTUAL SERVICES | 1,144,895 | 1,106,476 | 1,191,996 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | (5,236,764) | (4,946,553) | (5,618,665) | 0 |
| SUPPLIES | 207,342 | 170,554 | 203,701 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 50,420 | 0 | 0 | 0 |
| MISCELLANEOUS TRANSFERS | 0 | 0 | 0 | 0 |
| TOTAL | \$20,210,760 | \$19,695,163 | \$20,041,149 | \$0 |
| AUTHORIZED POSITIONS | | | | |
| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
| FULL-TIME POSITIONS | 209.0 | 203.0 | 202.0 | 0.0 |
| PART-TIME POSITIONS (FTE) | 1.0 | 1.0 | 1.0 | 0.0 |
| TOTAL | 210.0 | 204.0 | 203.0 | 0.0 |
| SOURCE OF FUNDS | | | | |
| General Funds | \$18,869,661 | \$18,029,732 | \$18,234,235 | \$0 |
| Court Award Funds | 265,004 | 282,424 | 281,901 | 0 |
| Federal and State Grant Funds | 1,013,105 | 1,331,022 | 1,471,028 | 0 |
| Other Restricted Funds | 62,990 | 51,985 | 53,985 | 0 |
| TOTAL | \$20,210,760 | \$19,695,163 | \$20,041,149 | \$0 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

Law Department – Volunteer Statistics

| | FY 2010-11 | FY 2011-12 (1 st Quarter) |
|---------------------------|------------|---|
| Number of Volunteers | 29 | 14 |
| Number of Volunteer Hours | 4,525 | 1067 |

Diversion Unit

The Diversion Unit is part of the Community Prosecution Bureau and is responsible for developing, administering, and monitoring the diversion programs. Volunteers provide general and administrative assistance related to the program.

Prosecutors Office – Victim Services

The Victim Services Unit provides support services and information to victims of crimes prosecuted by the Phoenix Prosecutor's Office in Phoenix City Court. A victim advocate works with each victim and depending on qualifications, can act as a link between prosecutors and victims, explain the status of a case, escort victims when they testify and make referrals to other social service agencies.

Internships/Fellowships

Internships and externships are available through the Arizona State University (ASU) College of Law and the Phoenix School of Law (PSL). Fellowships are available through the ASU College of Law and the University of Arizona College of Law (U of A). Students enrolled at either ASU or PSL may participate as an intern or extern with the Law Department's Civil Division or Prosecutor's Office.

City of Phoenix Inventory of Services

(Law Department)

Program Name: Civil Division

Program Description

This Unit provides effective legal services to the Mayor and City Council, city manager, departments and advisory boards; interprets and enforces city, state, and federal laws as they pertain to city services and activities. These services and activities include litigation representation, contract review and ordinance/legislation preparation and/or assistance.

| Performance Measures: | 2011-12 Budget | 2012-13 Budget |
|--|---------------------------|---------------------------|
| New civil cases opened in the fields of condemnation, collection, taxes, and civil litigation, excluding liability and other cases assigned to outside counsel | 59,000 | 0 |
| Ordinances and resolutions for City Council adoption drafted and reviewed | 1,000 | 0 |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Funds | 2,710,207 | 0 |
| Total Net Budget | 2,710,207 | 0 |

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between Net and Gross is Work Order Credits charged to Enterprise Depts., CIP, and Grant Funded Programs for legal services. | 8,437,277 | 0 |
|---|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 55.0 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

(Law Department)

Program Name: Criminal Division - Charging Bureau

Program Description

This Bureau reviews charges submitted by local law enforcement agencies for factual and legal sufficiency, enters all cases into case management system, creates files, and provides records management and technical support for prosecution of all Phoenix's criminal charges.

- Initial Appearance (IA) Court - This program reduces jail costs through earlier resolution of cases and allows prosecutors to argue for appropriate bond and release conditions, based upon a defendant's criminal history and aggravation circumstances – particularly in domestic violence and prostitution cases. In fiscal year 2010-11, prosecutors saw 7,354 defendants in IA Court and resolved 3,698 cases. With average incarceration of approximately 5 days after the initial booking before an in-custody defendant is seen again, the yearly jail cost savings amount to more than \$1,390,000.

| Performance Measures: | 2011-12 Budget | 2012-13 Budget |
|--|---------------------------|---------------------------|
| Number of defendants submitted for charging review | 46,000 | 0 |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Fund | 2,949,564 | 0 |
| Court Awards | 53,565 | 0 |
| Other Restricted Funds | 10,256 | 0 |
| Federal/State Grants | 12,730 | 0 |
| Total Net Budget | 3,026,115 | 0 |

Gross Budget (if applicable)

| | | |
|--|------------------|----------|
| The difference between net and gross reflects staff costs that are offset with support from other funding sources. | 3,059,504 | 0 |
|--|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 26.0 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

City of Phoenix Inventory of Services

(Law Department)

Program Name: Criminal Division - Charging Bureau - Victim Services Unit

Program Description

This Unit is a victim assistance program whose mission is to provide quality information and support services to victims and witnesses of misdemeanor crimes that occur within the City of Phoenix. The Unit performs the critical and legally mandated functions including: updating victims of case status, providing court escort services, facilitating defense interviews of victims, providing waiting rooms, and receiving and processing victim impact statements and restitution requests. Additional services are provided including: reviewing safety options with victims, making referrals to support service agencies, providing emergency services such as food vouchers, locksmith services, cab rides and parking validation, and assisting victims with obtaining Orders of Protection or Injunctions Against Harassment.

| Performance Measures: | 2011-12 Budget | 2012-13 Budget |
|------------------------------|---------------------------|---------------------------|
| Number of victims served | 14,500 | 0 |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Funds | 1,552,403 | 0 |
| Court Awards | 28,190 | 0 |
| Other Restricted Funds | 5,399 | 0 |
| Federal/State Grants | 395,741 | 0 |
| Total Net Budget | 1,981,733 | 0 |

Gross Budget (if applicable)

| | | |
|--|------------------|----------|
| The difference between net and gross reflects staff costs that are offset with support from other funding sources. | 1,999,306 | 0 |
|--|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 20.0 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

(Law Department)

Program Name: Criminal Division - Trial Bureau

Program Description

This Bureau provides representation relating to pretrial disposition conferences, jury and non-jury trials, sentencing and probation hearings, plea negotiations at Arraignment Court and Bond Review Court, and evaluates cases in order to make appropriate plea offers.

| Performance Measures: | 2011-12 Budget | 2012-13 Budget |
|---------------------------------------|---------------------------|---------------------------|
| Pre-trial disposition conferences set | 59,000 | 0 |
| Number of jury trials prosecuted | 200 | 0 |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Funds | 8,227,735 | 0 |
| Court Awards | 149,408 | 0 |
| Other Restricted Funds | 28,612 | 0 |
| Federal/State Grants | 474,580 | 0 |
| Total Net Budget | 8,880,335 | 0 |

Gross Budget (if applicable)

| | | |
|--|------------------|----------|
| The difference between net and gross reflects staff costs that are offset with support from other funding sources. | 8,973,473 | 0 |
|--|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 74.0 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

(Law Department)

Program Name: Criminal Division - Appeals Bureau

Program Description

Appeals – This Bureau is responsible for drafting substantive motions and responses for hearing and argument in Phoenix Municipal Court. Appeals is also responsible for prosecuting and defending cases that are appealed to state and federal courts, including cases before the Arizona Court of Appeals and Arizona Supreme Court. In addition, Appeals provides prosecution services of civil drug asset forfeitures.

| Performance Measures: | 2011-12 Budget | 2012-13 Budget |
|------------------------------|---------------------------|---------------------------|
| Amount of currency forfeited | 1,615,000 | 0 |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Funds | 931,442 | 0 |
| Court Awards | 16,914 | 0 |
| Other Restricted Funds | 3,239 | 0 |
| Federal/State Grants | 4,021 | 0 |
| Total Net Budget | 955,616 | 0 |

Gross Budget (if applicable)

| | | |
|--|----------------|----------|
| The difference between net and gross reflects staff costs that are offset with support from other funding sources. | 966,160 | 0 |
|--|----------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 8.0 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

(Law Department)

Program Name: Criminal Division - Community Prosecution Bureau

Program Description

This Bureau provides long-term prosecution oriented solutions and support to improve the quality of life of city neighborhoods by developing and executing strategies with the community in collaboration with government and private entities. Community prosecutors eliminate blight by enforcing the Phoenix Neighborhood Preservation Ordinance, along with zoning, building, and fire codes. Community prosecutors handle City licensing ordinances and regulations governing sexually-oriented businesses and occupations, the abatement of blighted properties, neighborhood prosecution for troubled neighborhoods, and the representation of Phoenix before the State Liquor Board. Community Prosecutors also meet with various city departments, state agencies, and other community based boards regarding implementation of policies and procedures with the goal of improving the community.

| Performance Measures: | 2011-12 Budget | 2012-13 Budget |
|---|---------------------------|---------------------------|
| Number of defendants reviewed for code enforcement violations | 359 | 0 |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Funds | 1,397,163 | 0 |
| Court Awards | 25,371 | 0 |
| Other Restricted Funds | 4,859 | 0 |
| Federal/State Grants | 581,942 | 0 |
| Total Net Budget | 2,009,335 | 0 |

Gross Budget (if applicable)

| | | |
|--|------------------|----------|
| The difference between net and gross reflects staff costs that are offset with support from other funding sources. | 2,025,151 | 0 |
|--|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 16.0 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

(Law Department)

Program Name: Criminal Division - Community Prosecution Bureau - Diversion Unit

Program Description

This Unit develops, implements, and administers the following diversion programs which saved the City of Phoenix a total of \$3,848,940 in jail costs in FY 2010-11:

- a. Domestic Violence
- b. Positive Alternatives
- c. Shoplifting/Theft
- d. Prostitution
- e. Prostitution Solicitation
- f. Mental Health
- g. Home Detention
- h. Underage Drinking

| Performance Measures: | 2011-12 Budget | 2012-13 Budget |
|----------------------------------|---------------------------|---------------------------|
| Criminal cases sent to Diversion | 4,300 | 0 |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Funds | 465,721 | 0 |
| Court Awards | 8,457 | 0 |
| Other Restricted Funds | 1,620 | 0 |
| Federal/State Grants | 2,010 | 0 |
| Total Net Budget | 477,808 | 0 |

Gross Budget (if applicable)

| | | |
|--|----------------|----------|
| The difference between net and gross reflects staff costs that are offset with support from other funding sources. | 483,080 | 0 |
|--|----------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 4.0 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

MUNICIPAL COURT SUMMARY

Department Goal

The Municipal Court provides with integrity, to all individuals who come before this court: equal access, professional and impartial treatment, and just resolution of all court matters.

| EXPENDITURES BY CHARACTER | | | | |
|--|-----------------------------------|---|--|-----------------|
| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
| PERSONAL SERVICES | \$28,730,371 | \$27,349,203 | \$29,580,354 | \$0 |
| CONTRACTUAL SERVICES | 1,982,281 | 1,718,969 | 5,636,644 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | 1,267,955 | 964,180 | 622,039 | 0 |
| SUPPLIES | 338,356 | 537,318 | 466,399 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 239,042 | 32,829 | 1,216,316 | 0 |
| MISCELLANEOUS TRANSFERS | 0 | 0 | 0 | 0 |
| TOTAL | \$32,558,005 | \$30,602,499 | \$37,521,752 | \$0 |
| AUTHORIZED POSITIONS | | | | |
| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
| FULL-TIME POSITIONS | 311.0 | 308.0 | 307.0 | 0.0 |
| PART-TIME POSITIONS (FTE) | 7.4 | 7.4 | 7.4 | 0.0 |
| TOTAL | 318.4 | 315.4 | 314.4 | 0.0 |
| SOURCE OF FUNDS | | | | |
| General Funds | \$30,492,410 | \$28,667,093 | \$30,953,768 | \$0 |
| Other Restricted Funds | 1,995,331 | 1,935,406 | 6,567,984 | 0 |
| Federal and State Grant Funds | 70,264 | 0 | 0 | 0 |
| TOTAL | \$32,558,005 | \$30,602,499 | \$37,521,752 | \$0 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

Phoenix Municipal Court

Program Name: Criminal and Civil Case Adjudication

Program Description

As the largest limited jurisdiction court in Arizona, the Municipal Court adjudicates approximately 350,000 criminal and civil charges each year, ranging from Class 1 misdemeanors carrying a maximum penalty of six months in jail and a \$2,500 fine to traffic violations. The Court also monitors and hears probation violations, issues Orders of Protection and Injunctions Against Harassment, conducts hearings on animal seizure, vicious animal and weapons seizure requests, and adjudicates violations of the City's parking, light rail, and Neighborhood Protection Ordinances.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Clearance Rates: This measure captures the number of outgoing cases as a percentage of the number of incoming cases. | 100% | 0% |
| Time of Disposition: This measure captures the percentage of cases resolved within 180 days of filing. | Crim -98% Civ - 90% | 0% |
| | | |

Source of Funds

| | | |
|----------------------------------|------------------|----------|
| General Fund | 7,112,868 | 0 |
| Court Technology Enhancement Fee | 639,579 | 0 |
| Total Net Budget | 7,752,447 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

| | | |
|---------------------------|-------------|------------|
| Program Positions* | 37.4 | 0.0 |
|---------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

* Includes 7.4 FTE Pro-Tem Judges

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Phoenix Municipal Court

Program Name: Screening and Assessment (SAS) - Criminal Division

Program Description

Conduct legislatively required screenings for defendants on DUI (Driving under the Influence) and Domestic Violence cases, and other case types when referred by a judge; conduct in-depth interviews with referred defendants using a standardized evaluation instrument and make assignments to various counseling, treatment, or educational programs; monitor the status of all cases referred to SAS; create and maintain accurate records complying with Arizona Department of Health Services requirements; prepare completion and non-compliance reports for follow-up action.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Percentage of case files reviewed by the Supervisor when a defendant is given 72 hours or more of treatment. | 100% | 0% |
| Percentage of defendants ordered to SAS who are screened and referred to a program in accordance with Arizona Department of Health Services requirements. | 100% | 0% |
| | | |

Source of Funds

| | | |
|----------------------------------|---------|---|
| General Fund | 974,033 | 0 |
| Court Technology Enhancement Fee | 270,591 | 0 |
| | | |

Total Net Budget **1,244,624** **0**

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions **13.0** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Phoenix Municipal Court

Program Name: Criminal Records & Warrants - Criminal Division

Program Description

House and maintain criminal case files and cases on warrant status; route warrant files to Arraignments for walk-ins; prepare courtroom dockets and related case files for all scheduled and non-compliant court appearances or judicial action in criminal courtrooms and homeless court; accept and process legal motions and notices, bail postings, and other incoming documents; update victim rights invocations; provide customer service at public service counter; make requested photocopies of case files.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Percentage of case files routed to the courtroom within an average of 7 minutes of a defendant's unscheduled appearance. | 100% | 0% |
| Percentage of requests for copies completed within 3 working days. | 100% | 0% |
| Percentage of Arrest Warrants processed without error. | 100% | 0% |

Source of Funds

| | | |
|----------------------------------|------------------|----------|
| General Fund | 1,764,647 | 0 |
| Court Technology Enhancement Fee | 430,486 | 0 |
| Total Net Budget | 2,195,133 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 20.0 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Phoenix Municipal Court

Program Name: Criminal Courtroom Operations - Criminal Division

Program Description

Conduct initial appearance and arraignment for all defendants booked into jail or appears in person; review release conditions; conduct jury trials, non-jury trials, pre-trial disposition conferences, change of plea, motion, probation, and non-compliance proceedings, review financial arrangements; work with Superior Court Jury Commissioner's office to summons jurors, provide juror orientation and act as liaison to jurors during jury trials; monitor and record courtroom proceedings; update CMS (Case Management System) and document case files with future court dates; enter judicial findings and sentencing orders into CMS; ensure case files are complete and documented appropriately; assist members of the public to acquire an Order of Protection or Injunction Against Harassment; conduct Order of Protection, vicious animal, animal seizure and weapon seizure hearings, provide simultaneous interpretation for Spanish and lesser used languages for all court proceedings.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|-----------------------|---------------------|
| Percentage of case files updated in accordance to the Judicial Order and meet established standards for accuracy of contents. | 100% | 0% |
| Percentage of the Jury panel requests fulfilled. | 100% | 0% |
| Percentage of interpreter requests responded to within 15 minutes. | 90% | 0% |

Source of Funds

| | | |
|----------------------------------|------------------|----------|
| General Fund | 7,411,518 | 0 |
| Court Technology Enhancement Fee | 1,808,041 | 0 |
| Total Net Budget | 9,219,559 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 84.0 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Phoenix Municipal Court

Program Name: Security - Civil Division

Program Description

Provide a safe and weapons-free environment for all Court patrons and employees; screen all entrants at each of the three entrances; monitor activities in sensitive areas of the Court; respond to duress calls; issue badges and maintain electronic access permissions for building occupants and other authorized entrants; coordinate temporary access permissions needed for vendors and contractors; coordinate the evacuation of the facility during emergencies.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Percentage that all points of entry to the facility are monitored and access control, surveillance and duress systems are regularly tested. | 100% | 0% |
| Percentage of customers screened for weapons and/or restricted items or credentials. | 100% | 0% |
| Percentage that building evacuation training for wardens and key personnel, including assistance to the public, is conducted annually. | 100% | 0% |

Source of Funds

| | | |
|----------------------------------|------------------|----------|
| General Fund | 1,484,999 | 0 |
| Court Technology Enhancement Fee | 386,018 | 0 |
| Total Net Budget | 1,871,017 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 18.0 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Phoenix Municipal Court

Program Name: Records Management - Civil Division

Program Description

Accept filings of all charging documents issued by investigating agencies and the Prosecutor's Office except those involving booked defendants; mail all Court summons for parking and criminal cases; maintain active files for all cases heard in the Civil Division from intake through conclusion; maintain records and standalone databases for non-CMS cases (abatement and seized weapons); manage a customer service window; respond to records requests; create and manage official imaged records of all concluded case files; maintain audio records of all court proceedings; maintain evidence for all court cases; process all mental competency, appealed and remanded cases; control issuance of search warrants.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Percentage of casefile, audio, and electronic court records maintained from receipt through legal destruction. | 100% | 0% |
| Percentage of casefiles or other records made available to courtrooms or requesting parties within established timeframes. | 100% | 0% |
| Percentage of charging documents reconciled with data records or data entered upon receipt. | 100% | 0% |

Source of Funds

| | | |
|----------------------------------|------------------|----------|
| General Fund | 2,392,498 | 0 |
| Court Technology Enhancement Fee | 621,918 | 0 |
| Total Net Budget | 3,014,416 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 29.0 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Phoenix Municipal Court

Program Name: Customer Service - Civil Division

Program Description

Manage and respond to all customer requests received in-person, or through mail, phone or e-mail including courtroom assignment, acceptance of payments, coordinating judicial review so defendants can avoid appearance, and processing release information upon receipt of bail; staff customer service windows and information booth during business hours and a remote site bond window on weekends and holidays; coordinate interface between Phoenix Police Department and defendants concerning identity issues; manage Defensive Driving Program (DDP) exceptions, provide navigational assistance to customers with mobility or other special needs; process all computer generated court notices for mailing.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Percentage that all designated customer contact points are staffed during all business hours. | 100% | 0% |
| Percentage of payments processed on the day of receipt and deposited on the day following receipt. | 100% | 0% |
| Percentage of written requests addressed within established timeframes with complete, accurate, and helpful information. | 95% | 0% |

Source of Funds

| | | |
|----------------------------------|------------------|----------|
| General Fund | 4,124,997 | 0 |
| Court Technology Enhancement Fee | 1,072,272 | 0 |
| Total Net Budget | 5,197,269 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 50.0 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Phoenix Municipal Court

Program Name: Civil Court Room Operations- Civil Division

Program Description

Support judicial and hearing officer operations providing opportunities to defendants to resolve cases at every stage of the court proceeding from arraignment through final disposition; update CMS (Case Management System) and document case files with future court dates; enter judicial and hearing officer findings and sentencing orders into CMS; ensure case files are complete and documented appropriately.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Percentage of hearings and trials scheduled within 42 days of arraignment date unless extended by judicial order. | 100% | 0% |
| Percentage of judicial orders recorded in CMS by the end of the business day. | 100% | 0% |
| Percentage of motions processed within three days of receipt. | 100% | 0% |

Source of Funds

| | | |
|----------------------------------|------------------|----------|
| General Fund | 1,649,999 | 0 |
| Court Technology Enhancement Fee | 428,909 | 0 |
| Total Net Budget | 2,078,908 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 20.0 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Phoenix Municipal Court

Program Name: Accounting - Financial Management Division

Program Description

Audit and manage all monies received in the Case Management System and ensure appropriate recording in the City's Financial System (SAP); ensure accurate and timely distribution of funds to designated individuals or entities; manage the accounting and collections of severely delinquent accounts through the State of Arizona Department of Revenue, Tax Intercept Program and private collection agencies; process dishonored credit card and check transactions; disburse restitution payments to victims and bail refunds/overpayments to other citizens and defendants; ensure contract compliance by private collection agencies and accurate recording of all account transactions; review social security numbers for accuracy using Motor Vehicle Division and credit bureau records; manage surety bonds from receipt through disposition and billing.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Percentage of Court Receipts reconciled and recorded into SAP within 2 days of the deposit date. | 100% | 0% |
| Percentage of Tax intercepts completed without error | 100% | 0% |
| Percentage of disbursement of funds completed within 3 days of authorization to disburse. | 100% | 0% |

Source of Funds

| | | |
|----------------------------------|------------------|----------|
| General Fund | 1,859,688 | 0 |
| Court Technology Enhancement Fee | 442,785 | 0 |
| Total Net Budget | 2,302,473 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 21.0 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Phoenix Municipal Court

Program Name: Financial Enforcement - Financial Management Division

Program Description

Determine a defendant's ability to pay through a personal interview and the use of a national credit bureau service; prompt the immediate collection of payments-in-full and down-payments; schedule reasonable payment arrangements for defendants unable to pay fines, fees, and restitution on the date imposed; contact defendants via telephone to prompt payment on delinquent accounts and recently issued failure-to-pay arrest warrants; utilize a call messaging service to leave messages for defendants; process immediate payment from defendants using the web and point-of-sale terminals.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Percentage of payment plan arrangements with defendants completed within an average total time less than 20 minutes. | 100% | 0% |
| Percentage of incoming calls answered within 5 minutes | 95% | 0% |
| | | |

Source of Funds

| | | |
|----------------------------------|-----------|---|
| General Fund | 2,178,521 | 0 |
| Court Technology Enhancement Fee | 467,385 | 0 |
| | | |

Total Net Budget **2,645,906** **0**

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions **22.0** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

POLICE SUMMARY

Department Goal

The Police Department provides the community with a law enforcement system that integrates and uses all departmental, civic and community resources for police services and protection of the lives and property of our residents.

| EXPENDITURES BY CHARACTER | | | | |
|--|-----------------------------------|---|--|-----------------|
| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
| PERSONAL SERVICES | \$ 498,442,668 | \$ 486,128,198 | \$ 495,331,204 | 1.9% |
| CONTRACTUAL SERVICES | 29,955,015 | 36,533,514 | 45,622,610 | 24.9% |
| INTERDEPARTMENTAL CHARGES AND CREDITS | (1,447,646) | (1,250,493) | (7,394,137) | -100.0% |
| SUPPLIES | 8,821,670 | 8,186,590 | 8,719,610 | 6.5% |
| EQUIPMENT AND MINOR IMPROVEMENTS | 5,223,189 | 2,252,419 | 3,471,296 | 54.1% |
| MISCELLANEOUS TRANSFERS | 97,704 | 282,589 | (378,024) | - |
| TOTAL | \$ 541,092,600 | \$ 532,132,817 | \$ 545,372,559 | 2.5% |
| AUTHORIZED POSITIONS | | | | |
| | 2009-10 | 2010-11 | 2011-12 ² | 2012-13 |
| FULL-TIME POSITIONS | 4,799.0 | 4,468.0 | 4,436.0 | 0.0 |
| PART-TIME POSITIONS (FTE) | 28.7 | 28.7 | 18.7 | 0.0 |
| TOTAL | 4,827.7 | 4,496.7 | 4,454.7 | 0.0 |
| SOURCE OF FUNDS | | | | |
| General Funds | \$435,584,922 | \$419,576,837 | \$428,454,922 | \$0 |
| Neighborhood Protection Funds | 21,901,255 | 21,301,238 | 20,958,127 | 0 |
| Public Safety Enhancement Funds | 20,410,631 | 18,990,049 | 19,363,676 | 0 |
| Public Safety Expansion Funds | 43,888,569 | 50,861,335 | 48,830,302 | 0 |
| Federal and State Grant Funds | 8,766,086 | 11,200,386 | 10,241,888 | 0 |
| Court Award Funds | 4,241,271 | 4,391,490 | 11,151,812 | 0 |
| Other Restricted Funds | 4,479,494 | 4,021,992 | 4,582,342 | 0 |
| Convention Center Funds | 767,226 | 683,687 | 683,687 | 0 |
| Sports Facilities Funds | 1,053,146 | 1,105,803 | 1,105,803 | 0 |
| TOTAL | \$541,092,600 | \$532,132,817 | \$545,372,559 | \$0 |

¹ Department budget totals only include operating budget expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

² FY 11-12 position total reflects the elimination of 23 positions after the budget book was published. These positions were related to prior year budget reductions.

Police Department – Volunteer Statistics

| | FY 2010-11 | FY 2011-12 (1st Quarter) |
|---------------------------|-------------------|--|
| Number of Volunteers | 405 | 398 |
| Number of Volunteer Hours | 93,620 | 20,838 |

Citizens Offering Police Support – (C.O.P.S.)

C.O.P.S. is the volunteer force of the Phoenix Police Department. Volunteers work under the direction of the Employment Services Bureau and play an important part in our city's police operation. Below are some of the volunteer opportunities within the C.O.P.S. program.

Motorist Assist Program

Volunteers serve as a uniformed civilian and assist motorists who have encountered vehicular problems while using city streets. Assistance provided may include, but is not limited to, pushing vehicles, starting vehicles, changing tires, opening vehicle doors, providing fuel, air, or water, arranging transportation, or other assistance reasonably required to aid the temporarily stranded motorist.

Missing Person Search Team

Volunteers help search large areas to find missing persons. Volunteers must complete an orientation and are then placed on a call-out list to be deployed when the Missing Persons Unit is in need of assistance.

Accessibility Compliance Aide

Accessibility Compliance Enforcement (ACE) aides patrol the city of Phoenix writing disabled parking citations. The mission of the ACE Program is to provide safe and accessible parking spaces for the disabled community through enforcement and education. Directed patrol is accomplished by responding to locations identified through the disabled parking violation hotline.

Explorers

The Explorer Post 2906 serves as a community-based volunteer policing program for teens and adults 14-21 years of age. This successful program is designed to educate and involve young men and women in police operations and to interest them in law enforcement functions and community involvement. As an Explorer young adults have the opportunity to assist the Phoenix Police Department.

Police Reserves

Reserves serve as volunteer Police Officers and go through the same training as career officers. Reserves may work in solo capacities or choose to work with another officer, whether reserve or career, as a two-officer unit. Reserve officers wear the same uniform as career officers and drive the same police vehicles.

Police Department

Program Name: Administrative Services Bureau - Employee Assistance Unit

Program Description

This Employee Assistance Unit assists over 4,000 employees and their families in times of crisis. They provide crisis intervention, peer support and referral to psychological services as needed. They guide supervisors in providing support to their employees in the case of job related, personal, financial and psychological crisis. The Unit also provides funeral planning for line of duty and non line of duty deaths. Contact is maintained with injured and ill employees. The Unit also oversees the volunteer chaplain program.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---------------------------------------|---------------------------|-------------------------|
| Number of CISM/Peer Support requests. | 1,048 | 0 |
| | | |
| | | |

Source of Funds

| | | |
|---------------------------------------|----------------|----------|
| General Fund | 779,698 | 0 |
| Public Safety Enhancement Fund (PSEF) | 91,653 | 0 |
| Total Net Budget | 871,350 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|------------|------------|
| Civilian | 3.9 | 0.0 |
| Sworn | 4.5 | 0.0 |
| Total Program Positions | 8.4 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Administrative Services Bureau - Policy/CALEA/Incident Review Unit

Program Description

The Policy/CALEA/Incident Review Unit provides administrative support for outside attorneys and city attorneys on all claims and lawsuits filed against the Police Department. This Unit also updates all policies and forms for the Police Department and tests and evaluates new equipment. In addition, the Unit prepares all of the files for the CALEA reaccreditation process.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Fund | 876,475 | 0 |
| Total Net Budget | 876,475 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|------------|------------|
| Civilian | 2.7 | 0.0 |
| Sworn | 5.5 | 0.0 |
| Total Program Positions | 8.2 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Administrative Services Bureau - Code Enforcement Unit

Program Description

The Code Enforcement Unit regulates alarm businesses and agents to maintain safety for the community; permits and regulates alarm systems to increase effectiveness and reduce false alarm responses by patrol; issues notices and assessments for alarm ordinance violations, issues notices and assessments for code violations on loud parties; provides education and false alarm prevention for citizens; and inspects and provides compliance measures for nuisance alarm systems.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Decrease the number of expired and unlawful permits from prior year. | 15% | 0% |
| | | |
| | | |

Source of Funds

| | | |
|---------------------------------------|------------------|----------|
| General Fund | 1,623,431 | 0 |
| Public Safety Enhancement Fund (PSEF) | 91,653 | 0 |
| Total Net Budget | 1,715,083 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 14.2 | 0.0 |
| Sworn | 2.5 | 0.0 |
| Total Program Positions | 16.7 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Administrative Services Bureau - Public Records Unit

Program Description

The Public Records Unit receives record requests and releases public records requested by citizens, the media, or other agencies and organizations in accordance with state and federal public records laws; reviews departmental records and redacts personal identifying information or other items that may be lawfully redacted by law; reviews and issues oversized dimensional permits in accordance with city street, police, and traffic policies and state laws; records, scans, and stores traffic accident, drug evaluations, Admin Per Se, and DUI reports written by police officers and provides these reports to the City Prosecutor's Office for charges and trials; processes and facilitates the ADOT correction notices for traffic accident reports; processes letters of clearance for US citizenship, adoptions, immigration, nursing programs and employment; provides fingerprinting services for city, state, and federal applicants; fulfills subpoenas served on the Police Department and testifies in Court as needed.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Complete request for release within 30 days. | 30 days | 0 |
| Process DUI, Admin Per Se, and Traffic Accident Reports within 4 days. | 4 Days | 0 |
| Process Letters of Clearance within 45 days. | 45 Days | 0 |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Fund | 1,769,617 | 0 |
| Total Net Budget | 1,769,617 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 15.0 | 0.0 |
| Sworn | 0.5 | 0.0 |
| Total Program Positions | 15.5 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Administrative Services Bureau - Vehicle Impound Program

Program Description

The Vehicle Impound Unit processes all Police ordered tows for notices of impoundment and rights to hearings within statutory required timeframe; reconciles all tows with contract vendors; conducts post storage hearings for police ordered impoundments; issues releases for impounded vehicles to owner, lien holder or other interested party in accordance with statutory requirements; investigates complaints against contract towing company; investigates complaints involving towing from private property in accordance with city code; monitors city towing contracts and issues letters for compliance needs or contract violations; performs vehicle inspections as required by state law at towing lots; deposits all monies from programs and completes journal entries; completes journal entries for credit card payments and transactions; reviews and pays towing invoices for city vehicle tows, seizures, and evidence tows; performs arrests for outstanding warrants and presentation of fraudulent documents; and issues citations for violations of ARS 28-3512 and other applicable statutes.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Process notices of impoundment for all police impounds within 3 days of tow. | 95% | 0% |
| | | |
| | | |

Source of Funds

| | | |
|---------------------------------------|------------------|----------|
| General Fund | 613,116 | 0 |
| Other Restricted Fund | 3,575,972 | 0 |
| Public Safety Enhancement Fund (PSEF) | 274,958 | 0 |
| Total Net Budget | 4,464,045 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 31.5 | 0.0 |
| Sworn | 8.5 | 0.0 |
| Total Program Positions | 40.0 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Employment Services Bureau - Volunteer Programs

Program Description

The Explorer program is administered by a sworn employee who oversees nearly 50 explorers. Responsibilities include providing community services, training and mentoring of youth, program administration including database management, awards and recognition, tracking total volunteer hours and fundraising. The COPS program is administered by a sworn employee who oversees nearly 200 police department volunteers. Responsibilities include tracking the total number of volunteer hours worked, program administration including database management, awards and recognition, training and fundraising.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Total number of Explorers | 3,400 | 0 |
| Total number of Volunteers | 29,000 | 0 |
| Total hours worked/volunteered (Explorers/Volunteers) | 3,400/29,000 | 0 |

Source of Funds

| | | |
|---------------------------------------|---------|---|
| General Fund | 580,855 | 0 |
| Other Restricted Fund | 2,450 | 0 |
| Public Safety Enhancement Fund (PSEF) | 30,551 | 0 |
| Public Safety Expansion Fund (Prop 1) | 30,858 | 0 |

Total Net Budget **644,714** **0**

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|----------|-----|-----|
| Civilian | 3.7 | 0.0 |
| Sworn | 2.5 | 0.0 |

Total Program Positions **6.2** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service. No

Police Department

Program Name: Employment Services Bureau - Hiring and Recruitment Units

Program Description

The Hiring Unit consists of Operations, Polygraph and Administrative. This unit conducts pre-employment background screening on all sworn and civilian applications as well as for Reserve, COPS Volunteers, interns and Explorers. Contractor background checks are also carried out or reviewed by Operations. The unit conducts polygraph examinations/interviews for pre-employment, criminal and administrative investigations. Administrative area provides support to Operations, Polygraph, Front Desk, Off-Duty Program, COPS Program and Explorer Program. The Recruiting Unit has been eliminated until hiring resumes. These units are also responsible for the Off-Duty Work and Controlled Substance Screening Programs. The Off-Duty Work Program is a contract model program for sworn police officers who provide off-duty security services.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Number of background packets processed | 300 | 0 |
| Number of officers logging in to off-duty to perform a job | 50,000 | 0 |
| Number of drug screening directives issued | 950 | 0 |

Source of Funds

| | | |
|---------------------------------------|---------|---|
| General Fund | 871,044 | 0 |
| Public Safety Enhancement Fund (PSEF) | 30,551 | 0 |
| Public Safety Expansion Fund (Prop 1) | 30,858 | 0 |

Total Net Budget **932,453** **0**

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|----------|-----|-----|
| Civilian | 7.7 | 0.0 |
| Sworn | 1.5 | 0.0 |

Total Program Positions **9.2** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Employment Services Bureau - Information Desk

Program Description

The Information Desk is a 24/7 operation that provides security for Policy Headquarters (PHQ or 620) including vehicle access into the North parking lot and walk. Front desk officers also ensure postal and interdepartmental mail is distributed, provide after hour escorts, handle internal/external requests for information both by phone and in person, determine appropriate bureau for requests for police reports, monitor fire and alarm board and coordinate appropriate response to any activations, log in visitors to PHQ and direct or escort them to appropriate location, assist with unruly prisoners, arrest felony walk-ins and detain misdemeanor walk-ins when appropriate, provide Operations Reports to media upon request, logging in officers who are working off-duty, provide employee emergency information on an as needed basis when appropriate.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|---------------------------------------|------------------|----------|
| General Fund | 2,226,073 | 0 |
| Public Safety Enhancement Fund (PSEF) | 123,660 | 0 |
| Public Safety Expansion Fund (Prop 1) | 30,858 | 0 |
| Total Net Budget | 2,380,591 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 3.7 | 0.0 |
| Sworn | 20.5 | 0.0 |
| Total Program Positions | 24.2 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Airport Bureau

Program Description

The uniformed patrol officers and supervisors assigned to the Airport Bureau provide uniformed response to police calls for service at Phoenix Sky Harbor International Airport. Based on an MOU with Aviation, officers are responsible for providing 'reasonable level of security', maintaining minimum staffing levels 24/7, conducting criminal investigations, crime suppression operations, documenting Federal Regulatory Violations, and courteous and professional service. Provide uniformed service in the terminals, roadways and air operations area of the airport. The Airport Bureau includes canine team officers which provide immediate response to the airport regarding calls to include suspicious items, unattended bags and requests from both the airlines and our federal on-site partners (cargo, baggage, check points, flights of interest, etc...).

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|----------------------------|--------------------|----------|
| General Fund | \$ (5,091,242) | 0 |
| Federal & State Grant Fund | 111,667 | 0 |
| Total Net Budget | (4,979,575) | 0 |

Gross Budget (if applicable)

| | | |
|--|-------------------|----------|
| The difference between net and gross represents Police Service Credits from the Aviation Department. | 14,539,183 | 0 |
|--|-------------------|----------|

Program Positions

| | | |
|--------------------------------|--------------|------------|
| Civilian | 3.0 | 0.0 |
| Sworn | 99.0 | 0.0 |
| Total Program Positions | 102.0 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Communications Bureau

Program Description

The Communications Bureau 911/Dispatch receives: emergency calls for dispatch, may transfer calls to the Fire Department or the Department of Public Safety, non-emergency calls for dispatch or callback, requests for information that are handled by the call-taker, dispatches officers to calls received from 911/Crime Stop, and monitors officer activities to ensure efficiency and safety. The Callback function reports via telephone for citizens that have called 911/crime stop. Processes record requests for 911/crime stop calls and radio transmissions for law enforcement, the public and City Prosecutor or County Attorney. Provides training for recruits and evaluates and hires applicants for Communication Operators. Conducts basic and advanced training and does presentations at neighborhood meetings. The Bureau also oversees the 800 MHz radio system and single location for portable radio and accessory needs.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Percentage of 911 calls answered within 10 seconds. | 89% | 0% |
| | | |
| | | |

Source of Funds

| | | |
|---|------------|---|
| General Fund | 22,349,127 | 0 |
| Neighborhood Protection Fund (Prop 301) | 89,403 | 0 |
| Public Safety Enhancement Fund (PSEF) | 4,032,710 | 0 |
| Public Safety Expansion Fund (Prop 1) | 4,369,420 | 0 |

Total Net Budget **30,840,660** **0**

Gross Budget (if applicable)

| | | |
|--|-------------------|----------|
| The difference between net and gross represents Police Service Credits from General Fund and Enterprise departments. | 30,928,823 | 0 |
|--|-------------------|----------|

Program Positions

| | | |
|----------|-------|-----|
| Civilian | 323.8 | 0.0 |
| Sworn | 2.5 | 0.0 |

Total Program Positions **326.3** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Community Relations Bureau - School Resource Officer (SRO) Program

Program Description

School Resource Officers (SRO) are placed on campuses of the participating school districts to enhance the overall safety of the students, faculty, and staff on that campus through the enforcement of applicable state laws and city ordinances. SRO's work closely with students, faculty and staff to improve their relationship with the police department. SRO's also develop and foster partnerships with neighborhoods and businesses that surround the participating schools.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|---|------------------|----------|
| General Fund | 7,578,851 | 0 |
| Neighborhood Protection Fund (Prop 301) | 447,015 | 0 |
| Public Safety Enhancement Fund (PSEF) | 402,988 | 0 |
| Public Safety Expansion Fund (Prop 1) | 396,174 | 0 |
| Total Net Budget | 8,825,027 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 3.6 | 0.0 |
| Sworn | 62.8 | 0.0 |
| Total Program Positions | 66.4 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Community Relations Bureau - Community Programs Unit

Program Description

The Community Programs Unit carries out effective public information and youth interaction programs consistent with the Department's mission and statement of ethics. The Unit is responsible for the operations of Crime Free Multi-housing, Abatement/Crime Prevention through Environmental Design (CPTED), Phoenix Neighborhood Patrol (PNP), Block Watch, Wake Up, and Safe Business.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|---------------------------------------|------------------|----------|
| General Fund | 2,262,525 | 0 |
| Other Restricted Fund | 300 | 0 |
| Public Safety Enhancement Fund (PSEF) | 30,551 | 0 |
| Public Safety Expansion Fund (Prop 1) | 25,879 | 0 |
| Total Net Budget | 2,319,254 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 3.6 | 0.0 |
| Sworn | 12.8 | 0.0 |
| Total Program Positions | 16.4 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Community Relations Bureau - G.R.E.A.T. Regional/Local Unit

Program Description

The G.R.E.A.T. Program is a school-based, law enforcement officer-instructed classroom curriculum. With prevention as its primary objective, the program is intended as an immunization against delinquency, youth violence, and gang membership. The G.R.E.A.T Southwest Regional Training Center (SWRTC) has 11 states in the jurisdiction and has federal funding to run the program. On a national level, the unit has working relationships with the federal agencies including: BJA, ATF, FLETC and the US Marshals.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|---------------------------------------|----------------|----------|
| General Fund | 568,093 | 0 |
| Federal & State Grant Fund | 301,852 | 0 |
| Other Restricted Fund | 4,300 | 0 |
| Public Safety Enhancement Fund (PSEF) | 30,551 | 0 |
| Public Safety Expansion Fund (Prop 1) | 25,879 | 0 |
| Total Net Budget | 930,675 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|------------|------------|
| Civilian | 3.6 | 0.0 |
| Sworn | 4.8 | 0.0 |
| Total Program Positions | 8.4 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Fiscal Management Bureau - Detention Program

Program Description

The Detention Program represents the charges from the Maricopa County Sheriff's Office for the booking and housing of prisoners at the MCSO jails.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|-------------------------|-------------------|----------|
| General Fund | 12,002,147 | 0 |
| Total Net Budget | 12,002,147 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|------------|------------|
| Civilian | 0.0 | 0.0 |
| Sworn | 0.0 | 0.0 |
| Total Program Positions | 0.0 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Fiscal Management Bureau - Neighborhood Block Watch Grant Program

Program Description

The Neighborhood Block Watch Grant Program (NBWGP) was created in 1993 as a result of the enactment of the Neighborhood Protection Ordinance (Prop 301). The program was created to further the expansion of Block Watch programs in the city of Phoenix. The program provides an opportunity to enhance the safety and the quality of life in our city through empowerment of community groups that work to prevent and solve crime-related problems in their neighborhoods. The aim and purpose of the Neighborhood Block Watch Grant Program is to detect, deter and/or delay crime.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|---|------------------|----------|
| General Fund | 731,156 | 0 |
| Neighborhood Protection Fund (Prop 301) | 1,200,000 | 0 |
| Total Net Budget | 1,931,156 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|------------|------------|
| Civilian | 7.0 | 0.0 |
| Sworn | 0.5 | 0.0 |
| Total Program Positions | 7.5 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Drug Enforcement Bureau - HIKE Unit

Program Description

The Home Invasion Kidnapping Enforcement (HIKE) Unit is comprised of the HIKE, the Illegal Immigration Prevention and Apprehension Co-op Teams (IIMPACT) and the National Integrated Ballistics Information Network (NIBIN) squads. HIKE investigates home invasions throughout the city and kidnappings that result in emergency court orders. They work closely with Drug Enforcement Bureau Street Enforcement Unit and with the Special Assignments Unit. IIMPACT investigates drop houses and takes disposition on all related crimes associated with the smuggling. NIBIN staff test fire thousands of weapons, log into a database for tracking and comparison to crimes/suspects & work with ATF on gun crimes.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|----------------------------|------------------|----------|
| General Fund | 4,385,248 | 0 |
| Court Award | 680,544 | 0 |
| Federal & State Grant Fund | 1,100,005 | 0 |
| Total Net Budget | 6,165,797 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 4.6 | 0.0 |
| Sworn | 27.8 | 0.0 |
| Total Program Positions | 32.4 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Drug Enforcement Bureau - Investigations Unit

Program Description

The Investigations Unit is comprised of the Conspiracy, Financial crimes, Commercial Interdiction, and Tech squads; the missions are to disrupt and dismantle Drug Trafficking Organizations (DTO). The squads conduct wiretap investigations, electronic surveillance to include PEN registers, GPS tracking, and video surveillance. This squad also assists other PPD units with emergency wires and PEN data information needed for ongoing investigations.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|-----------------------------|------------------|----------|
| General Fund | 6,307,056 | 0 |
| Court Awards | 1,572,774 | 0 |
| Federal & State Grant Funds | 1,270,460 | 0 |
| Total Net Budget | 9,150,290 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 7.6 | 0.0 |
| Sworn | 39.8 | 0.0 |
| Total Program Positions | 47.4 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Drug Enforcement Bureau - Street Enforcement Unit

Program Description

The Street Enforcement Unit is comprised of 4 undercover/Knock & Talk detectives who primarily provide support to uniform patrol officers with drug related investigations; respond to and investigate street/mid-level drug crimes; serve as surveillance teams for Conspiracy and Title III investigations; assist HIKE and Investigations Unit as well as other L.E. partners with covert operations. MCSO T.F. investigates and dismantles meth-labs, indoor marijuana grows and they support MCSO, Border Patrol and other agencies with enforcement efforts through heavily traveled drug transportation routes. Court Liaison and Asset Forfeiture are support staff for the entire department.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|---------------------------------------|------------------|----------|
| General Fund | 5,425,475 | 0 |
| Court Award | 640,544 | 0 |
| Public Safety Enhancement Fund (PSEF) | 93,109 | 0 |
| Public Safety Expansion Fund (Prop 1) | 92,574 | 0 |
| Total Net Budget | 6,251,701 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 1.6 | 0.0 |
| Sworn | 37.8 | 0.0 |
| Total Program Positions | 39.4 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Drug Enforcement Bureau - Vice and Liquor Unit

Program Description

The Vice and Liquor unit is comprised of two squads with Vice and Liquor detectives on each one. They are responsible for Child Prostitution and Human Trafficking. Vice has a formal and ongoing relationship with the FBI in the investigation and prosecution of suspects that traffic in juveniles for sex trade. These squads also provide patrol support through street level prostitution investigations and through participating in Customer Apprehension Programs. The Liquor detectives oversee liquor licensing and enforcement within the City and conduct in-depth investigations into hidden ownerships and money laundering.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|---------------------------------------|------------------|----------|
| General Fund | 3,686,921 | 0 |
| Court Award | 740,544 | 0 |
| Federal & State Grant Fund | 108,578 | 0 |
| Public Safety Enhancement Fund (PSEF) | 91,653 | 0 |
| Public Safety Expansion Fund (Prop 1) | 355,358 | 0 |
| Total Net Budget | 4,983,053 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 4.8 | 0.0 |
| Sworn | 26.8 | 0.0 |
| Total Program Positions | 31.6 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Family Investigations Bureau - Adult Sex Crimes Unit

Program Description

The Sex Crimes Unit detectives and supervisors are responsible for the initial and follow-up investigations of sex crimes against adults and crimes against children.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Number of new cases | 905 | 0 |
| Number of investigations for Sexual Assaults | 500 | 0 |
| Number of cold case team follow-ups for DNA CODIS hits | 45 | 0 |

Source of Funds

| | | |
|---------------------------------------|------------------|----------|
| General Fund | 2,920,559 | 0 |
| Court Awards | 256,850 | 0 |
| Public Safety Expansion Fund (Prop 1) | 51,758 | 0 |
| Total Net Budget | 3,229,167 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 2.4 | 0.0 |
| Sworn | 19.5 | 0.0 |
| Total Program Positions | 21.9 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Family Investigations Bureau - Internet Crimes Against Children (ICAC)

Program Description

The Internet Crimes Against Children's (ICAC) primary function is to conduct proactive and reactive investigations involving the exploitation of children over the Internet

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Number of training presentations to youths, citizens and law enforcement | 14 | 0 |
| | | |
| | | |

Source of Funds

| | | |
|---------------------------------------|------------------|----------|
| General Fund | 5,434,538 | 0 |
| Court Award | 256,850 | 0 |
| Federal & State Grant Fund | 425,474 | 0 |
| Public Safety Expansion Fund (Prop 1) | 51,758 | 0 |
| Total Net Budget | 6,168,620 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 3.4 | 0.0 |
| Sworn | 39.5 | 0.0 |
| Total Program Positions | 42.9 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Family Investigations Bureau - Domestic Violence Unit

Program Description

The Domestic Violence (DV) Units core function is to protect people/families, who have been involved in a domestic violence incident and who remain in harm's way, through the thorough investigation of cases involving DV crimes. Over the past year the DV unit has developed a research based plan to increase efficiency and hold offenders of these crimes accountable for their actions. The plan enables detectives the ability to identify dangerous intimate partner suspects using a more comprehensive set of factors.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Correctly analyze and prioritize departmental reports involving domestic violence | 15,000 | 0 |
| | | |
| | | |

Source of Funds

| | | |
|---------------------------------------|------------------|----------|
| General Fund | 3,618,887 | 0 |
| Court Awards | 256,849 | 0 |
| Public Safety Expansion Fund (Prop 1) | 144,332 | 0 |
| Total Net Budget | 4,020,068 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 2.4 | 0.0 |
| Sworn | 25.5 | 0.0 |
| Total Program Positions | 27.9 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Family Investigations Bureau - Missing Persons Unit

Program Description

The Missing Persons Unit takes disposition on all missing person reports generated through patrol or call-back; these include juveniles and adults. Detectives triage each incoming report for exigency (Alzheimer, dementia, young child, abducted child, etc) and responds accordingly. In addition to locating and closing reports, detectives assigned to the unit activate the Arizona Amber Alert for the department and are responsible for the investigation of kidnapped children. Furthermore, if time permits, detectives work on some of the numerous cold cases that are in the unit. Finally, the unit is also responsible for disposition on all truancy reports generated by patrol and School Resource Officers (SRO).

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Number of investigations of incoming missing juvenile and adult reports. | 8,000 | 0 |
| Number of investigations of cold cases for purposes of prosecution and family resolution. | 400 | 0 |
| | | |

Source of Funds

| | | |
|---------------------------------------|------------------|----------|
| General Fund | 1,523,904 | 0 |
| Court Awards | 256,849 | 0 |
| Public Safety Expansion Fund (Prop 1) | 51,758 | 0 |
| Total Net Budget | 1,832,511 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 2.4 | 0.0 |
| Sworn | 9.5 | 0.0 |
| Total Program Positions | 11.9 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Family Investigations Bureau - Sex Offender Notification Unit

Program Description

The Sex Crimes/Notification Unit (SONU) detectives and supervisors are responsible for the community notification of registered sex offenders, as well as the initial follow-up investigations on "Fail to Register" violations

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Number of notification fliers distributed | 474,356 | 0 |
| Number of case files reviewed | 3,047 | 0 |
| | | |

Source of Funds

| | | |
|---------------------------------------|------------------|----------|
| General Fund | 1,357,782 | 0 |
| Court Award | 256,849 | 0 |
| Public Safety Expansion Fund (Prop 1) | 51,758 | 0 |
| Total Net Budget | 1,666,389 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|------------|------------|
| Civilian | 2.4 | 0.0 |
| Sworn | 6.5 | 0.0 |
| Total Program Positions | 8.9 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Family Investigations Bureau - Special Investigations Detail

Program Description

The Special Investigations Detail is responsible for the investigation of all selected criminal incidents involving Phoenix Police or Fire Department, any high profile incidents involving other City personnel, as well as other state law enforcement agencies as determined by the Police Chief or designee. In addition, the detail will assume investigative disposition on sensitive/exceptional incidents at the direction of the FIB Commander or designee.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|---------------------------------------|----------------|----------|
| General Fund | 685,911 | 0 |
| Court Awards | 256,849 | 0 |
| Public Safety Expansion Fund (Prop 1) | 51,758 | 0 |
| Total Net Budget | 994,518 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|------------|------------|
| Civilian | 2.4 | 0.0 |
| Sworn | 3.5 | 0.0 |
| Total Program Positions | 5.9 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Homeland Defense Bureau - Bomb Squad

Program Description

The Bomb Squad is responsible for providing the Phoenix Police Department with trained personnel and equipment to handle and dispose of improvised explosive and incendiary devices, old explosive chemicals; to handle or investigate bombs, bomb threats and conduct post bomb scene investigations.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|-----------------------------|------------------|----------|
| General Fund | 1,827,152 | 0 |
| Court Awards | 240,297 | 0 |
| Federal & State Grant Funds | 51,125 | 0 |
| Total Net Budget | 2,118,574 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 2.4 | 0.0 |
| Sworn | 11.2 | 0.0 |
| Total Program Positions | 13.6 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Homeland Defense Bureau - Computer Forensics Unit

Program Description

The Computer Forensics Unit detectives retrieve, analyze and store all digital evidence. This evidence can be from computers, hard drives, cell phones, digital cameras, digital video recorders or anything than can hold digital evidence. These detectives have received specialized training and are certified through IACIS.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Reduce 8 month backlog from prior year | 20% | 0% |
| | | |
| | | |

Source of Funds

| | | |
|---|------------------|----------|
| General Fund | 1,572,757 | 0 |
| Neighborhood Protection Fund (Prop 301) | 89,403 | 0 |
| Court Award | 250,297 | 0 |
| Public Safety Enhancement Fund (PSEF) | 277,871 | 0 |
| Total Net Budget | 2,190,328 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 5.5 | 0.0 |
| Sworn | 11.3 | 0.0 |
| Total Program Positions | 16.8 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Homeland Defense Bureau - Terrorism Prevention

Program Description

The Joint Terrorism Task Force is responsible for the investigation of all international and domestic terrorism related crimes. The task force is also responsible for investigating any threats or crimes committed against all critical infrastructures. The Terrorism Liaison Officers Unit is responsible for on scene response to calls including but not limited to search warrants, hostage/barricade situations, major fires, officer involved shootings, injured officer calls and any other call that they are requested to provide intelligence. This unit is also responsible for our significant event planning function. The Threat Mitigation Unit is responsible for applying for and managing federal homeland security grants to protect critical infrastructure and conducting Threat and Vulnerability Assessments (TVA's).

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Number of Threat Vulnerability Assessments conducted on critical structures throughout the state. | 26 | 0 |
| | | |
| | | |

Source of Funds

| | | |
|---------------------------------------|------------------|----------|
| General Fund | 3,219,127 | 0 |
| Court Award | 240,297 | 0 |
| Federal & State Grant Fund | 3,627,939 | 0 |
| Public Safety Enhancement Fund (PSEF) | 186,218 | 0 |
| Public Safety Expansion Fund (Prop 1) | 92,574 | 0 |
| Total Net Budget | 7,366,155 | 0 |

Gross Budget (if applicable)

| | | |
|--|------------------|----------|
| The difference between net and gross represents Police Service Credits from the Water Services Department. | 7,849,155 | 0 |
|--|------------------|----------|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 2.4 | 0.0 |
| Sworn | 24.2 | 0.0 |
| Total Program Positions | 26.6 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Homeland Defense Bureau - Career Criminal Squad, Fugitive Apprehension Impact Detail

Program Description

The Career Criminal Squad (CCS) provides Researches and investigates criminal activities among organized criminal groups and syndicates. The Fugitive Apprehension Impact Detail (FAID) provides real-time support of active investigations, crimes in progress and low risk search warrants, along with the surveillance and arrest of felony suspects in support of Department speciality detective bureaus and patrol precincts.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Number of felony arrests per month for the FAID unit | 100 | 0 |
| Number of hours of surveillance per month in support of speciality detective bureaus | 1000 | 0 |
| | | |

Source of Funds

| | | |
|---|------------------|----------|
| General Fund | 5,055,809 | 0 |
| Neighborhood Protection Fund (Prop 301) | 268,209 | 0 |
| Court Award | 240,297 | 0 |
| Federal & State Grant Fund | 445,107 | 0 |
| Public Safety Enhancement Fund (PSEF) | 370,980 | 0 |
| Public Safety Expansion Fund (Prop 1) | 540,505 | 0 |
| Total Net Budget | 6,920,907 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 6.5 | 0.0 |
| Sworn | 44.9 | 0.0 |
| Total Program Positions | 51.4 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Homeland Defense Bureau - Street Crimes Unit

Program Description

The Street Crimes Unit is responsible for active surveillance and apprehension of felony property crimes suspects in support of the Property Crimes Bureau.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Number of hours per month of surveillance on property crimes suspects. | 300 | 0 |
| | | |
| | | |

Source of Funds

| | | |
|---------------------------------------|-----------|---|
| General Fund | 3,331,595 | 0 |
| Court Award | 240,297 | 0 |
| Public Safety Enhancement Fund (PSEF) | 93,109 | 0 |

Total Net Budget **3,665,001** **0**

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|----------|------|-----|
| Civilian | 2.3 | 0.0 |
| Sworn | 22.9 | 0.0 |

Total Program Positions **25.2** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Laboratory Bureau - Controlled Substances Section

Program Description

The Controlled Substance Section analyzes drug evidence such as marijuana, heroin, cocaine, methamphetamine, diverted prescription drugs and steroids. The section is also involved in training of police personnel in the use of field drug testing kits, analytical instrument maintenance and field sampling of bulk evidence.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Number of requests for service received | 4,600 | 0 |
| Number of requests/reports completed | 5,200 | 0 |
| Number of backlogged requests greater than 30 days old | 500 | 0 |

Source of Funds

| | | |
|---------------------------------------|------------------|----------|
| General Fund | 1,425,239 | 0 |
| Federal & State Grant Fund | 14,243 | 0 |
| Other Restricted Fund | 34,550 | 0 |
| Public Safety Enhancement Fund (PSEF) | 9,311 | 0 |
| Public Safety Expansion Fund (Prop 1) | 194,839 | 0 |
| Total Net Budget | 1,678,182 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 14.4 | 0.0 |
| Sworn | 1.6 | 0.0 |
| Total Program Positions | 16.0 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Laboratory Bureau - Crime Scene Response Section

Program Description

The Crime Scene Response Section responds, collects and documents evidence relating to a crime scene. The primary function is to document and process a scene using a variety of technical methods to include photography, chemical and powder processing, diagramming, evidence recognition and collection, as well as impounding and note taking.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Number of requests for service received. | 4,000 | 0 |
| Number of requests/reports completed. | 4,000 | 0 |
| Number of backlogged requests greater than 30 days old. | 15 | 0 |

Source of Funds

| | | |
|---------------------------------------|------------------|----------|
| General Fund | 3,405,683 | 0 |
| Other Restricted Fund | 34,550 | 0 |
| Public Safety Enhancement Fund (PSEF) | 562,139 | 0 |
| Public Safety Expansion Fund (Prop 1) | 1,016,659 | 0 |
| Total Net Budget | 5,019,031 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 48.7 | 0.0 |
| Sworn | 3.6 | 0.0 |
| Total Program Positions | 52.3 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Laboratory Bureau - Crime Suppression Unit (CSU)

Program Description

The Crime Suppression Units function is multi-faceted but its main goal is to liaison between detectives and lab personnel, and work to prioritize the evidence being processed and reduce the backlog (case management) within the lab. Day to day operations include Rule 15 prioritization of evidence, issuance of affidavits, MCAO Pending Case report research, projects to reduce back log in all sections of the lab, schedule and manage case evaluation meetings, manage lab arrest notification email system, and drug in-jail report research.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Number of withdrawal reports issued (Backlog reduction) | 1,500 | 0 |
| Number of case evaluations performed | 175 | 0 |
| Number of affidavits submitted to MCAO | 150 | 0 |

Source of Funds

| | | |
|---------------------------------------|------------------|----------|
| General Fund | 1,405,032 | 0 |
| Other Restricted Fund | 34,550 | 0 |
| Public Safety Enhancement Fund (PSEF) | 9,311 | 0 |
| Public Safety Expansion Fund (Prop 1) | 102,265 | 0 |
| Total Net Budget | 1,551,159 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 13.2 | 0.0 |
| Sworn | 0.6 | 0.0 |
| Total Program Positions | 13.8 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Laboratory Bureau - Evidence Processing Unit

Program Description

The Evidence Processing Unit analyzes physical items of evidence submitted from crime scenes for latent prints through the means of latent print chemical applications, use of forensic light sources, and digital darkroom photography.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Number of requests for service received | 2,250 | 0 |
| Number of requests/reports completed | 2,600 | 0 |
| Number of backlogged requests greater than 30 days old | 850 | 0 |

Source of Funds

| | | |
|---------------------------------------|------------------|----------|
| General Fund | 1,539,741 | 0 |
| Federal & State Grant Fund | 32,504 | 0 |
| Other Restricted Fund | 34,550 | 0 |
| Public Safety Enhancement Fund (PSEF) | 192,616 | 0 |
| Public Safety Expansion Fund (Prop 1) | 102,265 | 0 |
| Total Net Budget | 1,901,676 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 16.9 | 0.0 |
| Sworn | 0.6 | 0.0 |
| Total Program Positions | 17.5 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Laboratory Bureau - Firearms Section

Program Description

The Firearms Section examines physical evidence related to the use of a firearm in a crime. The section's primary responsibility is analyzing and comparing projectiles and expended casings from a scene to determine if they were fired from a suspected firearm, shooting scene reconstruction and examining firearms for functional capability.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Number of requests for service received. | 650 | 0 |
| Number of requests/reports completed. | 610 | 0 |
| Number of backlogged requests greater than 30 days old. | 500 | 0 |

Source of Funds

| | | |
|---------------------------------------|-----------|---|
| General Fund | 1,122,144 | 0 |
| Other Restricted Fund | 34,550 | 0 |
| Public Safety Enhancement Fund (PSEF) | 100,963 | 0 |
| Public Safety Expansion Fund (Prop 1) | 102,265 | 0 |

Total Net Budget **1,359,923** **0**

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|----------|------|-----|
| Civilian | 11.5 | 0.0 |
| Sworn | 0.6 | 0.0 |

Total Program Positions **12.1** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Laboratory Bureau - Forensic Biology Section

Program Description

The Forensic Biology Section analyzes evidence to determine whether biological evidence is present and, if present, to identify the type of biological material. Subsequently, this biological material is analyzed to obtain a DNA profile which can later be compared to known individuals from the investigation (suspect/victim) and/or searched in the National DNA Database to identify their sources.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Number of requests for service received | 5,000 | 0 |
| Number of requests/reports completed | 3,300 | 0 |
| Backlogged Requests greater than 30 days old | 6,250 | 0 |

Source of Funds

| | | |
|---------------------------------------|------------------|----------|
| General Fund | 2,651,087 | 0 |
| Federal & State Grant Fund | 566,180 | 0 |
| Other Restricted Fund | 34,550 | 0 |
| Public Safety Enhancement Fund (PSEF) | 9,311 | 0 |
| Public Safety Expansion Fund (Prop 1) | 102,265 | 0 |
| Total Net Budget | 3,363,394 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 26.5 | 0.0 |
| Sworn | 0.6 | 0.0 |
| Total Program Positions | 27.1 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Laboratory Bureau - Latent Print Section

Program Description

The Latent Print Section performs all work related to the comparison of latent prints recovered from crime scenes and evidence.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Number of requests for service received | 8,000 | 0 |
| Number of requests/reports completed | 7,500 | 0 |
| Number of backlogged requests greater than 30 days old | 150 | 0 |

Source of Funds

| | | |
|---------------------------------------|------------------|----------|
| General Fund | 1,829,365 | 0 |
| Other Restricted Fund | 34,550 | 0 |
| Public Safety Enhancement Fund (PSEF) | 100,963 | 0 |
| Public Safety Expansion Fund (Prop 1) | 102,265 | 0 |
| Total Net Budget | 2,067,143 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 18.5 | 0.0 |
| Sworn | 0.6 | 0.0 |
| Total Program Positions | 19.1 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Laboratory Bureau - Questioned Documents Section

Program Description

The Questioned Documents Section conduct examinations on paper and other material with regards to handwriting, typewriting, ink comparison, erasures, alterations, obliterations, check washing and forged documents. Completes analysis of documents produced by printers and photocopiers as well as impressions in the surface of paper is also conducted.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Number of requests for service received. | 55 | 0 |
| Number of requests/reports completed. | 50 | 0 |
| Number of backlogged requests greater than 30 days old. | 2 | 0 |

Source of Funds

| | | |
|---------------------------------------|---------|---|
| General Fund | 970,597 | 0 |
| Other Restricted Fund | 34,550 | 0 |
| Public Safety Enhancement Fund (PSEF) | 9,311 | 0 |
| Public Safety Expansion Fund (Prop 1) | 102,265 | 0 |

Total Net Budget **1,116,723** **0**

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|----------|-----|-----|
| Civilian | 8.9 | 0.0 |
| Sworn | 0.6 | 0.0 |

Total Program Positions **9.5** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Laboratory Bureau - Toxicology Section

Program Description

The Toxicology Section has four main responsibilities: blood alcohol analysis, analyzing bodily fluids or illicit & prescription drugs, poisons and other substances, supporting the breath testing program by maintaining the instruments and providing training on their use and testing for toxic vapors.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Number of requests for service received. | 9,000 | 0 |
| Number of requests/reports completed. | 9,100 | 0 |
| Number of backlogged requests greater than 30 days old. | 20 | 0 |

Source of Funds

| | | |
|---------------------------------------|-----------|---|
| General Fund | 1,135,615 | 0 |
| Other Restricted Fund | 34,550 | 0 |
| Public Safety Enhancement Fund (PSEF) | 100,963 | 0 |
| Public Safety Expansion Fund (Prop 1) | 102,265 | 0 |

Total Net Budget **1,373,394** **0**

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|----------|------|-----|
| Civilian | 11.7 | 0.0 |
| Sworn | 0.6 | 0.0 |

Total Program Positions **12.3** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Laboratory Bureau - Trace Section

Program Description

The Trace Section analyzes and compares physical evidence, normally microscopic, that has been transferred from one item or person to another. This evidence consists of fibers, paint chips, glass fragments and other similar items. Other examinations routinely performed include shoeprint comparisons, duct tape comparisons, arson, explosive and gunshot residue analysis.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Number of requests for service received | 225 | 0 |
| Number of requests/reports completed | 225 | 0 |
| Number of backlogged requests greater than 30 days old | 100 | 0 |

Source of Funds

| | | |
|---------------------------------------|---------|---|
| General Fund | 768,534 | 0 |
| Other Restricted Fund | 34,550 | 0 |
| Public Safety Enhancement Fund (PSEF) | 9,311 | 0 |
| Public Safety Expansion Fund (Prop 1) | 102,265 | 0 |

Total Net Budget **914,660** **0**

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|----------|-----|-----|
| Civilian | 6.9 | 0.0 |
| Sworn | 0.6 | 0.0 |

Total Program Positions **7.5** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Office of Administration - Community Engagement and Outreach Taskforce

Program Description

The Community Engagement and Outreach Taskforce engage and collaborate with the Phoenix community to enhance police relations by creating dialogue and partnerships. Develops and implements an action plan that will increase confidence that the Phoenix Police Department will treat all people with respect, dignity and professionalism.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Fund | 391,026 | 0 |
| Total Net Budget | 391,026 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|------------|------------|
| Civilian | 1.5 | 0.0 |
| Sworn | 2.5 | 0.0 |
| Total Program Positions | 4.0 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Office of Administration - Public Affairs Bureau

Program Description

The Public Affairs Bureau facilitates the flow of information through communication and promote positive awareness of the PPD to both internal and external customers, and to support the Department's crime suppression efforts.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Number of Citizen's Police Academies per year. | 4 | 0 |
| | | |
| | | |

Source of Funds

| | | |
|---------------------------------------|-----------|---|
| General Fund | 1,192,689 | 0 |
| Court Award | 520 | 0 |
| Public Safety Enhancement Fund (PSEF) | 183,305 | 0 |
| Public Safety Expansion Fund (Prop 1) | 77,637 | 0 |

Total Net Budget **1,454,151** **0**

Gross Budget (if applicable)

| | | |
|--|------------------|----------|
| The difference between net and gross represents Police Service Credits from General Fund and Enterprise departments. | 1,462,476 | 0 |
|--|------------------|----------|

Program Positions

| | | |
|----------|-----|-----|
| Civilian | 9.9 | 0.0 |
| Sworn | 5.5 | 0.0 |

Total Program Positions **15.4** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Office of Administration - Silent Witness Program

Program Description

This Silent Witness Program provides a link between law enforcement, the media, and citizens that enables all citizens to provide information regarding unsolved felony crimes and wanted fugitives anonymously. Cash rewards of up to \$1,000 are offered to callers whose information leads to an arrest or indictment in such a case.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Fund | 793,440 | 0 |
| Total Net Budget | 793,440 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|------------|------------|
| Civilian | 2.5 | 0.0 |
| Sworn | 5.5 | 0.0 |
| Total Program Positions | 8.0 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Precinct/Patrol - Community Action Officers (CAO)

Program Description

The Community Action Officers work closely with citizens, community groups and businesses to take a proactive approach to crime prevention and to enhance the quality of life within the precinct. They achieve their operational goals through a combined approach of communication, education and enforcement.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|---|------------------|----------|
| General Fund | 4,370,449 | 0 |
| Neighborhood Protection Fund (Prop 301) | 357,612 | 0 |
| Other Restricted Fund | 13,773 | 0 |
| Public Safety Expansion Fund (Prop 1) | 185,147 | 0 |
| Total Net Budget | 4,926,981 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 2.8 | 0.0 |
| Sworn | 37.5 | 0.0 |
| Total Program Positions | 40.3 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Precinct/Patrol - Abatement, Crime Free Multi Housing (CFMH), Liquor Enforcement

Program Description

Each precinct has a Crime Free Multi-Housing Officer and Crime Abatement Officer that are assigned to the Resource Lieutenants. Their function is to address housing issues and evaluate liquor establishments within the precinct. They utilize crime prevention techniques through environmental design and real estate practices while working closely with City Zoning and Neighborhood Services. The Precinct Liquor Detective reviews all new liquor licenses and transfers applications as well as monitors the activities of existing liquor establishments. In addition, the Liquor Detective presents recommendations of approval on all liquor license and use permit applications to the city council and state liquor board.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|---|------------------|----------|
| General Fund | 1,941,590 | 0 |
| Neighborhood Protection Fund (Prop 301) | 178,806 | 0 |
| Court Award | 240,297 | 0 |
| Federal & State Grant Fund | 13,056 | 0 |
| Other Restricted Fund | 13,773 | 0 |
| Public Safety Expansion Fund (Prop 1) | 92,574 | 0 |
| Total Net Budget | 2,480,095 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 2.0 | 0.0 |
| Sworn | 16.5 | 0.0 |
| Total Program Positions | 18.5 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Precinct/Patrol - Crime Suppression (NET Squads)

Program Description

NET Squads play a significant role in the department's emphasis on Community Based Policing and Crime Suppression. They serve as the primary liaison between the Police Department and the community. Their function is to address quality of life issues in the area they are assigned. The NET Squads work with a variety of varying resources such as Drug Enforcement, City Zoning, Neighborhood Services, etc. They also respond on a Tactical Response Unit call out basis throughout the city when needed. The NET Squads are critical in performing special projects that fall under the Department's Policing Plan Issues: Crime Suppression and Neighborhood Safety.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|---|-------------------|----------|
| General Fund | 15,963,826 | 0 |
| Neighborhood Protection Fund (Prop 301) | 1,877,463 | 0 |
| Court Award | 315,297 | 0 |
| Federal & State Grant Fund | 153,181 | 0 |
| Other Restricted Fund | 13,773 | 0 |
| Public Safety Expansion Fund (Prop 1) | 555,442 | 0 |
| Total Net Budget | 18,878,982 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|--------------|------------|
| Civilian | 7.0 | 0.0 |
| Sworn | 144.5 | 0.0 |
| Total Program Positions | 151.5 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Precinct/Patrol - Party Crew

Program Description

The Targeted Enforcement Squad Party Crew) responds to requests for assistance by patrol at parties where underage drinking is present, to conduct enforcement at all party crew events that they have knowledge of, and to conduct enforcement at Rave events when occurring.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Fund | 1,132,615 | 0 |
| Total Net Budget | 1,132,615 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|------------|------------|
| Civilian | 1.8 | 0.0 |
| Sworn | 7.5 | 0.0 |
| Total Program Positions | 9.3 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Precinct/Patrol - Respond to calls for service

Program Description

Officers are the foundation of the Phoenix Police Department. The fundamental reason this classification exists is to perform general duty police work in the protection of life and property through crime prevention and the enforcement of laws and ordinances. The duties performed within this class are routine patrol, law enforcement, preliminary investigations and traffic control for a designated area on an assigned shift.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|---|--------------------|----------|
| General Fund | 146,639,364 | 0 |
| Neighborhood Protection Fund (Prop 301) | 15,824,395 | 0 |
| Court Award | 265,800 | 0 |
| Federal & State Grant Fund | 497,518 | 0 |
| Public Safety Enhancement Fund (PSEF) | 10,055,790 | 0 |
| Public Safety Expansion Fund (Prop 1) | 34,419,372 | 0 |
| Total Net Budget | 207,702,239 | 0 |

Gross Budget (if applicable)

| | | |
|--|--------------------|----------|
| The difference between net and gross represents Police Service Credits from General Fund and Enterprise departments. | 207,871,624 | 0 |
|--|--------------------|----------|

Program Positions

| | | |
|--------------------------------|----------------|------------|
| Civilian | 79.3 | 0.0 |
| Sworn | 1,722.7 | 0.0 |
| Total Program Positions | 1,802.0 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Professional Standards Bureau - Inspections Unit

Program Description

The Inspections Unit conduct compliance inspections and internal audits; monitor the disposal of narcotics, weapons and other impounded property; and audit property seizure processes for the Drug Enforcement Bureau and Property Management Bureau

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|---------------------------------------|------------------|----------|
| General Fund | 2,120,496 | 0 |
| Public Safety Expansion Fund (Prop 1) | 185,147 | 0 |
| Total Net Budget | 2,305,643 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 2.5 | 0.0 |
| Sworn | 19.5 | 0.0 |
| Total Program Positions | 22.0 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Professional Standards Bureau - Investigations Unit

Program Description

The Investigations Unit conducts investigations for alleged serious misconduct by department employees, shooting incidents involving department employees and use-of-force incidents resulting in death, serious injury or may have the potential of City liability.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Fund | 1,926,941 | 0 |
| Total Net Budget | 1,926,941 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 2.5 | 0.0 |
| Sworn | 15.5 | 0.0 |
| Total Program Positions | 18.0 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Property Crimes Bureau - Auto Theft

Program Description

Auto Theft investigative responsibilities for this unit include crimes such as stolen vehicles, chop shops, identifying vehicles, and VIN violations. Within the Auto Theft Detail the Vehicle Theft Task Force has united with the Department of Public Safety and other agencies to specifically target organized auto theft rings and to reduce auto theft in the Phoenix area. The detectives interact with precinct personnel to form partnerships with Patrol and enhance communication to focus investigative efforts on repeat offenders, and deal with unique crime issues specific to their detail.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|---------------------------------------|------------------|----------|
| General Fund | 3,300,929 | 0 |
| Court Award | 240,297 | 0 |
| Federal & State Grant Fund | 2,880 | 0 |
| Public Safety Expansion Fund (Prop 1) | 77,637 | 0 |
| Total Net Budget | 3,621,743 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 5.4 | 0.0 |
| Sworn | 21.0 | 0.0 |
| Total Program Positions | 26.4 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Property Crimes Bureau - Document Crimes

Program Description

Document Crimes investigates such crimes as forgery, embezzlement, and identity theft. They have formed task forces with the Postal Inspector and Bank Fraud Task Force. Each unit is subdivided into individual squads that are assigned investigative responsibilities. The detectives interact with precinct personnel to form partnerships with patrol and enhance communication to focus investigative efforts on repeat offenders, and deal with unique crime issues specific to their detail.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Fund | 3,461,067 | 0 |
| Court Award | 240,297 | 0 |
| Total Net Budget | 3,701,364 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 4.3 | 0.0 |
| Sworn | 22.1 | 0.0 |
| Total Program Positions | 26.4 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Property Crimes Bureau - Metal Theft

Program Description

The Metal Theft Squad is responsible for Metal Theft Investigations throughout the entire City of Phoenix. In addition to their investigative caseload they are responsible for conducting inspections at the 90 Scrap Yards in the City. Inspections are to locate stolen items as well as ensuring the businesses are in conformance with the numerous State and City laws that regulate their industry. When violations are found, the squad works with City Law, City Clerk, and Prosecutors to hold the Scrap Yard accountable criminally and administratively with suspended business licenses and fees. The squad works regularly with City License services, and conducts background checks, and recommends approval or denial on every Scrap Yard applying for a regulatory business license in the City.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Fund | 932,558 | 0 |
| Court Award | 240,297 | 0 |
| Total Net Budget | 1,172,855 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|------------|------------|
| Civilian | 2.3 | 0.0 |
| Sworn | 5.1 | 0.0 |
| Total Program Positions | 7.4 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Property Crimes Bureau - Pawnshop Detail

Program Description

The Pawnshop Detail regulates and inspects pawnshops, secondhand dealers and auction houses, the Pawnshop Detail acts to deter and solve property and violent crimes by identifying, seizing and returning stolen property to it's rightful owner. By identifying and prosecuting criminals who steal and/or traffic in stolen property, the Pawnshop Detail acts to suppress property and violent crime.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Number of annual inspections of pawnshops and dealers. | 98% | 0% |
| Process pawnshop transaction reports within 20 days of receipt and secondhand transaction reports within 10 days. | 85%/75% | 0% |
| | | |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Fund | 1,577,081 | 0 |
| Court Award | 240,297 | 0 |
| Total Net Budget | 1,817,378 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 5.3 | 0.0 |
| Sworn | 8.1 | 0.0 |
| Total Program Positions | 13.4 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Property Crimes Bureau - Property Investigative Unit, Special Projects Unit

Program Description

Property Investigations Units are responsible for the investigation of property crimes within the City of Phoenix. Investigative responsibilities for these units include in part, residential and commercial burglary, theft, shoplifting, criminal trespass, criminal damage, burglary and theft from vehicle and organized retail crime. Special Projects Unit is a proactive program designed to combat organized theft, burglary, fencing operations, and related criminal activity in partnership with other Federal and City agencies as well as citizens and public and private enterprises.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|---------------------------------------|-------------------|----------|
| General Fund | 10,173,109 | 0 |
| Court Award | 575,297 | 0 |
| Public Safety Enhancement Fund (PSEF) | 93,109 | 0 |
| Total Net Budget | 10,841,515 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 5.3 | 0.0 |
| Sworn | 70.1 | 0.0 |
| Total Program Positions | 75.4 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Property Management Bureau - Fleet Management

Program Description

The Fleet Unit is responsible for managing all activities of the Police Department's fleet of vehicles required for the operations of the organization. Recommends changes, purchases, and divestitures of equipment. Analyzes the fleet for best placement of vehicles by type and position assignment and forecasts future equipment needs. Recommends vehicles for transfer or replacement and ensures new vehicles are up-fitted appropriately. Conducts studies for equipment recommendation.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|---------------------------------------|-------------------|----------|
| General Fund | 15,500,171 | 0 |
| Public Safety Expansion Fund (Prop 1) | 77,637 | 0 |
| Total Net Budget | 15,577,808 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|------------|------------|
| Civilian | 5.6 | 0.0 |
| Sworn | 0.8 | 0.0 |
| Total Program Positions | 6.4 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Property Management Bureau - Impounded Property and Evidence

Program Description

The Impounded Property/Evidence Unit is responsible for a Property Warehouse of approximately 55,000 square feet, and currently stores approx 1.2 million items in the categories of evidence, found, safekeeping and prisoner's property and it is capable of storing a maximum of 1.5 million items. The property warehouse receives approx 200,000 items a year while releasing and disposing of approx 150,000 items a year.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---------------------------------------|---------------------------|-------------------------|
| Number of impounded items disposed of | 150,000 | 0 |
| | | |
| | | |

Source of Funds

| | | |
|---------------------------------------|------------------|----------|
| General Fund | 3,320,890 | 0 |
| Public Safety Expansion Fund (Prop 1) | 310,549 | 0 |
| Total Net Budget | 3,631,438 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 26.6 | 0.0 |
| Sworn | 10.8 | 0.0 |
| Total Program Positions | 37.4 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Property Management Bureau - Police Supply Inventory and Records

Program Description

The Supply Unit is accountable for purchasing and maintaining sensitive and non sensitive assets maintained by the department. Along with assets supply is in charge of purchasing, issuing and stocking office, medical and safety supplies and police equipment used by sworn and non sworn employees daily. The daily function of the supply staff consist of purchasing and issuing items as needed by 8 precincts, 2 sub precincts and 38 bureaus within the Phoenix Police Department and insuring all order requests are filled accurately and received in a timely manner. Also, responsible for maintaining an accurate and up to date inventory of all departments purchased items in the department equipment management system (EIS) and SAP.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Fund | 1,284,236 | 0 |
| Total Net Budget | 1,284,236 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|------------|------------|
| Civilian | 6.6 | 0.0 |
| Sworn | 0.8 | 0.0 |
| Total Program Positions | 7.4 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Records & Identification Bureau - Ancillary Services

Program Description

The Records & Identification Bureau provide fingerprinting services at the court and process city applicant background checks. The section manages the department's photographic equipment and processing needs as well as digital audio/video capabilities. In addition it completes DR entry of PACE department records and manages stolen/recovered impounded vehicle information.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Time required to process Priority 1 reports | 12 hours | 0 |
| Time required to process Priority 2 reports | 10 days | 0 |
| | | |

Source of Funds

| | | |
|---------------------------------------|-------------------|----------|
| General Fund | 12,574,975 | 0 |
| Public Safety Enhancement Fund (PSEF) | 91,653 | 0 |
| Public Safety Expansion Fund (Prop 1) | 1,009,283 | 0 |
| Total Net Budget | 13,675,910 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|--------------|------------|
| Civilian | 141.2 | 0.0 |
| Sworn | 0.5 | 0.0 |
| Total Program Positions | 141.7 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Records and Identification Bureau - Central Booking Detail

Program Description

The Centralized Booking Detail provides services to officers and the court related to the processing and identification of persons being investigated and/or arrested by Phoenix officers and prosecuted through the court system. Officers accept arrested persons from arresting officers, assist in capturing fingerprints and photos and then transporting prisoner to county jail. Civilian staff process paper work related to the arrest, examine quality of booking paper work and prepare dockets for court processes.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Number of arrestees processed per day. | 100 | 0 |
| | | |
| | | |

Source of Funds

| | | |
|---|------------------|----------|
| General Fund | 5,682,955 | 0 |
| Neighborhood Protection Fund (Prop 301) | 89,403 | 0 |
| Public Safety Expansion Fund (Prop 1) | 1,851,473 | 0 |
| Total Net Budget | 7,623,831 | 0 |

Gross Budget (if applicable)

| | | |
|--|------------------|----------|
| The difference between net and gross represents Police Service Credits from General Fund and Enterprise departments. | 7,739,713 | 0 |
|--|------------------|----------|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 28.0 | 0.0 |
| Sworn | 55.5 | 0.0 |
| Total Program Positions | 83.5 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Reserves Bureau

Program Description

The Reserves Bureau is responsible for marketing and promoting the reserve officer program with-in the department and the community. Successful applicants are trained during an intensive 9 month police academy which is staffed and administered by the reserve division career staff. The Reserve Bureau oversees the adherence of all sworn reserve officers to departmental policy and procedures as well as adherence to all Arizona POST basic and in-service training requirements. Oversees the assignments and deployment of reserve police officers with-in the police department and arranges for the augmented staffing of officers for routine and special events through out the city.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---------------------------------------|---------------------------|-------------------------|
| Number of trained/deployable officers | 170 | 0 |
| Number of hours worked by reserves | 58,464 | 0 |
| | | |

Source of Funds

| | | |
|---------------------------------------|----------------|----------|
| General Fund | 443,534 | 0 |
| Court Award | 50,000 | 0 |
| Federal & State Grant Fund | 57,460 | 0 |
| Public Safety Enhancement Fund (PSEF) | 186,218 | 0 |
| Total Net Budget | 737,213 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|------------|------------|
| Civilian | 4.5 | 0.0 |
| Sworn | 1.5 | 0.0 |
| Total Program Positions | 6.0 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Tactical Support Bureau - Air Support Unit

Program Description

The Air Support Unit provides aerial support for patrol and conducts surveillances for investigative bureaus. Duties of the fixed wing detail have recently expanded to include detective transports, surveillance missions and the extradition of prisoners outside of the City.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|---------------------------------------|------------------|----------|
| General Fund | 8,540,185 | 0 |
| Court Award | 273,960 | 0 |
| Federal & State Grant Fund | 70,000 | 0 |
| Public Safety Expansion Fund (Prop 1) | 388,186 | 0 |
| Total Net Budget | 9,272,330 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 16.5 | 0.0 |
| Sworn | 34.3 | 0.0 |
| Total Program Positions | 50.8 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Tactical Support Bureau - K-9 and Specialty Vehicle Unit

Program Description

The K-9/Specialty Vehicle/Dive Team Unit consists of three areas. K-9 assist in arrests, search warrant service, hostage/barricades, supervise tactical surveillance/pursuits, search for outstanding suspects, drugs, and human remains. SVD provides vehicle support to include armored vehicle response for SAU and mobile command centers equipped with versatile communications capabilities and rehabilitation services for any major incident. The Dive Team provides underwater recovery and investigative services to our department as well as other valley agencies.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|---|------------------|----------|
| General Fund | 3,876,455 | 0 |
| Neighborhood Protection Fund (Prop 301) | 178,806 | 0 |
| Court Award | 475,297 | 0 |
| Public Safety Expansion Fund (Prop 1) | 209,029 | 0 |
| Total Net Budget | 4,739,587 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 4.0 | 0.0 |
| Sworn | 26.3 | 0.0 |
| Total Program Positions | 30.3 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Tactical Support Bureau - Mayor's Security Detail

Program Description

The Mayor's Security Detail is responsible for transporting the mayor, providing protective services and minimizing the possibility of harm to the Mayor, City, or Police Department.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Fund | 1,027,004 | 0 |
| Court Award | 240,297 | 0 |
| Total Net Budget | 1,267,301 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|------------|------------|
| Civilian | 2.5 | 0.0 |
| Sworn | 5.3 | 0.0 |
| Total Program Positions | 7.8 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Tactical Support Bureau - Special Assignments Unit (SAU)

Program Description

The Special Assignments Unit provides support and assistance to patrol and investigative details assisting with high risk suspect surveillance and apprehensions and neighborhood enforcement programs. SAU also assists with warrant round-ups and warrant service on major investigations and provides support to Homeland Security by providing a rapid response team. SAU provides assistance in barricade situations, tactical surveillances, dignitary protection support and mental health pick-ups.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|---------------------------------------|------------------|----------|
| General Fund | 8,159,539 | 0 |
| Court Award | 244,297 | 0 |
| Federal & State Grant Fund | 57,000 | 0 |
| Public Safety Enhancement Fund (PSEF) | 279,327 | 0 |
| Public Safety Expansion Fund (Prop 1) | 116,456 | 0 |
| Total Net Budget | 8,856,619 | 0 |

Gross Budget (if applicable)

| | | |
|--|------------------|----------|
| The difference between net and gross represents Police Service Credits from General Fund and Enterprise departments. | 9,294,643 | 0 |
|--|------------------|----------|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 5.0 | 0.0 |
| Sworn | 56.3 | 0.0 |
| Total Program Positions | 61.3 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Traffic Bureau - Traffic Enforcement

Program Description

Traffic Enforcement responds to investigate all non-injury collisions they are close to, all injury and serious injury/fatal collisions dispatched. Responsible for issuing approximately 45% of all citations and staff special events. The DUI/Impaired Squads process approximately 60-65% of all impaired drivers arrested citywide. The Traffic and Safety Squad responsible for monitoring the traffic complaint line and conducting traffic safety instruction to citizen/neighborhood groups, schools and businesses.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|---------------------------------------|-------------------|----------|
| General Fund | 11,518,184 | 0 |
| Federal & State Grant Fund | 63,992 | 0 |
| Other Restricted Fund | 600 | 0 |
| Public Safety Enhancement Fund (PSEF) | 46,555 | 0 |
| Public Safety Expansion Fund (Prop 1) | 38,819 | 0 |
| Total Net Budget | 11,668,149 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 6.0 | 0.0 |
| Sworn | 72.0 | 0.0 |
| Total Program Positions | 78.0 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Traffic Bureau - Traffic Investigations

Program Description

Traffic Investigations conducted by the Vehicular Crimes Unit are responsible for the investigation of all serious injury and fatal collisions occurring in the City. These squads assist patrol by taking scenes involving extensive time and resources to investigate relieving patrol units for other duties. Assist with processing all DUI cases for the entire City, identify repeat offenders and conduct follow up and apprehension of these suspects as necessary.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|---------------------------------------|------------------|----------|
| General Fund | 4,959,434 | 0 |
| Public Safety Enhancement Fund (PSEF) | 46,555 | 0 |
| Public Safety Expansion Fund (Prop 1) | 38,819 | 0 |
| Total Net Budget | 5,044,808 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 6.0 | 0.0 |
| Sworn | 30.0 | 0.0 |
| Total Program Positions | 36.0 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Training Bureau - ALEA & AZ POST

Program Description

The Arizona Law Enforcement Academy (ALEA) has an IGA among PPD/AZ POST/DPS to provide AZ POST mandated police officer certification training to recruits from statewide agencies. Arizona Police Officer Standards and Standards Training Board (AZ POST) provides training to 167 law enforcement agencies throughout the State of Arizona. Phoenix Police Department IGA with AZ POST provides one police sergeant and one police officer for coordination and teaching efforts of advanced training.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Fund | 819,653 | 0 |
| Total Net Budget | 819,653 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|------------|------------|
| Civilian | 2.5 | 0.0 |
| Sworn | 4.0 | 0.0 |
| Total Program Positions | 6.5 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Training Bureau - Training

Program Description

The bureau provides officer firearms and continuing/proficiency training for AZ POST certification. Participate in reviewing Use of Force for all officer involved shootings, providing expert policy review for the Legal Unit. Review Use of Force Board and Tactical Review Committee for all police involved shootings and incidents, providing expert input including remedial training, policy review and implementation. The bureau provides AOT Driving Training and Recruit Driving Training per AZ POST mandates. Provide remedial and updated training as directed by Executive Staff and the Driving Analysis Committee (DAC). Advanced Officer Training for sworn personnel. Review and approve Phoenix PD lesson plans.. Responsible for documenting and filing training records, as well as filling training records requests.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|---------------------------------------|------------------|----------|
| General Fund | 6,652,872 | 0 |
| Federal & State Grant Fund | 1,180,643 | 0 |
| Public Safety Enhancement Fund (PSEF) | 465,546 | 0 |
| Public Safety Expansion Fund (Prop 1) | 170,211 | 0 |
| Total Net Budget | 8,469,272 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 8.5 | 0.0 |
| Sworn | 41.0 | 0.0 |
| Total Program Positions | 49.5 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Homeland Security Division - Downtown Operations Unit

Program Description

The Downtown Operations Unit provides special event management such as Chase Fields, US Airways Center, and Convention Center in downtown area; plan and coordinate committees for large events; provide training for tactical, crowd control, AR15 Rifle operations; provide police services to the downtown area.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|---|------------------|----------|
| General Fund | 5,034,030 | 0 |
| Neighborhood Protection Fund (Prop 301) | 89,403 | 0 |
| Sports Facilities Fund | 1,105,803 | 0 |
| Other Restricted Fund | 4,100 | 0 |
| Public Safety Enhancement Fund (PSEF) | 93,109 | 0 |
| Public Safety Expansion Fund (Prop 1) | 77,637 | 0 |
| Convention Center Fund | 683,687 | 0 |
| Total Net Budget | 7,087,769 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 10.5 | 0.0 |
| Sworn | 41.8 | 0.0 |
| Total Program Positions | 52.3 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Homeland Security Division - Infrastructure Protection Unit

Program Description

The Infrastructure Protection Unit provides law enforcement security and alarm monitoring services (24/7) through the use of intrusion alarms, motion detection and closed circuit televisions to prevent or mitigate the effects of a deliberate attack by terrorists at our downtown core City facilities or off-site critical infrastructures; South Mountain Communication Towers, Water Treatment Facilities, Gas Fuel Tank Farm, Municipal Airports and the Information and the Technology Operation Center (ITOC) that supports Police and Fire radio communication systems.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|---------------------------------------|------------------|----------|
| General Fund | 2,054,801 | 0 |
| Public Safety Enhancement Fund (PSEF) | 93,109 | 0 |
| Total Net Budget | 2,147,910 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 15.0 | 0.0 |
| Sworn | 5.8 | 0.0 |
| Total Program Positions | 20.8 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Police Transit Bureau - Light Rail System

Program Description

The Light Rail System provides law enforcement for light rail alignment and facilities.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|-----------------------|---------|---|
| General Fund | 248,830 | 0 |
| Other Restricted Fund | 607,801 | 0 |

| | | |
|-------------------------|----------------|----------|
| Total Net Budget | 856,631 | 0 |
|-------------------------|----------------|----------|

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between Gross and Net Budget reflects Police Services Credits from Valley Metro for Light Rail security efforts. | 3,196,224 | 0 |
|---|------------------|----------|

Program Positions

| | | |
|----------|------|-----|
| Civilian | 21.0 | 0.0 |
| Sworn | 15.8 | 0.0 |

| | | |
|--------------------------------|-------------|------------|
| Total Program Positions | 36.8 | 0.0 |
|--------------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Police Transit Bureau - Public Transit (Bus) System

Program Description

The Public Transit (Bus) System provides law enforcement for bus routes and facilities.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|--------------|---------|---|
| General Fund | 183,468 | 0 |
| | | |

Total Net Budget **183,468** **0**

Gross Budget (if applicable)

| | | |
|--|------------------|----------|
| The difference between Gross and Net Budget reflects Police Services Credits from Public Transit Department and Valley Metro for security efforts. | 5,390,948 | 0 |
|--|------------------|----------|

Program Positions

| | | |
|----------|------|-----|
| Civilian | 47.0 | 0.0 |
| Sworn | 16.8 | 0.0 |

Total Program Positions **63.8** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Violent Crimes Bureau - Homicide Unit

Program Description

The Homicide Unit is responsible for investigating all homicides, police shootings and other critical incidents as they occur. The primary objective is to bring each case to successful conclusion through arrest, indictment or reasons of exceptional clearance. In addition to handling new investigations, the Unit is responsible for reviewing, monitoring, and re-investigating if necessary the more than 2,500 cold case homicides that exists. Cases are reviewed for solvability based on the application of new technology and other investigative strategies. Finally, the Unit assists other law enforcement agencies traveling to Phoenix to work homicides occurring elsewhere, and working with foreign governments to apprehend and extradite suspects that have fled the country to avoid prosecution on Phoenix cases (UFAP).

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|-------------------|-----------------|
| Homicide clearance rate | 60% | 0% |
| Number of cold case reviews | 300 | 0 |
| Respond to Outside Agency Requests within 24 hours | 80% | 0% |

Source of Funds

| | | |
|---------------------------------------|-----------|---|
| General Fund | 6,772,147 | 0 |
| Court Award | 338,160 | 0 |
| Federal & State Grant Fund | 50,840 | 0 |
| Public Safety Expansion Fund (Prop 1) | 38,819 | 0 |

Total Net Budget 7,199,965 0

Gross Budget (if applicable)

| | | |
|--|-----------|---|
| The difference between net and gross represents Police Service Credits from General Fund and Enterprise departments. | 7,218,118 | 0 |
|--|-----------|---|

Program Positions

| | | |
|----------|------|-----|
| Civilian | 5.5 | 0.0 |
| Sworn | 45.0 | 0.0 |

Total Program Positions 50.5 0.0

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Violent Crimes Bureau - Robbery Unit

Program Description

The Robbery Unit is responsible for all robbery investigations to include street jumps, aggravated robberies, armed robberies, extortions etc. The Bank Robbery Task Force of the Robbery Unit is responsible for investigating all bank and armored car robberies.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Maintain bank robbery clearance rate of 50% or greater | 50% | 0% |
| | | |
| | | |

Source of Funds

| | | |
|---|------------------|----------|
| General Fund | 4,412,362 | 0 |
| Neighborhood Protection Fund (Prop 301) | 89,403 | 0 |
| Court Award | 241,472 | 0 |
| Public Safety Enhancement Fund (PSEF) | 186,218 | 0 |
| Public Safety Expansion Fund (Prop 1) | 131,392 | 0 |
| Total Net Budget | 5,060,848 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 7.5 | 0.0 |
| Sworn | 31.0 | 0.0 |
| Total Program Positions | 38.5 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Violent Crimes Bureau - Assaults Unit / Night Detective Unit

Program Description

The Assault Unit investigates forty nine (49) different criminal categories. The Night Detective Unit investigates all criminal categories and provides support to patrol and all investigative units.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|---|------------------|----------|
| General Fund | 7,610,140 | 0 |
| Neighborhood Protection Fund (Prop 301) | 178,806 | 0 |
| Court Award | 241,472 | 0 |
| Public Safety Enhancement Fund (PSEF) | 186,218 | 0 |
| Public Safety Expansion Fund (Prop 1) | 38,819 | 0 |
| Total Net Budget | 8,255,454 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|--------------------------------|-------------|------------|
| Civilian | 5.5 | 0.0 |
| Sworn | 55.0 | 0.0 |
| Total Program Positions | 60.5 | 0.0 |

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Police Department

Program Name: Violent Crimes Bureau - Gang Unit

Program Description

The Gang Unit is tasked with street enforcement and neighborhood suppression of gang related criminal activity. The unit conducts criminal investigations involving gang members which include gang threats, assaults, aggravated assaults, drive-by shootings and homicides. The unit conducts long term investigations which target entire gangs as criminal syndicates, when the criminal activity is being conducted to further the interests of the gang and focuses on all facets of gang activity to include prison, traditional street, and newly formed hybrid gangs. The unit is responsible for documenting/tracking criminal street gang members and entering them into the statewide database (GangNet).

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Number of gang member arrests | 300 | 0 |
| Number of guns seized | 100 | 0 |
| Number of Gang Member Identification Cards (GMIC's) completed | 650 | 0 |

Source of Funds

| | | |
|---------------------------------------|-----------|---|
| General Fund | 5,515,157 | 0 |
| Court Award | 301,472 | 0 |
| Federal & State Grant Fund | 40,184 | 0 |
| Public Safety Expansion Fund (Prop 1) | 316,539 | 0 |

Total Net Budget **6,173,352** **0**

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions

| | | |
|----------|------|-----|
| Civilian | 5.5 | 0.0 |
| Sworn | 39.0 | 0.0 |

Total Program Positions **44.5** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PUBLIC DEFENDER SUMMARY

Department Goal

The Public Defender Program provides legal representation for indigent defendants in Phoenix Municipal Court.

| EXPENDITURES BY CHARACTER | | | | |
|--|-----------------------------------|---|--|-----------------|
| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
| PERSONAL SERVICES | \$1,050,080 | \$1,091,251 | \$1,128,995 | \$0 |
| CONTRACTUAL SERVICES | 3,458,175 | 3,540,013 | 3,565,163 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | 15,042 | 15,416 | 6,892 | 0 |
| SUPPLIES | 12,909 | 10,642 | 7,400 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 0 | 0 | 0 | 0 |
| MISCELLANEOUS TRANSFERS | 0 | 0 | 0 | 0 |
| TOTAL | \$4,536,206 | \$4,657,322 | \$4,708,450 | \$0 |
| AUTHORIZED POSITIONS | | | | |
| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
| FULL-TIME POSITIONS | 9.0 | 9.0 | 9.0 | 0.0 |
| PART-TIME POSITIONS (FTE) | 0.0 | 0.0 | 0.0 | 0.0 |
| TOTAL | 9.0 | 9.0 | 9.0 | 0.0 |
| SOURCE OF FUNDS | | | | |
| General Funds | \$4,536,206 | \$4,657,322 | \$4,708,450 | \$0 |
| TOTAL | \$4,536,206 | \$4,657,322 | \$4,708,450 | \$0 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

Public Defender

Program Name: Legal Representation Services and Forensic Expert Services

Program Description

Provide constitutionally mandated defense attorney services and other professional services in jail court, bond review court, arraignment courts, pretrial conferences, trial courts, probation revocation hearings, sentence reviews, miscellaneous docket settings, appeals, and other post-conviction proceedings. Provide forensic and expert witness service and research for attorney consultation and training, initial case analysis, and testimony for motions and trials.

| Performance Measures: | 2011-12 Budget | 2012-13 Budget |
|---|---------------------------|---------------------------|
| Number of cases handled in Trial Courts | 13,714 | 0 |
| Number of cases handled in Arraignment Court | 3,798 | 0 |
| Number of cases handled in Jail Courts | 26,090 | 0 |
| Number of cases reviewed, cases with written reports, forensic consultations, and cases proceeding in to trial with Phoenix Municipal Court | 290 | 0 |

Source of Funds

| | | |
|--------------|-----------|---|
| General Fund | 4,331,986 | 0 |
|--------------|-----------|---|

Total Net Budget **4,331,986** **0**

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

Program Positions **4.5** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Public Defender

Program Name: Eligibility Office Screening Services

Program Description

Maintain eligibility office to screen applicants who apply for court appointed attorneys, maintain and monitor court appointed attorneys' schedules and caseloads, process discovery demands, and assemble case files.

| Performance Measures: | 2011-12 Budget | 2012-13 Budget |
|--|---------------------------|---------------------------|
| Number of cases screened and assigned. | 13,714 | 0 |
| Amount of CAA contribution requested | \$108,000 | 0 |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Fund | 376,464 | 0 |
| Total Net Budget | 376,464 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 4.5 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

COMMUNITY AND ECONOMIC DEVELOPMENT SUMMARY

Department Goal

The Community and Economic Development Department creates or facilitates development activities that add or retain jobs, enhances city revenues and enhances the quality of life including business development in Sky Harbor Center, downtown redevelopment area and other non-redevelopment areas.

| EXPENDITURES BY CHARACTER | | | | |
|--|-----------------------------------|---|--|-----------------|
| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
| PERSONAL SERVICES | \$10,059,331 | \$9,575,707 | \$11,098,193 | \$0 |
| CONTRACTUAL SERVICES | 12,682,900 | 14,165,652 | 12,371,494 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | 492,496 | 544,398 | 502,875 | 0 |
| SUPPLIES | 128,666 | 154,398 | 188,615 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 0 | 6,786 | 0 | 0 |
| MISCELLANEOUS TRANSFERS | 7,233 | 29,562 | 0 | 0 |
| TOTAL | \$23,370,626 | \$24,476,503 | \$24,161,177 | \$0 |
| AUTHORIZED POSITIONS | | | | |
| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
| FULL-TIME POSITIONS | 102.0 | 105.0 | 105.0 | 0.0 |
| PART-TIME POSITIONS (FTE) | 0.0 | 0.0 | 0.0 | 0.0 |
| TOTAL | 102.0 | 105.0 | 105.0 | 0.0 |
| SOURCE OF FUNDS | | | | |
| General Funds | \$4,944,119 | \$4,308,757 | \$4,885,686 | \$0 |
| Community Development | | | | |
| Block Grant Funds | 910,282 | 696,720 | 476,822 | 0 |
| Federal and State Grant Funds | 13,684,014 | 13,474,045 | 14,069,201 | 0 |
| Sports Facilities Funds | 132,859 | 133,361 | 135,051 | 0 |
| Community Reinvestment Funds | 216,471 | 314,912 | 332,608 | 0 |
| Aviation Funds | 11,153 | 29,822 | 68,693 | 0 |
| Wastewater Funds | 0 | 0 | 0 | 0 |
| Water Funds | 574,671 | 554,270 | 567,441 | 0 |
| Convention Center Funds | 516,453 | 462,674 | 452,677 | 0 |
| Other Restricted Funds | 2,380,604 | 4,501,942 | 3,172,998 | 0 |
| TOTAL | \$23,370,626 | \$24,476,503 | \$24,161,177 | \$0 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

Community and Economic Development Department

Program Name: International Relations / Sister Cities

Program Description

The program serves as the primary point of contact for international delegates visiting the City on official business and administers the City's Sister City program. Key services include coordination of programs for international visitors; the development of international business relationships; protocol assistance to the public and private sectors; development of youth and education programs; and promotion of diversity through events and festivals. Staff is responsible for managing a 501(c)3 allied agency and the work of a 38 member Board of Sister Cities commission.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--------------------------------------|---------------------------|-------------------------|
| Value of Volunteer Hours Contributed | \$529,919 | \$0 |
| Private Fundraising Revenue | \$634,883 | \$0 |
| | | |

Source of Funds

| | | |
|-----------------------|---------|---|
| General Fund | 501,223 | 0 |
| Other Restricted Fund | 220,000 | 0 |

Total Net Budget **721,223** **0**

Gross Budget (if applicable)

| | | |
|---|----------------|----------|
| The difference between Net and Gross reflects costs charged to federal grants and other funds for an appropriate share of administrative oversight. | 815,833 | 0 |
|---|----------------|----------|

Program Positions **3.7** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Community and Economic Development Department

Program Name: Bio Medical Campus / ASU

Program Description

The administration and management of the City's 28-acre Phoenix Biomedical Campus (PBC) to include leasing of associated buildings and land. In addition, the administration and management of the ASU Downtown Phoenix campus includes contract management and operational oversight of Phase I and Phase II development of the campus.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--------------------------------|---------------------------|-------------------------|
| Number of Development Projects | 5 | 0 |
| Jobs Created | 2,555 | 0 |
| Project Value | \$230,000,000 | \$0 |

Source of Funds

| | | |
|-----------------------|---------|---|
| General Fund | 361,138 | 0 |
| Other Restricted Fund | 247,899 | 0 |

Total Net Budget **609,037** **0**

Gross Budget (if applicable)

| | | |
|---|----------------|----------|
| The difference between Net and Gross reflects costs charged to federal grants and other funds for an appropriate share of administrative oversight. | 688,931 | 0 |
|---|----------------|----------|

Program Positions **2.6** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Community and Economic Development Department

Program Name: Downtown Development, Marketing & Contract Administration

Program Description

The program manages the development of hotel, residential, office and entertainment projects in the central city. This includes the contract administration of a large number of existing lease agreements, as well as administration of the Government Property Lease Excise Tax program, the Enhanced Municipal Service District program and the related contracts.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Number of Projects Created/ Maintained | 41 | 0 |
| Number of New Jobs Created | 2,455 | 0 |
| Amount of New Investments Created | \$221,000,000 | \$0 |

Source of Funds

| | | |
|-----------------------------|------------------|----------|
| General Fund | 1,179,265 | 0 |
| Sports Facility Fund | 95,051 | 0 |
| Other Restricted Fund | 2,143,569 | 0 |
| Community Reinvestment Fund | 235,026 | 0 |
| Convention Center Fund | 399,247 | 0 |
| Total Net Budget | 4,052,158 | 0 |

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between Net and Gross reflects costs charged to federal grants and other funds for an appropriate share of administrative oversight. | 4,583,723 | 0 |
|---|------------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 9.8 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Community and Economic Development Department

Program Name: Business Retention and Expansion Program

Program Description

The program assists existing Phoenix businesses with job creation and retention, new capital investments and generation of community wealth. In addition, the Division's Film Office strengthens the local film industry while bringing new revenue to Phoenix. The program will generate direct payrolls and investments of \$171.2 million during recovery year 2011-12, a return on investment of 8,560%. We project the creation of 720 new jobs and the retention of 1,000 existing jobs in 2011-12.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-------------------------------------|---------------------------|-------------------------|
| Payroll from New Jobs Created | \$26,600,000 | \$0 |
| Capital Investment | \$100,000,000 | \$0 |
| Payroll from Existing Jobs Retained | \$44,600,000 | \$0 |

Source of Funds

| | | |
|--|-----------|---|
| General Fund | 1,327,202 | 0 |
| Other Restricted Fund | 2,200 | 0 |
| Community Development Block Grant Fund | 476,822 | 0 |
| Federal and State Grant | 3,449 | 0 |

Total Net Budget **1,809,673** **0**

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between Net and Gross reflects costs charged to federal grants and other funds for an appropriate share of administrative oversight. | 2,047,067 | 0 |
|---|------------------|----------|

Program Positions **13.7** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Community and Economic Development Department

Program Name: Business Attraction Program

Program Description

The focus of this program is to attract domestic and international office, industrial and emerging technology companies to Phoenix that will export a product or service outside the Greater Phoenix region. Program staff also administers the City of Phoenix Foreign Trade Zone (FTZ) Program. Approximately 50% of total program budgeted cost are for outsourcing a portion of our business attraction marketing services.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| Number of Companies Assisted | 50 | 0 |
| Projected New Jobs Created | 1,700 | 0 |
| Average Annual Salary | \$36,000 | \$0 |

Source of Funds

| | | |
|-----------------------------|------------------|----------|
| General Fund | 941,497 | 0 |
| Other Restricted Fund | 7,500 | 0 |
| Community Reinvestment Fund | 97,582 | 0 |
| Aviation Fund | 68,693 | 0 |
| Water Fund | 567,441 | 0 |
| Convention Center Fund | 53,430 | 0 |
| Total Net Budget | 1,736,143 | 0 |

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between Net and Gross reflects costs charged to federal grants and other funds for an appropriate share of administrative oversight. | 1,963,892 | 0 |
|---|------------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 9.6 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Community and Economic Development Department

Program Name: Retail Business Development

Program Description

This program assists new and existing retailers, auto dealers, other major sales tax generators, developers, property owners, and commercial real estate brokers with projects that generate new sales tax revenue and capital investment to the City of Phoenix. Program staff also work with other city departments and the development community to help prepare sites for existing Phoenix employers, as well as new businesses to relocate and/or expand.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Increase in Retail Sales Tax Revenues to City through CEDD Activities. | \$2,000,000 | \$0 |
| | | |
| | | |

Source of Funds

| | | |
|----------------------|---------|---|
| General Fund | 394,928 | 0 |
| Sports Facility Fund | 40,000 | 0 |

Total Net Budget **434,928** **0**

Gross Budget (if applicable)

| | | |
|---|----------------|----------|
| The difference between Net and Gross reflects costs charged to federal grants and other funds for an appropriate share of administrative oversight. | 491,982 | 0 |
|---|----------------|----------|

Program Positions **3.4** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Community and Economic Development Department

Program Name: Workforce Development

Program Description

Phoenix Workforce Connection (PWC) provides workforce solutions to businesses and individuals utilizing federal competitive and formula funding allocations. Programs and services are available to adults, disadvantaged youth and laid off workers to help develop job readiness, academic and occupational skills training that align with job requirements for employers throughout the valley. PWC manages one stop career service centers and various access points in most city council districts. PWC projects to expend about \$13,000,000 of total available grant funds in 2011-12.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Customer Visits to One Stop Centers | 140,000 | 0 |
| Number of Individuals Trained | 1,311 | 0 |
| Individuals who will gain industry recognized Credentials and Employment | 72% | 0% |

Source of Funds

| | | |
|------------------------------|-------------------|----------|
| Federal and State Grant Fund | 13,790,540 | 0 |
| Total Net Budget | 13,790,540 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 55.9 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Community and Economic Development Department

Program Name: New Markets Tax Credit Program

Program Description

The Phoenix New Markets program is managed by a 501(c)3 corporation created by the City for the express purpose of offering commercial real estate and small business loans to qualified businesses to relocate to low income areas of Phoenix. Currently, this non-profit manages a loan portfolio of over \$300 million. No General Funds are used for this program.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|-----------------------|---------|---|
| General Fund | 143,823 | 0 |
| Other Restricted Fund | 551,830 | 0 |

Total Net Budget **695,653** **0**

Gross Budget (if applicable)

| | | |
|---|----------------|----------|
| The difference between Net and Gross reflects costs charged to federal grants and other funds for an appropriate share of administrative oversight. | 777,672 | 0 |
|---|----------------|----------|

Program Positions **5.0** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Community and Economic Development Department

Program Name: Energize Phoenix

Program Description

This loan program provides funding for energy-efficient improvements to neighborhoods including multifamily units, commercial and industrial buildings and single-family homes along a 10-mile stretch of Phoenix's light rail corridor to be known as the "Green Rail Corridor". The source of funding is a \$25,000,000 Department of Energy grant. No General Funds are used for this program.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|------------------------------|---------|---|
| General Fund | 36,610 | 0 |
| Federal and State Grant Fund | 275,212 | 0 |

| | | |
|-------------------------|----------------|----------|
| Total Net Budget | 311,822 | 0 |
|-------------------------|----------------|----------|

Gross Budget (if applicable)

| | | |
|---|----------------|----------|
| The difference between Net and Gross reflects costs charged to federal grants and other funds for an appropriate share of administrative oversight. | 352,727 | 0 |
|---|----------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 1.3 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

ENVIRONMENTAL PROGRAMS SUMMARY

Department Goal

The Office of Environmental Programs provides coordination and monitoring for the city's environmental programs and activities, and develops and implements regulatory policies and programs.

| EXPENDITURES BY CHARACTER | | | | |
|--|-----------------------------------|---|--|-----------------|
| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
| PERSONAL SERVICES | \$1,584,859 | \$1,547,975 | \$1,621,104 | \$0 |
| CONTRACTUAL SERVICES | 38,382 | 238,581 | 161,418 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | (366,922) | (384,239) | (398,390) | 0 |
| SUPPLIES | 20,013 | 3,547 | 23,851 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 0 | 0 | 0 | 0 |
| MISCELLANEOUS TRANSFERS | 0 | 0 | 0 | 0 |
| TOTAL | \$1,276,332 | \$1,405,864 | \$1,407,983 | \$0 |
| AUTHORIZED POSITIONS | | | | |
| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
| FULL-TIME POSITIONS | 14.0 | 13.0 | 13.0 | 0.0 |
| PART-TIME POSITIONS (FTE) | 0.0 | 0.0 | 0.0 | 0.0 |
| TOTAL | 14.0 | 13.0 | 13.0 | 0.0 |
| SOURCE OF FUNDS | | | | |
| General Funds | \$1,124,193 | \$910,506 | \$978,189 | \$0 |
| Water Funds | 117,637 | 180,178 | 225,367 | 0 |
| Capital Construction Funds | 33,576 | 64,050 | 70,097 | 0 |
| Federal and State Grant Funds | 926 | 100,782 | 25,000 | 0 |
| Other Restricted Funds | 0 | 150,348 | 109,330 | 0 |
| TOTAL | \$1,276,332 | \$1,405,864 | \$1,407,983 | \$0 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

OFFICE OF ENVIRONMENTAL PROGRAMS

Program Name: Water-Remediation Program

Program Description

Assist departments responsible for soil and groundwater investigations, and cleanup through technical advice and oversight, regulatory assistance, consultant management, and direct project management for certain projects. Monitor and respond to third party environmental investigations involving city property and water resources. Coordinate efforts to help protect the City from the wide range of liability risks associated with control of contaminated real estate. Includes site characterization and assessment of risk (Phase II) and remediation (Phase III).

| Performance Measures: | 2011-12 Budget | 2012-13 Budget |
|------------------------------|---------------------------|---------------------------|
| Not Applicable | | |

Source of Funds

| | | |
|------------|---------|---|
| Water Fund | 225,367 | 0 |
|------------|---------|---|

Total Net Budget **225,367** **0**

Gross Budget (if applicable)

| | | |
|--|----------------|----------|
| The difference between the gross and net budget represents credits for services provided to other city departments and capital projects. | 649,113 | 0 |
|--|----------------|----------|

Program Positions **2.1** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

OFFICE OF ENVIRONMENTAL PROGRAMS

Program Name: Air Quality Program

Program Description

Policy/Management - Conduct air quality planning, activities and programs, comply with dust control mandates.
 Regulatory/Compliance - Assist departments with compliance on air permits, dust advisories, and requirements.
 Inspect and stabilize City-owned vacant lots.

| Performance Measures: | 2011-12 Budget | 2012-13 Budget |
|---|---------------------------|---------------------------|
| Number of employees and contractors trained | 70 | 70 |

Source of Funds

| | | |
|---------------|---------|---|
| General Funds | 250,094 | 0 |
|---------------|---------|---|

Total Net Budget **250,094** **0**

Gross Budget (if applicable)

| | | |
|--|----------------|----------|
| The difference between the gross and net budget represents credits for services provided to other city departments and capital projects. | 316,389 | 0 |
|--|----------------|----------|

Program Positions **2.6** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

OFFICE OF ENVIRONMENTAL PROGRAMS

Program Name: Pollution Prevention (P2) Program

Program Description

Manage the city-wide program to reduce the use of hazardous materials and assists departments in compliance with hazardous materials management and reporting requirements. The Pollution prevention staff conducts facility assessments, provide a wide range of environmental training classes, and manage hazardous materials database for chemicals used in city operations, and implement the Environmental Preferable Purchasing Program.

| Performance Measures: | 2011-12 Budget | 2012-13 Budget |
|---|---------------------------|---------------------------|
| Number of employees trained | 350 | 0 |
| Number of technical assistance visits, facility assessments, stormwater inspections | 100 | 0 |
| Pollution prevention and hazardous materials/waste compliance and technical assistance provided | 60 | 0 |

Source of Funds

| | | |
|---------------|---------|---|
| General Funds | 470,445 | 0 |
|---------------|---------|---|

Total Net Budget **470,445** **0**

Gross Budget (if applicable)

| | | |
|---|----------------|----------|
| The difference between the gross and net budget represents credits for services provided to other | 516,666 | 0 |
|---|----------------|----------|

Program Positions **4.2** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

OFFICE OF ENVIRONMENTAL PROGRAMS

Program Name: Clean Water Act Section 404 Program

Program Description

Serve as liaison with the Corps of Engineers; provide technical/ regulatory assistance to departments on Clean Water Act issues and permits, and natural resource laws. Conduct Clean Water Act training and outreach for City staff and consultants.

| Performance Measures: | 2011-12 Budget | 2012-13 Budget |
|---|---------------------------|---------------------------|
| Number of staff and consultants trained | 100 | 0 |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Funds | 148,324 | 0 |
| | | 0 |
| Total Net Budget | 148,324 | 0 |

Gross Budget (if applicable)

| | | |
|--|----------------|----------|
| The difference between the gross and net budget represents credits for services provided to other city departments and capital projects. | 181,472 | 0 |
|--|----------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 1.3 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

OFFICE OF ENVIRONMENTAL PROGRAMS

Program Name: Brownfields Land Recycling Program

Program Description

Provide brownfields technical assistance and financial assistance for Phase II Environmental Site Assessments, including soil sampling, groundwater sampling, vapor intrusion studies, determination of the presence of underground storage tanks; remediation, design/feasibility studies, planning activities, public infrastructure improvements, development fees related to the cleanup and redevelopment of environmentally contaminated property to city departments and qualified private sector applicants. Implement Del Rio Area Brownfields Planning Project in coordination with Planning, NSD, CED, and Parks and Recreation. Conduct outreach and training through website, presentations, articles, Brownfields News Alerts, Brownfields Bulletin newsletters, and media opportunities.

| Performance Measures: | 2011-12 Budget | 2012-13 Budget |
|------------------------------|---------------------------|---------------------------|
| Not Applicable | | |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Funds | 109,326 | 0 |
| Total Net Budget | 109,326 | 0 |

Gross Budget (if applicable)

| | | |
|--|----------------|----------|
| The difference between the gross and net budget represents credits for services provided to other city departments and capital projects. | 156,574 | 0 |
|--|----------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 1.4 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

OFFICE OF ENVIRONMENTAL PROGRAMS

Program Name: Air Quality Program (Dust Control)

Program Description

Policy/Management - Conduct air quality planning, activities and programs, comply with dust control mandates.
 Regulatory/Compliance - Assist departments with compliance on air permits, dust advisories, and requirements.
 Inspect and stabilize City-owned vacant lots.

| Performance Measures: | 2011-12 Budget | 2012-13 Budget |
|---|---------------------------|---------------------------|
| Number of employees and contractors trained | 70 | 70 |

Source of Funds

| | | |
|----------------------------|--------|---|
| Capital Construction Funds | 70,097 | 0 |
|----------------------------|--------|---|

Total Net Budget **70,097** **0**

Gross Budget (if applicable)

| | | |
|--|---------------|----------|
| The difference between the gross and net budget represents credits for services provided to other city departments and capital projects. | 70,097 | 0 |
|--|---------------|----------|

Program Positions **0.0** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

OFFICE OF ENVIRONMENTAL PROGRAMS

Program Name: Stormwater Management Program

Program Description

Coordinate the development of federally mandated stormwater management program.

| Performance Measures: | 2011-12 Budget | 2012-13 Budget |
|------------------------------|---------------------------|---------------------------|
| Not Applicable | | |

Source of Funds

| | | |
|------------------------------------|----------------|----------|
| Other Restricted Fund - Stormwater | 109,330 | 0 |
| | | 0 |
| Total Net Budget | 109,330 | 0 |

Gross Budget (if applicable)

| | | |
|--|----------------|----------|
| The difference between the gross and net budget represents credits for services provided to other city departments and capital projects. | 154,577 | 0 |
|--|----------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 1.4 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

OFFICE OF ENVIRONMENTAL PROGRAMS

Program Name: Brownfields Land Recycling Program (Del Rio)

Program Description

Provide brownfields technical assistance and financial assistance for Phase II Environmental Site Assessments, including soil sampling, groundwater sampling, vapor intrusion studies, determination of the presence of underground storage tanks; remediation, design/feasibility studies, planning activities, public infrastructure improvements, development fees related to the cleanup and redevelopment of environmentally contaminated property to city departments and qualified private sector applicants. Implement Del Rio Area Brownfields Planning Project in coordination with Planning, NSD, CED, and Parks and Recreation. Conduct outreach and training through website, presentations, articles, Brownfields News Alerts, Brownfields Bulletin newsletters, and media opportunities.

| | 2011-12 Budget | 2012-13 Budget |
|------------------------------|---------------------------|---------------------------|
| Performance Measures: | | |
| Not Applicable | | |

Source of Funds

| | | |
|-------------------------|---------------|----------|
| Federal Grants | 25,000 | 0 |
| Total Net Budget | 25,000 | 0 |

Gross Budget (if applicable)

| | | |
|--|---------------|----------|
| The difference between the gross and net budget represents credits for services provided to other city departments and capital projects. | 25,000 | 0 |
|--|---------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 0.0 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

HOUSING SUMMARY

Department Goal

The Housing Department provides and promotes diversified living environments for low-income families, seniors and persons with disabilities through the operation and leasing of assisted and affordable housing.

| EXPENDITURES BY CHARACTER | | | | |
|--|-----------------------------------|---|--|-----------------|
| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
| PERSONAL SERVICES | \$13,836,267 | \$14,344,507 | \$16,183,282 | \$0 |
| CONTRACTUAL SERVICES | 58,442,365 | 60,858,685 | 58,697,716 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | 166,813 | 338,654 | (475,855) | 0 |
| SUPPLIES | 1,172,120 | 955,293 | 915,290 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 178,398 | 305,695 | 299,000 | 0 |
| MISCELLANEOUS TRANSFERS | (203,013) | (44,670) | (554,598) | 0 |
| TOTAL | \$73,592,950 | \$76,758,164 | \$75,064,835 | \$0 |
| AUTHORIZED POSITIONS | | | | |
| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
| FULL-TIME POSITIONS | 184.0 | 189.0 | 188.0 | (0.0) |
| PART-TIME POSITIONS (FTE) | 3.2 | 3.2 | 3.2 | 0.0 |
| TOTAL | 187.2 | 192.2 | 191.2 | (0.0) |
| SOURCE OF FUNDS | | | | |
| Public Housing Funds | \$66,485,131 | \$70,685,277 | \$70,823,913 | \$0 |
| Federal and State Grant Funds | 1,995,359 | 2,462,314 | 902,408 | 0 |
| Community Development Block Grant Funds | 2,852,562 | 2,220,129 | 1,662,796 | 0 |
| General Funds | 209,533 | 102,342 | 56,925 | 0 |
| HOPE VI | 339,992 | 957,388 | 152,438 | 0 |
| Human Services Grant | 0 | 0 | 0 | 0 |
| Other Restricted Funds | 1,710,373 | 330,714 | 1,466,355 | 0 |
| TOTAL | \$73,592,950 | \$76,758,164 | \$75,064,835 | \$0 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

Housing Department – Volunteer Statistics

| | FY 2010-11 | FY 2011-12 (1 st Quarter) |
|---------------------------|------------|---|
| Number of Volunteers | N/A | 12 |
| Number of Volunteer Hours | N/A | 911 |

Volunteers/Interns

Volunteers assist the Housing Department in a variety of ways by providing general support to its core services. Unpaid interns also provide assistance to the department while gaining valuable experience.

Housing Department

Program Name: Community Partnerships

Program Description

Through three distinct strategies to increase affordable housing production and preservation, the Housing Department provides loans to community partners for multifamily acquisition and rehabilitation, as well as acquisition and rehabilitation of supportive housing for persons with special needs such as domestic violence, homeless persons and the disabled. The department also supports homeownership activities with down payment/closing cost assistance programs for first time homebuyers.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Percentage of Home Funds committed/expended. | 100% | 0% |
| Number of Housing affordable housing rental units available. | 300 Units | 0 |
| | | |

Source of Funds

| | | |
|--|------------------|----------|
| HOME Fund | 2,309,260 | 0 |
| Community Development Block Grant Fund | 1,185,010 | 0 |
| Public Housing Funds | 1,470,451 | 0 |
| Housing Central Office (COCC)* | 667,743 | 0 |
| Total Net Budget | 5,632,464 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 21.2 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

*The Housing Central Office Cost Center (COCC) is a fund that is used to allocate HUD approved administrative fees between programs for indirect support of programs. The fees are capped and approved by HUD.

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Housing Department

Program Name: Project Implementation

Program Description

Project Implementation utilizes three (3) distinct NSP awards to address multifamily foreclosures in targeted areas and ensure the preservation of federally funded units. This program area also administers HOPE VI funding which helps to reconstruct severely distressed and obsolete public housing units, revitalize neighborhoods and create economic investment in the area through the creation of mixed use/mixed income communities.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Percentage of funds committed/expended by funding deadlines | 100% | 0% |
| Number of affordable rental housing units available | 200 Units | 0 |
| | | |

Source of Funds

| | | |
|--------------------------------|---------|---|
| Federal and State Grant | 735,635 | 0 |
| HOPE VI | 152,438 | 0 |
| Housing Central Office (COCC)* | 342,827 | 0 |

Total Net Budget **1,230,900** **0**

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between Net and Gross reflects costs that are offset with funding from federal grants, specifically funding for CSS program at HOPE VI projects. | 1,601,493 | 0 |
|---|------------------|----------|

Program Positions **16.0** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

*The Housing Central Office Cost Center (COCC) is a fund that is used to allocate HUD approved administrative fees between programs for indirect support of programs. The fees are capped and approved by HUD.

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Housing Department

Program Name: Voucher Programs

Program Description

The Section 8 Housing Choice Voucher Program provides rental assistance to low and very low income families, senior citizens and disabled persons. Qualified tenants receive voucher and pay approximately 30 % of their income toward rent. The Housing Department pays the difference between the tenant's rental portion and the total contracted rent.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Percentage utilization of Housing Choice and VASH vouchers | 95% | 0% |
| | | |
| | | |

Source of Funds

| | | |
|--------------------------------|------------|---|
| Public Housing Fund | 49,255,390 | 0 |
| Housing Central Office (COCC)* | (731,000) | 0 |

Total Net Budget **48,524,390** **0**

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions **33.0** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

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The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Housing Department

Program Name: Other Voucher Programs

Program Description

Other voucher programs provide vouchers for persons in the Housing Assistance for Persons with AIDS (HOPWA) program, Mainstream Vouchers for persons with disabilities to rent affordable private housing of their choice, Bridge Subsidy Vouchers which provide tenant based permanent supportive housing for individuals in the public behavioral health system and Single Room Occupancy (SRO) Vouchers which provide housing assistance for persons residing in SRO housing.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Percentage utilization of all other vouchers. | 95% | 0% |
| | | |
| | | |

Source of Funds

| | | |
|--------------------------------|-----------|---|
| Federal and State Grant | 166,773 | 0 |
| Public Housing Fund | 1,900,575 | 0 |
| Housing Central Office (COCC)* | 321,587 | 0 |

Total Net Budget **2,388,935** **0**

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions **2.0** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

*The Housing Central Office Cost Center (COCC) is a fund that is used to allocate HUD approved administrative fees between programs for indirect support of programs. The fees are capped and approved by HUD.

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Housing Department

Program Name: Family Housing

Program Description

Family Housing provides public, affordable and single family home rentals for individuals and families throughout the city. Also included is funding for (9) units reserved for victims of domestic violence.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Percentage of occupied Public Housing units. | 98% | 0% |
| | | |
| | | |

Source of Funds

| | | |
|--------------------------------|------------|---|
| General Fund | 56,925 | 0 |
| Affordable Housing Program | 1,316,207 | 0 |
| Public Housing Fund | 11,953,389 | 0 |
| Housing Central Office (COCC)* | (717,162) | 0 |

Total Net Budget **12,609,359** **0**

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions **87.0** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

*The Housing Central Office Cost Center (COCC) is a fund that is used to allocate HUD approved administrative fees between programs for indirect support of programs. The fees are capped and approved by HUD.

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Housing Department

Program Name: Senior Housing

Program Description

Senior Housing provides affordable and public housing for seniors age 55+ and disabled individuals at independent living facilities located throughout Phoenix.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Percentage of occupied Senior Housing units. | 95% | 0% |
| | | |
| | | |

Source of Funds

| | | |
|----------------------------|-----------|---|
| Affordable Housing Program | 71,771 | 0 |
| Public Housing Fund | 3,525,503 | 0 |

Total Net Budget **3,597,274** **0**

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions **21.0** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Housing Department

Program Name: Resident Services

Program Description

Resident Services provides programs and services to help individuals and families achieve their highest level of economic and social independence.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|--|---------|---|
| Community Development Block Grant Fund | 477,786 | 0 |
| Affordable Housing Fund | 4,800 | 0 |
| Public Housing Fund | 409,345 | 0 |
| Housing Central Office (COCC)* | 189,582 | 0 |

Total Net Budget **1,081,513** **0**

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 11.0 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue? Yes No

Does this program provide required matching funds for a grant funded program? Yes No

*The Housing Central Office Cost Center (COCC) is a fund that is used to allocate HUD approved administrative fees between programs for indirect support of programs. The fees are capped and approved by HUD.

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

HUMAN SERVICES

Program Goal

The Human Services Department promotes self-sufficiency by providing a wide array of services that foster the economic, physical and social well-being of residents.

| EXPENDITURES BY CHARACTER | | | | |
|--|-----------------------------------|---|--|-----------------|
| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
| PERSONAL SERVICES | \$28,268,970 | \$28,603,391 | \$28,750,897 | \$0 |
| CONTRACTUAL SERVICES | 29,851,569 | 32,265,688 | 29,951,740 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | 2,001,485 | 1,677,466 | 1,318,851 | 0 |
| SUPPLIES | 2,255,168 | 2,693,429 | 2,252,385 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 72,748 | 48,903 | 15,350 | 0 |
| MISCELLANEOUS TRANSFERS | (36,403) | 33,841 | 0 | 0 |
| TOTAL | \$62,413,537 | \$65,322,718 | \$62,289,223 | \$0 |
| AUTHORIZED POSITIONS | | | | |
| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
| FULL-TIME POSITIONS | 422.0 | 381.0 | 381.0 | 0 |
| PART-TIME POSITIONS (FTE) | 36.0 | 34.5 | 35.3 | 0 |
| TOTAL | 458.0 | 415.5 | 416.3 | 0 |
| SOURCE OF FUNDS | | | | |
| Human Services Grant Funds | \$43,627,607 | \$45,109,165 | \$42,765,750 | \$0 |
| General Funds | 17,642,828 | 17,044,464 | 18,493,191 | 0 |
| Community Development Block Grant Funds | 839,322 | 670,020 | 674,710 | 0 |
| Federal and State Grant Funds | 8,911 | 2,184,430 | 15,000 | 0 |
| Water Funds | 250,000 | 250,000 | 250,000 | 0 |
| Transit 2000 Funds | 0 | 0 | 0 | 0 |
| Other Restricted Funds | 44,869 | 64,639 | 90,572 | 0 |
| TOTAL | \$62,413,537 | \$65,322,718 | \$62,289,223 | \$0 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

Human Services Department – Volunteer Statistics

| | FY 2010-11 | FY 2011-12 (1 st Quarter) |
|---------------------------|------------|---|
| Number of Volunteers | 11,718 | 2,522 |
| Number of Volunteer Hours | 178,695 | 44,190 |

Senior Center Volunteers

Senior centers offer recreation and social activities, educational opportunities, nutrition programs, noon meals, and advocacy to city of Phoenix residents 60 years or older, or adults with disabilities. Volunteers play an integral role by assisting with activities, the lunch program, greeting arrivals, and more. Over 800 volunteers contribute annually at the 15 locations.

Volunteer Income Tax Assistance Program

The Earned Income Tax Credit (EITC) is an entirely volunteer-driven project. Volunteers are needed to help return millions of dollars annually to Phoenix families. Volunteer Income Tax Assistance (VITA) volunteers help prepare free taxes for low and moderate income individuals and families. Volunteers complete a required training and serve from January-April.

Winter/Summer Respite Programs

The Human Services Department helps individuals and families stay cool in the summer, and warm in the winter, by asking volunteers to donate various items such as jackets, sweat shirts, blankets, shoes, and bottled water. Items can be donated at three different Human Services facilities and are later distributed by local homeless outreach teams.

Homeless Street Count

Each year, the U.S. Department of Housing and Urban Development (HUD) makes funds available to serve the homeless. At the federal level, the numbers gathered in the annual Homeless Street Count are collected, analyzed and used as indices of funding formulas for local governments. As a result of the local Homeless Street Count in Maricopa County, about \$21 million was returned to local organizations to fund programs that serve the homeless. Training is provided to volunteers in December and the actual homeless street count takes place at the end of January each year.

Adopt-a-Family

Volunteers are recruited to help relieve the **stress** and anxiety for low-income families during the Holidays, when their budget is already stretched to pay bills. Volunteers sign up to purchase a gift for each member of the family, as well as other basic needs for the household such as towels, sheets, etc. Families that benefit include parents involved in the city's family service centers and Head Start programs. The goal is to support their families without welfare and to become self-sufficient in the near future. The program runs from November through December each year.

Human Services Department

Program Name: Victim Advocacy Services

Program Description

Provides comprehensive advocacy, case management and counseling services to victims of domestic and sexual violence, homicide and other violent crimes. Services provided include crisis intervention, safety planning, Orders of Protection/Injunctions Against Harassment, short-term counseling, shelter placement, long-term case management, support groups, forensic medical examinations, relocation, financial assistance, transportation assistance, and information and referral services.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Victims of violent crimes provided comprehensive services | 5,500 | 0 |

Source of Funds

| | | |
|------------------------|---------|---|
| General Fund | 911,880 | 0 |
| Federal Grants | 15,000 | 0 |
| Other Restricted Funds | 15,000 | 0 |

| | | |
|-------------------------|----------------|----------|
| Total Net Budget | 941,880 | 0 |
|-------------------------|----------------|----------|

Gross Budget

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 9.6 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Human Services Department

Program Name: Local Alcohol Rehabilitation Center (LARC) Contract

Program Description

Provides funding for the transportation of public inebriates to the LARC facility, alcohol detoxification, and providing medical treatment to the alcoholism and extended care patients. LARC is the only public funded resource of this type in the City of Phoenix. The City funds approximately 36% of the program.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--------------------------------------|---------------------------|-------------------------|
| Clients to be served | 4,680 | 0 |
| Number of police referrals processed | 2,340 | 0 |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Fund | 214,041 | 0 |
| Total Net Budget | 214,041 | 0 |

Gross Budget

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 0.1 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Human Services Department

Program Name: Chrysalis Contract

Program Description

Provides funding for emergency shelter, counseling, victim advocacy, child-care and case management for women, men and children who are homeless due to domestic abuse; referrals come from a variety of community and government agencies as well as through self-referral. Unique to this shelter contract is the emphasis on providing services to underserved Lesbian, Gay, Bi-sexual, Transgendered, or Questioning (LGBTQ) victims of domestic abuse and boys over the age of twelve years.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| Single clients to be served | 475 | 0 |
| Families to be served | 91 | 0 |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Fund | 163,742 | 0 |
| Total Net Budget | 163,742 | 0 |

Gross Budget

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 0.1 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Human Services Department

Program Name: Central Arizona Shelter Services (CASS) Contract

Program Description

Provides funding for emergency shelter to homeless men and women.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Housing for homeless single men and women | 4,000 | 0 |

Source of Funds

| | | |
|--------------|---------|---|
| General Fund | 686,043 | 0 |
|--------------|---------|---|

| | | |
|-------------------------|----------------|----------|
| Total Net Budget | 686,043 | 0 |
|-------------------------|----------------|----------|

Gross Budget

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 0.4 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Human Services Department

Program Name: Watkins Emergency Shelter

Program Description

Provides emergency shelter services to eligible homeless families and single persons; collaborates with Central Arizona Shelter Services, Community Networks for Accessing Shelter (CONTACTS), Phoenix Police and Fire Departments, Human Services Department, Vista Colina, Magellan, Health Care for the Homeless, Human Services Campus agencies and Homebase to provide resources to homeless families and singles.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Percentage of families transitioned to permanent housing | 65% | 0 |

Source of Funds

| | | |
|-----------------------------------|------------------|----------|
| General Fund | 809,256 | 0 |
| Community Development Block Grant | 421,475 | 0 |
| Human Services Grants | 686,260 | 0 |
| Other Restricted Funds | 7,500 | 0 |
| Total Net Budget | 1,924,491 | 0 |

Gross Budget

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 5.1 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Human Services Department

Program Name: Emergency Shelter Grant Contracts

Program Description

Provides funding for transitional and emergency shelter services to seven community agencies serving women, children, families, elderly and runaway youth; includes specialized Spanish services for monolingual victims of domestic violence. Also includes outreach center operations for homeless youth 12-17 years of age.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-----------------------|---------|---|
| Human Services Grants | 239,584 | 0 |
| General Fund | 16,820 | 0 |

| | | |
|-------------------------|----------------|----------|
| Total Net Budget | 256,404 | 0 |
|-------------------------|----------------|----------|

Gross Budget

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 0.2 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Human Services Department

Program Name: Community Development Block Grant Contracts

Program Description

Provides funding for housing support services to nine community agencies serving: homeless women recovering from prostitution, large homeless families with children, adult and child victims of domestic violence, runaway and homeless youth 12-17 years of age and emergency family shelter. Contracts also support: community voice mail and Community Network for Accessing Shelter (CONTACS).

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|------------------------------------|---------|---|
| Community Development Block Grants | 253,235 | 0 |
| General Fund | 17,779 | 0 |

| | | |
|-------------------------|----------------|----------|
| Total Net Budget | 271,014 | 0 |
|-------------------------|----------------|----------|

Gross Budget

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 0.2 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Human Services Department

Program Name: Food Provider Contracts

Program Description

Provides funding for food assistance to 3 food banks and one community kitchen.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|--------------|---------|---|
| General Fund | 267,552 | 0 |
|--------------|---------|---|

| | | |
|-------------------------|----------------|----------|
| Total Net Budget | 267,552 | 0 |
|-------------------------|----------------|----------|

Gross Budget

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 0.2 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Human Services Department

Program Name: Homeless Prevention & Rapid-Rehousing Program

Program Description

Provides homelessness prevention assistance to households who would otherwise become homeless and provides assistance to rapidly re-house persons who are homeless. HPRP funds are not emergency in nature; funds are targeted to serve the households most in need of temporary assistance and most likely to achieve stable housing through this assistance.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| Clients to be served | 700 | 0 |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| Human Services Grants | 2,664,401 | 0 |
| General Fund | 187,058 | 0 |
| Total Net Budget | 2,851,459 | 0 |

Gross Budget

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 10.7 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Human Services Department

Program Name: Head Start

Program Description

The Head Start program is a comprehensive child development program that serves children from ages 3 to 5 and their families. It is a child-focused program, with the overall goal of increasing the social competence and school readiness of young children, including children with disabilities, in low-income families. Head Start services are also family-centered, following the tenets that children develop in the context of their family and culture and that parents are respected as the primary educators and nurturers of their children. Head Start offers family members opportunities and support for growth and change, believing that people can identify their own strengths, needs, and interests and are capable of finding solutions

| | 2011-12 | 2012-13 |
|--|----------------|----------------|
| Performance Measures: | Budget | Base |
| Attendance percentage for Head Start students | 85% | 0 |
| Number of Head Start students that receive medical and dental examinations | 7,000 | 0 |

Source of Funds

| | | |
|-----------------------|------------|---|
| General Fund | 1,863,156 | 0 |
| Human Services Grants | 23,551,970 | 0 |

| | | |
|-------------------------|-------------------|----------|
| Total Net Budget | 25,415,126 | 0 |
|-------------------------|-------------------|----------|

Gross Budget

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|--------------|------------|
| Program Positions | 116.1 | 0.0 |
|--------------------------|--------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Human Services Department

Program Name: Early Head Start

Program Description

Early Head Start is a program for low income families with children aged birth to three years old, and pregnant women. The family-centered services are designed to promote and improve child development. Services also will be provided for special-needs children. The program will direct families to community resources that offer health and nutrition services. Providing support to parents with children of this young age will help strengthen their parenting skills and transition these children to preschool programs.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Number of completed medical and dental exams | 700 | 0 |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| Human Services Grant | 988,950 | 0 |
| General Fund | 69,431 | 0 |
| Total Net Budget | 1,058,381 | 0 |

Gross Budget

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 58.6 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Human Services Department

Program Name: Senior Centers

Program Description

The Human Services Department operates fifteen (15) senior centers Monday through Friday. Senior centers provide congregate meals, recreational and educational programming, and social services to seniors and eligible disabled city residents. Senior Centers provide a valuable service to approximately 7,189 city residents, many of whom are low income, frail, disabled, and in need of meals. Senior Centers focus on preventative services and other social services that help participants maintain their health and independence, support their well-being and quality of life, and keep them living independently in their own homes as long as possible.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------------------|---------------------------|-------------------------|
| Number of congregate meals served | 260,000 | 0 |
| Number of volunteers | 825 | 0 |
| Number of volunteer hours | 160,000 | 0 |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Fund | 6,075,044 | 0 |
| Human Services Grants | 1,105,397 | 0 |
| Other Restricted Funds | 25,000 | 0 |
| Total Net Budget | 7,205,441 | 0 |

Gross Budget

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|-----------|------------|
| Program Positions | 90 | 0.0 |
|--------------------------|-----------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Human Services Department

Program Name: Home Delivered Meal Program

Program Description

The Human Services Department provides Home Delivered Meals (HDM) four days a week from five commercial kitchens located throughout the City of Phoenix. The HDM program provides benefits beyond meeting client's basic nutritional needs. Meal delivery aides conduct a welfare check of homebound seniors to ensure their safety and briefly interact with clients when meals are delivered. Welfare checks include the condition of both the client and the dwelling including assurance that utilities are on and heating and cooling is being used when needed. Homebound seniors are provided written health promotion materials at least twice each quarter.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| Number of meals delivered | 376,224 | 0 |

Source of Funds

| | | |
|----------------------|-----------|---|
| General Fund | 1,822,615 | 0 |
| Human Services Grant | 1,871,523 | 0 |

Total Net Budget **3,694,138** **0**

Gross Budget

Not Applicable

| | | |
|--------------------------|-------------|----------|
| Program Positions | 33.7 | 0 |
|--------------------------|-------------|----------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Human Services Department

Program Name: Client Services

Program Description

Client Services develops, implements, and operates human services programs to meet the emergency, short, and long-term needs of eligible low-income residents, including the elderly and individuals with disabilities. Programs and services are provided primarily through the Family Services Centers and the Community Initiatives Section. The goal of the Community Initiatives section is to build capacity and create sustainable impact on the lives of residents through partnerships with diverse faith-based and community organizations.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Eligible families that will receive emergency assistance services | 20,885 | 0 |
| Households that will receive free tax preparation services and information through Earned Income Tax Credit Campaign | 5,000 | 0 |
| Volunteer Hours provided by individuals that will provide volunteer hours to expand the resources and opportunities to achieve family and community outcomes | 13,500 | 0 |

Source of Funds

| | | |
|------------------------|------------|---|
| General Funds | 5,388,774 | 0 |
| Human Services Grants | 11,657,665 | 0 |
| Other Restricted Funds | 43,072 | 0 |
| Water Fund | 250,000 | 0 |

Total Net Budget **17,339,511** **0**

Gross Budget

| | | |
|--|-------------------|----------|
| The difference between the net and gross budgets is due to the charges to other departments for services provided. | 17,378,520 | 0 |
|--|-------------------|----------|

Program Positions **91.3** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

LIBRARY

Program Goal

The Library provides information and resources that are relevant, accessible and responsive to the intellectual needs and interests of the community.

EXPENDITURES BY CHARACTER

| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
|--|-----------------------------------|---|--|-----------------|
| PERSONAL SERVICES | \$21,010,621 | \$20,087,627 | \$22,268,556 | \$0 |
| CONTRACTUAL SERVICES | 3,608,909 | 3,197,381 | 3,446,242 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | 4,100,932 | 4,135,760 | 4,200,526 | 0 |
| SUPPLIES | 4,933,274 | 5,806,437 | 6,104,609 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 61,025 | 0 | 49,000 | 0 |
| MISCELLANEOUS TRANSFERS | (5,717) | 164 | 200 | 0 |
| TOTAL | <u>\$33,709,044</u> | <u>\$33,227,369</u> | <u>\$36,069,133</u> | <u>\$0</u> |

AUTHORIZED POSITIONS

| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
|---------------------------|--------------|--------------|--------------|----------|
| FULL-TIME POSITIONS | 174.0 | 175.0 | 182.0 | 0 |
| PART-TIME POSITIONS (FTE) | 156.0 | 161.8 | 174.6 | 0 |
| TOTAL | <u>330.0</u> | <u>336.8</u> | <u>356.6</u> | <u>0</u> |

SOURCE OF FUNDS

| | | | | |
|-------------------------------|---------------------|---------------------|---------------------|------------|
| General Funds | \$33,064,583 | \$32,320,116 | \$35,276,754 | \$0 |
| Other Restricted Funds | 93,044 | 285,350 | 459,547 | 0 |
| Federal and State Grant Funds | 551,417 | 621,903 | 332,832 | 0 |
| TOTAL | <u>\$33,709,044</u> | <u>\$33,227,369</u> | <u>\$36,069,133</u> | <u>\$0</u> |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

Library Department – Volunteer Statistics

| | FY 2010-11 | FY 2011-12 (1 st Quarter) |
|---------------------------|------------|---|
| Number of Volunteers | 2,275 | 439 |
| Number of Volunteer Hours | 29,174 | 4,177 |

Harmon Teen Literacy Crew

Teens between the ages of 13-18 years, volunteer to read to children after school. Other duties include preparing supplies and materials for story times. This is a school year volunteer program in which volunteers may work up to 4 hours per week.

First Five Years / Los Primeros Cinco Anos

Volunteers serve as early literacy coaches in a bilingual space for children ages birth to five and their families, at Burton Barr Central Library for the ***First Five Years/Los Primeros Cinco Años*** program.

Library Assistants

Volunteers help with daily operations at each of the Library Branches. Assistants help re-shelve returned materials such as books, music and movies, and also help with various reading programs at each of the library branches.

LIBRARY

Program Name: Collection Development and Processing

Program Description

Collection Development is responsible for the selection, maintenance and analysis of library materials for the Phoenix Public Library system. This service pertains to all media – audio books, ebooks, cds, dvds, databases, and hardcover books. Processing consists of acquisition and receiving, database record maintenance – all steps necessary to have library materials shelf-ready for customers.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Number of items purchased (excludes digital material through Greater Phoenix Digital Library) | 220,000 | 0 |

Source of Funds

| | | |
|-----------------------------|------------------|----------|
| General Fund | 7,792,562 | 0 |
| Federal & State Grant Trust | 16,876 | 0 |
| Other restricted funds | 102,401 | 0 |
| Total Net Budget | 7,911,839 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 23.3 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

LIBRARY

Program Name: Children and Teen Services

Program Description

Children and Teen Services provides support to system-wide children and teen programs and services. Examples of programming include Step Into Reading Screenings to assess children's reading levels, which is supported by a Season for Sharing grant; First Things First Outreach, providing story times and information about library services available to the community; Summer reading program; Winter reading program; and Storybook Express.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Number of participants in Summer Reading Programs | 54,234 | 0 |
| Teen Programming participants | 2,400 | 0 |

Source of Funds

| | | |
|-----------------------------|----------------|----------|
| General Fund | 489,968 | 0 |
| Federal & State Grant Trust | 1,061 | 0 |
| Other restricted funds | 6,439 | 0 |
| Total Net Budget | 497,468 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|----------|
| Program Positions | 4.1 | 0 |
|--------------------------|------------|----------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

LIBRARY

Program Name: College Depot

Program Description

College Depot is a full-service college planning center providing assistance through outreach, referrals and guidance and one-on-one meetings. The program offers workshops and one-on-one assistance on financial aid, college applications, test preparation, and career and major exploration.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| One-on-one college planning appointments | 400 | 0 |
| College planning process workshops | 60 | 0 |

Source of Funds

| | | |
|-----------------------------|----------------|----------|
| General Fund | 151,910 | 0 |
| Federal & State Grant Trust | 257,983 | 0 |
| Other restricted funds | 5,375 | 0 |
| Total Net Budget | 415,268 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|----------|
| Program Positions | 5.1 | 0 |
|--------------------------|------------|----------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

LIBRARY

Program Name: Adult Services

Program Description

Adult Services provides support and coordination to system-wide adult program initiatives. Adult Services includes the following Adult Workforce Literacy programming: English as a Second Language (ESL) classes and GED classes sponsored by the Friends of the Phoenix Public Library and presented in partnership with Rio Salado Community College. Other services coordinated through Adult Services are computer literacy training, book discussion groups, informational seminars, and participation in community fairs and special outreach events.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| GED Class Attendance | 60 | 0 |
| ESL Class Attendance | 6,443 | 0 |
| Customer Satisfaction with Workforce Programs | 93% | 0 |

Source of Funds

| | | |
|-----------------------------|----------------|----------|
| General Fund | 133,968 | 0 |
| Federal & State Grant Trust | 290 | 0 |
| Other restricted funds | 1,760 | 0 |
| Total Net Budget | 136,018 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|----------|
| Program Positions | 1.7 | 0 |
|--------------------------|------------|----------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

LIBRARY

Program Name: Burton Barr Central Library

Program Description

Burton Barr Central Library is located at 1221 N. Central Avenue, just south of McDowell Road. The 280,000 square foot facility opened in 1995 and currently has 705,700 items in its collection. The library features a 10,000 square foot Children’s Place with story room, an auditorium, an Accessibility Center, the Rare Book Room, computer training labs, Teen Central – “by and for” teens, WiFi, and internet-accessible public computers. Burton Barr Central Library is open 7 days per week, for a total of 58 hours per week.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------------|---------------------------|-------------------------|
| Door Count of Users at Burton Barr | 931,652 | 0 |
| Library Material Circulation | 1,181,000 | 0 |

Source of Funds

| | | |
|-----------------------------|------------------|----------|
| General Fund | 9,268,636 | 0 |
| Federal & State Grant Trust | 20,073 | 0 |
| Other restricted funds | 121,798 | 0 |
| Total Net Budget | 9,410,507 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|-------------|----------|
| Program Positions | 89.5 | 0 |
|--------------------------|-------------|----------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

LIBRARY

Program Name: Branch Libraries

Program Description

The City of Phoenix Library Department has 16 branch libraries. The Regional Branches (Agave, Cesar Chavez, Mesquite, Cholla and South Mountain) range in size from 20,000 to 30,000 square feet. The mid-sized Community Branch libraries range between 12,000 and 16,000 square feet: Desert Broom, Desert Sage, Ironwood, Juniper and Palo Verde. The smallest branches, called Neighborhood Branches, are Acacia, Century, Harmon, Ocotillo, Saguaro and Yucca. Program highlights include internet- accessible public computers, WiFi, First Five Years interactive learning spaces for families with young children, and special “teens only” areas.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------------------|---------------------------|-------------------------|
| Early Literacy Program Attendance | 84,300 | 0 |
| Library Material Circulation | 6,987,000 | 0 |

Source of Funds

| | | |
|-----------------------------|-------------------|----------|
| General Fund | 16,218,713 | 0 |
| Federal & State Grant Trust | 33,905 | 0 |
| Other restricted funds | 205,729 | 0 |
| Total Net Budget | 16,458,347 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|--------------|----------|
| Program Positions | 205.4 | 0 |
|--------------------------|--------------|----------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

LIBRARY

Program Name: Security

Program Description

Security guards at Burton Barr Central Library and the 16 branches in the Phoenix Public Library system provide security in the buildings and on the building grounds, including parking lots. They monitor the activities of persons in and around City buildings, and assess problem situations, exercising tact and judgment in dealing with customers and staff.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-----------------------------|------------------|----------|
| General Fund | 1,220,997 | 0 |
| Federal & State Grant Trust | 2,644 | 0 |
| Other restricted funds | 16,045 | 0 |
| Total Net Budget | 1,239,686 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|-------------|----------|
| Program Positions | 27.5 | 0 |
|--------------------------|-------------|----------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

NEIGHBORHOOD SERVICES DEPARTMENT SUMMARY

Department Goal

To preserve and improve the physical, social and economic health of Phoenix neighborhoods, support neighborhood self-reliance and enhance the quality of life of residents through community-based problem solving, neighborhood-oriented services and public/private cooperation.

| EXPENDITURES BY CHARACTER | | | | |
|--|-----------------------------------|---|--|-----------------|
| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
| PERSONAL SERVICES | \$19,075,028 | \$19,010,650 | \$21,030,989 | \$0 |
| CONTRACTUAL SERVICES | 19,399,357 | 21,173,830 | 86,307,494 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | 2,447,647 | 1,975,728 | 2,387,773 | 0 |
| SUPPLIES | 529,832 | 516,245 | 600,502 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 19,952 | 9,040 | 45,000 | 0 |
| MISCELLANEOUS TRANSFERS | (1) | (11,027) | 57,456 | 0 |
| TOTAL | \$41,471,815 | \$42,674,466 | \$110,429,214 | \$0 |
| AUTHORIZED POSITIONS | | | | |
| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
| FULL-TIME POSITIONS | 212.0 | 220.0 | 217.0 | 0.0 |
| PART-TIME POSITIONS (FTE) | 0.5 | 0.5 | 0.5 | 0.0 |
| TOTAL | 212.5 | 220.5 | 217.5 | 0.0 |
| SOURCE OF FUNDS | | | | |
| General Funds | \$11,521,400 | \$10,259,588 | \$11,532,226 | \$0 |
| Community Development Block Grant Funds | 13,451,116 | 17,412,337 | 28,230,538 | 0 |
| Public Housing Funds | 957,282 | 2,001,070 | 3,000,000 | 0 |
| Federal and State Grant Funds | 15,436,835 | 12,931,881 | 67,576,056 | 0 |
| Other Restricted Funds | 105,182 | 69,590 | 90,394 | 0 |
| TOTAL | \$41,471,815 | \$42,674,466 | \$110,429,214 | \$0 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

Neighborhood Services Department – Volunteer Statistics

| | FY 2010-11 | FY 2011-12 (1 st Quarter) |
|---------------------------|------------|---|
| Number of Volunteers | 596 | 88 |
| Number of Volunteer Hours | 3,500 | 788 |

Blight Busters

The Blight Buster program provides free training to residents to help them fight common blight issues in their community. Volunteers are trained on how to remove graffiti with paint sprayers, use GPS devices to track and report graffiti, and use measuring wheels to identify signs illegally placed in the right of way.

Volunteer Assistance Program

Neighborhood Services puts individuals and groups in touch with homeowners in the community that literally need some helping hands. Volunteers clean up yards, remove trees, paint and repair fences and remove litter and trash to help elderly, disabled or financially-strapped residents bring their properties into compliance with City codes.

Volunteer Project Management

The Volunteer Project Management class is a basic introduction to help residents learn how to plan, organize and successfully run a volunteer project in their neighborhood; including graffiti paint outs and alleyway cleanups. The Neighborhood Services Department also provides any of the necessary tools to help with community clean-ups.

Tool Lending / Neighborhood Clean-ups

Any neighborhood group or Block Watch listed with the city's Neighborhood Services Department can receive free paint to remove graffiti and supplies and tools to improve their neighborhood. Some of the tools available to be loaned out include trailers to help carry some of the following items: paint sprayers, weed eaters, paint rollers, brushes, buckets, ladders (maximum of 4 feet), brooms, shovels, garbage bags, wheelbarrows, pole trimmers, hedge shears, hoes scrapers, loppers, rakes, water coolers, and gloves.

NEIGHBORHOOD SERVICES DEPARTMENT

Program Name: Graffiti Busters/Abatement

Program Description

Provides citywide graffiti abatement education, training and tool leading to individuals and community groups in order to reduce blight and protect public health and safety. Provides Blight Buster volunteer program and citywide removal of signs illegally placed in the public right-of-way and educates the public of the existence of an ordinance, seeking voluntary compliance. This program also trains volunteers to abate graffiti and remove illegal Signs in their residential areas to help foster capacity building and volunteerism.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Sites where graffiti was removed through the Graffiti Busters Program. | 75,000 | 0 |

Source of Funds

| | | |
|-----------------------------------|-----------|---|
| General Fund | 1,785,667 | 0 |
| Community Development Block Grant | 1,886,521 | 0 |
| Other Restricted | 3,394 | 0 |

| | | |
|-------------------------|------------------|----------|
| Total Net Budget | 3,675,581 | 0 |
|-------------------------|------------------|----------|

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between the gross and net budget is for graffiti services along the Light Rail line. | 3,720,581 | 0 |
|---|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 25.7 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

NEIGHBORHOOD SERVICES DEPARTMENT

Program Name: Shopping Cart Retrieval

Program Description

Removes shopping carts found off store premises and authorizes charging retail owners \$20 per cart fee. This citywide complaint based program has been operated under a full cost recovery model since inception.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|--------------|--------|---|
| General Fund | 40,896 | 0 |
|--------------|--------|---|

| | | |
|-------------------------|---------------|----------|
| Total Net Budget | 40,896 | 0 |
|-------------------------|---------------|----------|

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 0.0 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

NEIGHBORHOOD SERVICES DEPARTMENT

Program Name: Landlord Tenant Counseling

Program Description

Program serves landlords, tenants, and the community by providing counseling, mediation, education and training on the Arizona Residential Landlord and Tenant Act and the Mobile Home Parks Residential Landlord and Tenant Act.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Residents who receive landlord/tenant counseling | 6,000 | 0 |

Source of Funds

| | | |
|-----------------------------------|---------|---|
| General Fund | 109,226 | 0 |
| Community Development Block Grant | 334,990 | 0 |

Total Net Budget **444,216** **0**

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

Program Positions **3.6** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

NEIGHBORHOOD SERVICES DEPARTMENT

Program Name: Owner Occupied Rehab

Program Description

Provides a variety of financial assistance and rehabilitation programs to eligible low-to-moderate income homeowners with variable health and safety or blighting property conditions that pose an immediate threat to the homeowner or neighborhood.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Projects completed through housing rehabilitation programs | 900 | 0 |

Source of Funds

| | | |
|-----------------------------------|------------------|----------|
| General Funds | 217,429 | 0 |
| Federal and State Grants | 356 | 0 |
| Home Funds | 3,000,000 | 0 |
| Community Development Block Grant | 6,737,710 | 0 |
| Total Net Budget | 9,955,494 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 25.7 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

NEIGHBORHOOD SERVICES DEPARTMENT

Program Name: Rental Rehab

Program Description

Rental Rehab provides financial assistance of up to \$250,000 to property owners of multi-family housing units to stabilize and physically improve affordable housing stock in targeted neighborhoods.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-----------------------------------|-----------|---|
| General Fund | 10,871 | 0 |
| Community Development Block Grant | 1,711,222 | 0 |

| | | |
|-------------------------|------------------|----------|
| Total Net Budget | 1,722,094 | 0 |
|-------------------------|------------------|----------|

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 1.3 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

NEIGHBORHOOD SERVICES DEPARTMENT

Program Name: Weatherization Assistance Program

Program Description

The Weatherization Assistance Program provides financial assistance up to \$8,000 per unit to very low income homeowners and multi-family rental units to make cost effective energy efficiency improvements.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-----------------------------------|------------------|----------|
| General Fund | 108,714 | 0 |
| Federal and State Grants | 9,316,251 | 0 |
| Community Development Block Grant | 62,855 | 0 |
| Total Net Budget | 9,487,820 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 10.5 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

NEIGHBORHOOD SERVICES DEPARTMENT

Program Name: Lead Hazard Control & Healthy Homes

Program Description

Lead Hazard Control provides financial assistance for low to moderate income homeowners and multi-family rental units with small children in targeted areas to correct and control lead-based paint hazards. Healthy Homes provides financial assistance for low to moderate income homeowners or tenants with children in targeted areas to identify and correct health and safety hazards that may lead to serious injury or illness.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-----------------------------------|------------------|----------|
| General Fund | 54,357 | 0 |
| Federal and State Grants | 1,246,390 | 0 |
| Community Development Block Grant | 31,427 | 0 |
| Total Net Budget | 1,332,174 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 5.8 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

NEIGHBORHOOD SERVICES DEPARTMENT

Program Name: Emergency Tenant Relocation

Program Description

The Emergency Tenant Relocation Program assists tenants forced to evacuate unsafe and unsanitary housing units with finding affordable replacement housing.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-----------------------------------|--------|---|
| Community Development Block Grant | 90,000 | 0 |
|-----------------------------------|--------|---|

| | | |
|-------------------------|---------------|----------|
| Total Net Budget | 90,000 | 0 |
|-------------------------|---------------|----------|

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 0.0 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

NEIGHBORHOOD SERVICES DEPARTMENT

Program Name: Targeted Neighborhood Revitalization

Program Description

Provides Targeted Neighborhood Revitalization programs that acquire, manage, hold or disposes of residential and commercial land for redevelopment. Provides deferred loans to eligible business owners and tenants within targeted areas to rehabilitate the exterior of commercial properties. Priorities are given to projects within established RDAs and Neighborhood Initiative Areas and Special Targeted Areas. Funds are also used to fund the acquisition, relocation, disposition and preparation of lots for new housing in-fill construction.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-----------------------------------|------------------|----------|
| General Fund | 141,329 | 0 |
| Community Development Block Grant | 3,164,347 | 0 |
| Total Net Budget | 3,305,676 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 15.0 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

NEIGHBORHOOD SERVICES DEPARTMENT

Program Name: Neighborhood Infrastructure and Enhancement

Program Description

Provides planning and implementation of Neighborhood Infrastructure and Enhancement Projects. Projects include the construction of sidewalks, curbs, gutters and installations of street lights, parks and other physical improvements in targeted areas.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-----------------------------------|------------------|----------|
| General Fund | 10,871 | 0 |
| Community Development Block Grant | 2,631,129 | 0 |
| Total Net Budget | 2,642,001 | 0 |

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| Neighborhood Services charges bond funds for West Phoenix Revitalization staff to complete Infrastructure and Enhancement projects and Neighborhood Stabilization Program foreclosure properties. | 2,682,001 | 0 |
|---|------------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 1.2 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

NEIGHBORHOOD SERVICES DEPARTMENT

Program Name: Neighborhood Stabilization Program

Program Description

Assists communities hardest hit by foreclosures and abandoned properties through acquisition, rehab and resale of these units, putting them back into productive use and stabilizing neighborhoods. NSP funds enable eligible applicants to realize homeownership in Phoenix by providing monetary incentives to assist with down payment, closing costs and home improvement.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|--------------------------|-------------------|----------|
| General Fund | 195,685 | 0 |
| Federal and State Grants | 56,241,924 | 0 |
| Total Net Budget | 56,437,609 | 0 |

Gross Budget (if applicable)

| | | |
|---|-------------------|----------|
| Neighborhood Services charges bond funds for West Phoenix Revitalization staff to complete Infrastructure and Enhancement projects and Neighborhood Stabilization Program foreclosure properties. | 56,474,371 | 0 |
|---|-------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 20.8 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

Note: The City committed \$500,000 to support for the Weest Phoenix Revitatization effort.

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

NEIGHBORHOOD SERVICES DEPARTMENT

Program Name: Neighborhood Specialist Program

Program Description

This program builds capacity in city neighborhoods through training, education, outreach and Neighborhood Notification. Neighborhood Specialist Program also administers and uses leveraging programs such as the Rental Renaissance, Weed & Seed, TILT and Good Neighbor Programs to help conduct public outreach and education programs.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Number of new neighborhood groups listed and actively involved in neighborhood improvement activities | 60 | 0 |
| Number of residents trained in techniques and strategies to preserve and improve the health of Phoenix neighborhoods | 4,500 | 0 |
| Community outreach events attended and or facilitated | 1,000 | 0 |

Source of Funds

| | | |
|-----------------------------------|------------------|----------|
| General Fund | 1,018,994 | 0 |
| Federal and State Grants | 159,788 | 0 |
| Community Development Block Grant | 586,781 | 0 |
| Other Restricted | 7,000 | 0 |
| Affordable Housing Program | 60,000 | 0 |
| Total Net Budget | 1,832,563 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|-------------|----------|
| Program Positions | 13.2 | 0 |
|--------------------------|-------------|----------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

NEIGHBORHOOD SERVICES DEPARTMENT

Program Name: Request For Proposal Open Application

Program Description

This program funds non-profit agencies to provide; Neighborhood Revitalization (infill housing and rehab), Housing Counseling, Foreclosure Prevention, Public Facilities (Capital Projects), Public Services (programs) and Economic Development. Capital Projects include improvements to Senior and Youth centers and domestic violence centers. This Federal funding provides facilities, programming and services to low-to-moderate income areas or populations. Funding is provided through an open request for proposal process.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-------------------------------------|------------------|----------|
| Federal and State Grants | 611,347 | 0 |
| Community Development Block Program | 7,095,163 | 0 |
| Total Net Budget | 7,706,510 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|----------|
| Program Positions | 0.3 | 0 |
|--------------------------|------------|----------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

NEIGHBORHOOD SERVICES DEPARTMENT

Program Name: Abatement

Program Description

Neighborhood Preservation Abatement staff are responsible for assuring compliance with the Neighborhood Preservation and Zoning Ordinance through a combination of education, enforcement and abatement activities. Abatement contractually addresses open/vacant unsecured structures or other significantly blighted properties (high weeds, dead vegetation, trash/debris, stagnant pools, etc) that are not resolved voluntarily through code enforcement, many of which pose safety or fire hazards.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-----------------------------------|-----------|---|
| General Fund | 1,101,042 | 0 |
| Community Development Block Grant | 816,831 | 0 |

| | | |
|-------------------------|------------------|----------|
| Total Net Budget | 1,917,873 | 0 |
|-------------------------|------------------|----------|

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|-------------|----------|
| Program Positions | 11.0 | 0 |
|--------------------------|-------------|----------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

NEIGHBORHOOD SERVICES DEPARTMENT

Program Name: Standard Service Area Code Enforcement

Program Description

Standard Service Area Code Enforcement provides complaint based code enforcement citywide. Neighborhood Preservation staff are responsible for assuring compliance with the Neighborhood Preservation and Zoning Ordinance, Mobile Vending Regulations and portions of the Animal Ordinance. This is done through a combination of education and enforcement.

| Performance Measures: | 2011-12 Budget | 2012-13 Budget |
|--|---------------------------|---------------------------|
| Neighborhood Preservation cases opened annually | 65,000 | 0 |
| Neighborhood Preservation average case cycle time in days | 51 | 0 |
| Percentage of Neighborhood Preservation cases resolved voluntarily | 90% | 0 |

Source of Funds

| | | |
|--------------|-----------|---|
| General Fund | 5,841,236 | 0 |
|--------------|-----------|---|

Total Net Budget **5,841,236** **0**

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

Program Positions **53.5** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

NEIGHBORHOOD SERVICES DEPARTMENT

Program Name: Strategic Area Code Enforcement

Program Description

Strategic Area Code Enforcement is done through a combination of education and enforcement. Provides strategic code enforcement efforts conducted in target areas in conjunction with action plans developed with community residents. Staff is responsible for assuring compliance with the Neighborhood Preservation and Zoning Ordinance, Mobile Vending Regulations and portions of the Animal Ordinance.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-----------------------------------|-----------|---|
| General Fund | 894,054 | 0 |
| Community Development Block Grant | 3,081,562 | 0 |

| | | |
|-------------------------|------------------|----------|
| Total Net Budget | 3,975,617 | 0 |
|-------------------------|------------------|----------|

Gross Budget (if applicable)

| | | |
|--|------------------|----------|
| The difference between gross and net budget is the assessment for maintance costs at the Neighborhood Resource Center. | 4,019,623 | 0 |
|--|------------------|----------|

| | | |
|--------------------------|-------------|----------|
| Program Positions | 30.0 | 0 |
|--------------------------|-------------|----------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

NEIGHBORHOOD SERVICES DEPARTMENT

Program Name: Youth and Education

Program Description

Includes the Outstanding Young Man and Woman (OYNYW) of the Year Program which recognizes and honors the outstanding achievements of young people, enhances the perception of youth and raises community awareness of the positive contributions of youth. Funding for this program is provided by Phoenix Rotary Club 100 and Soroptimist International of Phoenix in coordination with the City of Phoenix.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-------------------------|---------------|----------|
| General Fund | 1,855 | 0 |
| Other Restricted Funds | 20,000 | 0 |
| Total Net Budget | 21,855 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|----------|
| Program Positions | 0.0 | 0 |
|--------------------------|------------|----------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

OFFICE OF ARTS AND CULTURE SUMMARY

Department Goal

The Office of Arts and Culture supports the development of the arts and cultural community in Phoenix, and seeks to raise the level of awareness and participation of city residents in the preservation, expansion and enjoyment of arts and culture.

| EXPENDITURES BY CHARACTER | | | | |
|--|-----------------------------------|---|--|-----------------|
| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
| PERSONAL SERVICES | \$1,304,537 | \$1,342,265 | \$1,238,999 | \$0 |
| CONTRACTUAL SERVICES | 609,827 | 253,620 | 225,714 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | (680,973) | (617,238) | (629,272) | 0 |
| SUPPLIES | 15,662 | 2,157 | 6,140 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 0 | 0 | 0 | 0 |
| MISCELLANEOUS TRANSFERS | 0 | 0 | 0 | 0 |
| TOTAL | \$1,249,053 | \$980,804 | \$841,581 | \$0 |
| AUTHORIZED POSITIONS | | | | |
| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
| FULL-TIME POSITIONS | 15.0 | 12.0 | 12.0 | 0.0 |
| PART-TIME POSITIONS (FTE) | 0.0 | 0.0 | 0.0 | 0.0 |
| TOTAL | 15.0 | 12.0 | 12.0 | 0.0 |
| SOURCE OF FUNDS | | | | |
| General Funds | \$926,087 | \$918,102 | \$813,881 | \$0 |
| Federal and State Grant Funds | 249,518 | 52,105 | 19,100 | 0 |
| Local Transportation Assistance Funds | 64,832 | 0 | 0 | 0 |
| Other Restricted Funds | 8,616 | 10,597 | 8,600 | 0 |
| TOTAL | \$1,249,053 | \$980,804 | \$841,581 | \$0 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

Office of Arts & Culture – Volunteer Statistics

| | FY 2010-11 | FY 2011-12 (1 st Quarter) |
|---------------------------|------------|---|
| Number of Volunteers | 10 | 12 |
| Number of Volunteer Hours | 1,289 | 339 |

Office of Arts & Culture - Volunteer Interns (unpaid)

The Office of Arts and Culture works with ASU to recruit interns each semester to help with the portable works collection. Students receive school credit and gain valuable experience. Interns primarily work on the distribution, updating, archiving and documentation of the collection which includes more than 1,000 pieces. Volunteers also assist with the maintenance of valuable projects throughout the City such as the Maryland Avenue Bridge, Cordova Gardens and Little Canyon Trail and Isaac Pedestrian Bridge.

OFFICE OF ARTS AND CULTURE

Program Name: Arts Education Program

Program Description

The Arts Education program provides advocacy, research, information and outreach services and training for schools, teachers, artists, arts organizations and community organizations to improve understanding about the wide-ranging cultural experiences available in Phoenix.

This program's community development initiatives coordinate with multiple city, state, region and national partners to provide educational services through city cultural planning efforts, research, technical assistance workshops, consultations, information services, and the implementation of special projects.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Number of webcasts uploaded for online educational training | 10 | 0 |
| Local artist/organizations training workshops | 6 | 0 |
| Special projects coordinated | 4 | 0 |

Source of Funds

| | | |
|-------------------------------|----------------|----------|
| General Funds | 147,970 | 0 |
| Federal and State Grant Funds | 6,500 | 0 |
| Total Net Budget | 154,470 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 1.4 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

OFFICE OF ARTS AND CULTURE

Program Name: Arts Grants and Community Initiatives Program

Program Description

The Arts Grants Program ensures public access to arts and culture and encourages the growth of the arts and cultural community. Staff plans and administers guidelines and application processes, oversees allocation of the total budget and related contracts, coordinates grant panel selection and review processes, provides technical assistance to applicant organizations, monitors grant contract compliance, and staffs an Arts and Culture Commission committee dedicated to grants issues.

Community Arts Development Initiatives are designed to identify emerging organizations and provide them technical assistance necessary to grow and diversify arts and cultural opportunities for Phoenix residents. Staff researches, develops and implements special projects related to advocacy, organizational collaborations and resource sharing; develops and implements outreach strategies to identify emerging organizations; provides general technical assistance designed to strengthen organizational governance, administration and business practices; implements partnerships and initiatives related to goals and strategies prescribed by the strategic plan; and serves as the one-stop resource to community and city agencies for arts related issues and information.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Grants awarded and monitored | 19 | 0 |
| Number of consultancy services to organizations | 25 | 0 |
| Number of community partnerships created | 3 | 0 |

Source of Funds

| | | |
|-------------------------------|---------|---|
| General Funds | 255,693 | 0 |
| Federal and State Grant Funds | 4,100 | 0 |

Total Net Budget **259,793** **0**

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not applicable | | |
|----------------|--|--|

Program Positions **1.0** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include all costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

OFFICE OF ARTS AND CULTURE

Program Name: Cultural Facility Development

Program Description

Cultural facility development involves the oversight of cultural facility bond projects to include: proposal development, land acquisition, design and construction progress, and development of operating agreements with non-profits. Staff activity in support of the program includes coordination of the bond application process, assistance to nonprofit cultural groups' developing applications, support of the cultural bond subcommittee, oversight of the cultural bond budget and expenditures, oversight of design and construction phases, coordination with city departments involved in project management, regulatory and permitting processes, negotiation of terms of the operating agreements with nonprofit user groups, and ongoing monitoring of compliance with terms of the operating agreement.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Cultural facility projects completed | 2 | 0 |
| Cultural facility projects implemented | 3 | 0 |
| Number of jobs created | 220 | 0 |

Source of Funds

| | | |
|-------------------------------|----------------|----------|
| General Funds | 134,878 | 0 |
| Federal and State Grant Funds | 4,000 | 0 |
| Total Net Budget | 138,878 | 0 |

Gross Budget (if applicable)

| | | |
|---|----------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments and capital projects. | 183,678 | 0 |
|---|----------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 1.7 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

OFFICE OF ARTS AND CULTURE

Program Name: Public Art Program

Program Description

The Public Art Program (also known as Percent for Art) selects and contracts artists to improve the design and function of public buildings, infrastructure and spaces. The Public Art Program presents program recommendations to the Arts & Culture Commission. The Commission includes representatives from the cultural, business, and education communities and the general public. The Commission and its subcommittees make recommendations on a wide range of cultural issues including, arts grant awards and public art projects, collections maintenance, outreach and education.

The Public Art Program is funded with 1% of Capital Improvement Program funds. The services it offers include: program coordination and implementation, planning and budgeting to integrate enhancements into major capital projects, project development and coordination with internal and external partners, project management, and public educational and outreach services.

The Art Collection and Maintenance Program maintains the existing city-owned art collection of approximately 150 major works of site-specific public art and more than 950 pieces of portable works, which are rotated on display in city-owned facilities. The Portable Works Collection dates back to the 1910s. It includes original oil paintings and watercolors, limited-edition lithographs and etchings, sculptures, weavings, ceramics, folk art, photographs, drawings and other mixed media works on paper. The program is also involved in the acquisition of new artwork through the Percent for Art Program and via donations.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Number of art projects in design, construction and completion | 41 | 0 |
| Number of projects repaired, retrofitted or maintained through community partnerships | 8 | 0 |
| Number of Arizona jobs supported by the design, construction and retrofit of public art projects | 450 | 0 |

Source of Funds

| | | |
|-------------------------------|----------------|----------|
| General Funds | 275,340 | 0 |
| Federal and State Grant Funds | 4,500 | 0 |
| Other Restricted Funds | 8,600 | 0 |
| Total Net Budget | 288,440 | 0 |

Gross Budget (if applicable)

| | | |
|---|----------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments and capital projects. | 877,072 | 0 |
|---|----------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 7.9 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PARKS AND RECREATION SUMMARY

Department Goal

The Parks and Recreation Department provides and maintains a diverse parks and recreation system available and accessible to all, which contributes to the physical, mental, social and cultural needs of the community and permits outlets that cultivate a wholesome sense of civic pride and social responsibility.

| EXPENDITURES BY CHARACTER | | | | |
|--|-----------------------------------|---|--|-----------------|
| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
| PERSONAL SERVICES | \$66,308,172 | \$62,337,510 | \$64,022,029 | \$0 |
| CONTRACTUAL SERVICES | 20,157,883 | 20,869,591 | 22,261,791 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | 3,450,431 | 3,780,020 | 2,524,266 | 0 |
| SUPPLIES | 4,453,279 | 4,506,852 | 5,580,757 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 486,420 | 465,472 | 1,673,700 | 0 |
| MISCELLANEOUS TRANSFERS | (1,000) | 38,703 | 0 | 0 |
| TOTAL | \$94,855,185 | \$91,998,148 | \$96,062,543 | \$0 |
| AUTHORIZED POSITIONS | | | | |
| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
| FULL-TIME POSITIONS | 790.0 | 759.0 | 757.0 | 0.0 |
| PART-TIME POSITIONS (FTE) | 238.3 | 241.4 | 242.4 | 0.0 |
| TOTAL | 1,028.3 | 1,000.4 | 999.4 | 0.0 |
| SOURCE OF FUNDS | | | | |
| General Funds | \$89,235,357 | \$86,181,076 | \$89,566,828 | \$0 |
| Other Restricted Funds | 2,703,464 | 2,913,712 | 3,636,679 | 0 |
| Federal and State Grant Funds | 801,488 | 638,915 | 617,380 | 0 |
| Human Services Grant Funds | 0 | 0 | 0 | 0 |
| Convention Center Funds | 324,084 | 301,797 | 239,166 | 0 |
| Parks and Preserves Funds | 1,790,792 | 1,962,648 | 2,002,490 | 0 |
| TOTAL | \$94,855,185 | \$91,998,148 | \$96,062,543 | \$0 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

Parks and Recreation Department – Volunteer Statistics

| | FY 2010-11 | FY 2011-12 (1st Quarter) |
|---------------------------|-------------------|--|
| Number of Volunteers | 7,950 | 609 |
| Number of Volunteer Hours | 56,900 | 6,683 |

Adopt-a-Park Program

Adopt-a-Park is a volunteer program that allows the city of Phoenix to maximize its resources and offers residents an opportunity to give back to their community. Groups and individuals can either adopt an entire park or a portion of a park such as athletic fields or a playground area. Volunteers usually commit to visiting the adopted area at least once a month.

Citizen Forester

Citizen Foresters serve the community by helping City staff properly plant and care for urban trees. They help lead tree plantings, teach other volunteers how to plant and maintain trees, and spread the word about the value of the urban forest. This program helps the City meet goals identified in the Tree and Shade Master Plan adopted by the City of Phoenix in 2010.

Golf Player's Assistant

Phoenix Golf encompasses eight unique golf courses, five 18-hole championship courses and three 9-hole courses strategically located throughout the city of Phoenix. Volunteers help visitors have an enjoyable experience by serving as greeters, monitoring tee times and providing overall customer service at the golf course.

Arts & Museums

From Pueblo Grande Museum to the Japanese Friendship Garden and Shemer Art Center, the Parks and Recreation Department operates world-class arts, museum and cultural venues that offer a host of volunteer opportunities. Volunteers can serve as docents and tour guides and can assist with gardening, grounds maintenance or restoration and landscaping at facilities such as the Pueblo Grande, Japanese Friendship Garden or Tovrea Castle at Carraro Heights.

Adaptive Recreation

The Parks and Recreation Department offers adaptive recreation programs, services and facilities that make it easier for people with disabilities to stay active and have fun. Volunteers assist with the annual Special Olympics competitions in Phoenix, help with the Daring Adventures outdoor recreation programs and can help maintain or improve Telephone Pioneer's Park, one of the first barrier free parks in the nation.

Park Steward

The Park Steward volunteer program provides the community with an opportunity to gain a better sense of ownership in their desert parks and mountain preserves. Networks of trained volunteers actively monitor and maintain preserve areas, supporting the city's Park Ranger Program. With over 35,000 acres of public mountain park and preserve property, Park Steward help convey the importance of land conservation and responsible stewardship.

PARKS AND RECREATION DEPARTMENT

Program Name: Swim & Dive Teams

Program Description

Swim and dive at 20 City pool facilities during the 8 week swim season.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|---------------|---------|---|
| General Funds | 136,396 | 0 |
|---------------|---------|---|

| | | |
|-------------------------|----------------|----------|
| Total Net Budget | 136,396 | 0 |
|-------------------------|----------------|----------|

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 5.0 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PARKS AND RECREATION DEPARTMENT

Program Name: Open Swim

Program Description

Open swim hours for the public at 28 City pool facilities during the 8 week swim season.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|---------------|-----------|---|
| General Funds | 2,181,896 | 0 |
|---------------|-----------|---|

| | | |
|-------------------------|------------------|----------|
| Total Net Budget | 2,181,896 | 0 |
|-------------------------|------------------|----------|

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 40.9 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PARKS AND RECREATION DEPARTMENT

Program Name: Swim Lessons

Program Description

Swim lessons at City pool facilities during the 8 week swim season.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|---------------|---------|---|
| General Funds | 134,993 | 0 |
|---------------|---------|---|

| | | |
|-------------------------|----------------|----------|
| Total Net Budget | 134,993 | 0 |
|-------------------------|----------------|----------|

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 5.1 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PARKS AND RECREATION DEPARTMENT

Program Name: General Recreation

Program Description

Recreation and educational programs and activities for City of Phoenix residents and visitors.

| Performance Measures: | 2011-12 Budget | 2012-13 Budget |
|--|---------------------------|---------------------------|
| Registration goal to fill all non-team sport openings. | 60% | 0% |
| Athletic field space of available programmable time. | 40% | 0% |

Source of Funds

| | | |
|---------------------------|-----------|---|
| General Funds | 3,716,409 | 0 |
| Federal/State Grant Funds | 617,380 | 0 |
| Other Restricted Funds | 2,876,455 | 0 |
| Parks and Preserves Funds | 401,515 | 0 |

| | | |
|-------------------------|------------------|----------|
| Total Net Budget | 7,611,759 | 0 |
|-------------------------|------------------|----------|

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between the gross and the net budget represents credits received for services provided to another city department. | 7,655,759 | 0 |
|---|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 76.8 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PARKS AND RECREATION DEPARTMENT

Program Name: Communication Towers

Program Description

Coordination of licenses, revenue collection and management of South Mountain users related to communication tower sites for valley news, radio, government, and commercial users.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-------------------------|---------------|----------|
| General Funds | 76,364 | 0 |
| Total Net Budget | 76,364 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 1.0 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PARKS AND RECREATION DEPARTMENT

Program Name: West Phoenix Revitalization

Program Description

Staff and resources work with the West Phoenix Revitalization Community Advisory Board to improve quality of life on the west side through programs and access to facilities.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Funds | 118,420 | 0 |
| Total Net Budget | 118,420 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 1.0 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PARKS AND RECREATION DEPARTMENT

Program Name: Parks Maintenance

Program Description

Maintenance at City Park facilities including but not limited to turf management, facility repair, removal of safety hazards, playground and restroom cleaning, trash patrol, and general up keep.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Percentage of safe and clean park facilities based on self evaluation. | 80% | 0% |

| Source of Funds | | |
|---------------------------|-------------------|----------|
| General Funds | 42,293,934 | 0 |
| Other Restricted Funds | 114,000 | 0 |
| Parks and Preserves Funds | 661,492 | 0 |
| Total Net Budget | 43,069,426 | 0 |

| Gross Budget (if applicable) | | |
|--|-------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments. | 43,908,695 | 0 |

| | | |
|--------------------------|--------------|------------|
| Program Positions | 375.0 | 0.0 |
|--------------------------|--------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PARKS AND RECREATION DEPARTMENT

Program Name: Special Maintenance-Skilled Trades

Program Description

Specialized maintenance at City Park facilities including but not limited to forestry, welding/fabrication, and clean up after storm damage.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Percentage of safe and clean park facilities based on self evaluation. | 80% | 0% |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Funds | 4,136,512 | 0 |
| Other Restricted Funds | 228,642 | 0 |
| Total Net Budget | 4,365,154 | 0 |

Gross Budget (if applicable)

| | | |
|--|------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments. | 4,413,224 | 0 |
|--|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 53.0 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PARKS AND RECREATION DEPARTMENT

Program Name: Street Landscaping & Light Rail

Program Description

Provides landscape maintenance at City street right of ways and light rail stations. Duties include but are not limited to mowing, trimming, and road debris removal.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|---------------|-----------|---|
| General Funds | 4,847,268 | 0 |
|---------------|-----------|---|

| | | |
|-------------------------|------------------|----------|
| Total Net Budget | 4,847,268 | 0 |
|-------------------------|------------------|----------|

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 29.0 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PARKS AND RECREATION DEPARTMENT

Program Name: Preserves

Program Description

Management and landscape maintenance in the preserves, including ranger patrols, trail maintenance, and general oversight.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|---------------------------|-----------|---|
| General Funds | 1,645,816 | 0 |
| Parks and Preserves Funds | 645,147 | 0 |

Total Net Budget **2,290,963** **0**

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

Program Positions **28.5** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PARKS AND RECREATION DEPARTMENT

Program Name: Youth Sports

Program Description

Management and coordination of youth sports activities in facilities throughout the City.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|---------------------------|---------|---|
| Parks and Preserves Funds | 134,688 | 0 |
|---------------------------|---------|---|

| | | |
|-------------------------|----------------|----------|
| Total Net Budget | 134,688 | 0 |
|-------------------------|----------------|----------|

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 1.0 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PARKS AND RECREATION DEPARTMENT

Program Name: Mountain Parks

Program Description

Management and maintenance of mountain parks and associated facilities, including ranger patrols, trail maintenance, and general oversight.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Funds | 3,829,373 | 0 |
| Total Net Budget | 3,829,373 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 37.1 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PARKS AND RECREATION DEPARTMENT

Program Name: Recreation/Teen Centers operated with City Staff

Program Description

Programming and maintenance for recreation and teen centers throughout the City.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Demonstrates effective use of facility space to best meet community need. | 52% | 0% |

| Source of Funds | | |
|-------------------------|------------------|----------|
| General Funds | 1,405,626 | 0 |
| Parks and Preserves | 159,648 | 0 |
| Total Net Budget | 1,565,274 | 0 |

| Gross Budget (if applicable) | | |
|-------------------------------------|--|--|
| Not Applicable | | |

| | | |
|--------------------------|-------------|------------|
| Program Positions | 24.9 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PARKS AND RECREATION DEPARTMENT

Program Name: Recreation/Teen Centers operated by Non-Profits

Program Description

Facility expenses at recreation and teen centers operated by non-profit agencies.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|---------------|---------|---|
| General Funds | 260,423 | 0 |
|---------------|---------|---|

| | | |
|-------------------------|----------------|----------|
| Total Net Budget | 260,423 | 0 |
|-------------------------|----------------|----------|

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 4.6 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PARKS AND RECREATION DEPARTMENT

Program Name: Community Centers

Program Description

Programming and maintenance for 13 community centers throughout the City.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Demonstrates effective use of facility space to best meet community need. | 52% | 0% |
| Target of the number of customers entering recreation facilities. | 450,000 | 0 |

Source of Funds

| | | |
|---------------|-----------|---|
| General Funds | 9,195,816 | 0 |
|---------------|-----------|---|

Total Net Budget **9,195,816** **0**

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

Program Positions **135.2** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PARKS AND RECREATION DEPARTMENT

Program Name: Citywide Softball

Program Description

Organization and management of Citywide softball programs at softball complex facilities.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|---------------|---------|---|
| General Funds | 207,729 | 0 |
|---------------|---------|---|

| | | |
|-------------------------|----------------|----------|
| Total Net Budget | 207,729 | 0 |
|-------------------------|----------------|----------|

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 4.5 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PARKS AND RECREATION DEPARTMENT

Program Name: Pool Maintenance

Program Description

Maintenance and code compliance for City pools and bath houses.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|---------------|-----------|---|
| General Funds | 2,546,540 | 0 |
|---------------|-----------|---|

| | | |
|-------------------------|------------------|----------|
| Total Net Budget | 2,546,540 | 0 |
|-------------------------|------------------|----------|

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 9.0 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PARKS AND RECREATION DEPARTMENT

Program Name: PAC (Phoenix Afterschool Center)

Program Description

Phoenix After-school Centers for school age children throughout Phoenix. Centers are supervised by recreation staff and provide a variety of age appropriate, recreation, developmental, and enrichment program activities.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|---------------|-----------|---|
| General Funds | 1,374,092 | 0 |
|---------------|-----------|---|

| | | |
|-------------------------|------------------|----------|
| Total Net Budget | 1,374,092 | 0 |
|-------------------------|------------------|----------|

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 33.2 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PARKS AND RECREATION DEPARTMENT

Program Name: Cultural Facilities

Program Description

Management and maintenance of cultural facilities such as Heritage Square, Tovrea Castle, and Steel Indian School Park Special Facilities.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Funds | 527,803 | 0 |
| Other Restricted Funds | 28,718 | 0 |
| Total Net Budget | 556,521 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 5.0 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PARKS AND RECREATION DEPARTMENT

Program Name: Art, Educational and Environmental Facilities Operated by Outside Agencies

Program Description

Management of art, educational environmental, and entertainment facilities operated by others. Facilities include Phoenix Center, Arizona Science Center, Shemer Arts Center, Ashley Furniture Pavilion, Horse Lovers Park, and North and South Mountain visitors/environmental centers.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Funds | 797,841 | 0 |
| Convention Center Funds | 239,166 | 0 |
| Total Net Budget | 1,037,007 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 3.5 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PARKS AND RECREATION DEPARTMENT

Program Name: Art, Educational and Environmental Facilities Operated by City Staff

Program Description

Management and maintenance of art, educational and environmental facilities operated by City Staff such as Camp Colley and Pueblo Grande Museum.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Funds | 1,042,555 | 0 |
| Other Restricted Funds | 292,952 | 0 |
| Total Net Budget | 1,335,507 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 9.7 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PARKS AND RECREATION DEPARTMENT

Program Name: Special Events

Program Description

Logistical coordination for events held on Phoenix rights-of-way and planning, organization, and production of two major citywide special events: the Fabulous Phoenix 4th and Electric Light Parade.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Funds | 317,521 | 0 |
| Other Restricted Funds | 76,912 | 0 |
| Total Net Budget | 394,433 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 2.0 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PARKS AND RECREATION DEPARTMENT

Program Name: Rio Salado

Program Description

Landscape maintenance and ranger patrol in the area around the Rio Salado Habitat Restoration.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|---------------|-----------|---|
| General Funds | 1,498,824 | 0 |
|---------------|-----------|---|

| | | |
|-------------------------|------------------|----------|
| Total Net Budget | 1,498,824 | 0 |
|-------------------------|------------------|----------|

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not applicable | | |
|----------------|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 17.0 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PARKS AND RECREATIONS DEPARTMENT

Program Name: Tres Rios

Program Description

Provides Landscape maintenance and ranger patrol in the area around the Tres Rios water treatment facility. The Water Department is funding this program.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|---------------|--------|---|
| General Funds | 49,813 | 0 |
|---------------|--------|---|

| | | |
|-------------------------|---------------|----------|
| Total Net Budget | 49,813 | 0 |
|-------------------------|---------------|----------|

Gross Budget (if applicable)

| | | |
|--|----------------|----------|
| The difference between the gross and net budget represents credits received for services from another city department. | 274,813 | 0 |
|--|----------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 2.0 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PARKS AND RECREATION DEPARTMENT

Program Name: Sky Harbor Airport Maintenance

Program Description

Landscape maintenance on Phoenix Sky Harbor International Airport properties.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|---------------|---------|---|
| General Funds | 277,285 | 0 |
|---------------|---------|---|

| | | |
|-------------------------|----------------|----------|
| Total Net Budget | 277,285 | 0 |
|-------------------------|----------------|----------|

Gross Budget (if applicable)

| | | |
|--|------------------|----------|
| The difference between the gross and net budget represents credits received for services to another city department. | 2,346,815 | 0 |
|--|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 32.0 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PARKS AND RECREATION DEPARTMENT

Program Name: Baseball Stadiums

Program Description

Milwaukee Brewers and Oakland Athletics' spring training facilities, and MLB fall league for minor league players.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Funds | 2,466,960 | 0 |
| Other Restricted Funds | 19,000 | 0 |
| Total Net Budget | 2,485,960 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 21.2 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PARKS AND RECREATION DEPARTMENT

Program Name: Sports Complexes

Program Description

Sports complexes (soccer & softball) that offer tournaments and leagues which add to the economic engine of the City of Phoenix.

| Performance Measures: | 2011-12 Budget | 2011-12 Base |
|-----------------------|-------------------|-----------------|
| None | | |

Source of Funds

| | | |
|---------------|-----------|---|
| General Funds | 4,480,619 | 0 |
|---------------|-----------|---|

| | | |
|-------------------------|------------------|----------|
| Total Net Budget | 4,480,619 | 0 |
|-------------------------|------------------|----------|

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 42.2 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PLANNING AND DEVELOPMENT SERVICES SUMMARY

Department Goal

The Planning and Development Department manages planning, development and preservation for a better Phoenix. Key services of the department include design review, permitting, inspections, implementation and updates to the General Plan, administration of the zoning ordinance, processing rezoning requests, and Historic Preservation.

EXPENDITURES BY CHARACTER

| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
|--|-----------------------------------|---|--|-----------------|
| PERSONAL SERVICES | \$28,761,541 | \$26,801,307 | \$28,668,060 | \$0 |
| CONTRACTUAL SERVICES | 1,397,990 | 2,460,012 | 2,914,172 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | 2,639,906 | 1,996,676 | 1,192,664 | 0 |
| SUPPLIES | 139,065 | 268,171 | 773,014 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 192,375 | 65,780 | 54,000 | 0 |
| MISCELLANEOUS TRANSFERS | (317,340) | (53,784) | 0 | 0 |
| TOTAL | \$32,813,537 | \$31,538,162 | \$33,601,910 | \$0 |

AUTHORIZED POSITIONS

| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
|---------------------------|--------------|--------------|--------------|------------|
| FULL-TIME POSITIONS | 249.0 | 251.0 | 249.0 | 0.0 |
| PART-TIME POSITIONS (FTE) | - | - | - | 0.0 |
| TOTAL | 249.0 | 251.0 | 249.0 | 0.0 |

SOURCE OF FUNDS

| | | | | |
|--|---------------------|---------------------|---------------------|------------|
| General Funds | \$6,502,121 | \$4,742,947 | \$4,995,304 | \$0 |
| Community Development Block Grant Funds | 66,224 | 65,562 | 65,562 | 0 |
| Development Services Funds | 25,522,057 | 25,689,673 | 28,162,800 | 0 |
| Federal and State Grant Funds | 0 | 655,426 | 0 | 0 |
| Other Restricted Funds | 723,135 | 384,554 | 378,244 | 0 |
| TOTAL | \$32,813,537 | \$31,538,162 | \$33,601,910 | \$0 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

Planning and Development Department – Volunteer Statistics

| | FY 2010-11 | FY 2011-12 (1st Quarter) |
|---------------------------|-------------------|--|
| Number of Volunteers | 9 | 6 |
| Number of Volunteer Hours | 1,100 | 788 |

Planning Interns (unpaid)

The Planning & Development Department works with college students to provide them with an opportunity to gain valuable experience in the field of Planning & Development. Students volunteer their time with planning staff during each school semester.

PLANNING AND DEVELOPMENT

Program Name: Administration and enforcement of local and federal Historic Preservation Laws

Program Description

Performs city ordinance-prescribed design review and approvals for city designated historic properties and historic districts required as a pre-requisite to obtaining building and demolition permits; operates a walk-up morning counter five days a week for building permit customers; provides ordinance-required public hearings for large construction projects per city ordinance; and performs public outreach related to above duties. Assists other city departments with federal permits and funding to meet federal historic preservation compliance requirements on major capital projects funded with city, state and federal monies; oversees expedited programmatic agreement review process for HUD projects per executed agreement with state and federal governments; and performs enforcement of city historic preservation ordinances. Provides property owners with support on historic property survey projects, processes historic zoning designations, including those initiated by property owners and the Historic Preservation Commission and as required to make property owners eligible for city financial incentives. Schedules, staffs and provides minutes for monthly meeting of Historic Preservation Commission, including scheduling historic zoning hearings and design review appeals as required by city ordinances.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Percentage of applications approved through the Certificate of No Effect over the counter process | 80% | 0 |

Source of Funds

| | | |
|---------------------|----------------|----------|
| General Fund | 427,649 | 0 |
| Total Budget | 427,649 | 0 |

Gross Budget (if applicable)

| | | |
|--|----------------|----------|
| The difference between the net and gross budgets is due to the charges to other departments for services provided. | 541,924 | 0 |
|--|----------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 4.0 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PLANNING AND DEVELOPMENT

Program Name: Administer Historic Preservation bond program.

Program Description

Oversees and administers historic preservation grant programs funded from 2006 bond program which facilitates the activation and reuse of vacant and underutilized historic buildings; provides project management and support for bond-funded rehabilitation work on city-owned historic properties; and applies for and administers other state and federally assisted projects.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Private funds leveraged for every \$1 of City bond funds expended | \$3.00 | 0 |

Source of Funds

| | | |
|--------------|---------|---|
| General Fund | 106,912 | 0 |
|--------------|---------|---|

| | | |
|---------------------|----------------|----------|
| Total Budget | 106,912 | 0 |
|---------------------|----------------|----------|

Gross Budget (if applicable)

| | | |
|--|----------------|----------|
| The difference between the net and gross budgets is due to the charges to other departments for services provided. | 135,481 | 0 |
|--|----------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 1.0 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PLANNING AND DEVELOPMENT

Program Name: Implementation of the General Plan

Program Description

The implementation of the General Plan includes a comprehensive direction for the growth, conservation and redevelopment of all physical aspects of the City through goals, policies and recommendations. Programs and services are the processing of the General Plan amendments, conformance analyses of rezoning requests with General Plan, 10-year comprehensive General Plan update, implementation of new General Plan elements and Capital Improvement Program plan review to ensure consistency with the General Plan. Involves coordination with other city departments and the community. All programs related to the implementation of the General Plan are mandated by State law.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|---------------------|----------------|----------|
| General Fund | 270,573 | 0 |
| Total Budget | 270,573 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 1.8 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PLANNING AND DEVELOPMENT

Program Name: Administration of the Zoning Ordinance

Program Description

Provides information on zoning and permitted uses of properties and development regulations (i.e. allowed uses, building setbacks and height restrictions) on all industrial, commercial, office and residential properties; processes amendments to the zoning ordinance text; facilitates requests to change the zoning of a parcel in order to allow development of the property; processes permits for certain land uses. Programs and Services include responding to customer inquiries at zoning counter; providing zoning advice and verification, zoning interpretations by Zoning Administrator and preparation of dust proof letters; Zoning (rezoning) and development processes including text and map amendments, use permits, variances, pre-application meetings, Planning Hearing Officer and Abandonment Hearing Officer services and Specific Plan implementation (Camelback East Specific Plan & Desert Ridge Specific Plan); Annexation analyses.

Providing zoning advice and verification, zoning interpretations by Zoning Administrator and preparation of dust proof letters is mandated by State law and the EPA. Providing text and map amendments, use permits and variances are also mandated by State law.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Average number of days to complete Zoning letter | 15 | 0 |
| Average number of days to schedule a Zoning meeting | 20 | 0 |
| Average wait time to assist customers at the Zoning counter (in minutes) | 15 | 0 |

Source of Funds

| | | |
|---------------------|------------------|----------|
| General Fund | 2,062,022 | 0 |
| Total Budget | 2,062,022 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 16.7 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PLANNING AND DEVELOPMENT

Program Name: Support Board of Adjustment, Planning Commission and Village Planning Committees

Program Description

Provide staff support to Board of Adjustment that hears appeals on Zoning Adjustment cases. Also supports the Planning Commission that makes recommendations to the City Council regarding the General Plan and zoning changes; staff support to 15 Village Planning Committees that assist the Planning Commission in the performance of its duties.

| Performance Measures: | 2011-12 Budget | 2011-12 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|---------------------|------------------|----------|
| General Fund | 1,218,501 | 0 |
| Total Budget | 1,218,501 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 9.6 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PLANNING AND DEVELOPMENT

Program Name: Develop Area and Neighborhood Plans

Program Description

Conducts studies and develops plans for specific areas of the City including Light Rail/Station Area Planning, West Phoenix Revitalization and other development.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|---------------------|----------------|----------|
| General Fund | 329,679 | 0 |
| Total Budget | 329,679 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 2.3 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PLANNING AND DEVELOPMENT

Program Name: Develop Socioeconomic Data Services for Other Departments and City as a Whole.

Program Description

Processes requests for social, economic, Census, demographic and land use data pertaining to the City of Phoenix for other departments, outside agencies, businesses and the public.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-----------------------------------|----------------|----------|
| General Fund | 149,622 | 0 |
| Community Development Block Grant | 65,562 | 0 |
| Total Budget | 215,184 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|----------|----------|
| Not Applicable | 0 | 0 |
|----------------|----------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 1.3 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PLANNING AND DEVELOPMENT

Program Name: Support to the Light Rail Project

Program Description

Services include station area planning; transit-oriented development; grant writing and economic development opportunities. Other services include plan review/permitting/inspections of light rail facilities and assists businesses in restoring partially severed properties. Staff also review daily permit activity and provides input on new development projects along the light rail alignment.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|---------------------------|---------|---|
| General Fund | 28,507 | 0 |
| Development Services Fund | (7,053) | 0 |

| | | |
|---------------------|---------------|----------|
| Total Budget | 21,454 | 0 |
|---------------------|---------------|----------|

Gross Budget (if applicable)

| | | |
|--|----------------|----------|
| The difference between the net and gross budgets is due to the charges to the Light Rail project from the Public Transit Department for services provided. | 265,444 | 0 |
|--|----------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 2.3 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PLANNING AND DEVELOPMENT

Program Name: Signs Plan Review and Inspections

Program Description

Reviews sign applications and plans for completeness and compliance with the Zoning Ordinance and for compliance with stipulations contained in the Comprehensive Sign Plan, reporting file, and variances/use permits. Conducts inspections to determine compliance with the approved plans. Issues permits for signs and temporary signs. Conducts enforcement on violations of the sign requirements in the Zoning Ordinance.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|---------------------------|------------------|----------|
| Development Services Fund | 1,038,499 | 0 |
| Total Budget | 1,038,499 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 6.0 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PLANNING AND DEVELOPMENT

Program Name: Property Records

Program Description

Maintains property ownership information on all properties within the city limits to identify property ownership for a variety of functions, including issuing permits, enforcing ordinances and sending project notifications. This is utilized by other City departments and the community.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|---------------------|----------------|----------|
| General Fund | 401,839 | 0 |
| Total Budget | 401,839 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 4.0 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PLANNING AND DEVELOPMENT

Program Name: Impact Fees Program Support

Program Description

Oversees the collection, determination, and administration of Impact Fees. Provides fee estimates for customers and KIVA programming to attach fees to permits and reports collection activity to Budget and Research. Modifies impact fee program through State-mandated public hearing processes in response to revised statutes and/or changing City priorities.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|---------------------------|----------------|----------|
| Development Services Fund | 281,031 | 0 |
| Other Restricted | 378,244 | 0 |
| Total Budget | 659,275 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 4.0 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PLANNING AND DEVELOPMENT

Program Name: Office of Customer Advocacy

Program Description

Provides development assistance to small business customers new to the land development and building permit process, especially those considering the adaptive reuse of an existing building for a new business use. Services provided include pre-project research, communicating procedures, developing timelines, identifying potential development issues and discussing feasibility issues.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|---------------------------|----------------|----------|
| Development Services Fund | 268,519 | 0 |
| Total Budget | 268,519 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 3.0 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PLANNING AND DEVELOPMENT

Program Name: Residential Plan Review & Inspections

Program Description

Reviews plans and issues permits for single-family homes, duplexes, townhouses, additions, remodels, and other residential construction projects. Provides over-the-counter permits for minor residential construction and offers specialized assistance for first-time and Spanish-speaking customers at a designated counter. Inspections are conducted to ensure compliance with the approved building plans, city codes, city ordinances and other requirements.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Average number of days to complete initial review of Custom & Standard plans | 30 | 0 |
| Average number of days to complete initial review of Plot Plans | 5 | 0 |
| Inspections completed within 24 hours of call | 90% | 0 |

Source of Funds

| | | |
|---------------------------|------------------|----------|
| Development Services Fund | 5,706,474 | 0 |
| Total Budget | 5,706,474 | 0 |

Gross Budget (if applicable)

| | | |
|--|------------------|----------|
| The difference between the net and gross budgets is due to the charges to other departments for services provided. | 5,757,763 | 0 |
|--|------------------|----------|

Program Positions

| | | |
|--|-------------|------------|
| | 43.3 | 0.0 |
|--|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PLANNING AND DEVELOPMENT

Program Name: Commercial Plan Review & Inspections

Program Description

Commercial Plan Review staff review construction plans for compliance with building codes, city ordinances and federal/state regulations. Life safety, fire prevention, electrical, architectural, structural and plumbing/mechanical reviews are all conducted by the team. Minor Commercial Plan Review staff conducts plan review for minor commercial projects, provide development assistance at public counters for technical requirements, explanations and direction on processes and issuance of over-the-counter permits. Inspections are conducted for compliance with approved building plans, city codes, city ordinances and other requirements.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Average number of days to completed initial review of Major Plans | 45 | 0 |
| Average number of days to complete initial review of Medium Plans | 35 | 0 |
| Inspections conducted within 24 hours of call | 90% | 0 |

Source of Funds

| | | |
|---------------------------|------------|---|
| Development Services Fund | 14,131,023 | 0 |
|---------------------------|------------|---|

Total Budget **14,131,023** **0**

Gross Budget (if applicable)

| | | |
|--|-------------------|----------|
| The difference between the net and gross budgets is due to charges to other departments for services provided. | 14,779,234 | 0 |
|--|-------------------|----------|

Program Positions **96.5** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PLANNING AND DEVELOPMENT

Program Name: Civil Plan Review & Inspections

Program Description

Review of all site plans, residential subdivisions and multi-family/condominium projects for compliance with planned community development master plans. The team reviews projects for design review, landscaping, grading/drainage, concrete/paving, street right-of-way improvements, water/sewer, abandonments, lot divisions, comprehensive sign programs and dedications. Staff also ensure appropriate zoning and land use for compliance with city regulations such as the Sonoran Preserve edge treatment, citywide design guidelines and planning overlays. Inspections conducted for compliance with approved building plans, city codes, city ordinances and other requirements.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Average number of days to complete initial review of pre-applications | 28 | 0 |
| Average number of days to complete Initial review of preliminary plans | 30 | 0 |
| Average number of days to complete initial review of Landscape Plans | 30 | 0 |

Source of Funds

| | | |
|---------------------------|------------------|----------|
| Development Services Fund | 6,369,241 | 0 |
| Total Budget | 6,369,241 | 0 |

Gross Budget (if applicable)

| | | |
|--|------------------|----------|
| The difference between the net and gross budgets is due to charges to other departments for services provided. | 6,827,504 | 0 |
|--|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 46.3 | 0.0 |
|--------------------------|-------------|------------|

Yes No

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PLANNING AND DEVELOPMENT

Program Name: Backflow Prevention Program

Program Description

Issues permits and conducts inspections to protect the public water supply from the possibility of contamination or pollution by enacting and enforcing a containment (secondary) backflow prevention program. The Phoenix Uniform Plumbing Code protects the public water supply and private on-site water supply and distribution systems by prohibiting cross-connections between potable (suitable for drinking) and non-potable water systems, and by requiring installation of primary and secondary backflow prevention methods.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|---------------------------|----------|---|
| Development Services Fund | (42,465) | 0 |
|---------------------------|----------|---|

Total Budget **(42,465)** **0**

Gross Budget (if applicable)

| | | |
|--|----------------|----------|
| The difference between the net and gross budgets is due to charges to other departments for services provided. | 331,075 | 0 |
|--|----------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 4.0 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PLANNING AND DEVELOPMENT

Program Name: Non Permitted Construction

Program Description

Investigation and inspection of city-wide building safety and compliance issues related to non-permitted residential and commercial construction. Staff performs enforcement of city building codes via Notices of Violation, citations and municipal court action.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|---------------------------|----------------|----------|
| Development Services Fund | 417,531 | 0 |
| Total Budget | 417,531 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 3.0 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PUBLIC WORKS SUMMARY

Department Goal

The Public Works Department provides mechanical and electrical maintenance and energy conservation services for city facilities; procures, manages and maintains the city's fleet of vehicular equipment; and provides for the economical, safe and aesthetic design and construction of facilities on city property.

| EXPENDITURES BY CHARACTER | | | | |
|--|-----------------------------------|---|--|-----------------|
| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
| PERSONAL SERVICES | \$50,668,114 | \$46,503,725 | \$50,623,047 | \$0 |
| CONTRACTUAL SERVICES | 29,665,854 | 29,814,424 | 29,928,311 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | (94,367,457) | (94,144,174) | (96,264,155) | 0 |
| SUPPLIES | 28,685,814 | 31,626,450 | 32,787,137 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 1,928,666 | 442,166 | 546,000 | 0 |
| MISCELLANEOUS TRANSFERS | (12,049) | (381,769) | (2,504) | 0 |
| TOTAL | \$16,568,942 | \$13,860,822 | \$17,617,836 | \$0 |
| AUTHORIZED POSITIONS | | | | |
| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
| FULL-TIME POSITIONS | 567.0 | 519.0 | 518.0 | 0.0 |
| PART-TIME POSITIONS (FTE) | 0.4 | 0.0 | 0.0 | 0.0 |
| TOTAL | 567.4 | 519.0 | 518.0 | 0.0 |
| SOURCE OF FUNDS | | | | |
| General Funds | \$15,209,827 | \$13,135,548 | \$16,399,520 | \$0 |
| Other Restricted Funds | 1,359,115 | 107,856 | 801,531 | 0 |
| Federal and State Grants | 0 | 617,418 | 416,785 | 0 |
| TOTAL | \$16,568,942 | \$13,860,822 | \$17,617,836 | \$0 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

Public Works Department – Volunteer Statistics

| | FY 2010-11 | FY 2011-12 (1 st Quarter) |
|---------------------------|------------|---|
| Number of Volunteers | 80 | None |
| Number of Volunteer Hours | 1062 | None |

Volunteers/Interns

Volunteers and interns help in various areas of the Public Works Department. Volunteers can help with general administrative duties or can help with specific assignments ranging from grant writing to research and coordination.

Public Works

Program Name: Facilities Management and Maintenance

Program Description

Facilities staff provide interior and exterior maintenance for City-owned facilities. Services include plumbing, roof maintenance, painting, remodeling, furniture repair, carpentry, and backflow testing and inspections. Staff also installs, maintains and repairs air conditioning, electrical services, cooling, heating and ventilating systems for City-owned facilities using standard and automated systems of control. This area includes electrical, custodial, space planning, work control, warehouse, sign shop, and Fire/Life Safety Program staff.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--------------------------------------|---------------------------|-------------------------|
| Priority 1 Emergency Response Time | 2.5 hrs | 0 |
| Customer Satisfaction Survey | 80% | 0% |
| Preventative Maintenance labor hours | 25% spent of total budget | 0% |

Source of Funds

| | | |
|-------------------------|-------------------|----------|
| General Fund | 13,122,468 | 0 |
| Total Net Budget | 13,122,468 | 0 |

Gross Budget (if applicable)

| | | |
|---|-------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to the solid waste fund, other city departments and capital projects. | 35,475,558 | 0 |
|---|-------------------|----------|

| | | |
|--------------------------|--------------|------------|
| Program Positions | 125.0 | 0.0 |
|--------------------------|--------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Public Works

Program Name: Property Management Services

Program Description

Staff facilitates tenant relations and provides property management services for 11 City-owned downtown buildings, five maintenance service centers, one customer service center, seven cultural facilities, and other City-owned buildings by building owner request. Responsibilities include: space planning and design, project management and oversight (CIP & five-year plan), event management, and coordination of facility maintenance and repairs.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| Square feet serviced | 3,544,572 | 0 |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Fund | 1,096,594 | 0 |
| Other Restricted Funds | 638,043 | |
| Total Net Budget | 1,734,637 | 0 |

Gross Budget (if applicable)

| | | |
|---|-------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to the solid waste fund, other city departments and capital projects. | 10,782,256 | 0 |
|---|-------------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 7.3 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Public Works

Program Name: Parking Program Administration and Contract Management

Program Description

Staff oversee operations of the 305 Public Parking Garage and Adams Street Employee Parking Garage as well as manage the transportation programs which include: carpool, alternative fuel, trip reduction, and motor pool programs; day parking passes; field parking passes; and requests for bicycle storage lockers.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-------------------------------------|---------------------------|-------------------------|
| Total parking spaces managed | 3,659 | 0 |
| Trip Reduction Survey response rate | 80% | 0% |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Fund | 739,378 | 0 |
| Total Net Budget | 739,378 | 0 |

Gross Budget (if applicable)

| | | |
|---|----------------|----------|
| The difference between the gross and net budget represents credits received for services provided to the solid waste fund, other city departments and capital projects. | 870,852 | 0 |
|---|----------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 0.6 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Public Works

Program Name: Employee Bus Pass Program Administration

Program Description

Staff manage the budget for the employee Bus Card/Platinum Pass program. Services include: coordinate distribution of cards, processing invoices, and enforce City usage policy.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| Number of bus passes used | 31,222 | 0 |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Fund | 849,888 | 0 |
| Total Net Budget | 849,888 | 0 |

Gross Budget (if applicable)

| | | |
|---|-----------|---|
| The difference between the gross and net budget represents credits received for services provided to the solid waste fund, other city departments and capital projects. | 1,322,912 | 0 |
|---|-----------|---|

| | | |
|--------------------------|------------|------------|
| Program Positions | 0.6 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Public Works

Program Name: Energy Management Consultation Services and Energy Analysis

Program Description

Provides energy consulting services to city departments (HVAC and lighting controls for efficient operations, downtown thermal storage/district cooling system,) collects, tracks and analyzes energy consumption data, updates database (E-Champ) for multi-department access and benchmarking through Portfolio Manager. Performs rate analysis, and recommends utility rate changes as necessary.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|-----------------------|---------------------|
| Programs and updates (EMS) control systems for efficient city operations | 1 million sq.ft | 0 |
| Tracks electric and gas utility bills | 2,000 accts. | 0 |
| Benchmarking using Portfolio Manager | 160 facilities | 0 |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Fund | 202,822 | 0 |
| Total Net Budget | 202,822 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 2.4 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Public Works

Program Name: Renewable Energy and Solar Projects

Program Description

Provides technical assistance and project management services on solar energy projects and landfill gas/digester gas to energy projects. Coordinates the installation of solar energy systems on city facilities (roof-top, parking lots, other open space.) Negotiates Power Purchase Agreements (PPA) for solar projects with major city departments and coordinates interconnection activities with the local utilities.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Installation of three solar energy projects, totalling 325 kW (1 roof-top, 2 parking lots) | 3 | 0 |
| Assist/Negotiate PPA agreement for 7 MW of solar capacity for Water Services. | 7 MW | 0 |
| Coordinate w/city operations for best utilization of landfill gas resources | 2 landfills | 0 |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Fund | 152,117 | 0 |
| Total Net Budget | 152,117 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 1.9 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Public Works

Program Name: Energy Conservation and Efficiency

Program Description

Provide funding and technical/engineering services for installation of energy efficiency measures (HVAC, lighting, controls, motors, variable speed drives, and LED traffic signals.) Coordinates projects with grant funding and the Energize Phoenix Program leveraging private capital and utility incentives along the Energize Phoenix corridor (residential, commercial/industrial, municipal energy upgrades.) Work with partners Arizona Public Service (APS) and ASU to provide smart metering and energy education through dashboard monitors to Energize Phoenix residential program participants.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|-----------------------|---------------------|
| Energy efficiency upgrades using ESCO contracts for city facilities. | 1.7M sq.ft. | 0 |
| Energy efficiency upgrades for Energize Phoenix Program (commercial sector) | 10 M sq.ft. | 0 |

Source of Funds

| | | |
|------------------------------|----------------|----------|
| General Fund | 278,880 | 0 |
| Federal and State Grant Fund | 416,785 | 0 |
| Total Net Budget | 695,665 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 7.3 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Public Works

Program Name: Sustainability Office

Program Description

Provide leadership as citywide Sustainability Officer; provide leadership and oversight for citywide Phoenix Green Team (grants coordination, innovation & efficiency, policy issues, marketing & education); energy grants coordination; special events coordination (Solar Day, Energy Awareness Expo, Go Green); sustainability liaison for formal and informal City Council meetings (Policy; Transportation, Infrastructure & Sustainability).

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---------------------------------------|---------------------------|-------------------------|
| Number of Green Team Forums/Events | 15 | 0 |
| Number of Attendees/Vendors at Events | 400 | 0 |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Fund | 152,549 | 0 |
| Total Net Budget | 152,549 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 1.5 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Public Works

Program Name: Alarms/Security Systems Support

Program Description

This program consists of the Electronic Security Systems, Lock Shop and Badge Imaging Office. Electronic Security Systems is responsible for performing citywide facility assessments to determine security system needs, and managing security system projects consisting of engineering, deployment, installation, service and maintenance of specialized security systems. The Lock Shop is responsible for cutting keys and the design, engineering, installation and maintenance of City of Phoenix locks, keyways, and other electronic locking devices. The Badge Imaging Office is responsible for issuing security identification and electronic access badges to City employees and contract workers.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|----------------------------------|-------------------------|
| Priority 1 Response Time (Monthly) Arrive on-scene in 2.5 hours or less | <2hrs 30mins | 0 |
| Customer Service (Monthly) To meet or exceed customer expectations 80% of the time | >80% Customer Satisfaction | 0 |
| Preventative Maintenance (Monthly) Complete 25% of preventative work over reactive work | >25% of Labor Hours | 0 |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Fund | (345,980) | 0 |
| Total Net Budget | (345,980) | 0 |

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to the solid waste fund, other city departments and capital projects. | 2,252,243 | 0 |
|---|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 11.9 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Public Works

Program Name: Fleet Acquisition, Make Ready, and Body Repair

Program Description

Fleet acquisition is administered by Equipment Management staff at the 22nd Avenue Service Center for all City equipment, except Transit buses. Fleet Control staff facilitates this process from beginning to end and includes development of fleet specifications, purchase, equipment build inspections, new vehicle preparation, license and registration, and updating of vehicle data files. Fleet Control staff is also responsible for vehicle accident repair, equipment modifications, warranty recall programs, and retirement/disposal of vehicles and equipment.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Conduct annual equipment acquisition meetings | 1 | 0 |
| Evaluate bids and make award recommendation within 2 weeks | 95% of time | 0 |
| Accident vehicles sent to body shop for repair within 10 days of being received at make ready | 100% of time | 0 |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Fund | 948,921 | 0 |
| Total Net Budget | 948,921 | 0 |

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to the solid waste fund, other city departments and capital projects. | 2,253,126 | 0 |
|---|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 17.0 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Public Works

Program Name: Equipment Maintenance Repair and Related Parts Service Support

Program Description

Maintenance of all vehicles, equipment, and emergency generators are performed at maintenance facilities located at the 22nd Avenue-Central Maintenance Facility, five major service centers, eight police briefing stations and three remote service facilities, the 91st Avenue Wastewater Treatment Plant, SR85 Landfill and the North Gateway Transfer Station. The shops operate a variety of hours including weekend coverage with the majority operating 24 hours a day, five days a week. In addition, staff in mobile repair vehicles provide roving repair services for critical services such as police, fire, solid waste collection, and landfill operations. Outside vendor support is also procured as needed and monitored as necessary to properly maintain the fleet.

Autostores staff maintains a standing inventory of auto/truck parts necessary to support the maintenance and repair of all vehicles and equipment. Currently, there are 28 inventory locations, which include mobile repair vehicles. This program also manages the division's Warranty Program and Battery Shop where batteries are tested, charged, and recycled. Staff coordinates with the finance department to purchase parts, pay invoices, and manage numerous contracts.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Maintain a stock of parts to achieve a fill rate that supports proper equipment maintenance | 75% | 0% |
| Maintain a parts turn rate that reduces obsolescence and maximizes availability | 3-6 turns /year | 0% |
| Percentage of preventative maintenance activity that is beyond the due date for mileage or time | <15% | 0% |
| Percentage of technician time that is productive (billable) | >75% | 0% |
| Percentage of billable work orders completed within time standards | >85% | 0% |
| Quick Lube turnaround time | < 2 hours | 0 |

Source of Funds

| | | |
|--------------|-------------|---|
| General Fund | (1,098,313) | 0 |
|--------------|-------------|---|

Total Net Budget (1,098,313) 0

Gross Budget (if applicable)

| | | |
|---|-------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to the solid waste fund, other city departments and capital projects. | 44,111,700 | 0 |
|---|-------------------|----------|

Program Positions 289.8 0.0

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Public Works

Program Name: Fuel Programs - Storage, Delivery, Site Permitting, Maintenance and Repair

Program Description

The Fuel Management Section is responsible for the purchasing, storage, transport, operation, inspection and maintenance of 88 fuel sites and over 100 emergency generators. The city also manages an extensive alternative fuels program with CNG, LNG, E85 (ethanol) and biodiesel fuel in addition to traditional gasoline and diesel. This section accounts for and reconciles fuel receipts and issues of over 6.5 million gallons of fuel, per year, and administers cost recovery from using departments. This section is also responsible for all environmental testing and regulatory compliance of the storage systems.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Increase the percentage of vehicles using alternative fuel in the fleet | >30% | 0% |
| Maximize the amount of alternative fuel being used in the fleet versus conventional fuel | >50% | 0% |
| Complete all fuel deliveries within 24 hours of request | >90% | 0% |

Source of Funds

| | | |
|-------------------------|---------------|----------|
| General Fund | 88,339 | 0 |
| Total Net Budget | 88,339 | 0 |

Gross Budget (if applicable)

| | | |
|---|-------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to the solid waste fund, other city departments and capital projects. | 20,133,820 | 0 |
|---|-------------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 8.2 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Public Works

Program Name: Design & Construction Project Management

Program Description

Provides project management and construction management for capital improvement and operations and maintenance projects for departments throughout the city.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Obtain average customer service rating of 7 out of 10 on annual survey | 7 | 0 |
| Percentage of pay requests submitted to supervisor 100% correct on first submittal | 95% | 0% |
| Percentage of CO's and JOA's submitted to supervisor 100% correct on first submittal | 95% | 0% |

Source of Funds

| | | |
|-------------------------|--------------------|----------|
| General Fund | (1,280,393) | 0 |
| Total Net Budget | (1,280,393) | 0 |

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to the solid waste fund, other city departments and capital projects. | 2,571,142 | 0 |
|---|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 26.6 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Public Works

Program Name: Environmental Services

Program Description

Provides environmental services such as investigation and remediation of asbestos-containing materials and lead-based paint; Phase I, II, and III Environmental Site Assessments for real estate acquisitions and other property transfers; audits for assessing compliance with environmental requirements as well as other environmental assessments; site remediations and cleanups; coordination of underground storage tank removals; performing special environmental studies; and consultation with City management and departments on environmental compliance issues.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Percentage of Phase I ESAs internally prepared of those feasible to be done | 90% | 0% |
| Percentage of Environmental Services requests responded to within 3 working days | 90% | 0% |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Fund | (266,681) | 0 |
| Other Restricted Funds | 163,488 | 0 |
| Total Net Budget | (103,193) | 0 |

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to the solid waste fund, other city departments and capital projects. | 1,157,549 | 0 |
|---|------------------|----------|

Program Positions

| | |
|------------|------------|
| 5.0 | 0.0 |
|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Public Works

Program Name: Geographic Technology Services (GTS)

Program Description

Oversees the geographic information system for land base data parcels. Provides mapping and maintenance of subdivision lots, splits and revisions.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Percentage of received revisions that are mapped | 85% | 0% |
| Percentage reduction of revision backlog | 10% | 0% |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Fund | (236,809) | 0 |
| Total Net Budget | (236,809) | 0 |

Gross Budget (if applicable)

| | | |
|---|----------------|----------|
| The difference between the gross and net budget represents credits received for services provided to the solid waste fund, other city departments and capital projects. | 738,189 | 0 |
|---|----------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 6.7 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Public Works

Program Name: Central Records Management

Program Description

The Central Records Section maintains the public records required by law for departments throughout the city. Central records also sells maps and plans and provides customers with reprographic services at the public counter.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Percentage of staff EASI entry time spent on QA/QC | 30% | 0% |
| Percentage of incoming records that receive QA/QC | 50% | 0% |

Source of Funds

| | | |
|--------------|-----------|---|
| General Fund | (159,477) | 0 |
|--------------|-----------|---|

Total Net Budget (159,477) 0

Gross Budget (if applicable)

| | | |
|---|---------|---|
| The difference between the gross and net budget represents credits received for services provided to the solid waste fund, other city departments and capital projects. | 670,178 | 0 |
|---|---------|---|

| | | |
|--------------------------|------------|------------|
| Program Positions | 6.1 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Public Works

Program Name: Animal Control Services

Program Description

The City uses General Purpose Funds to pay for animal control services through a service contract with Maricopa County. This agreement also authorizes the County to collect and retain all dog license fee revenue generated in Phoenix. Under the current contractual agreement, the County maintains field control officers to enforce City animal control ordinances. They also maintain facilities, equipment, and trained personnel for the maintenance, control, and impoundment and/or destruction of unclaimed dogs and cats and other vicious animals, including vaccination and licensing of dogs and rabies control. The Animal Control Services Contract needs to be maintained in order to enforce dog and vicious animal provisions of the City Code. In addition, there is a continued need for this service as many Phoenix residents have pets, especially dogs and cats. Phoenix's geographical size and population growth continue to increase creating greater concerns about public safety and animal attacks.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Area checks/stray animal calls | 648 | 0 |
| Animal bites | 7,452 | 0 |
| Police calls/law enforcement assistance | 1,956 | 0 |

Source of Funds

| | | |
|--------------|-----------|---|
| General Fund | 2,155,217 | 0 |
|--------------|-----------|---|

Total Net Budget **2,155,217**

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

Program Positions **0.0** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PUBLIC TRANSIT

Program Goal

The Public Transit Department provides improved public transit services and increased ridership in the Phoenix urbanized area through the operation of a coordinated regional fixed route and paratransit bus transportation system.

EXPENDITURES BY CHARACTER

| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
|--|-----------------------------------|---|--|-----------------|
| PERSONAL SERVICES | \$13,410,332 | \$12,393,102 | \$13,288,772 | \$0 |
| CONTRACTUAL SERVICES | 164,903,342 | 145,714,019 | 155,913,437 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | 11,706,212 | 11,309,804 | 11,134,289 | 0 |
| SUPPLIES | 14,287,550 | 15,834,940 | 18,772,476 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 74,610 | (18,062) | 70,970 | 0 |
| MISCELLANEOUS TRANSFERS | (1,248,439) | (1,034,354) | 0 | 0 |
| TOTAL | <u>\$203,133,607</u> | <u>\$184,199,449</u> | <u>\$199,179,944</u> | <u>0</u> |

AUTHORIZED POSITIONS

| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
|---------------------------|--------------|--------------|--------------|----------|
| FULL-TIME POSITIONS | 112.0 | 139.0 | 137.0 | 0 |
| PART-TIME POSITIONS (FTE) | - | 2.5 | 2.5 | 0 |
| TOTAL | <u>112.0</u> | <u>141.5</u> | <u>139.5</u> | <u>0</u> |

SOURCE OF FUNDS

| | | | | |
|--|----------------------|----------------------|----------------------|----------|
| Transit 2000 Funds | \$148,798,916 | \$124,296,497 | \$150,503,084 | \$0 |
| General Funds | 22,588,610 | 19,047,792 | 19,231,524 | 0 |
| Human Services Grant | 179,754 | 0 | 0 | 0 |
| Local Transportation Assistance Funds | 3,705,768 | 0 | 0 | 0 |
| Federal Transit Authority Funds | 12,457,166 | 20,886,522 | 8,958,313 | 0 |
| Regional Transit Funds | 15,403,393 | 19,968,638 | 20,487,023 | 0 |
| TOTAL | <u>\$203,133,607</u> | <u>\$184,199,449</u> | <u>\$199,179,944</u> | <u>0</u> |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

Public Transit

Program Name: Local Fixed Route Bus Service

Program Description

Local bus service provides regular bus transportation according to the regionally published service schedule. Local service operates on fixed routes throughout Phoenix and the region, with frequent stops (every ¼ mile) available for passengers' utilization. Local routes make up the bulk of the regionally available bus service and are planned to service city cores, major and arterial streets, and commercial, education, and work centers throughout the region.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| On-time performance for bus service | 95% | 0 |
| Average weekday ridership for bus service | 129,991 | 0 |
| Passengers per revenue mile for bus service | 2.24 | 0 |
| Cost Recovery from bus fares | 24% | 0 |

Source of Funds

| | | |
|------------------------------|------------|---|
| General Fund | 14,743,050 | 0 |
| Transit 2000 | 94,358,962 | 0 |
| Other Agency Funds | 8,969,001 | 0 |
| Federal/State Transit Grants | 8,269,130 | 0 |

Total Net Budget **126,340,143** **0**

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

Program Positions **38.3** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Public Transit

Program Name: Express Bus Service

Program Description

Express bus service is scheduled bus service operating on a fixed route at higher speeds and with fewer stops than generally found on other portions of the bus system, such as local service. With pick-up points at or near an express route's points of origin, the bus does not stop to pick up or discharge passengers until it reaches its scheduled destination. Where available, express bus service uses freeways or busways.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| On-time performance for bus service | 95% | 0 |
| Cost Recovery from Operating Revenue - Bus | 24% | 0 |

Source of Funds

| | | |
|------------------------------|----------------|----------|
| General Fund | 28,931 | 0 |
| Transit 2000 | 162,286 | 0 |
| Other Agency Funds | 38,714 | 0 |
| Federal/State Transit Grants | 16,227 | 0 |
| Total Net Budget | 246,157 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 0.5 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Public Transit

Program Name: RAPID Bus Service

Program Description

RAPID bus service is scheduled bus service operating on a fixed route at higher speeds and with fewer stops than generally found on other portions of the bus system, such as local service. With pick-up points at or near an express route's points of origin, the bus does not stop to pick up or discharge passengers until it reaches its scheduled destination. Where available, express bus service uses freeways or busways.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| On-time performance for bus service | 95% | 0 |
| Cost Recovery from Operating Revenue - Bus | 24% | 0 |

Source of Funds

| | | |
|------------------------------|------------------|----------|
| General Fund | 538,047 | 0 |
| Transit 2000 | 3,018,144 | 0 |
| Other Agency Funds | 719,984 | 0 |
| Federal/State Transit Grants | 301,781 | 0 |
| Total Net Budget | 4,577,956 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|----------|
| Program Positions | 1.4 | 0 |
|--------------------------|------------|----------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support, vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Public Transit

Program Name: Neighborhood Circulators Service

Program Description

Neighborhood circulator service is bus service confined to a specific locale such as a downtown area or suburban neighborhood where local routes have not yet been established. Neighborhood circulators are designed to operate continuously within a distinct geographic area to meet the transportation needs of the community while providing connections to local routes. Neighborhood circulator routes operate on a free fare system and utilize smaller vehicles than those found on other modes of service.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-------------------------------------|---------------------------|-------------------------|
| On-time performance for bus service | 95% | 0 |

Source of Funds

| | | |
|------------------------------|------------------|----------|
| General Fund | 466,763 | 0 |
| Transit 2000 | 2,598,985 | 0 |
| Federal/State Transit Grants | 261,800 | 0 |
| Total Net Budget | 3,327,547 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 1.1 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Public Transit

Program Name: Dial-A-Ride & DAR Quality Assurance Program

Program Description

Phoenix Dial-A-Ride is a federally required paratransit service which complements local fixed route bus and light rail services. Dial-a-Ride provides shared ride door to door public transportation to people with disabilities who have been certified in accordance with the Americans with Disabilities Act as eligible to use paratransit service. Phoenix Dial-a-Ride Quality Assurance Program is a program to evaluate Phoenix Dial-a-Ride service and provide objective, accurate and measurable data with the objective to validate current service trends and to provide recommendation in improving service.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| On-time performance for Dial-a-Ride | 96% | 0 |
| Average weekday ridership for Dial-a-Ride | 1,072 | 0 |
| Passengers per weekday hour for Dial-Ride service | 1.310 | 0 |

Source of Funds

| | | |
|--------------|------------|---|
| Other Agency | 10,759,324 | 0 |
| Transit 2000 | 4,562,756 | 0 |

Total Net Budget **15,322,080** **0**

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

Program Positions **4.8** **0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology su vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Public Transit

Program Name: Special Transportation Services

Program Description

Special Transportation Services offer qualified people with disabilities and seniors alternative transportation options other than the traditional local bus, light rail, and paratransit services through the use of taxi subsidy programs. The Dialysis Taxi Subsidy program and Employment Taxi Subsidy Programs offer eligible residents of the City of Phoenix taxi vouchers to use as payment for taxi trips to and from pre-determined locations. The Senior Cab Coupon Program and the ADA Cab Coupon Program offer discounted cab coupons to eligible residents of the City of Phoenix to use for payment of taxi fares.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Total Employment & Dialysis taxi voucher trips | 1,568 | 0 |
| Total ADA Cab & Senior Cab Coupons Sold | 30,320 | 0 |

Source of Funds

| | | |
|------------------------------|---------|---|
| Transit 2000 | 855,367 | 0 |
| Federal/State Transit Grants | 109,375 | 0 |

Total Net Budget **964,742** **0**

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

Program Positions **1.2** **0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies, equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology, s vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other department: programs, or capital projects for providing a service.

Public Transit

Program Name: Reserve-A-Ride

Program Description

Reserve-A-Ride (RAR) has a fleet of 33 minibuses and 23 full time minibus operators. RAR provides non-enterprise transportation services to the Human Services Department's (HSD) fifteen (15) senior centers located throughout the City of Phoenix. Monday through Friday, RAR picks up senior center members from their residences and drops them off at the senior centers and also provides transportation for scheduled senior center group trips.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| Boarding per revenue hour | 4.00 | 0 |
| Average daily passengers | 495 | 0 |

Source of Funds

| | | |
|--------------|-----------|---|
| General Fund | 3,454,734 | 0 |
| Transit 2000 | 106,738 | 0 |

Total Net Budget **3,561,472** **0**

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

Program Positions **35.6** **0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies, equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology, vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other department programs, or capital projects for providing a service.

Public Transit

Program Name: Regional Support - Service Planning and Scheduling

Program Description

Provides regional transit service planning and scheduling activities for the Phoenix Metropolitan transit services. This includes providing scheduling assistance in support of bus routes operated by the City of Phoenix, the Regional Public Transportation Authority, and the City of Tempe, as well as the light rail service operated by METRO. Additionally, as part of Phoenix's role as the Designated Recipient of Federal Transit Administration funding for the Phoenix Urbanized Area, this group provides federal compliance oversight and guidance on the implementation of federally funded capital projects. For City of Phoenix projects, this group also provides planning services and federal environmental clearance support.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|--------------|-----------|---|
| Transit 2000 | 2,181,068 | 0 |
|--------------|-----------|---|

| | | |
|-------------------------|------------------|----------|
| Total Net Budget | 2,181,068 | 0 |
|-------------------------|------------------|----------|

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|----------|
| Program Positions | 6.4 | 0 |
|--------------------------|------------|----------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Public Transit

Program Name: Facility Construction and Maintenance

Program Description

Responsible for the construction and maintenance of all federally and local funded facilities, which include more than 4,000 bus stops, three bus maintenance garages, twelve park-and-rides and transit centers, and the Public Transit Headquarters building. As cleaning and maintenance of these facilities is contracted out to third parties, this group is responsible for the contract oversight and monitoring of multi-million dollar cleaning and maintenance contracts, to ensure that these federally funded assets are maintained to the satisfaction of the Federal Transit Administration and the City of Phoenix. This group also provides project management of all capital improvement projects for the Public Transit Department, working with design consultants and construction firms to complete these projects.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| Transit 2000 | 8,079,097 | 0 |
| Total Net Budget | 8,079,097 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|-------------|----------|
| Program Positions | 12.5 | 0 |
|--------------------------|-------------|----------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Public Transit

Program Name: Light Rail

Program Description

Light rail is operated by Valley METRO Rail (METRO), which is charged with the planning, design, and construction of light rail projects along with overseeing the operations of the existing 20 miles of light rail, 13 of which is within the City of Phoenix. The City funds all costs for services within the City of Phoenix.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| On-time performance for Rail service | 98% | 0 |
| Average weekday ridership for rail | 28,724 | 0 |
| Cost Recovery from Operating Revenue - Rail | 23% | 0 |

Source of Funds

| | | |
|--------------|------------|---|
| Transit 2000 | 27,916,535 | 0 |
|--------------|------------|---|

Total Net Budget **27,916,535** **0**

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

Program Positions **7.0** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies, equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology, vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Public Transit

Program Name: Regional - Fare Media Programs

Program Description

Mass distribution of fare media (transit passes) for the regional transit system is provided through several fare media programs. These programs provide fare media to a wide range of organizations and individuals to offer convenient availability of transit passes throughout the region. The fare media programs supply employers, schools and other organizations with transit passes for use by their employees, students and clients, as well as supplying retail outlets with fare media to sell to the general public. Additionally, there are two programs - Automatic Mail Program (AMP) and Dial-A-Ride Pass Program (DAR) - which provide fare media to qualifying individuals. The programs include: Platinum Pass, ASU U-Pass, Semester Pass, Tempe Youth Pass, Corporate Accounts, Retail Outlets, Homeless Providers, AMP, and DAR. Currently there are approximately 4,000 customers participating in the regional fare media programs, generating annual revenue of \$33.5 million.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| Transit 2000 | 3,332,736 | 0 |
| | | 0 |
| Total Net Budget | 3,332,736 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 5.6 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Public Transit

Program Name: Customer Services Centers

Program Description

Public Transit has four transit centers that provide general customer service, valley wide bus routing, provide fare media sales and handle lost and found. Our transit centers generated \$2 million in fare media sales for 2010-11. In addition Central Station handles the distribution of fare media for the Automatic Mail program, ADA Dial-A-Ride program, Platinum Pass program, On-line Fare Media program, and Corporate Account program. Our Corporate Account program has 389 retail outlets through out the region that generated over \$21 million in sales for 2010-11.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| Transit 2000 | 2,366,456 | 0 |
| Total Net Budget | 2,366,456 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 19.9 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies, equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology, vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other department programs, or capital projects for providing a service.

Public Transit

Program Name: Federal Grants Administration & Oversight (Designated Recipient Role)

Program Description

Provides Federal Transit Administration (FTA) grants management and compliance oversight functions for the region. Includes managing grant application and award process, grant expenditure and revenue accounting, and reporting. Takes appropriate measures necessary to ensure that all transit participants in the Phoenix-Mesa Urbanized Area adhere to applicable FTA requirements. Manages Phoenix's corrective actions to reviews by the FTA.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| Transit 2000 | 963,953 | 0 |
| Total Net Budget | 963,953 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 5.2 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies, equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology, vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other department programs, or capital projects for providing a service.

STREET TRANSPORTATION SUMMARY

Department Goal

The Street Transportation Department plans for the safe and convenient movement of people and vehicles on city streets, effectively maintains the city's streets, designs and inspects the construction of streets to assure they meet specifications and minimizes street damage through the control of irrigation and storm water.

| EXPENDITURES BY CHARACTER | | | | |
|--|-----------------------------------|---|--|-----------------|
| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
| PERSONAL SERVICES | \$57,347,894 | \$55,124,705 | \$56,997,525 | \$0 |
| CONTRACTUAL SERVICES | 17,146,930 | 18,225,444 | 19,293,907 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | (18,540,556) | (14,378,579) | (15,446,976) | 0 |
| SUPPLIES | 6,138,967 | 5,531,058 | 6,754,493 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 363,141 | 388,321 | 2,668,974 | 0 |
| MISCELLANEOUS TRANSFERS | 493,739 | 0 | 0 | 0 |
| TOTAL | \$62,950,115 | \$64,890,949 | \$70,267,923 | \$0 |
| AUTHORIZED POSITIONS | | | | |
| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
| FULL-TIME POSITIONS | 717.0 | 665.0 | 665.0 | 0.0 |
| PART-TIME POSITIONS (FTE) | 2.0 | 2.0 | 2.0 | 0.0 |
| TOTAL | 719.0 | 667.0 | 667.0 | 0.0 |
| SOURCE OF FUNDS | | | | |
| Arizona Highway User Revenue Funds | \$41,798,275 | \$43,704,277 | \$44,528,550 | \$0 |
| General Funds | 20,984,671 | 19,662,702 | 22,526,800 | 0 |
| Capital Construction | 129,276 | 129,315 | 134,880 | 0 |
| Federal and State Grant Funds | 30,559 | 3,142 | 23,000 | 0 |
| Other Restricted Funds | 7,334 | 1,391,513 | 3,054,693 | 0 |
| TOTAL | \$62,950,115 | \$64,890,949 | \$70,267,923 | \$0 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

Street Transportation

Program Name: Design Services

Program Description

Provide design management services for public works projects within the City right-of-way (street improvements, storm drains, landscaping, sidewalks, water and sewer lines, etc). Landscape Design: Design, construct and manage landscape retrofit program, trail and other pedestrian improvement projects and Safe-Routes-to-School projects within public right-of-way. Prepare Federal Highway Administration, Federal Transit Administration, and Design Assistance grants (small grants of \$80,000 or less).

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Percent of projects where at least two (2) public meetings were held to receive citizen input. | 100% | 0% |

Source of Funds

| | | |
|-------------------------------|-----------|---|
| General Funds | (786,393) | 0 |
| AZ Highway User Revenue Funds | 797,204 | 0 |
| Capital Construction Funds | 2,563 | 0 |

Total Net Budget **13,374** **0**

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments and capital projects. | 1,494,273 | 0 |
|---|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 12.4 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Street Transportation

Program Name: Construction Services

Program Description

Provide construction management services for public works projects within the City right-of-way, including preparing construction plans and specifications and inspecting construction sites.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Percent of construction project complaints or inquiries responded to within 2 working days. | 95% | 0% |

Source of Funds

| | | |
|-------------------------------|-------------|---|
| General Funds | (2,822,662) | 0 |
| AZ Highway User Revenue Funds | 2,536,556 | 0 |
| Capital Construction Funds | 8,160 | 0 |

| | | |
|-------------------------|------------------|----------|
| Total Net Budget | (277,946) | 0 |
|-------------------------|------------------|----------|

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments and capital projects. | 4,529,893 | 0 |
|---|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 39.6 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Street Transportation

Program Name: Light rail Coordination

Program Description

Provide technical and administrative support to light rail activities. Includes assistance with future segments as well as working with contractors to correct issues on current segments.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Percent of requests from citizens, other departments or agencies responded to within 2 working days | 95% | 0% |

Source of Funds

| | | |
|-------------------------------|---------------|----------|
| General Funds | (52,239) | 0 |
| AZ Highway User Revenue Funds | 72,473 | 0 |
| Capital Construction Funds | 233 | 0 |
| Total Net Budget | 20,467 | 0 |

Gross Budget (if applicable)

| | | |
|---|----------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments and capital projects. | 168,881 | 0 |
|---|----------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 1.1 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Street Transportation

Program Name: Materials Lab

Program Description

Provide material testing services, geotechnical investigations, design of pavements and evaluation and remediation for existing pavements, materials related designs, recommendations and consultations, supervision of private lab annual service contracts, inspection and approval of asphalt, concrete and pipe plants, enforcement of minimum materials testing schedules for projects, research on new materials and products for the design and construction sections of the Design and Construction Management Division, the Street Maintenance Division and various client departments.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Percent of requests for material testing responded to within 24 hours | 95% | 0% |

Source of Funds

| | | |
|-------------------------------|-----------------|----------|
| General Funds | (979,596) | 0 |
| AZ Highway User Revenue Funds | 942,147 | 0 |
| Capital Construction Funds | 3,033 | 0 |
| Total Net Budget | (34,416) | 0 |

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments and capital projects. | 1,791,521 | 0 |
|---|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 15.7 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Street Transportation

Program Name: Survey

Program Description

Provide professional surveying services including consultation, boundary surveys, construction surveys, topographic surveys, right-of-way and ownership investigations, forensic surveys, testimony in connection with criminal and civil court cases, geodetic control surveys, liquor license inspections, GIS, quantity calculations and quality control services for client departments.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Percent of survey requests responded to within 2 working days | 95% | 0% |

Source of Funds

| | | |
|-------------------------------|----------------|----------|
| General Funds | (1,272,968) | 0 |
| AZ Highway User Revenue Funds | 1,449,461 | 0 |
| Capital Construction Funds | 4,663 | 0 |
| Total Net Budget | 181,156 | 0 |

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments and capital projects. | 2,281,002 | 0 |
|---|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 23.6 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Street Transportation

Program Name: Capital Improvement Program/Technical Services

Program Description

Review access, circulation, parking and street improvement plans for private development to insure safe and efficient traffic access and circulation, review public street and freeway improvement plans, review rezoning and street abandonment requests, prepare geometric designs for street improvements; identify, prioritize and prepare an annual bottleneck removal program, prepare traffic signing, striping, and signalization plans, and assist in the administration of the circulation element of the impact fee program. Prepare the annual capital improvement program project lists. Complete pre-design efforts for all capital and special projects.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Number of days to review private development plans (target is 10 working days) | 7.5 | 0.0 |

Source of Funds

| | | |
|-------------------------------|----------|---|
| General Funds | (85,614) | 0 |
| AZ Highway User Revenue Funds | 565,859 | 0 |
| Capital Construction Funds | 1,820 | 0 |

Total Net Budget **482,065** **0**

Gross Budget (if applicable)

| | | |
|---|----------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments and capital projects. | 980,266 | 0 |
|---|----------------|----------|

Program Positions **8.8** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Street Transportation

Program Name: Floodplain Management

Program Description

Conduct the floodplain management activity for the City, including review of plans for new development to insure compliance with regulations, and prepare the annual submittal of regional flood control project needs to the Maricopa County Flood Control District.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-------------------------------|---------|---|
| General Funds | 111,019 | 0 |
| AZ Highway User Revenue Funds | 282,929 | 0 |
| Capital Construction Funds | 908 | 0 |

| | | |
|-------------------------|----------------|----------|
| Total Net Budget | 394,856 | 0 |
|-------------------------|----------------|----------|

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 4.4 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Street Transportation

Program Name: Street Lighting

Program Description

Provide technical support for the design, installation and maintenance functions of street lights and resolve complaints concerning street light outages, painting and general maintenance of street lights. Administer street light maintenance contracts.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Number of days to review and respond to street light requests (target is 5 working days) | 1.4 | 0.0 |

Source of Funds

| | | |
|-------------------------------|-------------------|----------|
| General Funds | 11,256,946 | 0 |
| AZ Highway User Revenue Funds | 361,354 | 0 |
| Capital Construction Funds | 1,162 | 0 |
| Total Net Budget | 11,619,462 | 0 |

Gross Budget (if applicable)

| | | |
|---|-------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments and capital projects. | 11,704,497 | 0 |
|---|-------------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 5.6 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Street Transportation

Program Name: Environmental Coordination

Program Description:

Provide environmental services and coordinate work City-wide to include site assessments, demolitions, asbestos and lead-based paint, surveys and abatement. Assessments include preservation / mitigation for natural cultural resources, urban wildlife, historic elements, and Waters of the United States.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-------------------------------|-----------|---|
| General Funds | (148,762) | 0 |
| AZ Highway User Revenue Funds | 141,465 | 0 |
| Capital Construction Funds | 455 | 0 |

| | | |
|-------------------------|----------------|----------|
| Total Net Budget | (6,842) | 0 |
|-------------------------|----------------|----------|

Gross Budget (if applicable)

| | | |
|---|----------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments and capital projects. | 246,060 | 0 |
|---|----------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 2.2 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Street Transportation

Program Name: Utility Coordination and Inspection

Program Description:

Provide utility coordination for capital improvement projects and review and approve utility permits City-wide. Facilitate permitting of private utility construction in the public right-of-way. Provide oversight of franchise and license agreements with utility and telecommunication companies.

*Oversee permits for utility companies performing work in the right-of-way; inspect for safety, barricades, depth, backfill and proper pavement restoration; inspect and test the repairs of street cuts made by City crews in the right-of-way.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Percent of utility plans reviewed and approved by target date. | 97% | 0% |

Source of Funds

| | | |
|-------------------------------|------------------|----------|
| General Funds | (357,868) | 0 |
| AZ Highway User Revenue Funds | 2,963,066 | 0 |
| Cable TV Funds | 1,490,000 | 0 |
| Capital Construction Funds | 9,532 | 0 |
| Other Restricted Funds | 23,210 | 0 |
| Total Net Budget | 4,127,940 | 0 |

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments and capital projects. | 5,352,335 | 0 |
|---|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 46.2 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Street Transportation

Program Name: Street Maintenance

Program Description:

Perform and oversee street maintenance activities in the right-of-way, including crack seal, asphalt repairs, concrete repairs, fog seal and slurry seal for small projects in the right-of-way. Inspect major/collector/residential streets and schedule/complete necessary repairs. Administer and inspect the slurry seal, overlay, microseal, concrete repair, ramp installation and alley dust proofing contracts, administer the revocable permit program and the Pavement Management System.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Routine street maintenance requests for service completed within 2-21 days (target is 85%) | 88% | 0% |
| Complete 95% of rapid response requests within 24 hours. | 97% | 0% |

Source of Funds

| | | |
|-------------------------------|------------|---|
| General Funds | 2,811,260 | 0 |
| AZ Highway User Revenue Funds | 15,681,522 | 0 |
| Capital Construction Funds | 50,440 | 0 |

Total Net Budget **18,543,222** **0**

Gross Budget (if applicable)

| | | |
|---|-------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments and capital projects. | 26,109,327 | 0 |
|---|-------------------|----------|

Program Positions **244.6** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Street Transportation

Program Name: Street Cleaning

Program Description:

Provide motorized sweeping of all public streets within the right-of-way per established schedule.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Percentage of time major and collector streets are swept every 14 days | 100% | 0% |
| Number of times per year residential streets are swept. | 4 | 0 |

Source of Funds

| | | |
|-------------------------------|------------------|----------|
| General Funds | 5,452,293 | 0 |
| AZ Highway User Revenue Funds | 3,212,596 | 0 |
| Capital Construction Funds | 10,335 | 0 |
| Total Net Budget | 8,675,224 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 50.1 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Street Transportation

Program Name: Storm Water Maintenance

Program Description:

Oversee and coordinate wash maintenance and other activities to keep debris from entering the stormdrain system.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Inspect priority areas (as identified by the Street Transportation Department) of the MS4 drainage system annually. Target is 100% | 100% | 0% |

Source of Funds

| | | |
|------------------------|-----------|---|
| General Funds | 47,664 | 0 |
| Other Restricted Funds | 1,169,513 | 0 |

| | | |
|-------------------------|------------------|----------|
| Total Net Budget | 1,217,177 | 0 |
|-------------------------|------------------|----------|

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 5.3 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Street Transportation

Program Name: Freeway Landscape Contract Management

Program Description:

Coordinate and inspect the watering, maintenance and replanting of all vegetation adjacent to freeway corridors.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-------------------------------|-----------|---|
| General Funds | 1,266,898 | 0 |
| AZ Highway User Revenue Funds | 155,369 | 0 |
| Capital Construction Funds | 500 | 0 |

Total Net Budget **1,422,767** **0**

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

Program Positions **2.4** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Street Transportation

Program Name: Bridge Program

Program Description:

Conduct annual bridge, culvert, and dam inspection program and administer repair/replacement projects. Administer the repair and replacement of submersible water pumps. Monitor the storm ALERT center.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Perform 100% of scheduled bridge inspections by April 15 of each year. | 100% | 0% |

Source of Funds

| | | |
|-------------------------------|---------|---|
| General Funds | 414,223 | 0 |
| AZ Highway User Revenue Funds | 294,446 | 0 |
| Capital Construction Funds | 947 | 0 |

| | | |
|-------------------------|----------------|----------|
| Total Net Budget | 709,616 | 0 |
|-------------------------|----------------|----------|

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 4.6 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Street Transportation

Program Name: Right of Way Management

Program Description:

Enhances traffic safety and mobility for the public by managing temporary encroachments in the right-of-way and minimizing unauthorized and improper street and sidewalk restrictions; improves awareness and knowledge of effective temporary traffic control practices. Coordinates and issues permits for work and special events in the right-of-way. Provides training for right-of-way users. Reviews traffic control plans and develops specifications for capital and other major projects.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Hold nine Barricade Certification classes annually. | 9 | 0 |

Source of Funds

| | | |
|-------------------------------|----------|---|
| General Funds | (56,303) | 0 |
| AZ Highway User Revenue Funds | 749,689 | 0 |
| Cable TV Funds | 81,000 | 0 |
| Capital Construction Funds | 2,412 | 0 |

Total Net Budget **776,798** **0**

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments and capital projects. | 1,450,101 | 0 |
|---|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 11.7 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Street Transportation

Program Name: Parking Meters

Program Description:

Promotes turnover parking and efficiency by installing and maintaining parking meters and minimizing down time. Hoods meters per authorized requests. Responds to citizen complaints. Performs random checks of meters to ensure operational reliability. Researches alternative meter technologies for possible use in Phoenix. Collects coin revenue from meters.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Inspect all parking meters within the downtown corridor once every other month. | 100% | 0% |
| Inspect all parking meters within the uptown and capital areas two times per year. | 100% | 0% |

Source of Funds

| | | |
|-------------------------------|---------|---|
| General Funds | 189,808 | 0 |
| AZ Highway User Revenue Funds | 311,559 | 0 |
| Capital Construction Funds | 1,002 | 0 |

Total Net Budget **502,369** **0**

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

Program Positions **4.9** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Street Transportation

Program Name: Signing and Striping Shop

Program Description:

Produces and installs traffic control signs and lane markings in accordance with MUTCD and City guidelines in a timely, efficient, and safe manner. Responds to internal and external customer requests for service. Installs temporary roundabouts. Installs signing for pedestrian islands, chicanes, and other traffic calming devices.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Complete requests for signs and crosswalk work within 45 days (target is 85%) | 83% | 0% |

Source of Funds

| | | |
|-----------------------------------|------------------|----------|
| General Funds | 3,270,607 | 0 |
| AZ Highway User Revenue Funds | 4,132,757 | 0 |
| Federal & State Grant Trust Funds | 18,847 | 0 |
| Capital Construction Funds | 13,295 | 0 |
| Total Net Budget | 7,435,506 | 0 |

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments and capital projects. | 7,700,612 | 0 |
|---|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 64.5 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Street Transportation

Program Name: Traffic Operations/Investigative Services

Program Description:

Monitors quality control and effectiveness of traffic control devices, visibility at corners and other traffic operations/safety issues and facilitates improvements when necessary. Addresses safety-related issues with traffic controls and pavement markings. Enforcement of city codes related to right-of-way and visibility obstructions. Responds to customer concerns/requests related to parking, speeding, STOP/YIELD signs, etc.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Routine traffic operation requests for service completed within 30 days (target is 95%) | 95% | 0% |

Source of Funds

| | | |
|-----------------------------------|---------|---|
| General Funds | 592,603 | 0 |
| AZ Highway User Revenue Funds | 560,374 | 0 |
| Federal & State Grant Trust Funds | 2,556 | 0 |
| Capital Construction Funds | 1,803 | 0 |

Total Net Budget **1,157,336** **0**

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

Program Positions **8.7** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Street Transportation

Program Name: Traffic Safety and Neighborhood Traffic

Program Description:

Compiles and analyzes citywide crash data, conducts public outreach and education on traffic safety, identifies funding sources for projects that can enhance safety. Administers traffic safety programs. Provides safety related research. Produces and distributes annual citywide collision reports.

Assists residents with developing traffic calming solutions for their neighborhood. Educates residents on traffic calming processes and procedures. Designs and administers traffic calming plans (temporary and permanent). Addresses residential speeding and cut-through traffic complaints by investigating speed hump requests. Assists residents with speed hump petitioning process. Coordinates installation of speed humps. Administers the Resident Permit Parking Program which can allow residents to pay a fee to buy a permit to park on the street during the hours of restrictions.

Helps ensure traffic safety of students, parents, school staff and others near schools and surrounding neighborhoods. Assist with school-based safety education and training. Coordinate Safe-Routes-to-School related activities. Coordinates annual school safety checks. Encourages and promotes bicycling, increase safety, and improve conditions for bicyclists in Phoenix.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Conduct annual school checks at all schools within the city for proper signage and paint. | 100% | 0% |

Source of Funds

| | | |
|-----------------------------------|----------------|----------|
| General Funds | 65,565 | 0 |
| AZ Highway User Revenue Funds | 350,234 | 0 |
| Federal & State Grant Trust Funds | 1,597 | 0 |
| Capital Construction Funds | 1,127 | 0 |
| Total Net Budget | 418,523 | 0 |

Gross Budget (if applicable)

| | | |
|---|----------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments and capital projects. | 529,102 | 0 |
|---|----------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 5.5 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Street Transportation

Program Name: Traffic Signal and Transportation Administration

Program Description:

Oversees design, location, and installation of warranted and developer signals, new left turn arrows and other signal hardware improvements. Identifies where new left turn arrows should be installed. Collects data to evaluate candidate traffic signal locations. Develops and implements all signal timing plans. Installs Emergency Vehicle Pre-Emption (EVP) equipment and operates/maintains the EVP system. Coordinates multi-jurisdictional signal timing issues with ADOT, MCDOT and other adjacent traffic agencies.

Operates the Advanced Traffic Management System (ATMS) to monitor and manage Phoenix traffic signals to establish and maintain a safe and efficient traffic control system. Manages and maintains real-time information using innovative Transportation System Technologies to support safe and efficient traffic flow.

Manage, procure funding, and deploy ITS projects and systems in the Traffic Management Center. Works with regional ITS partners. Maintains the communications systems for traffic signals. Provides video and data to the regional network. Maintains the light rail communication equipment and monitors system operations.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Conduct routine inspections of 1,195 intersections annually to observe traffic flow and progression. | 100% | 0% |

Source of Funds

| | | |
|-------------------------------|------------------|----------|
| General Funds | 314,131 | 0 |
| AZ Highway User Revenue Funds | 742,874 | 0 |
| Capital Construction Funds | 2,390 | 0 |
| Total Net Budget | 1,059,395 | 0 |

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments and capital projects. | 1,521,341 | 0 |
|---|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 11.6 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Street Transportation

Program Name: Traffic Signal Shop

Program Description:

Construct, modify and maintain traffic signals and left turn arrows citywide to provide safe and efficient flow of vehicular, pedestrian and bicycle traffic. Maintenance and damage response to all traffic signal emergency trouble calls. Performs annual preventative maintenance at signalized intersections, make on-site timing changes to traffic signal controllers, program signal monitors, and repair and provide preventative maintenance on streetlights at signalized locations. Construct new traffic signals for Major Street projects, developers and warranted signal program.

Provide a safe and efficient traffic signal system along the light rail corridor in Phoenix. Design, operate, upgrades and maintain light rail traffic signal systems.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Inspect 100% of the 1,100 traffic signal control cabinets annually. | 100% | 0% |

Source of Funds

| | | |
|-------------------------------|------------------|----------|
| General Funds | 1,448,166 | 0 |
| AZ Highway User Revenue Funds | 7,990,947 | 0 |
| Capital Construction Funds | 17,342 | 0 |
| Total Net Budget | 9,456,455 | 0 |

Gross Budget (if applicable)

| | | |
|---|-------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments and capital projects. | 13,529,546 | 0 |
|---|-------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 84.1 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Street Transportation

Program Name: Traffic Count Shop

Program Description:

Provides accurate and timely vehicular and pedestrian count, speed and classification data. Obtains and maintains count database for signal warrant (SIGWAR) analysis. Processes annual SIGWAR rating sheets using traffic counts, crash and scenario data. Obtains data for High Intensity Activated Crosswalk (HAWK) priority ranking using STEVE video trailer. Performs data collection for special studies. Operates and maintains permanent traffic count stations.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Perform 200 traffic counts of arterial/major streets annually to update the traffic volume database. | 100% | 0% |

Source of Funds

| | | |
|-------------------------------|----------------|----------|
| General Funds | 170,416 | 0 |
| AZ Highway User Revenue Funds | 233,669 | 0 |
| Capital Construction Funds | 758 | 0 |
| Total Net Budget | 404,843 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 3.6 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Street Transportation

Program Name: Storm Water Geographic Information Systems

Program Description:

Monitor and ensure compliance with the GIS portion of the MS4 storm water discharge permit the City has with the Arizona Department of Environmental Quality (ADEQ), including GIS database and input application, converting as-built-plans to data and conducting a study for future requirements from ADEQ.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Funds | 106,606 | 0 |
| Other Restricted Funds | 1,861,970 | 0 |
| Total Net Budget | 1,968,576 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 5.8 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

BUDGET AND RESEARCH SUMMARY

Department Goal

The Budget and Research Department ensures effective and efficient allocation of city resources to enable the City Council, city manager and city departments to provide quality services to our residents.

| EXPENDITURES BY CHARACTER | | | | |
|--|-----------------------------------|---|--|-----------------|
| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
| PERSONAL SERVICES | \$3,116,192 | \$3,342,162 | \$3,389,649 | \$0 |
| CONTRACTUAL SERVICES | 129,881 | 142,984 | 151,031 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | (387,672) | (321,672) | (355,833) | 0 |
| SUPPLIES | 7,116 | 5,462 | 6,240 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 0 | 0 | 0 | 0 |
| MISCELLANEOUS TRANSFERS | (38,755) | 0 | 0 | 0 |
| TOTAL | <u>\$2,826,762</u> | <u>\$3,168,936</u> | <u>\$3,191,087</u> | <u>\$0</u> |
| AUTHORIZED POSITIONS | | | | |
| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
| FULL-TIME POSITIONS | 27.0 | 26.0 | 26.0 | - |
| PART-TIME POSITIONS (FTE) | - | - | - | - |
| TOTAL | <u>27.0</u> | <u>26.0</u> | <u>26.0</u> | <u>-</u> |
| SOURCE OF FUNDS | | | | |
| General Funds | \$2,826,762 | \$3,168,936 | \$3,191,087 | \$0 |
| TOTAL | <u>\$2,826,762</u> | <u>\$3,168,936</u> | <u>\$3,191,087</u> | <u>\$0</u> |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

Budget and Research

Program Name: Budget Development and Monitoring

Program Description

Working with all City departments, this program is responsible for development of operating budgets, including program budget review coordination. This includes monitoring department operating expenditure estimates on a line-item basis, coordinating the Trial Budget and community budget hearings, and providing budget process training to City departments. Through this program, staff ensures citywide operating expenditures stay within appropriated limits and estimates and works with departments to manage costs in all budget line items.

| Performance Measures: | 2011-12 Budget | 2012-13 Budget |
|--|---------------------------|---------------------------|
| Process 75% of Requests for Council Action (RCAs) within 24 hours. | 75% | 0 |
| Customer satisfaction with Program Budget process. | 9.3 | 0 |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Fund | 1,268,113 | 0 |
| Total Net Budget | 1,268,113 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 8.9 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Budget and Research

Program Name: Research, Innovation and Efficiency

Program Description

Staff in this program conducts research as well as management and organizational studies on City programs and services. This program is also responsible for staff support of City Council Subcommittees and ad-hoc committees, and coordinates and manages the nationally-acclaimed City of Phoenix Management Intern Program.

| Performance Measures: | 2011-12 Budget | 2012-13 Budget |
|--|---------------------------|---------------------------|
| Customer satisfaction with handling various special projects, information requests research reports, and other analyses. | 9.4 | 0 |
| Customer satisfaction with research and reporting writing. | 9.4 | 0 |
| Customer satisfaction with Subcommittee and Task Force support. | 9.6 | 0 |

Source of Funds

| | | |
|--------------|---------|---|
| General Fund | 565,582 | 0 |
|--------------|---------|---|

Total Net Budget **565,582** **0**

Gross Budget (if applicable)

| | | |
|---|----------------|----------|
| The gross budget includes credits received for the services of two Management Intern positions provided to three City enterprise departments. | 652,582 | 0 |
|---|----------------|----------|

Program Positions **5.2** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Budget and Research

Program Name: Forecasting and Long-Range Analysis

Program Description

Staff in this program performs analysis, forecasting, and reporting on economic and market conditions, revenue estimates, fund balances, and State expenditure limitation. This program also manages the legal adoption of the City's property tax, and develops debt service estimates and long-range analyses for capital construction and Arizona Highway User Revenue.

| Performance Measures: | 2011-12 Budget | 2012-13 Budget |
|---|---------------------------|---------------------------|
| Percent variance of actual versus estimated revenues for each major fund (data for General Fund is shown) | 0 - ± 1% | 0 |
| Customer satisfaction with revenue estimating process. | 9.2 | 0 |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Fund | 154,672 | 0 |
| Total Net Budget | 154,672 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 1.2 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Budget and Research

Program Name: Centralized Budget and Position Control

Program Description

This program is responsible for preparing the citywide operating budget in accordance with all legal requirements and generally accepted accounting standards, and performs associated reporting and analyses. This includes preparing all steps necessary to formally adopt the budget, leading the preparation and publication of the City's three budget books, performing centralized reviews of line items citywide, position control, budget system administration and training, legislative analyses, salary and benefits forecasting, and employee compensation cost analyses.

| Performance Measures: | 2011-12 Budget | 2012-13 Budget |
|---|---------------------------|---------------------------|
| Percent variance of actual versus estimated expenditures for each major fund (data for General Fund is shown) | 0 - ± 1% | 0 |
| Customer satisfaction with Technical Budget process. | 9.2 | 0 |

Source of Funds

| | | |
|--------------|---------|---|
| General Fund | 872,557 | 0 |
|--------------|---------|---|

Total Net Budget **872,557** **0**

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

Program Positions **6.0** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Budget and Research

Program Name: Capital Improvement Program (CIP) Budget Management

Program Description

This program administers citywide CIP budget processes, performs associated analysis and reporting and supports the Citizens' Bond Program process. Other responsibilities include centralized capital budgeting, reporting and administrative support for the Impact Fee Program.

| Performance Measures: | 2011-12 Budget | 2012-13 Budget |
|---|---------------------------|---------------------------|
| Capital Improvement Program expenditures as a percent of estimate | 65% | 0 |
| Process 75% of all budget control documents within 24 hours. | 75% | 0 |
| Customer satisfaction with the Capital Improvement Program process. | 9.1 | 0 |

Source of Funds

| | | |
|--------------|---------|---|
| General Fund | 330,163 | 0 |
|--------------|---------|---|

Total Net Budget **330,163** **0**

Gross Budget (if applicable)

| | | |
|--|----------------|----------------|
| The gross budget includes \$292,350 in credits budgeted to be received for B&R staff services provided to capital projects in 11/12. | 622,513 | 292,350 |
|--|----------------|----------------|

Program Positions **4.7** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

CITY AUDITOR

Program Goal

The City Auditor Department supports the city manager and elected officials in meeting residents' needs for quality government, products and services by providing independent and objective feedback on the city's programs, activities and functions. The city auditor's work is vital in maintaining trust and confidence that city resources are used effectively and honestly. The City Auditor budget also funds an annual independent audit conducted by outside auditors in accordance with the City Charter. This includes an audit of city accounting and financial records, the federal single audit, review of the City of Phoenix Employees' Retirement System, external audits of specific activities and review of business systems for possible improvements.

EXPENDITURES BY CHARACTER

| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
|--|-----------------------------------|---|--|-----------------|
| PERSONAL SERVICES | \$3,695,649 | \$3,456,718 | \$3,570,684 | \$0 |
| CONTRACTUAL SERVICES | 499,155 | 983,395 | 560,811 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | (1,690,299) | (1,789,002) | (1,564,903) | 0 |
| SUPPLIES | 4,275 | 4,150 | 8,350 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 0 | 0 | 0 | 0 |
| MISCELLANEOUS TRANSFERS | 0 | 0 | 0 | 0 |
| TOTAL | <u>\$2,508,780</u> | <u>\$2,655,261</u> | <u>\$2,574,942</u> | |

AUTHORIZED POSITIONS

| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
|---------------------------|-------------|-------------|-------------|----------|
| FULL-TIME POSITIONS | 26.0 | 26.0 | 26.0 | 0 |
| PART-TIME POSITIONS (FTE) | 0.5 | 0.5 | 0.5 | 0 |
| TOTAL | <u>26.5</u> | <u>26.5</u> | <u>26.5</u> | <u>0</u> |

SOURCE OF FUNDS

| | | | | |
|---------------|--------------------|--------------------|--------------------|------------|
| General Funds | \$2,508,780 | \$2,655,261 | \$2,574,942 | \$0 |
| TOTAL | <u>\$2,508,780</u> | <u>\$2,655,261</u> | <u>\$2,574,942</u> | <u>\$0</u> |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

CITY AUDITOR DEPARTMENT

Program Name: Audits

Program Description

The Department's primary service is to conduct audits of departments, programs and contractors citywide. Audit reports provide independent and objective feedback, as well as recommendations to reduce operational and financial risks and to promote efficient use of City resources. Audit areas include financial operations, management controls, federal grants, purchasing and contract compliance, City policy and regulatory compliance, process improvement, and information system management and control. The Department also manages the external contract for the Federal Single Audit and the City Financial Statement Audit required by federal law and City Charter, respectively.

| Performance Measures: | 2011-12 Budget | 2013-13 Base |
|---|---------------------------|-------------------------|
| Number of Reports Completed | 80 | 0 |
| Percent of Audit Plan Completed | 90% | 0% |
| Percent of actual project time to budgeted project time | 100% | 0% |

Source of Funds

| | | |
|-------------------------|-----------|----------|
| General Fund | 1,781,362 | 0 |
| Total Net Budget | 0 | 0 |

Gross Budget (if applicable)

| | | |
|--|------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments. | 3,032,745 | 0 |
| Total Gross Budget | 3,032,745 | 0 |

| | | |
|--------------------------|-------------|------------|
| Program Positions | 19.5 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

CITY AUDITOR DEPARTMENT

Program Name: Management Services

Program Description

The Department provides a variety of consulting services, including cost model development, annual user fee cost recovery analysis, process and financial analyses, risk assessment and mitigation analyses, focus group facilitation for strategic planning, and customer feedback and problem solving. The Department also participates on ad hoc City initiatives such as the Innovation and Efficiency Task Force, Enhanced Compliance Initiative and the Kidnapping Review Panel.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Percent Requests Completed by Commitment Date | 90% | 90% |

Source of Funds

| | | |
|--------------|---------|---|
| General Fund | 381,504 | 0 |
|--------------|---------|---|

| | | |
|-------------------------|----------------|----------|
| Total Net Budget | 381,504 | 0 |
|-------------------------|----------------|----------|

Gross Budget (if applicable)

| | | |
|--|---------|---|
| The difference between the gross and net budget represents credits received for services provided to other city departments. | 701,923 | 0 |
|--|---------|---|

| | | |
|---------------------------|----------------|----------|
| Total Gross Budget | 701,923 | 0 |
|---------------------------|----------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 4.5 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

CITY AUDITOR DEPARTMENT

Program Name: Investigations

Program Description

The City Auditor is a member of the Integrity Committee. The committee administers the "Integrity Line" process for receiving and investigating complaints of fraudulent activity and unethical behavior of City employees and contractors. The City Auditor Department performs preliminary research on most of the allegations received through the Integrity Line and independently performs investigations or coordinates with other departments to investigate the allegations as requested by the Integrity Committee.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|--------------|---------|---|
| General Fund | 223,713 | 0 |
|--------------|---------|---|

| | | |
|-------------------------|----------------|----------|
| Total Net Budget | 223,713 | 0 |
|-------------------------|----------------|----------|

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

Total Gross Budget

| | | |
|--------------------------|------------|------------|
| Program Positions | 1.5 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

CITY AUDITOR DEPARTMENT

Program Name: Hearings

Program Description

In accordance with City Code requirements, the Department conducts independent administrative hearings of utility billing protests, false alarm police response fees, loud party police response fees, and seized property possession claims. The Department also conducts special hearings for Small Business Enterprise (SBE) certification and sanction appeals and ground transportation permit disputes.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-------------------------------|---------------------------|-------------------------|
| Hearing Rulings Issued Timely | 100% | 100% |

Source of Funds

| | | |
|--------------|---------|---|
| General Fund | 188,363 | 0 |
|--------------|---------|---|

Total Net Budget **188,363** **0**

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

Total Gross Budget

| | | |
|--------------------------|------------|------------|
| Program Positions | 1.0 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

CITY CLERK SUMMARY

Department Goal

The City Clerk Department maintains orderly and accessible records of all city activities and transactions including posting all public meeting notifications; prepares agendas and minutes for City Council formal meetings; provides for effective administration of city elections and annexations; administers liquor, bingo and regulatory license services; and provides printing, typesetting, document imaging, and mail delivery services to all city departments.

| EXPENDITURES BY CHARACTER | | | | |
|--|-----------------------------------|--|--|-----------------|
| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUALS EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
| PERSONAL SERVICES | \$8,265,649 | \$5,784,621 | \$6,217,974 | \$0 |
| CONTRACTUAL SERVICES | 3,373,675 | 2,196,207 | 3,288,778 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | (7,258,269) | (4,244,988) | (3,721,030) | 0 |
| SUPPLIES | 423,305 | 453,326 | 469,595 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 33,094 | 0 | 13,000 | 0 |
| MISCELLANEOUS TRANSFERS | (19,113) | (4,529) | 2,920 | 0 |
| TOTAL | \$4,818,341 | \$4,184,637 | \$6,271,237 | \$0 |
| AUTHORIZED POSITIONS | | | | |
| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
| FULL-TIME POSITIONS | 70.0 | 64.0 | 63.0 | 0.0 |
| PART-TIME POSITIONS (FTE) | 2.0 | 3.0 | 3.0 | 0.0 |
| TOTAL | 72.0 | 67.0 | 66.0 | 0.0 |
| SOURCE OF FUNDS | | | | |
| General Funds | \$4,817,757 | \$4,183,969 | \$6,267,563 | \$0 |
| City Improvement Funds | 0 | 0 | 0 | 0 |
| Other Restricted | 584 | 668 | 3,674 | 0 |
| TOTAL | \$4,818,341 | \$4,184,637 | \$6,271,237 | \$0 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

CITY CLERK DEPARTMENT

Program Name: Annexations Services

Program Description

Coordinates and processes resident and staff requests for annexations in compliance with State law. Services include explaining annexation process to prospective applicants, coordination and working with other city departments and other government agencies to process annexations. Notifying residents of annexation progress and key dates, such as council action and preparing all related notifications to interested parties. Ensure affected city departments, such as Water and Public Safety, know of completed annexations so residents can begin receiving city services. Work with Finance Department to ensure appropriate taxes are collected on annexed property.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Number of annexation related notifications | 580 | 0 |
| Number of Annexation Public Contacts | 500 | 0 |

Source of Funds

| | | |
|---------------|---------|---|
| General Funds | 229,627 | 0 |
|---------------|---------|---|

Total Net Budget **229,627** **0**

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

Program Positions **0.8** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

CITY CLERK DEPARTMENT

Program Name: Elections Administration

Program Description

Conducts regularly scheduled Mayor and Council elections every odd numbered year and any special elections called by the City Council or as required by initiative, referendum or recall petition. Services include assisting with nomination and campaign finance processes, verification of petition signatures, managing early voting, coordinating all poll location logistics, hiring and training election board workers, printing ballots and other election materials and tabulate voted ballots. Additional research and planning occur in off election cycle years. The budget includes \$300,000 for one-time costs associated with the redistricting process that occurs every 10 years as a result of the census.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| City Council regular and special elections held | 1 | 0 |
| Number of petition signatures verified | 15,000 | 0 |
| Number of candidate/campaign finance filings reviewed | 630 | 0 |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Funds | 2,690,658 | 0 |
| Total Net Budget | 2,690,658 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 13.3 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

CITY CLERK DEPARTMENT

Program Name: City Council & Open Meeting Law Support

Program Description

Ensures Open Meeting Law compliance for City Council and all City Boards and Commissions. Collects and compiles reports from every City department into agendas for Council action. Composes and makes available to the public minutes of every City Council meeting and other City public meetings as required by City Charter and Arizona law. Supports City Boards and Commissions and members in obtaining legally required documents and provides training and guidance on compliance with the Open Meeting Law. Administers the City's lobbyist registration program.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| City Council Agendas Prepared | 85 | 0 |
| City Council Formal Agenda Items Processed | 2,200 | 0 |
| Open Meeting Law Postings | 2,900 | 0 |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Funds | 578,737 | 0 |
| Total Net Budget | 578,737 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 5.9 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

CITY CLERK DEPARTMENT

Program Name: License Services

Program Description

Processes new and renewal applications for licensing that is legally required for a business or occupation (Regulated Business Licenses, Liquor Licenses, Off-track Betting and Bingo Licenses). Coordinates the comprehensive review of incoming applications, including input from multiple City departments and the public and/or Mayor and City Council direction as required. Maintains existing license/account records. Takes administrative action (license denial, suspension, or revocation) as needed to ensure compliance with regulations. Develops and updates City Code and licensing frameworks as needed for existing and/or proposed regulated activities.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--------------------------------|---------------------------|-------------------------|
| Applications Processed | 5,000 | 0 |
| Walk-in and Telephone Contacts | 16,700 | 0 |
| Revenue collected | 3,270,000 | 0 |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Funds | 844,464 | 0 |
| Total Net Budget | 844,464 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 8.3 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

CITY CLERK DEPARTMENT

Program Name: Technical Support

Program Description

Supports and maintains computers, servers, and peripherals used by the Mayor's Office, City Council Offices, City Manager's Office and functions, City Auditor's Office, Equal Opportunity Department, Budget and Research Department and City Clerk. Provides technical support and troubleshooting for department-specific business applications for all customers, and direct programming support for City Clerk mission-critical official records, petition check and election systems. Executes the ballot tabulation process for every City election.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Cases Resolved and Maintenance/Special Projects Completed | 5,400 | 0 |
| City Departments/Functions Supported | 15 | 0 |
| Devices Supported | 543 | 0 |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Funds | 1,220,597 | 0 |
| Total Net Budget | 1,220,597 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 8.6 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

CITY CLERK DEPARTMENT

Program Name: Printing Services

Program Description

Upon request, provide printing and desktop publishing of forms, flyers, and brochures for various city departments. Provide web development and design services. Maintain the citywide forms control program.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|----------------------------------|---------------------------|-------------------------|
| Number of printing impressions | 31,500,000 | 0 |
| Percent budget recovered | 100% | 0 |
| Number of desktop pages produced | 14,000 | 0 |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Funds | (174,082) | 0 |
| Total Net Budget | (174,082) | 0 |

Gross Budget (if applicable)

| | | |
|--|-----------|-----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments. | 2,143,044 | 2,317,126 |
|--|-----------|-----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 13.1 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

CITY CLERK DEPARTMENT

Program Name: Mail Services

Program Description

Provides delivery of U.S. mail and interoffice mail to all City offices. They also coordinate special departmental mailings as needed, saving the City approximately \$600,000 annually in postage costs by presorting the mail.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Number of U.S. mail pieces processed | 3,250,000 | 0 |
| Number of mail pickup/deliveries completed yearly | 40,600 | 0 |
| Number of water bills processed and mailed | 4,400,000 | 0 |

Source of Funds

| | | |
|-------------------------|---------------|----------|
| General Funds | 58,862 | 0 |
| Total Net Budget | 58,862 | 0 |

Gross Budget (if applicable)

| | | |
|--|-----------|-----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments. | 1,778,451 | 1,719,589 |
|--|-----------|-----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 6.3 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

CITY CLERK DEPARTMENT

Program Name: Official Records / Records Management

Program Description

Maintains and preserves the City codes, policies, regulations, Council legislative actions and various other documents governed by State statute. Provides the public assistance with requesting and reviewing official records. Certifies official records, executes City contracts/plats, scans and write-to-microfilm documents. Additionally this section manages the City Records Management Program and Records Center, converts documents to electronic records, provides electronic document accessibility; provides notary services, coordinates all legal advertising for the city.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Number of public inquiries (counter, phone, Spanish) | 10,000 | 0 |
| Records Imaged for Public Access | 135,000 | 0 |
| Documents Advertised | 2,750 | 0 |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Funds | 818,700 | 0 |
| Other Restricted | 3,674 | |
| Total Net Budget | 822,374 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 9.7 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

CITY COUNCIL SUMMARY

Department Goal

The City Council is composed of eight council members elected by districts on a nonpartisan ballot. Four-year terms for council members from odd-numbered districts expire in January 2012. Terms for council members from even-numbered districts expire in January 2014. The City Council serves as the legislative and policy-making body of the municipal government and has responsibilities for enacting city ordinances, appropriating funds to conduct city business and providing policy direction to the administrative staff. Under the provisions of the City Charter, the City Council appoints a city manager, who is responsible for carrying out its established policies and administering operations.

| EXPENDITURES BY CHARACTER | | | | |
|--|-----------------------------------|---|--|-----------------|
| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
| PERSONAL SERVICES | \$3,294,132 | \$2,903,569 | \$3,011,395 | \$0 |
| CONTRACTUAL SERVICES | 151,319 | 183,489 | 306,769 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | 117,646 | 103,168 | 3,959 | 0 |
| SUPPLIES | 38,608 | 26,875 | 1,050 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 0 | 0 | 0 | 0 |
| MISCELLANEOUS TRANSFERS | 0 | 0 | 0 | 0 |
| TOTAL | \$3,601,705 | \$3,217,101 | \$3,323,173 | \$0 |
| AUTHORIZED POSITIONS | | | | |
| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
| FULL-TIME POSITIONS | 40.0 | 30.0 | 30.0 | 0.0 |
| PART-TIME POSITIONS (FTE) | 0.0 | 0.0 | 0.0 | 0.0 |
| TOTAL | 40.0 | 30.0 | 30.0 | 0.0 |
| SOURCE OF FUNDS | | | | |
| General Funds | \$3,601,705 | \$3,217,101 | \$3,323,173 | \$0 |
| Other Restricted Funds | 0 | 0 | 0 | 0 |
| TOTAL | \$3,601,705 | \$3,217,101 | \$3,323,173 | \$0 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

City Council Office

Program Name: General Government

Program Description

The City Council Office enacts City ordinances and approves funds to conduct City business; provides legislative and policy direction to the City Manager; and provides constituent services to the residents of Phoenix.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Percent of citizens regarding the quality of life in Phoenix as positive | 91% | 0% |
| Number of citizens cases per <i>CitizenServe</i> . | 2500 | 0 |
| | | |

Source of Funds

| | | |
|--------------|-----------|---|
| General Fund | 3,323,173 | 0 |
| | | |

Total Net Budget **3,323,173** **0**

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions **30.0** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

CITY MANAGER'S OFFICE SUMMARY

Department Goal

The city manager provides professional administration of the policies and objectives established by the Mayor and City Council, develops alternative solutions to community problems for Mayor and City Council consideration and plans programs that meet the future public needs of the city. Deputy city managers oversee and provide assistance to city departments to ensure achievement of their departmental objectives and the objectives of the city government as a whole.

EXPENDITURES BY CHARACTER

| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
|--|-----------------------------------|---|--|-----------------|
| PERSONAL SERVICES | \$3,711,780 | \$2,991,997 | \$3,269,981 | \$0 |
| CONTRACTUAL SERVICES | 28,921 | 29,480 | 66,570 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | (1,434,629) | (1,075,763) | (1,059,159) | 0 |
| SUPPLIES | 8,368 | 8,381 | 12,300 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 0 | 0 | 0 | 0 |
| MISCELLANEOUS TRANSFERS | 0 | 0 | 0 | 0 |
| TOTAL | <u>\$ 2,314,440</u> | <u>\$ 1,954,095</u> | <u>\$ 2,289,692</u> | <u>\$0</u> |

AUTHORIZED POSITIONS

| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
|---------------------------|-------------|-------------|-------------|------------|
| FULL-TIME POSITIONS | 19.0 | 18.0 | 18.0 | 0.0 |
| PART-TIME POSITIONS (FTE) | 0.0 | 0.0 | 0.0 | 0.0 |
| TOTAL | <u>19.0</u> | <u>18.0</u> | <u>18.0</u> | <u>0.0</u> |

SOURCE OF FUNDS

| | | | | |
|---------------|--------------------|--------------------|--------------------|------------|
| General Funds | \$2,111,238 | \$1,660,525 | \$1,973,208 | \$0 |
| Water Funds | 203,202 | 293,570 | 316,484 | 0 |
| TOTAL | <u>\$2,314,440</u> | <u>\$1,954,095</u> | <u>\$2,289,692</u> | <u>\$0</u> |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

City Manager's Office

Program Name: Professional administration of policies and objectives set forth by Mayor and Council

Program Description

The City Manager's Office provides professional administration of the policies and objectives established by the Mayor and City Council, develops alternative solutions to community problems in cooperation with the Mayor and City Council, plans strategies that meet the needs of the City and manages complex financial, personnel, labor relations and technology systems.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Average Annual Satisfaction Rating by Mayor and City Council | Satisfied | 0 |
| Average Satisfaction Performance Rating by Peers | Satisfied | 0 |

Source of Funds

| | | |
|--------------|---------|---|
| General Fund | 662,984 | 0 |
|--------------|---------|---|

Total Net Budget **662,984** **0**

Gross Budget (if applicable)

| | | |
|--|------------------|----------|
| The difference between the gross and net budget represents assessments to enterprise funds for services. | 1,022,905 | 0 |
|--|------------------|----------|

Program Positions **5.0** **0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

City Manager's Office

Program Name: Oversight of and assistance to departments, City Council support, strategic planning

Program Description

The City Manager's Office oversees and provides assistance to City departments to ensure achievement of their departmental objectives and the objectives of the City government as a whole.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Average Satisfaction Performance Rating by Peers | Satisfied | 0 |
| Number of City Manager Operational Improvement Processes Completed | 5 | 0 |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Fund | 1,193,372 | 0 |
| Total Net Budget | 1,193,372 | 0 |

Gross Budget (if applicable)

| | | |
|--|------------------|----------|
| The difference between the gross and net budget represents assessments to enterprise funds for services. | 1,841,229 | 0 |
|--|------------------|----------|

| | | |
|--------------------------|------------|----------|
| Program Positions | 9.0 | 0 |
|--------------------------|------------|----------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

City Manager's Office

Program Name: Citywide Volunteer Program

Program Description

The Citywide Volunteer Program promotes volunteerism by increasing volunteer numbers, expanding volunteer opportunities, creating partnerships with outside agencies, increasing communication among City departments, enhancing volunteer recognition, identifying resources to assist with tracking and reporting of volunteers and increasing access to online information, including a seamless application process.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Fund | 116,852 | 0 |
| Total Net Budget | 116,852 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|----------|
| Program Positions | 1.0 | 0 |
|--------------------------|------------|----------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

City Manager's Office

Program Name: Water Strategy

Program Description

The City Manager's Office oversees citywide water resources strategy. Water strategy staff works with elected officials and other stakeholders to create, achieve and maintain a sustainable water future. In addition, the program provides executive level policy advice and performs administrative work in maintaining active liaison with all organizations having water-related interests.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| Water Fund | 316,484 | 0 |
| Total Net Budget | 316,484 | 0 |

Gross Budget (if applicable)

| | | |
|---|----------------|----------|
| The difference between the gross and net budget represents an assessment for administrative support services. | 397,484 | 0 |
|---|----------------|----------|

| | | |
|--------------------------|------------|----------|
| Program Positions | 2.0 | 0 |
|--------------------------|------------|----------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

City Manager's Office

Program Name: Innovation and Efficiency Management

Program Description

This program works closely with the Innovation and Efficiency Task Force on innovation projects and is responsible for: analyzing right sourcing proposals; leading the development and implementation of innovations; focusing on best practices and government efficiency; introducing new ideas to improve programs, services, and procedures; adapting successful systems from other organizations; engaging and communicating with stakeholders; and using technology to drive change and enhance efficiencies. The position is currently vacant.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|------|---|---|
| None | 0 | 0 |
|------|---|---|

Total Net Budget **0** **0**

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

Program Positions **1.0** **0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

EQUAL OPPORTUNITY SUMMARY

Department Goal

The Equal Opportunity Department promotes and enforces equal opportunities for city employees and the public through voluntary affirmative action, education, community involvement and enforcement programs. These programs are carried out by a combination of staff and volunteer panels appointed by the Mayor and City Council.

| EXPENDITURES BY CHARACTER | | | | |
|--|-----------------------------------|---|--|-----------------|
| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
| PERSONAL SERVICES | \$2,944,594 | \$2,758,398 | \$2,756,712 | \$0 |
| CONTRACTUAL SERVICES | 90,313 | 35,505 | 62,545 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | 19,070 | (84,186) | (139,466) | 0 |
| SUPPLIES | 5,265 | 10,009 | 11,400 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 0 | 0 | 0 | 0 |
| MISCELLANEOUS TRANSFERS | 0 | 0 | 0 | 0 |
| TOTAL | \$3,059,242 | \$2,719,726 | \$2,691,191 | \$0 |
| AUTHORIZED POSITIONS | | | | |
| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
| FULL-TIME POSITIONS | 25.0 | 26.0 | 26.0 | 0.0 |
| PART-TIME POSITIONS (FTE) | 0.0 | 0.0 | 0.0 | 0.0 |
| TOTAL | 25.0 | 26.0 | 26.0 | 0.0 |
| SOURCE OF FUNDS | | | | |
| General Funds | \$2,622,291 | \$2,335,743 | \$2,287,480 | \$0 |
| Community Development Block Grant Funds | 236,825 | 237,385 | 244,996 | 0 |
| Federal and State Grant Funds | 182,507 | 133,684 | 145,303 | 0 |
| Other Restricted Funds | 17,619 | 12,914 | 13,412 | 0 |
| TOTAL | \$3,059,242 | \$2,719,726 | \$2,691,191 | \$0 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

Equal Opportunity Department

Program Name: Fair Housing and Public Accommodations

Program Description

Investigates complaints in housing filed on the basis of race, color, sex, age, national origin, religion, familial status, and disability. Also investigates complaints related to public accommodation on the basis of race, color, sex, religion, national origin, and marital status. Conducts fair employment education and outreach.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Discrimination complaints in fair housing and public accommodations investigated and closed | 61 | 0 |
| Percentage of complaints investigated timely | 79% | 0% |
| Fair housing workshops conducted for the community | 5 | 0 |

Source of Funds

| | | |
|---|----------------|----------|
| General Fund | 200,453 | 0 |
| Federal and State Grant Funds | 145,303 | 0 |
| Community Development Block Grant Funds | 244,996 | 0 |
| Total Net Budget | 590,752 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 5.2 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Equal Opportunity Department

Program Name: Equal Employment Compliance

Program Description

Investigates complaints in employment discrimination in Phoenix on the basis of race, color, sex, age, national origin, religion, genetic information, and marital status in accordance with Phoenix City Code. Administers the Equal Employment Opportunity Program which allows City employees and applicants to file complaints of employment discrimination per state and federal laws. Coordinates the voluntary Citywide Equal Opportunity Program to ensure equal access to employment opportunities for City employees and applicants.

| Performance Measures: | 2011-12 Budget | 2012-13 Budget |
|--|---------------------------|---------------------------|
| Employment discrimination complaints investigated and closed | 103 | 0 |
| Percentage of complaints investigated timely | 79% | 0% |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Fund | 280,793 | 0 |
| Total Net Budget | 280,793 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 3.3 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue? Yes No

Does this program provide required matching funds for a grant funded program? Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Equal Opportunity Department

Program Name: Americans with Disabilities Act (ADA) Compliance Program

Program Description

Investigates ADA-related discrimination complaints and ensures that all City activities, programs, and services are accessible for people with disabilities in compliance with Title II of the Americans with Disabilities Act, Section 504 of the 1973 Rehabilitation Act, and the Arizonans with Disabilities Act. Coordinates and manages the Citywide ADA Transition Plan and conducts disability awareness training for City staff.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Number of ADA discrimination complaints investigated and closed | 3 | 0 |
| Number of complaints investigated timely | 1 | 0 |
| Number of ADA trainings conducted for City staff | 5 | 0 |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Fund | 151,735 | 0 |
| Total Net Budget | 151,735 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 0.7 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Equal Opportunity Department

Program Name: Small Business Enterprise and Disadvantaged Business Enterprise Programs

Program Description

The Small Business Enterprise (SBE) Program certifies small business owners to participate in City business opportunities available for all small firms located in Maricopa County. The Disadvantaged Business Enterprise (DBE) Program certifies socially and disadvantaged (minority and women) business owners interested in doing business with Phoenix. DBE certification is valid for all U. S. Department of Transportation contracts for highway, transit, and airport programs. The Goals Compliance Section monitors participation of SBEs in City construction subcontracting opportunities and DBEs in federally-funded contracting. Monitoring includes goal setting, bid verification, post-award compliance, and project completion reporting. The voluntary program for procurement with SBEs ensures equal access to City business opportunities for these firms through good faith efforts by City departments in discretionary spending.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Number of SBEs certified based on target of 800 firms | 738 | 0 |
| Number of DBEs certified based on target of 65 firms | 76 | 0 |
| Construction contracts monitored for use of S/DBE subcontractors | 900 | 0 |

Source of Funds

| | | |
|--------------|-----------|---|
| General Fund | 1,521,877 | 0 |
|--------------|-----------|---|

Total Net Budget **1,521,877** **0**

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between the gross and net budget represents credits received for goals compliance services provided to the Aviation Department for the Airport Concessions DBE (ACDBE) Program and the DBE and SBE Programs. | 1,695,610 | 0 |
|---|------------------|----------|

Program Positions **15.7** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Equal Opportunity Department

Program Name: Commission Staff Support

Program Description

Provides staff assistance to the Human Relations Commission, Phoenix Women's Commission, and Mayor's Commission on Disability Issues, including staffing commission meetings and coordinating commission activities and events. These citizen commissions develop programs and advise the Mayor and City Council on matters related to human and civil rights, women's issues and disability concerns.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Staff commission and commission subcommittee meetings | 28 | 0 |
| Coordinate annual commission events | 2 | 0 |

Source of Funds

| | | |
|------------------------|---------|---|
| General Fund | 132,622 | 0 |
| Other Restricted Funds | 13,412 | 0 |

Total Net Budget **146,034** **0**

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 1.2 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

FINANCE DEPARTMENT SUMMARY

Department Goal

The Finance Department strives to maintain a fiscally sound governmental organization that conforms to legal requirements and to generally accepted financial management principles; maintains effective procurement procedures for commodities and services; provides for effective treasury management and a citywide risk management program; acquires, manages and disposes of property for public facilities; provides an effective debt management program; and provides financial advisory services for all city departments.

EXPENDITURES BY CHARACTER

| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
|--|-----------------------------------|---|--|-----------------|
| PERSONAL SERVICES | \$25,994,596 | \$24,546,829 | \$25,882,274 | \$0 |
| CONTRACTUAL SERVICES | 3,007,488 | 2,963,574 | 4,183,102 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | (7,647,909) | (6,952,631) | (10,497,107) | 0 |
| SUPPLIES | 166,661 | 277,507 | 267,229 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 803 | 775 | 0 | 0 |
| MISCELLANEOUS TRANSFERS | 0 | 1,462 | 0 | 0 |
| TOTAL | \$21,521,639 | \$20,837,516 | \$19,835,498 | \$0 |

AUTHORIZED POSITIONS

| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
|---------------------------|--------------|--------------|--------------|------------|
| FULL-TIME POSITIONS | 266.0 | 248.0 | 247.0 | 0.0 |
| PART-TIME POSITIONS (FTE) | 0.8 | 1.2 | 1.2 | 0.0 |
| TOTAL | 266.8 | 249.2 | 248.2 | 0.0 |

SOURCE OF FUNDS

| | | | | |
|-------------------------|---------------------|---------------------|---------------------|------------|
| General Funds | \$19,221,820 | \$18,400,545 | \$17,159,805 | \$0 |
| Water Funds | 958,820 | 986,345 | 1,130,049 | 0 |
| Wastewater Funds | 767,391 | 707,540 | 759,010 | 0 |
| Sports Facilities Funds | 109,060 | 108,611 | 128,570 | 0 |
| Aviation | 147,766 | 152,586 | 270,450 | 0 |
| Other Restricted | 314,863 | 481,891 | 374,330 | 0 |
| Public Housing Funds | 1,919 | (2) | 13,284 | 0 |
| TOTAL | \$21,521,639 | \$20,837,516 | \$19,835,498 | \$0 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

Finance Department

Program Name: Controller-Accounts Receivable and Accounts Payable

Program Description

The program services the City's operations by billing and collecting monies owed the City through Central Accounts Receivable and by paying the City's financial obligations to vendors through Accounts Payable.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Fund | 1,886,365 | 0 |
| Total Net Budget | 1,886,365 | 0 |

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between the gross and net budget represents credits received for services related to Special Assessment District billings and collections. | 1,900,656 | 0 |
|---|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 19.4 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Finance Department

Program Name: Controller-Central Payroll

Program Description

The Central Payroll program calculates and pays wages, benefits and pensions to all City employees and retirees. This area also reports and transmits various taxes, levies and other withholding amounts to the appropriate agencies.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Fund | 1,436,056 | 0 |
| Total Net Budget | 1,436,056 | 0 |

Gross Budget (if applicable)

| | | |
|--|------------------|----------|
| The difference between the gross and net budget represents credits related to work provided by the Finance Administrative Section for bond services. | 1,446,938 | 0 |
|--|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 15.8 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Finance Department

Program Name: Debt and Investment Management

Program Description

Debt and Investment Management provides management of cash investments, issuance monitoring, reporting and accounting for short and long term debt obligations.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Fund | (194,317) | 0 |
| Total Net Budget | (194,317) | 0 |

Gross Budget (if applicable)

| | | |
|---|----------------|----------|
| The difference between the gross and net budget represents credits received for bond and accounting services. | 310,537 | 0 |
|---|----------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 6.0 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Finance Department

Program Name: Banking and Cashiering

Program Description

Banking and Cashiering (B&C) Section is responsible for the safekeeping and maximization of the City's liquid assets through Citywide cash receipts, collection, deposit, and disbursement of funds, and the optimization of banking relationships. Additionally, B&C provides administrative oversight to the Notice of Violation (NOV) Parking Ticket Systems.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|--------------|-----------|---|
| General Fund | 1,460,229 | 0 |
|--------------|-----------|---|

| | | |
|-------------------------|------------------|----------|
| Total Net Budget | 1,460,229 | 0 |
|-------------------------|------------------|----------|

Gross Budget (if applicable)

| | | |
|--|------------------|----------|
| The difference between the gross and net budget represents credits related to work provided by the Finance Administrative Section for bond services. | 1,471,293 | 0 |
|--|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 10.2 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Finance Department

Program Name: Goods & General Services Procurement and Contract Management

Program Description

The Procurement Division is responsible for the procurement of all goods and general services for all City Departments. This includes quotes as well as formal bids (IFB) and formal request for proposals (RFP). This Division is also responsible for preparing Requests for Council Action, responding to vendor protests and preparing contract amendments and correspondence.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-------------------------------|---------------------------|-------------------------|
| Average IFB Cycle Time (days) | 100 | 100 |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Fund | 1,609,775 | 0 |
| Total Net Budget | 1,609,775 | 0 |

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The Difference between the gross and net budget represents credits received for procurement of goods and services on behalf of other departments. | 3,053,049 | 0 |
|---|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 24.5 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Finance Department

Program Name: Surplus Property

Program Description

The Surplus Property Section is responsible for the sale or disposal of goods and equipment for City Departments.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|--------------|---------|---|
| General Fund | 413,414 | 0 |
|--------------|---------|---|

| | | |
|-------------------------|----------------|----------|
| Total Net Budget | 413,414 | 0 |
|-------------------------|----------------|----------|

Gross Budget (if applicable)

| | | |
|--|----------------|----------|
| The difference between the gross and net budget represents credits related to work provided by the Finance Administration Section for bond services. | 416,547 | 0 |
|--|----------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 4.1 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Finance Department

Program Name: Citywide Fuel Delivery

Program Description

The Petroleum Section is responsible for the delivery of fuel to all City fueling sites.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|--------------|----------|---|
| General Fund | (13,796) | 0 |
|--------------|----------|---|

| | | |
|-------------------------|-----------------|----------|
| Total Net Budget | (13,796) | 0 |
|-------------------------|-----------------|----------|

Gross Budget (if applicable)

| | | |
|---|----------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other departments. | 439,840 | 0 |
|---|----------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 5.1 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Finance Department

Program Name: Risk Management

Program Description

The Risk Management Section manages the City's property and liability exposures to loss. This includes analyzing property and liability risk of loss, purchasing commercial insurance when appropriate and cost effective, managing self-insured claims, managing self-insurance trust accounts, and providing risk financing and risk control consulting services to all City departments.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Average Property Damage Claims Cycle Time (days) | 40 | 0 |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Fund | 90,827 | 0 |
| Aviation | 165,047 | 0 |
| Total Net Budget | 255,874 | 0 |

Gross Budget (if applicable)

| | | |
|--|------------------|----------|
| The difference between the gross and net budget represents credits received for services charged to the Self Insurance Reserve Fund. | 1,577,168 | 0 |
|--|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 12.3 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Finance Department

Program Name: Acquisition and Title

Program Description

The Real Estate Acquisition Section is responsible for the acquisition of real property for City projects.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Average Real Estate Acquisition Cycle Time (months) | 17 | 17 |

Source of Funds

| | | |
|--------------|----------|---|
| General Fund | (24,674) | 0 |
|--------------|----------|---|

Total Net Budget **(24,674)** **0**

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between the gross and net budget represents credits received from Capital Improvement Program projects for services provided for acquisition and title services. | 1,905,302 | 0 |
|---|------------------|----------|

Program Positions **16.2** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Finance Department

Program Name: Appraisal

Program Description

The Appraisal Section is responsible for the appraisal of real property for City projects, valuation research, and the appraisal of City owned real property related to disposition.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Fund | 125,759 | 0 |
| Total Net Budget | 125,759 | 0 |

Gross Budget (if applicable)

| | | |
|--|----------------|----------|
| The difference between the gross and net budget represents credits received from CIP projects for services provided. | 741,750 | 0 |
|--|----------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 5.2 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Finance Department

Program Name: Property Management

Program Description

The Property Management Section is responsible for the management of City owned real property.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|--------------|---------|---|
| General Fund | (2,218) | 0 |
|--------------|---------|---|

| | | |
|-------------------------|----------------|----------|
| Total Net Budget | (2,218) | 0 |
|-------------------------|----------------|----------|

Gross Budget (if applicable)

| | | |
|--|----------------|----------|
| The difference between the gross and net budget represents credits received from CIP projects for services provided. | 833,344 | 0 |
|--|----------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 7.4 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue? Yes No

Does this program provide required matching funds for a grant funded program? Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Finance Department

Program Name: Relocation

Program Description

The Relocation Section is responsible for relocating individuals and businesses displaced by City projects.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-------------------------|-----------------|----------|
| General Fund | (86,634) | 0 |
| Total Net Budget | (86,634) | 0 |

Gross Budget (if applicable)

| | | |
|--|----------------|----------|
| The difference between the gross and net budget represents credits received from CIP projects for services provided for relocation services. | 521,546 | 0 |
|--|----------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 3.9 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Finance Department

Program Name: Enterprise Resource Planning

Program Description

The Enterprise Resource Planning Division is responsible for the application and business support of the major business systems of the City such as SAP (the City's financial system), the Tax System, E-Tax, eCHRIS (City's Human Resources Information System), Cashiering for Windows and CIS (utility billing system). The Division also maintains the software licensing and security, as well as performing the training for the SAP, Tax and E-Tax Systems.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Fund | 4,338,372 | 0 |
| Water Funds | 61,769 | 0 |
| Total Net Budget | 4,400,141 | 0 |

Gross Budget (if applicable)

| | | |
|--|------------------|----------|
| The difference between the gross and net budget represents credits received for services to other departments. | 5,010,993 | 0 |
|--|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 19.8 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Finance Department

Program Name: Sales Tax Licensing and Accounting

Program Description

The Sales Tax Licensing and Accounting Program assists taxpayers by processing license applications, processing tax returns, issuing statements, receiving payments and answering questions. All accounting and reporting of sales tax information is processed through this program.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Number of PLT Licenses issued per year | 66,000 | 66,000 |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Fund | 2,215,829 | 0 |
| Total Net Budget | 2,215,829 | 0 |

Gross Budget (if applicable)

| | | |
|--|------------------|----------|
| The difference between the gross and net budget represents credits related to work provided by the Finance Administration Section for bond services. | 2,232,619 | 0 |
|--|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 18.6 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Finance Department

Program Name: Sales Tax Compliance

Program Description

The Sales Tax Compliance Program provides auditing, collections and field inspection services to ensure compliance with Privilege (Sales) Tax licensing and reporting for taxable businesses.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Sales Tax and Franchise Fees Collected (in millions) | \$673 | \$673 |

Source of Funds

| | | |
|--------------|-----------|---|
| General Fund | 2,884,527 | 0 |
|--------------|-----------|---|

Total Net Budget **2,884,527** **0**

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between the gross and net budget represents services related to the collection of sales tax. | 4,646,753 | 0 |
|---|------------------|----------|

Program Positions **43.1** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Finance Department

Program Name: Financial Accounting and Reporting

Program Description

The Financial Accounting and Reporting Division provides accounting, monitoring and financial reporting for the City. This includes cost accounting, monthly financial reporting, grant reporting, the Comprehensive Annual Financial Report and various financial reports for areas such as the Housing Department, Aviation Department and the Downtown Hotel.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Fund | 925,573 | 0 |
| Aviation | 105,403 | 0 |
| Other Restricted | 125,000 | 0 |
| Sports Facilities Funds | 128,570 | 0 |
| Public Housing Funds | 13,284 | 0 |
| Total Net Budget | 1,297,830 | 0 |

Gross Budget (if applicable)

| | | |
|--|------------------|----------|
| The difference between the gross and net budget represents credits received for accounting services related to fixed assets, Capital Improvement Program, the Downtown Hotel and the Housing Department. | 2,806,565 | 0 |
|--|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 22.4 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Finance Department

Program Name: Water and Wasterwater Financial Planning

Program Description

The Finance Accounting and Reporting Division provides rate analysis, financial and resource planning, contract administration, and internal and external financial reporting to the Water Department.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Fund | 83,346 | 0 |
| Water Funds | 1,068,280 | 0 |
| Wastewater Funds | 759,010 | 0 |
| Total Net Budget | 1,910,636 | 0 |

Gross Budget (if applicable)

| | | |
|--|------------------|------------------|
| The difference between the gross and net budget represents credits received for services provided related to accounting for Water Services and development of water rates. | 1,925,113 | 1,925,113 |
|--|------------------|------------------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 13.3 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Finance Department

Program Name: Industrial Development Authority Support Services

Program Description

The Industrial Development Authority Support Services Program provides all administrative and program oversight for the Industrial Development Authority.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Fund | 11,372 | 0 |
| Other Restricted | 249,330 | 0 |
| Total Net Budget | 260,702 | 0 |

Gross Budget (if applicable)

| | | |
|--|----------------|----------|
| The cost related to the IDA is 100% reimbursed by the IDA through a revenue account. The difference between the gross and net budget are credits related to work provided by the Finance Administration Section for bond services. | 262,678 | 0 |
|--|----------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 1.0 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

GOVERNMENT RELATIONS SUMMARY

Department Goal

Government Relations represents the city, as appropriate, in contacts with federal, state, regional, county and other city governments. Government Relations is also charged with citywide grants coordination.

| EXPENDITURES BY CHARACTER | | | | |
|--|-----------------------------------|---|--|-----------------|
| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
| PERSONAL SERVICES | \$721,280 | \$775,193 | \$871,034 | \$0 |
| CONTRACTUAL SERVICES | 664,260 | 431,547 | 443,616 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | 19,898 | 30,526 | 4,142 | 0 |
| SUPPLIES | 2,096 | 4,468 | 2,500 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 0 | 0 | 0 | 0 |
| MISCELLANEOUS TRANSFERS | 0 | 0 | 0 | 0 |
| TOTAL | \$1,407,534 | \$1,241,734 | \$1,321,292 | \$0 |
| AUTHORIZED POSITIONS | | | | |
| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
| FULL-TIME POSITIONS | 5.0 | 6.0 | 6.0 | 0.0 |
| PART-TIME POSITIONS (FTE) | 0.0 | 0.0 | 0.0 | 0.0 |
| TOTAL | 5.0 | 6.0 | 6.0 | 0.0 |
| SOURCE OF FUNDS | | | | |
| General Funds | \$1,310,688 | \$1,211,027 | \$1,321,292 | \$0 |
| Other Restricted Funds | 96,846 | 30,707 | 0 | 0 |
| TOTAL | \$1,407,534 | \$1,241,734 | \$1,321,292 | \$0 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

Government Relations - Volunteer Statistics

| | FY 2010-11 | FY 2011-12 (1st Quarter) |
|---------------------------|-------------------|--|
| Number of Volunteers | 5 | 2 |
| Number of Volunteer Hours | 1,440 | 202 |

Government Relations - Volunteer Interns (unpaid)

Government Relations works with ASU to recruit interns each semester to help with daily operations of the Division. The interns, ASU Law students, conduct legal research for both Government Relations and the Law Department, and also work with City staff on State Legislative matters.

Government Relations

Program Name: Federal, State, Regional and Tribal Programs

Program Description

Managing relationships with state legislators, cities, towns, counties, tribal communities, regional agencies, and non-governmental entities to promote the City's legislative agenda and defending shared revenues and other City interests. Building relationships with congressional delegation to promote our federal legislative agenda.

| Performance Measures: | 2011-12 Budget | 2012-13 Budget |
|---|---------------------------|---------------------------|
| Number of governments, communities, regional and private sector agencies, neighborhood associations, commissions and organizations communicated with during the year. | 500 | 0 |
| Number of Arizona state legislative bill versions and amendments evaluated and prepared to support or oppose. | 500 | 0 |

Source of Funds

| | | |
|--------------|---------|---|
| General Fund | 858,840 | 0 |
|--------------|---------|---|

Total Net Budget **858,840** **0**

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

Program Positions **4.0** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Government Relations

Program Name: Grant Coordination

Program Description

Maintaining a citywide grant resource web portal for community grant seekers; fostering communication among department grant liaisons and providing an online resource for department grant writers. Managing the tribal gaming grant process.

| Performance Measures: | 2011-12 Budget | 2012-13 Budget |
|------------------------------|---------------------------|---------------------------|
| Not Applicable | | |

Source of Funds

| | | |
|--------------|---------|---|
| General Fund | 462,452 | 0 |
|--------------|---------|---|

| | | |
|-------------------------|----------------|----------|
| Total Net Budget | 462,452 | 0 |
|-------------------------|----------------|----------|

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 2.0 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

HUMAN RESOURCES SUMMARY

Department Goal

The Human Resources Department partners with departments and employees to hire, compensate, support and develop a diverse workforce that is dedicated to delivering high-quality services to the community.

| EXPENDITURES BY CHARACTER | | | | |
|--|-----------------------------------|---|--|-----------------|
| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
| PERSONAL SERVICES | \$9,374,557 | \$7,888,193 | \$9,614,461 | \$0 |
| CONTRACTUAL SERVICES | 1,562,899 | 1,568,034 | 3,332,882 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | 653,813 | (9,695) | (1,629,232) | 0 |
| SUPPLIES | 75,337 | 79,829 | 108,956 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 0 | 0 | 0 | 0 |
| MISCELLANEOUS TRANSFERS | 0 | 0 | 0 | 0 |
| TOTAL | \$11,666,606 | \$9,526,361 | \$11,427,067 | \$0 |
| AUTHORIZED POSITIONS | | | | |
| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
| FULL-TIME POSITIONS | 78.0 | 76.0 | 92.0 | 0.0 |
| PART-TIME POSITIONS (FTE) | 1.6 | 1.1 | 1.1 | 0.0 |
| TOTAL | 79.6 | 77.1 | 93.1 | 0.0 |
| SOURCE OF FUNDS | | | | |
| General Funds | \$11,348,876 | \$9,239,832 | \$11,007,798 | \$0 |
| Other Restricted Funds | 317,730 | 286,564 | 419,269 | 0 |
| Federal and State Grant Funds | 0 | (35) | 0 | 0 |
| TOTAL | \$11,666,606 | \$9,526,361 | \$11,427,067 | \$0 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

Human Resources

Program Name: Citywide Support Services

Program Description

Support, advise and establish Human Resources citywide policies and ensure compliance with State and Federal Laws. Ensure fair and equitable systems are in place to support a qualified and diverse workforce. Provide support to all City departments by coordinating staff and activities for Citywide discipline process review and the Alcohol and Drug Testing Program; advise departments on the interpretation and application of City policies and procedures and ensure policy compliance with FMLA, leave management and military leave; manual maintenance of the leave donation program; maintain official personal records; and staff the Civil Service Board. Provide Human Resources expertise and support to medium and small departments by processing all employment transactions in compliance with regulations including: new hires, promotions, transfers, terminations and retirements.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------------------|---------------------------|-------------------------|
| Annualized employee turnover rate | 6% | 0 |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Fund | 2,561,477 | 0 |
| Total Net Budget | 2,561,477 | 0 |

Gross Budget (if applicable)

| | | |
|--|------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments. | 2,574,550 | 0 |
|--|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 23.8 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include all costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Human Resources

Program Name: Human Resources Information System (HRIS)

Program Description

Provide Citywide and department technology support for the human resource (e-CHRIS) system and maintenance of official personnel records through mission-critical software (e-CHRIS). HRIS is committed to using innovative ideas and technology to provide our diverse customer base with the skills, technology tools, and access to the personnel information to improve access to information and enhance efficiencies through technology.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Fund | 648,739 | 0 |
| Total Net Budget | 648,739 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 4.4 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include all costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Human Resources

Program Name: Benefits

Program Description

Administer, coordinate, and communicate a variety of employee and retiree benefits programs that promote health and wellness. Coordinate funding, staff and activities for employee medical, dental, life insurance, long-term disability (LTD), prepaid legal, and deferred compensation benefits; provide staff support to the Health Care Task Force, the Health Care Benefits Trust Board, and the Deferred Compensation Board; coordinate Post-Employment Health Plan (PEHP) account, Medical Reimbursement Expense Plan (MERP), and Flexible Spending Account (FLEXRAP); coordinate the Child Care and Elder Care Connection programs, "Welcome to Phoenix" mortgage assistance program, and, employee service award program; employee assistance program (EAP) and wellness program; coordinate COBRA (Consolidated Omnibus Budget Reconciliation Act) activities; and, monitor vendor contracts. Administer, coordinate, and communicate retiree benefits.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Benefit plan participants (includes employees, retirees and qualified dependents). | 41,000 | 0 |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Fund | 1,441,381 | 0 |
| Other Restricted Funds | 419,269 | 0 |
| Total Net Budget | 1,860,650 | 0 |

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between the gross and net budget represents credits received from Health Care, Medical Reimbursement Expense Plan, and Long-Term Disability Trust funds. | 2,553,975 | 0 |
|---|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 16.3 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include all costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Human Resources

Program Name: Training and Development

Program Description

Develop and deliver training programs and other employee development services. Facilitate, support, and recognize learning and performance improvement. Provide catalog classes; serve as internal consultants on specific training needs; establish and conduct leadership & supervisory development programs; and manage the LEADS (Language/Diversity) Program. Employee Reimbursement Program: tuition and training reimbursement program to assist employees in becoming more effective and efficient by expanding job knowledge and upgrading their skills.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Attendee satisfaction with training services (4 point scale) | 3.8 | 0.0 |

Source of Funds

| | | |
|--------------|-----------|---|
| General Fund | 1,289,840 | 0 |
|--------------|-----------|---|

| | | |
|-------------------------|------------------|----------|
| Total Net Budget | 1,289,840 | 0 |
|-------------------------|------------------|----------|

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other departments. | 1,316,734 | 0 |
|---|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 11.4 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include all costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Human Resources

Program Name: Citywide Events

Program Description

Coordinate recognition events and Employee Suggestion Program. The Employee Suggestion Program provides a formal system to identify, evaluate, and implement cost-saving ideas for customer service and operational improvements. Employee generated ideas have resulted in major cost savings and cost avoidance for the City, as well as improvements in customer service, employee morale and workplace safety. Coordination of recognition events such as the City Manager's Employee Excellence Award Program, Employee Memorial Event and Community Service Fund Drive Event.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| The number of employee suggestions received | 220 | 0 |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Fund | 255,651 | 0 |
| Total Net Budget | 255,651 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 2.2 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include all costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Human Resources

Program Name: Recruiting and Selection

Program Description

Conduct citywide recruitments, administer civil service exams, and provide selection services to departments. Coordinate citywide recruitment processes which include outreach and advertising, qualification screening and testing; job fairs; bi-annual Employee Opinion Survey; career counseling/guidance; monitor Citywide Background Screening Services contract; coordinate internship program for all departments; and coordinate new employee relocation expenses.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Percentage of hiring managers who were satisfied with the quality of candidates on the eligible list. | 70% | 0% |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Funds | 1,142,842 | 0 |
| Total Net Budget | 1,142,842 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 11.2 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include all costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Human Resources

Program Name: Classification and Compensation

Program Description

Develop a classification and compensation program to attract and retain a qualified workforce. Coordinate staff and activities for classification and compensation analysis which includes job audits and analysis; implementation of pay plan and policy changes resulting from negotiations; compliance with federal-mandated Fair Labor Standards Act (FLSA) - administration of pay policies and transactions; monitor annual work plan of classification study requests; staff the Personnel Committee; review out-of-class assignment requests; and complete compensation surveys. This also includes the cost for the city-wide compensation study and pension study.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|--------------|-----------|---|
| General Fund | 1,397,105 | 0 |
|--------------|-----------|---|

| | | |
|-------------------------|------------------|----------|
| Total Net Budget | 1,397,105 | 0 |
|-------------------------|------------------|----------|

Gross Budget (if applicable)

| | | |
|--|------------------|----------|
| The difference between the gross and net budget represents credits received from other departments for costs associated with the city-wide compensation study and pension study. | 1,742,105 | 0 |
|--|------------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 3.1 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include all costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Human Resources

Program Name: Labor Relations

Program Description

Provide guidance to departments and employees in labor management activities, facilitate resolution, and negotiate agreement between labor and management. Provide funding and staff for bi-annual negotiations/ discussions with employee unions and associations and administration of contracts/agreements (e.g. MOUs/MOAs); employee grievance handling; staff the Grievance Committee; Phoenix Employment Relations Board (PERB) case review; coordination of labor/management meetings and arbitration; and labor relations training.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Number of employee grievances resolved prior to appeal to Grievance Committee and Arbitration | 95% | 0% |

Source of Funds

| | | |
|--------------|---------|---|
| General Fund | 782,460 | 0 |
|--------------|---------|---|

| | | |
|-------------------------|----------------|----------|
| Total Net Budget | 782,460 | 0 |
|-------------------------|----------------|----------|

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 4.6 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include all costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Human Resources

Program Name: Safety

Program Description

Administer and promote employee safety, health and medical loss prevention programs. Provide funding and staff for safety compliance and prevention programs including the Hazardous Materials/Waste Program, Commercial Drivers' License (CDL) Program, Fleet Safety Program and the Workers' Compensation Program; non-industrial injury care; occupational medical monitoring which includes monitoring the vendor contract; industrial hygiene; ergonomic and work fitness evaluations; equipment and safety training; training on pesticide application, hazard communication, and other safety-related topics; and, oversight of the Employee Driver Training Academy (costs reimbursed from Workers' Compensation Trust Fund). Two industrial hygienists are housed with, and provide exclusive services to, Police and Fire respectively.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|--------------|-----------|---|
| General Fund | 1,488,303 | 0 |
|--------------|-----------|---|

Total Net Budget **1,488,303** **0**

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between the gross and net budget represents credits received from the workers' compensation trust fund for related services. | 2,295,054 | 0 |
|---|------------------|----------|

Program Positions **16.1** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include all costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

INFORMATION TECHNOLOGY SUMMARY

Department Goal

Information Technology Services (ITS) coordinates the use of information technology across the various departments and agencies of city government to ensure that accurate and timely information is provided to residents, elected officials, city management and staff in the most cost-effective manner possible. The department provides operating departments with information processing through the application and coordination of computer technology and procures, manages and maintains the city's radio, telephone and computer network systems.

| EXPENDITURES BY CHARACTER | | | | |
|--|-----------------------------------|---|--|-----------------|
| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
| PERSONAL SERVICES | \$23,440,510 | \$23,146,638 | \$23,695,969 | \$0 |
| CONTRACTUAL SERVICES | 13,761,074 | 11,804,725 | 13,749,592 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | (38,199,088) | (31,222,119) | (2,730,246) | 0 |
| SUPPLIES | 1,767,789 | 1,207,603 | 3,201,890 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 1,486,225 | 23,562 | 0 | 0 |
| MISCELLANEOUS TRANSFERS | 21,889 | (1,682,897) | (4,452,105) | 0 |
| TOTAL | \$2,278,399 | \$3,277,512 | \$33,465,100 | \$0 |
| AUTHORIZED POSITIONS | | | | |
| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
| FULL-TIME POSITIONS | 202.0 | 191.0 | 182.0 | 0.0 |
| PART-TIME POSITIONS (FTE) | 0.0 | 0.0 | 0.0 | 0.0 |
| TOTAL | 202.0 | 191.0 | 182.0 | 0.0 |
| SOURCE OF FUNDS | | | | |
| General Funds | \$1,736,106 | \$2,805,427 | \$32,872,272 | \$0 |
| Other Restricted Funds | 129,907 | 50,117 | 250,000 | 0 |
| Aviation Funds | 195,043 | 198,971 | 157,527 | 0 |
| Water Funds | 217,343 | 222,997 | 185,301 | 0 |
| TOTAL | \$2,278,399 | \$3,277,512 | \$33,465,100 | \$0 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

Information Technology Services

Program Name: Shared Common Technology Infrastructure

Program Description

Shared Common Technology Infrastructure program provides operations and maintenance support of the city's two data centers and the shared common infrastructure (servers, storage, and virtualization) for enterprise and departmental business applications contained within those data centers.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Critical systems availability percentage for Enterprise Business Systems (includes SAP, CHRIS, BRASS, Cashiering, Water Billing, TLR (Now TALIS), GIS, INPHX, Phoenix.gov) | 99.0% | 0.0% |
| Critical systems availability percentage for internet services | 99.0% | 0.0% |
| Data storage utilization versus industry standard (75%) | +/-5% | 0.0% |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Fund | 6,947,296 | 0 |
| Total Net Budget | 6,947,296 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

Program Positions

| | | |
|--|-------------|------------|
| | 29.3 | 0.0 |
|--|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Information Technology Services

Program Name: Enterprise Business Applications

Program Description

The Enterprise Business Application program provides citywide applications development and support including personnel/payroll system, water billing/history, tax and license, land information system, financial management, web services (phoenix.gov, inside phoenix, GIS), and various custom applications.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| City web sites visited by specific mobile devices. | 25,000 | 0 |
| Annual revenue captured on the payment internet site. | 160,000,000 | 0 |
| Percentage of services available: Enterprise Business Systems (includes SAP, eCHRIS, TALIS, GIS, etc). | 99.0% | 0.0% |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Fund | 9,766,871 | 0 |
| Total Net Budget | 9,766,871 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 48.8 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Information Technology Services

Program Name: Information Security and Privacy

Program Description

The Information Technology Security program provides citywide information security and privacy oversight and review of policies, procedures, and standards to protect city information and information technology assets from unauthorized access, use, disclosure, disruption, modification, or destruction based on nationally recognized information security governance good practices; information security and privacy awareness training to staff and citizens; citywide incident response coordination in support of A.R. 1.90, 1.91 and 1.95 and ARS 44-7501; and provides subject matter expertise for city compliance with Payment Card Industry Data Security Standards (PCI DSS).

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Total number of hours of Information Security & Privacy Training provided to City Staff | 200 | 0 |
| # of ARs, IT Standards, IT City-wide SOPs managed | 28 | 0 |
| # of Information Management Plans reviewed annually | 27 | 0 |

Source of Funds

| | | |
|--------------|-----------|---|
| General Fund | 1,487,485 | 0 |
|--------------|-----------|---|

Total Net Budget **1,487,485** **0**

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

Program Positions **3.2** **0.0**

Does this program generate budgeted revenue? Yes No

Does this program provide required matching funds for a grant funded program? Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Information Technology Services

Program Name: Radio Communications

Program Description

The Radio Communications program provides quality customer service for the design, installation, operation, configuration, programming, and preventative and restorative maintenance of the Regional Wireless Cooperative, City of Phoenix RF (700/800 MHZ, VHF, UHF, SCADA, etc.), and microwave and fiber backbone infrastructure, as well as all subscriber (mobile and portable radios, control stations, dispatch consoles, etc.) equipment. These services include managing all frequency licenses and support activities to provide appropriate documentation, and appropriate warehousing activities.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Average cycle time of drive-in communications repairs (Hrs) | 0.89 | 0.00 |
| RWC system availability | 99.99% | 0.00% |
| RWC average radio calls per day | 60,000 | 0 |

Source of Funds

| | | |
|--------------|-----------|---|
| General Fund | 2,251,494 | 0 |
|--------------|-----------|---|

Total Net Budget **2,251,494** **0**

Gross Budget (if applicable)

| | | |
|--|------------------|----------|
| The difference between the gross and net budget represents costs associated with support of the Regional Wireless Cooperative (RWC). | 6,703,599 | 0 |
|--|------------------|----------|

Program Positions **40.1** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Information Technology Services

Program Name: Strategic Technology Planning and Management

Program Description

The Strategic Technology Planning and Management program facilitates and communicates the use of IT Principles, Policies, Standards and Standard Operating Procedures in support of the Enterprise Architectural Technology Domains. The purpose of the Continuous IT Planning process is to collect, assess, and prioritize technology requests on a continuous, year-round basis, regardless of funding source.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Number of citywide IT proposals processed. | 200 | 0 |
| Number of IT AR's, IT Standards created, reviewed, or revised | 30 | 0 |
| % of ITS projects managed or governed via PPM | 100% | 0% |

Source of Funds

| | | |
|-------------------------------|------------------|----------|
| General Fund | 2,044,636 | 0 |
| Aviation Operating | 157,527 | 0 |
| Water Maintenance & Operating | 185,301 | 0 |
| Total Net Budget | 2,387,464 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 14.1 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Information Technology Services

Program Name: Right of Way Management

Program Description

Cable Television Administration is responsible for administering cable television licenses for the city. Its goals are to 1) Provide timely assistance to firms seeking to provide cable service, 2) Ensure that cable operators are in compliance with city code, appropriate licenses, state and federal regulations, and technical standards, 3) Assist citizens in resolving cable television complaints, and 4) Provide advisory support to elected officials and management on cable television issues.
Note: ITS assumes Cable Television Administration is part of a larger anticipated citywide "Right of Way Management" program.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Percent of households served by cable TV providers | 36% | 0% |
| Number of complaints against cable TV providers resolved | 47 | 0 |
| License fees/ educational access revenue | 10,000,000 | 0 |

Source of Funds

| | | |
|---|---------|---|
| General Fund | 49,931 | 0 |
| Info Tech-Misc Contributions (Restricted) | 250,000 | 0 |
| Cable Television Fund | 454,128 | 0 |

Total Net Budget **754,059** **0**

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

Program Positions **3.2** **0.0**

Does this program generate budgeted revenue? Yes No

Does this program provide required matching funds for a grant funded program? Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Information Technology Services

Program Name: Unified Communications

Program Description

The Unified Communications program provides enterprise network, telephony, internet and structured cable installation, services, and support. The enterprise network provides citywide data connectivity for departments. The telephony network consists of Ericsson PBX supporting most city locations as well as 120 small sites on key systems, the voicemail system and call center support.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Total devices (nodes) connected to the enterprise network (includes PCs, printers, servers, routers, switches, etc.) | 17,560 | 0 |
| Average Cycle time of telephone service requests | <13 days | 0 |
| Telephone/ Enterprise network availability | 99.9% | 0% |

Source of Funds

| | | |
|--------------|-----------|---|
| General Fund | 8,761,772 | 0 |
|--------------|-----------|---|

Total Net Budget **8,761,772** **0**

Gross Budget (if applicable)

| | | |
|---|-------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments and capital projects. | 12,601,298 | 0 |
|---|-------------------|----------|

Program Positions **32.5** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Information Technology Services

Program Name: Service Desk

Program Description

The Service Desk program provides a single point of contact for city employees to report information technology incidents and to submit service requests. Provides level 1 troubleshooting support.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Average weekly service requests managed | 1,250 | 0 |
| Average weekly password resets completed | 600 | 0 |
| Percentage of service requests resolved by service desk staff. | 60.0% | 0.0% |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Fund | 722,347 | 0 |
| Total Net Budget | 722,347 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 6.5 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Information Technology Services

Program Name: Switchboard Services

Program Description

The Switchboard Services program provides a service to citizens and employees by answering and directing phone calls M-F 7am-6pm.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Average Speed of Answer | 45 Sec | 0 |
| Abandoned rate (% of calls lost due to caller hanging up on hold) | 7.0% | 0.0% |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Fund | 386,312 | 0 |
| Total Net Budget | 386,312 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 4.3 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

MAYOR SUMMARY

Department Goal

The Mayor is elected on a nonpartisan ballot to represent the entire city for a four-year term that expires in January 2012. The Mayor represents the city in all official capacities and provides leadership to the City Council, administrative staff and the community at large. The Mayor recommends policy direction for the city and chairs all City Council meetings.

| EXPENDITURES BY CHARACTER | | | | |
|--|-----------------------------------|---|--|-----------------|
| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
| PERSONAL SERVICES | 1,488,833 | \$1,121,867 | \$1,259,655 | \$0 |
| CONTRACTUAL SERVICES | 78,728 | 172,495 | 173,523 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | 269,477 | 58,191 | 3,730 | 0 |
| SUPPLIES | 5,666 | 1,072 | 1,600 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 0 | 0 | 0 | 0 |
| MISCELLANEOUS TRANSFERS | 0 | 0 | 0 | 0 |
| TOTAL | \$1,842,704 | \$1,353,625 | \$1,438,508 | \$0 |
| AUTHORIZED POSITIONS | | | | |
| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
| FULL-TIME POSITIONS | 13.0 | 11.0 | 11.0 | 0.0 |
| PART-TIME POSITIONS (FTE) | 0.5 | 0.5 | 0.5 | 0.0 |
| TOTAL | 13.5 | 11.5 | 11.5 | 0.0 |
| SOURCE OF FUNDS | | | | |
| General Funds | \$1,835,600 | \$1,353,625 | \$1,428,199 | \$0 |
| Other Restricted Funds | 7,104 | 0 | 10,309 | 0 |
| TOTAL | \$1,842,704 | \$1,353,625 | \$1,438,508 | \$0 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

Office of the Mayor

Program Name: General Government

Program Description

The Mayor represents the City in all official capacities and provides leadership to the City Council, administrative staff, and the community at large. The Mayor recommends policy direction for the City and chairs all City Council meetings. In addition, the Mayor's Office provides constituent services to the citizens of Phoenix.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Community Attitude Survey: Percentage of citizens regarding the quality of life in Phoenix as positive. | 91% | 0% |
| Number of constituent cases (open) tracked using <i>CitizenServe</i> . | 150 | 0 |
| Number of constituent cases (completed) tracked using <i>CitizenServe</i> . | 150 | 0 |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| General Fund | 1,428,199 | 0 |
| Other Restricted Fund | 10,309 | 0 |
| Total Net Budget | 1,438,508 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 11.5 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PHOENIX EMPLOYEE RELATIONS BOARD SUMMARY

Department Goal

The Phoenix Employment Relations Board oversees administration of the city's Meet and Confer ordinance. Primary responsibilities of the board include conducting representation elections and selecting mediators and fact finders to resolve impasses. The board consists of five members appointed by the City Council and has one staff member.

| EXPENDITURES BY CHARACTER | | | | |
|--|-----------------------------------|---|--|-----------------|
| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
| PERSONAL SERVICES | \$84,671 | \$84,167 | \$142,449 | \$0 |
| CONTRACTUAL SERVICES | 62,000 | 60,788 | 64,998 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | (44,674) | (27,400) | (45,887) | 0 |
| SUPPLIES | 525 | 829 | 499 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 0 | | 0 | 0 |
| MISCELLANEOUS TRANSFERS | 0 | | 0 | 0 |
| TOTAL | \$102,522 | \$118,384 | \$162,059 | \$0 |
| AUTHORIZED POSITIONS | | | | |
| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
| FULL-TIME POSITIONS | 1.0 | 1.0 | 1.0 | 0.0 |
| PART-TIME POSITIONS (FTE) | 0.0 | 0.0 | 0.0 | 0.0 |
| TOTAL | 1.0 | 1.0 | 1.0 | 0.0 |
| SOURCE OF FUNDS | | | | |
| General Funds | \$102,522 | \$118,384 | \$162,059 | \$0 |
| TOTAL | \$102,522 | \$118,384 | \$162,059 | \$0 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

Phoenix Employment Relations Board

Program Name: Administration of the Meet and Confer Ordinance

Program Description

Process all filings of charges and/or petitions. Administer impasse process during contract negotiations. Administer and hold hearings and elections regarding petitions filed during contract bar. Maintain all records regarding the Phoenix Employment Relations Board. Administer all other functions included in the Meet and Confer Ordinance.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--------------------------------|---------------------------|-------------------------|
| Number of cases filed annually | 9 | 0 |

Source of Funds

| | | |
|--------------|---------|---|
| General Fund | 162,059 | 0 |
|--------------|---------|---|

| | | |
|-------------------------|----------------|----------|
| Total Net Budget | 162,059 | 0 |
|-------------------------|----------------|----------|

Gross Budget (if applicable)

| | | |
|---|----------------|----------|
| The difference between the gross and net budget represents charges to enterprise fund departments based on their proportion of employees for PERB services. | 208,141 | 0 |
|---|----------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 1.0 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PUBLIC INFORMATION OFFICE SUMMARY

Department Goal

The Public Information Office disseminates information on city governmental services to residents and assists them in using and understanding the information. The office also encourages participation in city government and develops programming for the government access cable television channel.

| EXPENDITURES BY CHARACTER | | | | |
|--|-----------------------------------|---|--|-----------------|
| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
| PERSONAL SERVICES | \$2,965,548 | \$2,758,884 | \$2,736,042 | \$0 |
| CONTRACTUAL SERVICES | 122,444 | 52,523 | 85,834 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | (156,069) | (242,478) | (288,127) | 0 |
| SUPPLIES | 52,701 | 38,200 | 41,450 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 0 | 33,427 | 49,500 | 0 |
| MISCELLANEOUS TRANSFERS | (189) | 0 | 0 | 0 |
| TOTAL | \$2,984,435 | \$2,640,556 | \$2,624,699 | \$0 |
| AUTHORIZED POSITIONS | | | | |
| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
| FULL-TIME POSITIONS | 25.0 | 22.0 | 22.0 | 0.0 |
| PART-TIME POSITIONS (FTE) | 2.2 | 1.5 | 1.5 | 0.0 |
| TOTAL | 27.2 | 23.5 | 23.5 | 0.0 |
| SOURCE OF FUNDS | | | | |
| General Funds | \$2,657,661 | \$2,328,818 | \$2,319,043 | \$0 |
| Other Restricted Funds | 326,774 | 311,738 | 305,656 | 0 |
| TOTAL | \$2,984,435 | \$2,640,556 | \$2,624,699 | \$0 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

Public Information – Volunteer Statistics

| | FY 2010-11 | FY 2011-12 (1st Quarter) |
|---------------------------|-------------------|--|
| Number of Volunteers | 15 | 12 |
| Number of Volunteer Hours | 2,2928 | 613 |

Volunteers and Interns (unpaid)

Volunteers and unpaid interns work with Phoenix 11 and Know 99 staff with basic video production work. PIO also worked with ASU to recruit an MPA student to assist with the marketing partnership program.

Public Information Office

Program Name: Public Information Support and Web/New Media Communications

Program Description

Provides comprehensive communication services to 21 city departments and functions, including the Mayor, City Council and City Manager's Office, w/ 1,500 media contacts and 400 news releases produced annually; manages design, editorial content and video on phoenix.gov web pages; writes Notes newsletter sent to 420,000 homes with municipal services bills; coordinates new media efforts, including Facebook, Twitter, YouTube, and mobile apps; works closely with Emergency Management and Public Safety on coordinating crisis communications and planning; works with contractor on citywide Community Attitude and Employee surveys; manages Marketing Partnership Program aimed at generating city revenue; provides audio-visual equipment for City Council and the City Manager's Office.

| Performance Measures: | 2011-12 Budget | 2012-13 Budget |
|--|---------------------------|---------------------------|
| Percent of news releases that generate media coverage | 81% | 0% |
| Percent of news releases distributed to stakeholders by 5 pm daily | 93% | 0% |
| phoenix.gov page visits (monthly avg.) | 1,120,000 | 0 |

Source of Funds

| | | |
|---------------|---------|---|
| General Funds | 807,809 | 0 |
|---------------|---------|---|

Total Net Budget **807,809** **0**

Gross Budget (if applicable)

| | | |
|--|----------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments. | 979,066 | 0 |
|--|----------------|----------|

Program Positions **7.5** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Public Information Office

Program Name: Public Records Request and Customer Service to the Public

Program Description

Coordinates more than 200 official media public records requests annually and assists Law, Human Resources and other departments with complex, general (non-media) public records requests; answers 3,400 public phone calls and responds to 2,000 public emails annually.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Average response time to public records requests (business days) | 4 | 0 |
| Percent of e-mail responses to public inquiries within one day | 98% | 0% |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Funds | 161,437 | 0 |
| Total Net Budget | 161,437 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 1.8 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Public Information Office

Program Name: Employee Communication

Program Description

Provides critical information to employees on topics like city employer initiatives, citywide programs and Human Resources programs; manages design and content on Inside Phoenix employee Intranet pages; assists with City Manager Enterprise emails; compiles and distributes daily media clips, highlighting city programs featured in the media.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Inside Phoenix Employee News Article Visits | 17,500 | 0 |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| General Funds | 140,865 | 0 |
| Total Net Budget | 140,865 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 1.3 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Public Information Office

Program Name: Communication Outreach to Diverse Communities

Program Description

Provides communications outreach of city programs and services to media that service Phoenix's diverse communities; works closely with Spanish TV, newspapers and radio, including the 33 a Su Lado live, call-in program; acts as spokesperson for Spanish media, hosts radio programs and writes columns for publications; oversees outside Spanish written translation contracts.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-------------------------|---------------|----------|
| General Funds | 52,480 | 0 |
| Total Net Budget | 52,480 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 0.5 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Public Information Office

Program Name: Photography

Program Description

Provides photography services to the Mayor, City Council and city departments at 175 annual photography shoots; takes headshot photographs of elected officials and city management; edits photos for use on phoenix.gov and in city publications; archives photos for future use; oversees outside photography contracts for departments to use when necessary.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Customer satisfaction rating on a scale of 1 to 5 | 4.0 | 0.0 |

Source of Funds

| | | |
|-------------------------|---------------|----------|
| General Funds | 31,474 | 0 |
| Total Net Budget | 31,474 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 0.5 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Public Information Office

Program Name: PHX11 - Citywide Video News and Information

Program Description

Produces video news and information airing on Channel 11 in 270,000 households through Phoenix cable systems and worldwide on phoenix.gov, Facebook, and YouTube; airs live City Council Policy meetings; produces and airs programs for the Mayor and City Council and multiple city departments; covers city news conferences on public safety issues, emergencies, city-sponsored programs and Phoenix events; provides closed captioning for programming on television and the web.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--------------------------------------|---------------------------|-------------------------|
| New PHX11 programs produced per year | 290 | 0 |

Source of Funds

| | | |
|---------------|-----------|---|
| General Funds | 1,124,978 | 0 |
|---------------|-----------|---|

| | | |
|-------------------------|------------------|----------|
| Total Net Budget | 1,124,978 | 0 |
|-------------------------|------------------|----------|

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments for producing video programs to air on PHX11 and phoenix.gov. | 1,262,978 | 0 |
|---|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 10.0 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Public Information Office

Program Name: know99

Program Description

Provides programming on youth and education on Channel 99 to more than 300,000 cable television households in Phoenix and the Valley; works with local students and schools to feature stories on Phoenix education. The station is funded through cable fees the city receives from cable TV providers.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|------------------------|---------|---|
| Other Restricted Funds | 305,656 | 0 |
|------------------------|---------|---|

| | | |
|-------------------------|----------------|----------|
| Total Net Budget | 305,656 | 0 |
|-------------------------|----------------|----------|

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 2.0 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

REGIONAL WIRELESS COOPERATIVE SUMMARY

Department Goal

The Regional Wireless Cooperative (RWC) is an independent, multi-jurisdictional organization which manages and operates a regional radio communications network built to seamlessly serve the interoperable communication needs of first responders and other municipal radio users in and around Central Arizona's Valley of the Sun. Formerly known as the Phoenix Regional Wireless Network, the RWC has expanded to service a still-growing list of cities, towns, and fire districts, along with many other area entities who serve public safety needs. The RWC was formed through a governance structure founded on the principle of cooperation for the mutual benefit of all members.

| EXPENDITURES BY CHARACTER | | | | |
|--|-----------------------------------|---|--|-----------------|
| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
| PERSONAL SERVICES | \$21,131 | \$372,361 | \$413,425 | \$0 |
| CONTRACTUAL SERVICES | 706 | 2,716,218 | 4,140,794 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | 52 | (4,299,436) | (5,410,294) | 0 |
| SUPPLIES | 0 | 38,568 | 3,600 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 0 | 445,700 | 0 | 0 |
| MISCELLANEOUS TRANSFERS | (21,888) | 1,682,897 | 4,482,105 | 0 |
| TOTAL | \$1 | \$956,308 | \$3,629,630 | \$0 |
| AUTHORIZED POSITIONS | | | | |
| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
| FULL-TIME POSITIONS | 5.0 | 4.0 | 4.0 | 0.0 |
| PART-TIME POSITIONS (FTE) | 0.0 | 0.0 | 0.0 | 0.0 |
| TOTAL | 5.0 | 4.0 | 4.0 | 0.0 |
| SOURCE OF FUNDS | | | | |
| Regional Wireless Cooperative | \$1 | \$956,308 | \$3,629,630 | \$0 |
| TOTAL | \$1 | \$956,308 | \$3,629,630 | \$0 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

Regional Wireless Cooperative

Program Name: General Government

Program Description

The Regional Wireless Cooperative (RWC) is an independent, multi-jurisdictional organization which manages and operates a regional radio communication network built to seamlessly serve the interoperable communication needs of first responders and other municipal radio users in and around Central Arizona's Valley of the Sun. Formerly known as the Phoenix Regional Wireless Network, the RWC has expanded to serve a still-growing list of cities, towns, and fire districts, along with many other area entities who serve public safety needs. The RWC was formed through a governance structure founded on the principles of cooperation for the mutual benefit of all members.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| The program supports the administration, operation, management and maintenance of the network. | 100% | 0% |
| Total equipments active on the RWC network (includes Control Stations, Dispatch, Mobile, and Portable). | 23,723 | 0 |
| | | |

Source of Funds

| | | |
|-------------------------------|------------------|----------|
| Regional Wireless Cooperative | 3,629,630 | 0 |
| Total Net Budget | 3,629,630 | 0 |

Gross Budget (if applicable)

| | | |
|--|------------------|----------|
| The difference between the gross and the total net budget represents internal billing from City of Phoenix subscribers on the RWC Network. | 9,130,592 | 0 |
|--|------------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 4.0 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

RETIREMENT SYSTEMS SUMMARY

Department Goal

Retirement Systems provides staff support to the general, police and fire retirement boards and administers retirement programs for all city employees.

| EXPENDITURES BY CHARACTER | | | | |
|--|-----------------------------------|---|--|-----------------|
| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
| PERSONAL SERVICES | \$1,311,658 | \$1,397,865 | \$1,450,824 | \$0 |
| CONTRACTUAL SERVICES | 73,528 | 69,144 | 84,674 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | 195,588 | 175,348 | 170,886 | 0 |
| SUPPLIES | 11,314 | 8,615 | 13,675 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 28,245 | 0 | 0 | 0 |
| MISCELLANEOUS TRANSFERS | (1,620,329) | (1,650,974) | (1,720,059) | 0 |
| TOTAL | \$4 | (\$2) | \$0 | \$0 |
| AUTHORIZED POSITIONS | | | | |
| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
| FULL-TIME POSITIONS | 14.0 | 14.0 | 14.0 | 0.0 |
| PART-TIME POSITIONS (FTE) | 0.0 | 0.0 | 0.0 | 0.0 |
| TOTAL | 14.0 | 14.0 | 14.0 | 0.0 |
| SOURCE OF FUNDS | | | | |
| General Funds | \$4 | (\$2) | \$0 | \$0 |
| TOTAL | \$4 | (\$2) | \$0 | \$0 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

RETIREMENT

Program Name: City of Phoenix Employees' Retirement System (COPERS) Member Services

Program Description

Provides calculations and processes General City and Public Safety Deferred Retirement Option Plan (DROP) retirements, General City refunds, General City service purchases, and General City and Public Safety transfers. Provides education to the COPERS' membership on pension calculations, pension eligible dates and retirement services.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Number of General City and Public Safety Retirements | 600 | 0 |
| Number of Active General City Members, Retirees and Public Safety Retirements | 22,320 | 0 |
| Number of Attendees at COPERS' Retirement Class "Understanding Your Pension" | 480 | 0 |

Source of Funds

| | | |
|--------------|---|---|
| General Fund | 0 | 0 |
|--------------|---|---|

Total Net Budget **0** **0**

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between the gross and net budget represents charges to all City departments. | 1,178,240 | 0 |
|---|------------------|----------|

Program Positions **9.6** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

RETIREMENT

Program Name: COPERS' Investment Management

Program Description

Provides support and oversees the investment consultant and contracted investment management firms. Validates and reports investment management performance and custodial banking results on a daily, monthly, quarterly and annual basis.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Number of Investment Managers and Consultant | 24 | 0 |
| Plan Assets (in billions) | \$1.82 | \$0.00 |

Source of Funds

| | | |
|--------------|---|---|
| General Fund | 0 | 0 |
| | | |
| | | |

Total Net Budget **0** **0**

Gross Budget (if applicable)

| | | |
|---|----------------|----------|
| The difference between the gross and net budget represents charges to all City departments. | 194,121 | 0 |
|---|----------------|----------|

Program Positions **1.6** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

RETIREMENT

Program Name: COPERS' Board and Committee Support

Program Description

Provides support for several boards and committees: Retirement Board, Fire and Police Pension Boards, Disability Assessment Committee, Investment Committee, Legal Review Committee, and the Charter Amendments Policies & Procedures Committee.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Number of Boards and Committee Meetings | 60 | 0 |

Source of Funds

| | | |
|-------------------------|----------|----------|
| General Fund | 0 | 0 |
| Total Net Budget | 0 | 0 |

Gross Budget (if applicable)

| | | |
|---|----------------|----------|
| The difference between the gross and net budget represents charges to all City departments. | 347,698 | 0 |
|---|----------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 2.8 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

AVIATION SUMMARY

Department Goal

The Aviation Department provides the Phoenix metropolitan area with a self-supporting system of airports and aviation facilities that accommodate general and commercial aviation in a safe, efficient and convenient manner.

| EXPENDITURES BY CHARACTER | | | | |
|--|-----------------------------------|---|--|-----------------|
| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
| PERSONAL SERVICES | \$69,945,001 | \$70,245,939 | \$73,971,112 | \$0 |
| CONTRACTUAL SERVICES | 86,962,365 | 84,547,491 | 94,983,856 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | 26,221,947 | 27,175,842 | 27,410,304 | 0 |
| SUPPLIES | 9,502,686 | 11,278,533 | 11,317,154 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 2,119,887 | 2,488,895 | 1,763,500 | 0 |
| MISCELLANEOUS TRANSFERS | 31,117 | 134,958 | 240,000 | 0 |
| TOTAL | \$194,783,003 | \$195,871,658 | \$209,685,926 | \$0 |
| AUTHORIZED POSITIONS | | | | |
| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
| FULL-TIME POSITIONS | 848.0 | 841.0 | 852.0 | 0.0 |
| PART-TIME POSITIONS (FTE) | 2.7 | 0.0 | 0.0 | 0.0 |
| TOTAL | 850.7 | 841.0 | 852.0 | 0.0 |
| SOURCE OF FUNDS | | | | |
| Aviation Funds | \$194,783,003 | \$195,871,658 | \$209,685,926 | \$0 |
| TOTAL | \$194,783,003 | \$195,871,658 | \$209,685,926 | \$0 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

Aviation Department – Volunteer Statistics

| | FY 2010-11 | FY 2011-12 (1st Quarter) |
|---------------------------|-------------------|--|
| Number of Volunteers | 385 | 380 |
| Number of Volunteer Hours | 63,843 | 17,688 |

Sky Harbor Navigators

Sky Harbor Navigators are a group of friendly volunteers whose mission is to make guests' experience at Sky Harbor Airport faster, easier and more enjoyable. Navigator volunteers serve all over the Airport by providing directions, information and friendly assistance. They also serve as a welcoming presence to over 100,000 passengers each day.

Aviation Department

Program Name: Terminal Management & Maintenance

Program Description

Provides maintenance and repairs of all terminal and terminal related facilities to ensure that the terminals are safe, efficient clean, and user-friendly for travelers and airport employees. Also includes lease management and tenant relations for commercial airlines

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Ensure Vertical Transportation system reliability during operating hours of facility. | 90% | 0% |
| | | |
| | | |

Source of Funds

| | | |
|----------------|------------|---|
| Aviation Funds | 68,227,183 | 0 |
|----------------|------------|---|

Total Net Budget **68,227,183** **0**

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

Program Positions **361.8** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Aviation Department

Program Name: Terminal Safety, Security & Communications Center

Program Description

Provides security, security related systems, paramedic response and serves as a communications hub to the airport to assure safe travel for passengers. Security costs include sworn and non-sworn personnel and operation and maintenance of security cameras and security related technology systems.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|----------------|------------|---|
| Aviation Funds | 16,978,363 | 0 |
|----------------|------------|---|

| | | |
|-------------------------|-------------------|----------|
| Total Net Budget | 16,978,363 | 0 |
|-------------------------|-------------------|----------|

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

| | | |
|---------------------------|-------------|------------|
| Program Positions* | 51.5 | 0.0 |
|---------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

* The budget for 100 Police Officers and 53 Firefighters are included in the Aviation's budget, but the number of positions are not reflected in the FTE's.

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Aviation Department

Program Name: Terminal Technology Systems

Program Description

Provides technical support and maintenance for the terminal systems, including flight and baggage information displays, passenger and paging Information systems, and audio and visual systems.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Maintain availability for Core Aviation Business Systems | 99.9% | 0.0% |
| | | |
| | | |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| Aviation Funds | 3,364,311 | 0 |
| Total Net Budget | 3,364,311 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 10.3 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Aviation Department

Program Name: Explosive Detection System

Program Description

Provides technical support and maintenance for the bag handling and explosive detection systems.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--------------------------------------|---------------------------|-------------------------|
| Maintain Baggage System availability | 99% | 0% |
| | | |
| | | |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| Aviation Funds | 3,942,144 | 0 |
| Total Net Budget | 3,942,144 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 15.3 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Aviation Department

Program Name: International Systems

Program Description

Provides technical support and maintenance for the common use system and common use gate and holdroom areas. Also includes public relations/marketing costs and air service development program costs.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Maintain system availability for Common Use System | 99.9% | 0.0% |
| | | |
| | | |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| Aviation Funds | 2,650,790 | 0 |
| Total Net Budget | 2,650,790 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 10.7 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Aviation Department

Program Name: Airfield Management & Maintenance

Program Description

Provides maintenance and repair of runways, taxiways, ramps, roadways, and other pavement surfaces.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|----------------|------------|---|
| Aviation Funds | 14,726,142 | 0 |
|----------------|------------|---|

| | | |
|-------------------------|-------------------|----------|
| Total Net Budget | 14,726,142 | 0 |
|-------------------------|-------------------|----------|

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

| | | |
|--------------------------|--------------|------------|
| Program Positions | 135.7 | 0.0 |
|--------------------------|--------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Aviation Department

Program Name: Community Noise Reduction Program

Program Description

Provides voluntary acquisition, relocation and sound mitigation services to noise impacted areas surrounding the airport.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|----------------|-----------|---|
| Aviation Funds | 1,891,986 | 0 |
|----------------|-----------|---|

| | | |
|-------------------------|------------------|----------|
| Total Net Budget | 1,891,986 | 0 |
|-------------------------|------------------|----------|

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between the gross and net budget represents credits for services provided to capital projects. | 3,397,745 | 0 |
|---|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 27.3 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Aviation Department

Program Name: Airfield Safety & Security

Program Description

Provides security and security related systems for Sky Harbor International Airport to assure safe travel for passengers. Security costs include sworn and non-sworn personnel and operation and maintenance of security cameras and security related technology systems. Also includes emergency and medical services needed on the airfield & surrounding areas.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|----------------|------------|---|
| Aviation Funds | 10,967,665 | 0 |
|----------------|------------|---|

| | | |
|-------------------------|-------------------|----------|
| Total Net Budget | 10,967,665 | 0 |
|-------------------------|-------------------|----------|

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

| | | |
|---------------------------|------------|------------|
| Program Positions* | 0.0 | 0.0 |
|---------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

* The budget for 100 Police Officers and 53 Firefighters are included in the Aviation's budget, but the number of positions are not reflected in the FTE's.

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Aviation Department

Program Name: Environmental

Program Description

Provides short and long term planning, FAA airspace coordination, height zoning and land use compatibility reviews, oversight of the aircraft noise monitoring program, developing environmental site assessments, and managing prevention and mitigation processes.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|----------------|---------|---|
| Aviation Funds | 710,136 | 0 |
|----------------|---------|---|

| | | |
|-------------------------|----------------|----------|
| Total Net Budget | 710,136 | 0 |
|-------------------------|----------------|----------|

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 3.7 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Aviation Department

Program Name: Cargo Management & Maintenance

Program Description

Provides maintenance and repairs of all buildings related to the cargo buildings. Also includes lease management and tenant relations for cargo tenants.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| Aviation Funds | 2,895,762 | 0 |
| Total Net Budget | 2,895,762 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 10.8 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Aviation Department

Program Name: Parking

Program Description

Provide public and employee parking areas of more than 37,500 parking spaces in 14 different parking facilities.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Maintain Parking Revenue Control System availability | 99.9% | 0.0% |
| | | |
| | | |

Source of Funds

| | | |
|-------------------------|-------------------|----------|
| Aviation Funds | 24,683,233 | 0 |
| Total Net Budget | 24,683,233 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 42.4 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Aviation Department

Program Name: Rental Car Center

Program Description

Provides maintenance of the Rental Car Center. Also includes lease management and tenant relations for rental car center tenants.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Ensure Vertical Transportation system reliability during operating hours of facility | 90% | 0.0% |
| | | |
| | | |

Source of Funds

| | | |
|-------------------------|-------------------|----------|
| Aviation Funds | 26,716,982 | 0 |
| Total Net Budget | 26,716,982 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 23.1 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Aviation Department

Program Name: Property Management & Maintenance

Program Description

Responsible for leasing non-aeronautical real estate, property management, tenant relations, risk management and maintenance to properties leased to tenants within the surrounding airport owned properties.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Complete lease term renewals and rent adjustments in a timely manner | 95% | 0.0% |
| | | |
| | | |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| Aviation Funds | 3,647,206 | 0 |
| Total Net Budget | 3,647,206 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 22.6 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Aviation Department

Program Name: Ground Transportation

Program Description

Provides ground transportation services to our airport patrons and oversees the commercial permitting program and manages the GT contracts such as Taxicab Services, Limousine Services, Time-Scheduled Van Service, Airport Bussing Services, and Taxi/Limo Dispatching Services. Also includes management of all facilities associated with the PHX Sky Train and contract oversight for the maintenance contract.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------|-------------------|-----------------|
| | | |
| | | |
| | | |

Source of Funds

| | | |
|----------------|------------|---|
| Aviation Funds | 17,511,046 | 0 |
|----------------|------------|---|

| | | |
|-------------------------|-------------------|----------|
| Total Net Budget | 17,511,046 | 0 |
|-------------------------|-------------------|----------|

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 14.1 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Aviation Department

Program Name: General Aviation

Program Description

Serves as a reliever airport to Sky Harbor and manages tenant relations and maintenance support to the General Aviation tenants at Deer Valley, Goodyear & Sky Harbor airport.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Number of coordination meetings with business partners and pilot community | 25 | 0 |
| Number of Airfield inspections | 1500 | 0 |
| Number of Inspections at Waste Sites | 104 | 0 |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| Aviation Funds | 9,183,371 | 0 |
| Total Net Budget | 9,183,371 | 0 |

Gross Budget (if applicable)

| | | |
|--|--|--|
| | | |
|--|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 63.3 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Aviation Department

Program Name: Capital Management & Support

Program Description

Identifies and monitors the funding and/or financial budgeting for current and future capital development. Provides project oversight, design and construction services and various staff support during the planning and development of capital improvements..

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Percentage of CIP working budget expended | 90.0% | 0.0% |
| Ensure contractors meet scope, schedule and budget. | 90.0% | 0.0% |
| | | |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| Aviation Funds | 1,589,606 | 0 |
| Total Net Budget | 1,589,606 | 0 |

Gross Budget (if applicable)

| | | |
|---|-------------------|----------|
| The difference between the gross and net budget represents credits for services provided to capital projects. | 11,099,026 | 0 |
|---|-------------------|----------|

Program Positions

| | |
|-------------|------------|
| 59.4 | 0.0 |
|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

GOLF SUMMARY

Program Goal

The Golf Program provides quality golf services 365 days a year to residents and visitors.

| EXPENDITURES BY CHARACTER | | | | |
|--|-----------------------------------|---|--|-----------------|
| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
| PERSONAL SERVICES | \$5,200,123 | \$5,237,367 | \$5,648,899 | \$0 |
| CONTRACTUAL SERVICES | 1,302,387 | 930,686 | 1,044,883 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | 357,955 | 449,985 | 402,693 | 0 |
| SUPPLIES | 965,598 | 1,114,379 | 1,119,533 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 99,958 | 124,206 | 125,000 | 0 |
| MISCELLANEOUS TRANSFERS | 0 | 0 | 0 | 0 |
| TOTAL | \$7,926,021 | \$7,856,623 | \$8,341,008 | \$0 |
| AUTHORIZED POSITIONS | | | | |
| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
| FULL-TIME POSITIONS | 64.0 | 64.0 | 64.0 | 0.0 |
| PART-TIME POSITIONS (FTE) | 31.4 | 31.4 | 31.4 | 0.0 |
| TOTAL | 95.4 | 95.4 | 95.4 | 0.0 |
| SOURCE OF FUNDS | | | | |
| Golf Funds | \$7,926,021 | \$7,856,623 | \$8,341,008 | \$0 |
| TOTAL | \$7,926,021 | \$7,856,623 | \$8,341,008 | \$0 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

GOLF

Program Name: Encanto Golf Course

Program Description

Encanto 9 & 18 Hole golf course administration and maintenance, with pro shop and Mulligan's concession.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Utilization of available tee times on 18 hole golf courses. | 60% | 0% |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| Golf Fund | 1,880,155 | 0 |
| Total Net Budget | 1,880,155 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 20.8 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

GOLF

Program Name: Cave Creek Course

Program Description

Cave Creek 18 Hole golf course administration and maintenance with pro shop.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Utilization of available tee times on 18 hole golf courses. | 60% | 0% |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| Golf Fund | 2,098,557 | 0 |
| Total Net Budget | 2,098,557 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 19.5 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

GOLF

Program Name: Maryvale Golf Course

Program Description

Maryvale 18 Hole golf course administration and maintenance with pro shop.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Utilization of available tee times on 18 hole golf courses. | 60% | 0% |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| Golf Fund | 1,641,646 | 0 |
| Total Net Budget | 1,641,646 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 20.8 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

GOLF

Program Name: Papago Golf Course

Program Description

Contract management of Papago 18 Hole golf course operated by outside contractor.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| Golf Fund | 169,850 | 0 |
| Total Net Budget | 169,850 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|------------|
| Program Positions | 0.5 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

GOLF

Program Name: Aguila Golf Course

Program Description

Aguila 9 & 18 Hole golf course administration and maintenance, with pro shop and Eagles Nest concession.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Utilization of available tee times on 18 hole golf courses. | 60% | 0% |
| | | |
| | | |

Source of Funds

| | | |
|-----------|-----------|---|
| Golf Fund | 1,856,703 | 0 |
|-----------|-----------|---|

| | | |
|-------------------------|------------------|----------|
| Total Net Budget | 1,856,703 | 0 |
|-------------------------|------------------|----------|

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 23.5 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

GOLF

Program Name: Palo Verde Golf Course

Program Description

Palo Verde 9 Hole golf course administration and maintenance with pro shop.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-----------|---------|---|
| Golf Fund | 694,097 | 0 |
|-----------|---------|---|

| | | |
|-------------------------|----------------|----------|
| Total Net Budget | 694,097 | 0 |
|-------------------------|----------------|----------|

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 10.3 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PHOENIX CONVENTION CENTER SUMMARY

Department Goal

The Phoenix Convention Center encourages organizations to hold conventions and trade shows in Phoenix, and facilitates activities that expand the leisure time activities for the general public by providing diversified entertainment and cultural programs in downtown Phoenix.

EXPENDITURES BY CHARACTER

| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
|--|-----------------------------------|---|--|-----------------|
| PERSONAL SERVICES | \$22,451,740 | \$21,608,345 | \$23,330,571 | \$0 |
| CONTRACTUAL SERVICES | 21,936,315 | 20,124,500 | 21,882,390 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | 1,170,613 | 1,122,579 | 1,117,858 | 0 |
| SUPPLIES | 711,330 | 726,118 | 1,156,521 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 77,372 | 566,169 | 0 | 0 |
| MISCELLANEOUS TRANSFERS | (3,586) | 19,182 | 0 | 0 |
| TOTAL | \$46,343,784 | \$44,166,893 | \$47,487,340 | \$0 |

AUTHORIZED POSITIONS

| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
|---------------------------|--------------|--------------|--------------|------------|
| FULL-TIME POSITIONS | 258.0 | 258.0 | 255.0 | 0.0 |
| PART-TIME POSITIONS (FTE) | 20.3 | 18.0 | 18.0 | 0.0 |
| TOTAL | 278.3 | 276.0 | 273.0 | 0.0 |

SOURCE OF FUNDS

| | | | | |
|-------------------------|---------------------|---------------------|---------------------|------------|
| Convention Center Funds | \$44,426,168 | \$42,276,425 | \$45,597,184 | \$0 |
| Sports Facilities Funds | 500,000 | 440,000 | 470,000 | 0 |
| General Funds | 1,314,836 | 1,343,673 | 1,307,476 | 0 |
| Other Restricted | 102,780 | 106,795 | 112,680 | 0 |
| TOTAL | \$46,343,784 | \$44,166,893 | \$47,487,340 | \$0 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

Phoenix Convention Center Department – Volunteer Statistics

| | FY 2010-11 | FY 2011-12 (1st Quarter) |
|---------------------------|-------------------|--|
| Number of Volunteers | 282 | 85 |
| Number of Volunteer Hours | 20,910 | 592 |

Phoenix Convention Center Ambassadors

Phoenix Convention Center Ambassadors are a group of friendly volunteers whose mission is to make guests' experience at the Convention Center easier and more enjoyable. Ambassadors serve all areas of the Convention Center by providing directions, information and friendly assistance. They are a welcoming presence to visitors.

Theatre Ambassadors

Volunteers serve as ushers and hosts at the Phoenix Symphony Hall and Orpheum Theatre. They are the most visible reflection of service during events and are relied upon to be courteous, friendly, knowledgeable and helpful to the clients and patrons. Volunteer ushers positively impact the experience of the patrons of the arts groups that utilize these facilities. Volunteers also work as trained docents at Orpheum Theatre to conduct complimentary guided tours.

PHOENIX CONVENTION CENTER

Program Name: Convention Center

Program Description

The Phoenix Convention Center hosts a diverse range of conventions, trade shows, and meetings in one of the premier convention facilities in the United States. The Phoenix Convention Center enhances the economic vitality of the downtown area, the city of Phoenix, and the state of Arizona by supporting tourism-related industries, businesses and cultural organizations. The West Building is certified by the U.S. Green Building Council with a Leadership in Energy and Environmental Design (LEED) Silver rating and the North Building was built to LEED standards. In addition, the facility operates the Executive Conference Center Downtown Phoenix offering more than 21,000 square feet of high-end, meeting space. The Executive Conference Center Downtown Phoenix is a member of the International Association of Conference Centers (IACC).

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Estimated direct spending from Conventions (in millions) | \$379.70 | 0 |
| Convention Delegates | 261,701 | 0 |
| Number of Conventions | 60 | 0 |

Source of Funds

| | | |
|-------------------------|------------|---|
| Convention Center Funds | 34,027,963 | 0 |
|-------------------------|------------|---|

Total Budget **34,027,963** **0**

Gross Budget (if applicable)

| | | |
|--|-------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to capital projects. | 34,277,963 | 0 |
|--|-------------------|----------|

Program Positions **216.5** **0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PHOENIX CONVENTION CENTER

Program Name: Herberger Theater

Program Description

The Herberger Theater Center supports and fosters the growth of performing arts in Phoenix as the premier performance venue, arts incubator and advocate. Each year, approximately 175,000 patrons, including 30,000 school-aged children share the unique experience of live performing arts. The Herberger Theater Center is proud to be home to three resident companies: Actors Theatre, Arizona Theatre Company and Center Dance Ensemble. The City of Phoenix/Phoenix Convention Center owns the Herberger Theater and is responsible for all operating, maintenance and capital improvement costs. Phoenix Performing Arts Center, Inc operates the theater and retains all revenues associated with it.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| Convention Center Funds | 1,223,276 | 0 |
| Total Budget | 1,223,276 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|----------|
| Program Positions | 7.8 | 0 |
|--------------------------|------------|----------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PHOENIX CONVENTION CENTER

Program Name: Orpheum Theater

Program Description

The Orpheum Theater facilitates activities that expand the leisure time activities for the general public by providing diversified entertainment and cultural programs in downtown Phoenix. The Orpheum Theater, listed on the National Register of Historic Places and recognized internationally as a premier showcase for the arts and entertainment, offers rich ambiance and a historic décor that is unique in the Phoenix area as a multi-purpose cultural facility. Full-range sound, theatrical lighting, a communications system and other technologically advanced features support the most complex productions – from concerts and plays to corporate meetings and group celebrations.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------------------|---------------------------|-------------------------|
| Number of theatrical performances | 132 | 0 |
| Total theater attendance | 100,000 | 0 |

Source of Funds

| | | |
|-------------------------|-----------|---|
| Convention Center Funds | 3,912,130 | 0 |
|-------------------------|-----------|---|

Total Budget **3,912,130** **0**

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

Program Positions **19.0** **0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PHOENIX CONVENTION CENTER

Program Name: Symphony Hall

Program Description

The Symphony Hall facilitates activities that expand the leisure time activities for the general public by providing diversified entertainment and cultural programs in downtown Phoenix. The multi-purpose Symphony Hall, home to the Phoenix Symphony, Arizona Opera, and Ballet Arizona, is also the site for Broadway touring companies, a variety of dance productions, popular entertainers, as well as business seminars and convention general sessions. The Hall is equipped with a 60 by 100 foot stage, high-technology systems for acoustics, lighting, rigging, and sound, a Green Room, a rehearsal hall, and star, chorus and musician dressing rooms.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-----------------------------------|---------------------------|-------------------------|
| Number of theatrical performances | 148 | 0 |
| Total theater attendance | 200,000 | 0 |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| Convention Center Funds | 3,557,608 | 0 |
| Total Budget | 3,557,608 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|-------------|----------|
| Program Positions | 20.1 | 0 |
|--------------------------|-------------|----------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PHOENIX CONVENTION CENTER

Program Name: General Fund Garages (Heritage Garage and Regency Garage)

Program Description

The Heritage/Science Center Garage and Regency Garage support a variety of downtown destinations such as the Arizona Science Center, Heritage Park, Arizona State University, Hyatt Hotel, US Airways Center, and Symphony Hall. The garages offer monthly parking for downtown workers and daily parking for patrons of Phoenix Convention Center and Venues events, sporting events, cultural events, restaurants and bars.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-------------------------------------|---------------------------|-------------------------|
| Revenue per parking space | \$1,860 | 0 |
| Operating expense per parking space | \$1,099 | 0 |

Source of Funds

| | | |
|---------------|-----------|---|
| General Funds | 1,307,476 | 0 |
|---------------|-----------|---|

Total Budget **1,307,476** **0**

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

Program Positions **1.8** **0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PHOENIX CONVENTION CENTER

Program Name: Convention Center Funded Garages (East, West, and North Garages and First Street Lot)

Program Description

The Convention Center Garages (East Garage, West Garage, North Garage, and First Street Lot) mainly support the Phoenix Convention Center events. The garages offer monthly parking for downtown workers and daily parking for patrons of Phoenix Convention Center and Venues events, sporting events, cultural events, restaurants and bars.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|-------------------------------------|---------------------------|-------------------------|
| Revenue per parking space | \$844 | 0 |
| Operating expense per parking space | \$857 | 0 |

Source of Funds

| | | |
|-------------------------|-----------|---|
| Convention Center Funds | 2,876,207 | 0 |
|-------------------------|-----------|---|

Total Budget **2,876,207** **0**

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

Program Positions **6.8** **0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PHOENIX CONVENTION CENTER

Program Name: Tourism and Hospitality Board

Program Description

The City Tourism and Hospitality Advisory Board was created by the City Council as part of a comprehensive program designed to make available a predefined portion of excise taxes to promote Phoenix tourism. The Board's mission is to evaluate and recommend to the City Council projects that achieve the objectives of increasing tourism and promoting the City of Phoenix. Under this program, funding may be made available for projects designed to promote the City of Phoenix as a destination through conventions, trade shows and special events and/or increase general tourism activity through hotel room bookings.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| None | | |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| Sports Facilities Funds | 470,000 | 0 |
| Total Budget | 470,000 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|----------|
| Program Positions | 0.0 | 0 |
|--------------------------|------------|----------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

PHOENIX CONVENTION CENTER

Program Name: Downtown Hotel

Program Description

The Downtown Phoenix Hotel Corporation was formed in January 2005 for the sole purpose of owning, acquiring, constructing, equipping, operating, financing and taking any other action that an Arizona nonprofit corporation may take with respect to a full-service, first-class, downtown hotel. The Sheraton Phoenix Downtown Hotel was designed and built to help address the growing need for additional hotel rooms to support the newly expanded Phoenix Convention Center.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|------------------------------|---------------------------|-------------------------|
| Room nights | 190,000 | 0 |

Source of Funds

| | | |
|------------------------|----------------|----------|
| Other Restricted Funds | 112,680 | 0 |
| Total Budget | 112,680 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|------------|----------|
| Program Positions | 1.0 | 0 |
|--------------------------|------------|----------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

SOLID WASTE SUMMARY

Department Goal

The Solid Waste Management Program assists in providing a safe and aesthetically acceptable environment through effective, integrated management of the solid waste stream, including collection, disposal, source reduction and recycling activities.

| EXPENDITURES BY CHARACTER | | | | |
|--|-----------------------------------|---|--|-----------------|
| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
| PERSONAL SERVICES | \$43,116,949 | \$42,113,424 | \$45,961,485 | \$0 |
| CONTRACTUAL SERVICES | 19,610,999 | 19,906,066 | 23,179,476 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | 30,757,972 | 30,879,135 | 31,060,198 | 0 |
| SUPPLIES | 5,504,826 | 2,285,456 | 4,591,827 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 12,538,859 | 11,081,197 | 16,645,700 | 0 |
| MISCELLANEOUS TRANSFERS | (101,190) | (177,905) | 5,000,000 | 0 |
| TOTAL | \$111,428,415 | \$106,087,373 | \$126,438,686 | \$0 |
| AUTHORIZED POSITIONS | | | | |
| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
| FULL-TIME POSITIONS | 603.0 | 603.0 | 603.0 | 0.0 |
| PART-TIME POSITIONS (FTE) | 11.0 | 7.3 | 7.3 | 0.0 |
| TOTAL | 614.0 | 610.3 | 610.3 | 0.0 |
| SOURCE OF FUNDS | | | | |
| Solid Waste Funds | \$111,428,415 | \$106,087,373 | \$126,438,686 | \$0 |
| General Funds | 0 | 0 | 0 | 0 |
| Federal and State Grant Funds | 0 | 0 | 0 | 0 |
| TOTAL | \$111,428,415 | \$106,087,373 | \$126,438,686 | \$0 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

Solid Waste

Program Name: Contained Residential Collection

Program Description

This program provides comprehensive solid waste collection services to residential living units within the City including single family homes, condominiums, town homes, smaller multiple-family living units and mobile homes. These services are designed to protect the health and safety of the citizens of the City and to protect the environment by establishing minimum standards for the storage, collection, and disposal of solid waste. Solid waste is collected twice a week. The City of Phoenix is known as a “clean” City and its solid waste services are consistently highly rated by its customers.

Residential customers in the City of Phoenix are charged a monthly solid waste services fee when water service is started by the customer in accordance with Chapter 27 of the Phoenix City Code.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Percentage Available: Collection of contained refuse and recyclables | 99% | 0% |
| Total Number of Living Units | 380,642 | 0 |

Source of Funds

| | | |
|-------------------------|-------------------|---|
| Solid Waste Fund | 60,204,518 | 0 |
| Total Net Budget | 60,204,518 | |

Gross Budget (if applicable)

| | | |
|---|-------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments and capital projects. | 61,103,442 | 0 |
|---|-------------------|----------|

| | | |
|--------------------------|--------------|------------|
| Program Positions | 245.7 | 0.0 |
|--------------------------|--------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Solid Waste

Program Name: Institutional Collection and Special Services

Program Description

This program provides comprehensive solid waste collection service to institutional and special services customers. These services are designed to protect the health and safety of the citizens of the City and to protect the environment by establishing minimum standards for the storage, collection, and disposal of solid waste. Solid waste is collected twice a week. The City of Phoenix is known as a "clean" City and its solid waste services are consistently highly rated by its customers.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Percentage Available: Collection of refuse and recycle through roll off, frontload, tipper and manual collection. | 99% | 0% |
| Total Number of Accounts | 13,939 | 0 |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| Solid Waste Fund | 4,726,820 | 0 |
| Total Net Budget | 4,726,820 | 0 |

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments and capital projects. | 4,958,207 | 0 |
|---|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 38.9 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Solid Waste

Program Name: Bulk Trash Collection

Program Description

Bulk trash is material that is not placed in garbage or recycling containers such as furniture, large appliances and large amounts of vegetation. Bulk trash service is offered to residents each quarter on an advertised 13-week schedule. In FY 10-11, a total of 64,828 tons of bulk and uncontained trash was collected. This program provides consistent removal of waste that otherwise might create an eyesore in neighborhoods and helps prevent vector problems.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Percentage Available: Collection of bulky material | 99% | 0% |
| Total Number of Living Units | 394,581 | 0 |

Source of Funds

| | | |
|------------------|------------|---|
| Solid Waste Fund | 16,853,879 | 0 |
|------------------|------------|---|

Total Net Budget **16,853,879** **0**

Gross Budget (if applicable)

| | | |
|---|-------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments and capital projects. | 17,418,631 | 0 |
|---|-------------------|----------|

Program Positions **97.9** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Solid Waste

Program Name: Education and Enforcement

Program Description

This program consists of assisting operations with resolving day of collection problems, level of service and billing issues, garbage misses, code enforcement and required regulatory functions, which include vector checks required by the State and County, recycling contamination checks, bulk trash enforcement of legal put out and illegal dumping. The division goal is to respond to all requests for service within 24 hours. Specialists assist NSD, Fire and Police Departments with their program needs. On a daily basis, specialists respond to service requests from citizens, Mayor and City Council offices, police, neighborhood groups, and other City offices concerning solid waste issues of all types from commercial to residential. Over time, more and more service requests have involved neighborhood blight and social issues that are very difficult to solve and require multi-departmental resources.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Percentage Available: Business system includes CC&B, Court system. Protect the health and safety of the citizens of the City and to protect the environment. | 99% | 0% |
| Approximate total Number of residential accounts including commercial, multi-family | 425,000 | 0 |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| Solid Waste Fund | 7,228,810 | 0 |
| Total Net Budget | 7,228,810 | 0 |

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments and capital projects. | 7,387,322 | 0 |
|---|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 59.4 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include all costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Solid Waste

Program Name: Customer Call Center

Program Description

This program is responsible for responding to citizens regarding solid waste services and programs. Calls, mail, emails and internet requests are received from citizens citywide, for all solid waste programs including refuse, recycling, transfer stations, container replacement, container removal, household hazardous waste, illegal dumping, composting, etc. The Customer Call Center office processes requests for service through the CC&B billing system. Service requests entered into the system are directed to the proper area for response and investigation by staff. The CC&B system is the nucleus for tracking data and information related to solid waste services and contractor performance.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Percentage Available: Business system includes CC&B, AVL, GIS, phone system, mapping system, etc | 99% | 0% |
| Approximate total Number of residential accounts including commercial, multi-family | 425,000 | 0 |

Source of Funds

| | | |
|------------------|-----------|---|
| Solid Waste Fund | 2,376,872 | 0 |
|------------------|-----------|---|

Total Net Budget **2,376,872** **0**

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments and capital projects. | 2,452,651 | 0 |
|---|------------------|----------|

Program Positions **13.6** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Solid Waste

Program Name: Customer Care and Billing (CC&B)

Program Description

This program consists of the CC&B, AVL, GIS, and application development. CC&B is the billing system for approximately 395,000 residents. This is the system of records for solid waste fees. AVL is auto vehicle locator and is the route optimization tool for collection services. GIS is the Geographical Information System utilized for special components of the operations. GIS brings together routing, quarter sections, armature pings, and residential information for collection optimization. The application development creates new applications to support the systems used to streamline the solid waste collection and business processes.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Percentage available: Business Systems includes CC&B, AVL, GIS, custom systems for the operations of Solid Waste, etc | 99% | 0% |
| Total Number of Living Units | 425,000 | 0 |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| Solid Waste Fund | 6,894,560 | 0 |
| Total Net Budget | 6,894,560 | 0 |

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments and capital projects. | 6,971,185 | 0 |
|---|------------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 8.5 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Solid Waste

Program Name: Container Delivery and Repair Services

Program Description

This program is responsible for container delivery, replacement and repair requests for over 394,000 residential dwelling units. In Fiscal Year 10/11 there were 63,812 containers delivered, replaced or repaired.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Percentage Available: Delivery, replacement and repair of containers | 99% | 0% |
| Total Number of Living Units | 394,581 | 0 |

Source of Funds

| | | |
|------------------|------------------|----------|
| Solid Waste Fund | 2,020,187 | 0 |
| | 2,020,187 | 0 |

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments and capital projects. | 2,048,726 | 0 |
|---|------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 25.8 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Solid Waste

Program Name: Field Operations Contracts

Program Description

This program centralizes monitoring of the Solid Waste Program contracts. This includes the managed competition process and monitoring the customer service goals of the contract. It oversees \$12 million in container contracts. The container contracts have a warranty process that is cumbersome in monitoring the damaged containers and inventory of the replacement containers. Contract monitoring is essential to managing costs related to solid waste collection operations.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Percentage available: Business Systems includes SAP, CC&B, AVL, GIS, etc | 99% | 0% |
| Total contract amount (includes containers, managed competition, etc). | 12,000,000 | 0 |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| Solid Waste Fund | 5,595,815 | 0 |
| Total Net Budget | 5,595,815 | 0 |

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments and capital projects. | 5,767,563 | 0 |
|---|------------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 2.1 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Solid Waste

Program Name: Transfer Stations (Includes Environmental)

Program Description

The 27th Avenue and North Gateway Transfer Stations accept approximately 3,300 tons collectively per day of solid waste, excluding recyclables. Solid waste is collected from city of Phoenix collection vehicles, residents and commercial customers, then it is loaded onto large semi-truck tractors that haul this refuse to the City's active landfill in Buckeye, Arizona. These facilities also provide a self haul drop-off area, diversion programs and conducts Public Education programs.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Increase Decal transactions by 20% or by 19,300 for a total of 116,100 decal transactions in FY11-12. FY10-11 total transactions performed = 96,800. | 100% | 0% |
| Meet weekly opacity readings = 104 times a year for both Transfer Stations (52 weeks x 2) | 100% | 0% |

Source of Funds

| | | |
|------------------|--------------|---|
| Solid Waste Fund | (10,061,355) | 0 |
|------------------|--------------|---|

Total Net Budget (10,061,355) 0

Gross Budget (if applicable)

| | | |
|---|------------|---|
| The difference between the gross and net budget represents credits received for services provided to other city departments and capital projects. | 11,584,914 | 0 |
|---|------------|---|

Program Positions 70.2 0.0

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Solid Waste

Program Name: Long Haul

Program Description

This program provides hauling of municipal solid waste to SR85 Landfill, the City's active landfill located in Buckeye, Arizona. Equipment Operators load and compact over 1,000,000 tons of solid waste into large semi-trucks at the two transfer station locations. The trailers are then tarped and driven to the landfill by a contracted hauler, where the solid waste is properly buried and disposed by Landfill Equipment Operators. The costs specified are all contract costs.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Complete tonnage reconciliation with contracted hauler within 3-days or 117 reconciled loads a day, minimum. 130 loads hauled on average per day. | 90% | 0% |

Source of Funds

| | | |
|------------------|------------|---|
| Solid Waste Fund | 10,860,773 | 0 |
|------------------|------------|---|

Total Net Budget **10,860,773** **0**

Gross Budget (if applicable)

| | | |
|---|-------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments and capital projects. | 10,904,165 | 0 |
|---|-------------------|----------|

Program Positions **0.9** **0.0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Solid Waste

Program Name: Open Landfill (Includes Environmental)

Program Description

The SR85 Landfill, located in the town of Buckeye, serves all of the city of Phoenix 's disposal needs. This landfill accepts solid waste from all City of Phoenix residents, transfer station commercial customers, and other City departments. Under a governmental agreement, tonnage is also received from the towns of Buckeye and Gila Bend. Of the 2,600 acre site, 300 acres are permitted for landfill operations and permitted acreage is expected to serve the City for approximately 30 years. The landfill is critical for providing a safe and environmentally sound final disposition for municipal solid waste.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|-----------------------|---------------------|
| Zero Notices of violations (NOVs) @ SR85 Landfill. | 100% | 0% |
| Meet quarterly ground water reporting requirements = 4 times a year. | 100% | 0% |
| Meet weekly greenhouse gas monitoring and reporting requirements = 52 times year. | 100% | 0% |
| Meet monthly opacity report requirements per ADEQ = 12 times a year. | 100% | 0% |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| Solid Waste Fund | 9,517,280 | 0 |
| Total Net Budget | 9,517,280 | 0 |

Gross Budget (if applicable)

| | | |
|---|-------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments and capital projects. | 10,584,881 | 0 |
|---|-------------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 23.9 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Solid Waste

Program Name: Closed Landfills

Program Description

This program supports and provides environmental oversight for five closed landfills located throughout the City of Phoenix. Regulatory issues relative to these sites, mandated by federal, state and county regulations, include ground water, surface water, air quality, and erosion control. Methane gas systems require maintenance, calibration and reporting per ADEQ. In all, closed sites account for approximately 1,300 acres of landfill space.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Zero Notices of violations (NOVs) at all closed facilities. | 100% | 0% |
| Meet quarterly ground water reporting requirements at the closed 19th Avenue, 27th Avenue and Skunk Creek Landfills = 12 | 100% | 0% |
| Meet monthly recording and monitoring requirements for landfill probes = 60 times a year (12 X 5 sites). | 100% | 0% |
| Meet weekly opacity recording and monitoring at flare per ADEQ for 27th Avenue and Skunk Creek Landfills = 104 times a year. | 100% | 0% |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| Solid Waste Fund | 768,287 | 0 |
| Total Net Budget | 768,287 | 0 |

Gross Budget (if applicable)

| | | |
|---|----------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments and capital projects. | 826,059 | 0 |
|---|----------------|----------|

| | | |
|--------------------------|-------------|------------|
| Program Positions | 11.1 | 0.0 |
|--------------------------|-------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Solid Waste

Program Name: Materials Recycling Facilities (MRFs) and Education (RIS)

Program Description

MRF operations involve direct oversight of operations and revenue recovery. Includes fees paid to contractors to sort and market recyclable materials. Other Waste Diversion Programs include green organics, tires, electronics, appliances, metals, and batteries. Diverted material impacts are revenues generated, reduction in hauling costs, and reduction in landfill "air" space - prolonging landfill use. Some of this diverted material is required by law to be removed from the waste stream. Education and outreach programs support diversion efforts and include school presentations, MRF tours, Bag Central Station events, community programs and special events.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Maintain 68% recovery on MRF material. | 95% | 0% |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| Solid Waste Fund | 8,031,832 | 0 |
| Total Net Budget | 8,031,832 | 0 |

Gross Budget (if applicable)

| | | |
|---|------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments and capital projects. | 8,112,475 | 0 |
|---|------------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 9.8 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Solid Waste

Program Name: Keep Phoenix Beautiful

Program Description

Keep Phoenix Beautiful (KPB) is an affiliate of Keep America Beautiful, a non-profit organization that focuses on the preservation and protection of the environment. KPB dedicates its efforts on recycling initiatives, litter reduction, neighborhood beautification and stabilization. The Public Works Department has been in partnership with KPB since 1982.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Hold one neighborhood clean-up a week or 52 neighborhood clean-ups total in FY11-12. | 100% | 0% |

Source of Funds

| | | |
|-------------------------|---------------|----------|
| Solid Waste Funds | 73,301 | 0 |
| Total Net Budget | 73,301 | 0 |

Gross Budget (if applicable)

| | | |
|---|---------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments and capital projects. | 77,757 | 0 |
|---|---------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 0.0 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Solid Waste

Program Name: Green Organics

Program Description

The Green Organics Program is part of the SWD's Diversion Programs and is intended to decrease material hauled and buried at the city's landfill as well as saving hauling costs and landfill air space. This material is collected in a segregated area of the 27th Avenue Transfer Station and mulched and hauled by a contracted on-site vendor. On average, over the last 5-years the Solid Waste Division has diverted over 21,000 tons of green organics a year, resulting in an estimated savings of \$126,000 annually, while extending valuable landfill life and air-space.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Increase green organics collection by 25% to 30,000 tons total for FY11-12. | 100% | 0% |

Source of Funds

| | | |
|-------------------------|----------------|----------|
| Solid Waste Funds | 400,000 | 0 |
| Total Net Budget | 400,000 | 0 |

Gross Budget (if applicable)

| | | |
|---|----------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments and capital projects. | 403,957 | 0 |
|---|----------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 0.0 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Solid Waste

Program Name: Household Hazardous Waste

Program Description

The Household Hazardous Waste Program (HHW) has evolved since its inception in 1990. Originally collecting only once or twice a year, the City now conducts ten events throughout the year. This program diverts residential HHW from the waste stream and raises awareness about the proper disposal of common household chemicals. Although not mandated, the program does support the Street Transportation Department's Storm Waste Water NPDES Permit.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---------------------------------------|---------------------------|-------------------------|
| Hold a minimum 9 HHW events per year. | 100% | 0% |

Source of Funds

| | | |
|-------------------|---------|---|
| Solid Waste Funds | 947,107 | 0 |
|-------------------|---------|---|

Total Net Budget **947,107** **0**

Gross Budget (if applicable)

| | | |
|---|----------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments and capital projects. | 949,772 | 0 |
|---|----------------|----------|

| | | |
|--------------------------|------------|------------|
| Program Positions | 2.5 | 0.0 |
|--------------------------|------------|------------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

WATER SERVICES

Program Goal

The Water Services Department is responsible for the Water and Wastewater Programs. The Water Program provides a safe and adequate domestic water supply to all residents in the Phoenix water service area. The Wastewater Program assists in providing a clean, healthy environment through the effective management of all water borne wastes generated within the Phoenix drainage area.

EXPENDITURES BY CHARACTER

| CHARACTER | 2009-10 ACTUAL EXPENDITURES | 2010-11 PRE-AUDIT ACTUAL EXPENDITURES | 2011-12 COUNCIL ALLOWANCE ¹ | 2012-13 BASE |
|--|-----------------------------------|---|--|-----------------|
| PERSONAL SERVICES | \$122,489,965 | \$122,280,315 | \$128,992,789 | \$0 |
| CONTRACTUAL SERVICES | 66,505,885 | 65,940,135 | 71,635,433 | 0 |
| INTERDEPARTMENTAL CHARGES AND CREDITS | (1,938,486) | 6,897,867 | 1,518,419 | 0 |
| SUPPLIES | 61,805,339 | 58,546,168 | 75,475,974 | 0 |
| EQUIPMENT AND MINOR IMPROVEMENTS | 2,599,024 | 0 | 2,414,103 | 0 |
| MISCELLANEOUS TRANSFERS | (714,063) | 0 | 0 | 0 |
| TOTAL | \$250,747,664 | \$253,664,485 | \$280,036,718 | \$0 |

AUTHORIZED POSITIONS

| | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
|---------------------------|----------------|----------------|----------------|----------|
| FULL-TIME POSITIONS | 1,509.0 | 1,480.0 | 1,479.0 | 0 |
| PART-TIME POSITIONS (FTE) | 18.1 | 17.1 | 17.1 | 0 |
| TOTAL | 1,527.1 | 1,497.1 | 1,496.1 | 0 |

SOURCE OF FUNDS

| | | | | |
|-------------------------------|----------------------|----------------------|----------------------|------------|
| Water Funds | \$164,732,844 | \$165,565,234 | \$186,861,671 | \$0 |
| Wastewater Funds | 86,014,820 | 86,564,462 | 91,289,834 | 0 |
| Federal and State Grant Funds | 0 | 96,362 | 0 | 0 |
| Other Restricted Funds | 0 | 1,438,427 | 1,885,213 | 0 |
| TOTAL | \$250,747,664 | \$253,664,485 | \$280,036,718 | \$0 |

¹ Department budget totals only include operating expenditures and do not include debt service payments or pay-as-you-go capital. These amounts are shown on the City of Phoenix Financial Organizational Chart found elsewhere in this document.

Water Services Department

Program Name: Water Production

Program Description

The Water Production Program produces potable water for distribution to residential, commercial, and industrial users. The division also produces reclaimed water suitable for use in turf irrigation and aquifer recharge.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|-----------------------|---------------------|
| The four quarter combined average of Total Trihalomethane (TTHM) at the entry point into the water distribution system. | ≤50 ug/l | 0 |
| Produce water that meets all drinking water regulations entering the distribution system including the Stage 2 Disinfectants and Disinfection Byproduct Rule. | 100% | 0 |
| Operating expenditures for electricity, chemicals, and raw water are to remain at or below the Rate Setting Estimate. | 97% to 100% | 0 |

Source of Funds

| | | |
|-------------------------|--------------------|----------|
| Water Fund | 76,963,916 | 0 |
| Val Vista Fund* | 25,793,700 | 0 |
| Wastewater Fund | 909,196 | 0 |
| Total Net Budget | 103,666,812 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|--------------|----------|
| Program Positions | 211.6 | 0 |
|--------------------------|--------------|----------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

* 41% of the Val Vista Water Treatment Plant expenses are recovered through revenue from the participating city, Mesa.

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Water Services Department

Program Name: Water Distribution

Program Description

The Water Distribution Program operates, maintains, repairs and improves the City's water distribution system. The system contains approximately 7,000 miles of water mains, 400,000 water services connections, 120,000 valves, and 52,000 fire hydrants. The program repairs approximately 1,400 main breaks and 5,600 service leaks, and installs nearly 600 large taps each year. There are six water service yards and over 500 remote water facilities including wells, booster stations, storage tanks, reservoirs, and pressure reducing valve stations. The water system includes 11 major and 72 individual pressure zones.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Water leaks repaired within 48 hours of identification of underground utilities | 96% | 0 |
| Annual number of main breaks per 100 miles of water main. | 20 | 0 |
| Meet all regulatory compliance requirements within the distribution system. | 100% | 0 |

Source of Funds

| | | |
|------------|------------|---|
| Water Fund | 50,809,933 | 0 |
|------------|------------|---|

Total Net Budget **50,809,933** **0**

Gross Budget (if applicable)

| | | |
|--|-------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to capital projects. | 55,970,547 | 0 |
|--|-------------------|----------|

Program Positions **382.7** **0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Water Services Department

Program Name: Water Engineering - Design and Construction Services

Program Description

The Water Engineering Program manages the design and construction of City water treatment and distribution facilities. This includes new facilities, expansion of existing facilities, rehabilitation and/or replacement of existing facilities, water production (treatment) plants, water transmission mains, distribution water lines, water reservoirs, pump (booster) stations, pressure reducing stations, and support for private development programs.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Projects initiated in accordance with Capital Improvement Program schedule. | 95% | 0 |
| Projects completed within the original Rate Setting Budget. | 95% | 0 |

Source of Funds

| | | |
|------------|-----------|---|
| Water Fund | 1,129,953 | 0 |
|------------|-----------|---|

Total Net Budget **1,129,953** **0**

Gross Budget (if applicable)

| | | |
|--|------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to capital projects. | 7,165,519 | 0 |
|--|------------------|----------|

Program Positions **50.4** **0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Water Services Department

Program Name: Wastewater Treatment

Program Description

The Wastewater Treatment Program treats wastewater from the City of Phoenix and the Sub-Regional Operating Group (SROG) cities of Glendale, Mesa, Scottsdale, and Tempe. The plants produce reclaimed water used to irrigate crops and provide cooling water for Palo Verde Nuclear Generating Station. The remaining reclaimed water is returned to the natural river system after being polished by the constructed wetlands. Solids removed during the treatment process are treated, and then reused as fertilizer on non-edible crops.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Meet all regulatory compliance requirements at the discharge points from wastewater treatment plants and wetlands. | 100% | 0 |
| Operating expenditures for electricity, chemicals and sludge hauling are to remain at or below the Rate Setting Estimate. | 97% to 100% | 0 |

Source of Funds

| | | |
|-------------------------|-------------------|----------|
| Wastewater Fund | 15,969,373 | 0 |
| SROG Fund* | 40,055,286 | 0 |
| Total Net Budget | 56,024,659 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|--------------|----------|
| Program Positions | 248.6 | 0 |
|--------------------------|--------------|----------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

* 42% of the SROG expenses are recovered through revenue from the other participating cities: Glendale, Mesa, Scottsdale and Tempe.

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Water Services Department

Program Name: Wastewater Collection

Program Description

The Wastewater Collection Program operates, maintains, repairs and improves the City's sewer infrastructure including minimizing odors and corrosion. The system includes nearly 5,000 miles of piping infrastructure, over 90,000 manholes and cleanouts, and 28 lift stations in an approximate geographic area of 550 square miles.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Miles of sewer pipe cleaned per year. | 980 | 0 |
| Miles of sewer pipe televised per year. | 400 | 0 |
| Maintain no more than 2 sanitary sewer overflows per 100 miles per year. | 2 | 0 |

Source of Funds

| | | |
|-------------------------|-------------------|----------|
| Wastewater Fund | 25,008,446 | 0 |
| Total Net Budget | 25,008,446 | 0 |

Gross Budget (if applicable)

| | | |
|--|-------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to capital projects. | 25,861,908 | 0 |
|--|-------------------|----------|

| | | |
|--------------------------|--------------|----------|
| Program Positions | 205.3 | 0 |
|--------------------------|--------------|----------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Water Services Department

Program Name: Wastewater Engineering - Design and Construction Services

Program Description

The Wastewater Engineering Program manages the design and construction of City wastewater treatment and collection facilities. This includes new facilities, expansion of existing facilities, rehabilitation and/or replacement of existing facilities, wastewater treatment plants, wastewater collection system interceptors and sewer mains, sewage lift stations and force mains, and support for private development programs.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Projects initiated in accordance with Capital Improvement Program schedule. | 95% | 0 |
| Projects completed within the original Rate Setting Budget. | 95% | 0 |

Source of Funds

| | | |
|-----------------|---------|---|
| Wastewater Fund | 970,831 | 0 |
|-----------------|---------|---|

Total Net Budget **970,831** **0**

Gross Budget (if applicable)

| | | |
|--|------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to capital projects. | 4,053,150 | 0 |
|--|------------------|----------|

Program Positions **30.9** **0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Water Services Department

Program Name: Water Resource Management and Development Planning

Program Description

The Water Resource Management and Development Planning Program monitors water use and wastewater generation trends, water supply availability, drought, and climate to determine the short and long term water supply and infrastructure needs. The group manages the annual water use ordering, reporting and contracts with water providers. The group develops and advises on policies and practices regarding development-related infrastructure and finance as well as provides review of large development plans. The group also assists customers with improving water use efficiency through programs to educate residential, commercial, and industrial water users.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Create and maintain a record of all water and wastewater infrastructure assets. Display data in | 99% | 0 |
| Number of outreach events attended to provide information on water conservation/efficiency per year. | 40 | 0 |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| Water Fund | 4,933,341 | 0 |
| Wastewater Fund | 1,415,991 | 0 |
| Total Net Budget | 6,349,332 | 0 |

Gross Budget (if applicable)

| | | |
|--|------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to capital projects. | 6,630,718 | 0 |
|--|------------------|----------|

| | | |
|--------------------------|-------------|----------|
| Program Positions | 39.6 | 0 |
|--------------------------|-------------|----------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Water Services Department

Program Name: Customer Service

Program Description

The Customer Service Program processes the billing and collection of water, sewer, and sanitation receivables. The program provides customer service, service connects, disconnects, transfers, meter readings, and other types of field investigations.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|---|---------------------------|-------------------------|
| Average minutes to reach a Call Center representative | 3 | 0 |
| Billing accuracy rate per 10,000 bills | 99.9% | 0 |
| Meter Reading Accuracy | 99.9% | 0 |

Source of Funds

| | | |
|-----------------|------------|---|
| Water Fund | 27,230,828 | 0 |
| Wastewater Fund | 6,960,711 | 0 |

Total Net Budget **34,191,539** **0**

Gross Budget (if applicable)

| | | |
|---|-------------------|----------|
| The difference between the gross and net budget represents credits received for services provided to other city departments and capital projects. | 38,973,790 | 0 |
|---|-------------------|----------|

Program Positions **313.0** **0**

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

Water Services Department

Program Name: Stormwater Regulatory Compliance

Program Description

The City of Phoenix operates a Municipal Separate Storm Sewer System (MS4), under a permit from the Arizona Department of Environmental Quality (ADEQ). The permit allows the City to discharge stormwater to Waters of the US, while mandating specific administrative and operational requirements.

The Stormwater Management Section is responsible for compliance with the MS4 permit by reducing the amount of pollution entering the storm drain system through public education and outreach, inspections of industrial and commercial facilities, investigation of potential illicit discharges, and enforcement of the local stormwater ordinance.

| Performance Measures: | 2011-12 Budget | 2012-13 Base |
|--|---------------------------|-------------------------|
| Number of inspections of industrial facilities for compliance with City Code Chapter 32C, Stormwater Quality Protection, per the MS4 permit. | 450 | 0 |
| Number of inspected stormwater outfalls for signs of illicit discharge, per the MS4 permit. | 125 | 0 |
| Respond to complaints of illicit discharges within three business days. | 90% | 0 |

Source of Funds

| | | |
|-------------------------|------------------|----------|
| Other Restricted Funds | 1,885,213 | 0 |
| Total Net Budget | 1,885,213 | 0 |

Gross Budget (if applicable)

| | | |
|----------------|--|--|
| Not Applicable | | |
|----------------|--|--|

| | | |
|--------------------------|-------------|----------|
| Program Positions | 14.0 | 0 |
|--------------------------|-------------|----------|

Does this program generate budgeted revenue?

Yes No

Does this program provide required matching funds for a grant funded program?

Yes No

The budget amounts listed include **all** costs for that program. Costs can include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided by other departments such as information technology support and vehicle and facility maintenance. If a gross budget amount is listed, it means the program charges other departments, programs, or capital projects for providing a service.

CITY COUNCIL REPORT

WORK STUDY AGENDA

TO: Ed Zuercher
Assistant City Manager

AGENDA DATE: October 25, 2011

FROM: Mario Paniagua
Budget and Research Director

ITEM:3

SUBJECT: PUBLIC SAFETY SPECIALTY FUNDS BALANCING PLAN UPDATE

This report provides information to the Mayor and City Council on the performance of the Public Safety Specialty Funds balancing plan through the end of fiscal year 2010-11.

THE ISSUE

The Police and Fire Departments have three specialty sales tax funds that were added to hire additional police officers, firefighters and public safety support personnel. The Neighborhood Protection Fund, also referred to as Proposition 301, is used to account for the funds generated by the 0.1 percent increase in the sales tax approved by voters in October 1993. The Public Safety Enhancement Fund was implemented in May 2005 and is made up of the 2.0 percent increment of the 2.7 percent sales tax on utilities with voter-approved franchise agreements. The Public Safety Expansion Fund, also referred to as Proposition 1, is used to account for a 0.2 percent increase in sales tax approved by voters in 2007. Together, these three funds accounted for \$62.4 million annually in 2010-11 for public safety activities.

Due to increased labor costs and the deep and lengthy economic recession, these funds have not generated enough revenue to cover the costs of staff and the programs supported by these funds. All revenue collected has gone toward the costs of the program.

Without corrective action, these funds were projected in October 2010 to have an estimated combined ending deficit balance of (\$47 million) by the end of 2010-11. As a result of Council policy direction set in October 2010 and discussed below, the actual combined ending deficit was cut by more than 50% to about (\$21 million). The Council took a policy position to bring the funds back into balance and preserve the City's bond rating. With those policy positions, the City Council adopted a corrective action plan that would balance these funds with the following goals in mind:

- Avoid public safety layoffs
- Achieve savings through attrition
- Maximize savings through efficiencies

- Maximize first-responder strength
- Preserve service levels

Following the priorities listed above, the balancing of these funds was not possible before 2014-15.

OTHER INFORMATION

Plan Assumptions

The plan adopted by the Mayor and City Council was based on the following assumptions:

- The continuation of the sales tax on food for home consumption through March 31, 2015 as approved by the City Council in February 2010.
- No additional funding other than \$15 million of one-time funding available in 2010-11.
- No formula cuts to state shared revenue.
- Continuation of the existing hiring freeze.
- DROP retirements would result in expenditure savings through attrition.
- Continuation of current wage and benefit levels through 2014-15. (This was done for assumption purposes only; actual wages will be negotiated and will require reassessing the plan after each concluded negotiation.)
- Some attrition of sworn personnel beyond DROP.
- Civilian attrition would remain consistent with historical trends.

Because many of these assumptions are subject to change, staff was asked to review the plan's performance annually and to bring any required adjustments back to the Mayor and City Council.

Police Department Balancing Plan

Because of less than anticipated attrition, and the need to balance the General Fund police budget, the Police Specialty Funds balance performed about 25% below the forecast at (\$16.3 million). This is still a great improvement over the forecast of (\$32 million) if no action had been taken.

At the time the plan was adopted, the Police Department had 764 authorized sworn positions and 258 authorized civilian positions in the three Police Department Specialty Funds. Approximately 581 of the sworn and 198 of the civilian positions in the three

funds were filled. In all funds the department had 3,558 authorized and 3,171 filled sworn positions. The Police Department Balancing plan projected the department's allocation of specialty funds could be balanced by the end of fiscal year 2014-15 without laying off sworn personnel. Attachment A summarizes the projected ending balances and staffing levels for each year of the adopted plan.

At the end of 2010-11, the plan forecasted the combined ending balance for the Police Department Specialty Funds would be approximately (\$13,032,000). The plan also forecasted the department would have approximately 3,070 total filled sworn positions. The actual results for 2010-11 (Year 1 of the plan) were as follows:

| Ending Balances and Staffing Levels | <u>Balancing Plan</u> | <u>2010-11 Year End Actuals</u> | <u>Variance</u> |
|---|------------------------------|--|------------------------|
| Neighborhood Protection (Prop 301) | (10,913,000) | (9,328,000) | 1,585,000 |
| Public Safety Enhancement (PSEF) | (3,340,000) | (4,243,000) | (903,000) |
| Public Safety Expansion (Prop 1) | 1,221,000 | (2,763,000) | (3,984,000) |
| Combined Ending Balance (All Funds) | \$(13,032,000) | \$(16,334,000) | \$(3,302,000) |
| Total Filled Sworn Positions At Year End – (Includes General Fund) | 3,070.0 | 3,073.0 | 3.0 |

The plan relied on moving sworn staff from filled specialty fund positions into vacant General Fund positions to create vacancies and savings in the specialty funds. However, in 2010-11 57 positions that were part of a previous General Fund budget reduction relying on 266 vacancies were still filled. The balancing plan assumed these positions would become vacant earlier in the fiscal year. In reality many of these positions did not become vacant until the end of the fiscal year. This negatively impacted the balancing plan because staff could not move officers out of specialty funded positions into vacant General Fund positions until the targeted vacancies were achieved. Because these General Fund positions were not vacated prior to the end of the fiscal year 2010-11, the specialty funds experienced a full year of cost for 57 more officers than anticipated. These costs were slightly offset with savings in other areas. During the annual budget technical review process over the next three months, staff will address the impact this will have on the plan and bring back any recommendations that could be used to maintain the goal of balancing these funds no later than FY 2014-15.

Fire Department Balancing Plan

Because of higher than anticipated attrition, the Fire Department Specialty Fund balance improved nearly 50% better than the forecast, or (\$5 million). This is a great improvement over the forecast of (\$15 million) if no action had been taken.

At the time the plan was adopted, the Fire Department had 273 authorized sworn positions and 14 authorized civilian positions in the three Fire Department Specialty Funds. Approximately 245 of the sworn positions and all of the civilian positions in the three funds were filled. In all funds the department had 1,711 authorized sworn and 1,600 filled sworn positions. The Fire Department Balancing plan projected the department's allocation of specialty funds could be balanced by the end of fiscal year 2013-14 without laying off sworn personnel. Attachment B summarizes the projected ending balances and staffing levels for each year of the adopted plan.

At the end of 2010-11 the plan forecasted the combined ending balance for the Fire Department Specialty Funds would be approximately (\$9,740,000). The plan also forecasted the department would have approximately 1,552 total filled sworn positions. The actual results for 2010-11 (Year 1 of the plan) were as follows:

| Ending Balances and Staffing Levels | Balancing Plan | 2010-11 Year End Actuals | Variance |
|---|-----------------------|---------------------------------|------------------|
| Neighborhood Protection (Prop 301) | (4,312,000) | (1,956,000) | 2,356,000 |
| Public Safety Enhancement (PSEF) | (4,929,000) | (4,845,000) | 84,000 |
| Public Safety Expansion (Prop 1) | (499,000) | 1,760,000 | 2,259,000 |
| Combined Ending Balance (All Funds) | \$(9,740,000) | \$(5,041,000) | 4,699,000 |
| Total Filled Sworn Positions At Year End – (Includes General Fund) | 1,552.0 | 1,560.0 | 8.0 |

The variance between the forecasted ending balance and year end actuals is because General Fund positions were vacated sooner than expected. As soon as sworn positions in the General Fund became vacant, sworn staff were moved from filled specialty fund positions into the newly vacated General Fund positions, so the vacancy would accrue in the specialty funds. In most cases these vacancies were the result of retirements. Because the specialty funds allocated to Fire are performing better than anticipated, it is likely Fire's allocation of specialty funds could be balanced sooner than June 30, 2014 as originally forecasted. Additionally, the Fire Department has been awarded temporary funding for firefighter positions through federal SAFER grants, which allowed the hiring of 70 firefighters. The timing of the expiration of the SAFER grants aligns with the projected time for the balancing of Fire's Specialty Funds to allow the firefighters to transition into existing city funded positions. Staff will further analyze these funds during the technical review process taking place over the next three months and bring back any recommended changes to the Mayor and City Council in late January to early February.

Next Steps

Staff will assess the impact of Year 1 of the balancing plan and determine what adjustments would be required to meet the plan's objective which was to bring the funds into balance no later than 2014-15. The Police funds and the Fire funds will continue to be tracked and monitored on their own performance. Staff will bring any recommended changes back for approval as part of the budget process in January/February 2012.

Recommendation

This report is for information only.

Attachment A

Police Public Safety Funds Balancing Plan

FUNDS BALANCED BY JUNE 30, 2015

| <u>Proposed Plan</u> | <u>FY14-15</u> |
|---|-----------------------|
| Current Number of Filled Positions (Specialty Funds Only) | 581.0 |
| DROP Retirements (FY10-11 through FY14-15) | (153.0) |
| Position Reductions | - |
| Attrition (Beyond DROP Retirements) | (18.0) |
| Potential Adds (Beginning mid 2014) | 66.0 |
| Total Filled Sworn Positions – All Specialty Funds | 476.0 |

| <u>Ending Balances and Staffing Levels</u> | <u>FY09-10</u> | <u>FY10-11</u> | <u>FY11-12</u> | <u>FY12-13</u> | <u>FY13-14</u> | <u>FY14-15*</u> |
|---|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------|
| Neighborhood Protection (Prop 301) | (10,614,135) | (10,913,000) | (11,771,000) | (10,178,000) | (6,147,000) | - |
| Public Safety Enhancement (PSEF) | (8,224,646) | (3,340,000) | (5,208,000) | (5,342,000) | (3,350,000) | 424,000 |
| Public Safety Expansion (Prop 1) | 7,719,180 | 1,221,000 | (1,612,000) | (599,000) | 2,677,000 | 2,784,000 |
| Combined Ending Balance (All Funds) | \$(11,119,001) | \$(13,032,000) | \$(18,591,000) | \$(16,119,000) | \$(6,820,000) | \$3,208,000 |
| Total Filled Sworn Positions At Year End – (Includes General Fund) | 3,171 | 3,070 | 3,008 | 2,975 | 3,002 | 2,995 |

* The transaction privilege (sales) tax on food for home consumption is scheduled to expire on April 1, 2015.

| <u>Inflationary Factors</u> | <u>FY11-12</u> | <u>FY12-13</u> | <u>FY13-14</u> | <u>FY14-15</u> |
|---|-----------------------|-----------------------|-----------------------|-----------------------|
| Personal Services (assumes increases for health and pension only) | 1.0% | 1.0% | 1.0% | 1.0% |
| Non-Personal Services | 3.5% | 4.0% | 4.0% | 4.0% |
| <u>Revenue Assumptions</u> | | | | |
| Neighborhood Protection (Prop 301) | 6.3% | 7.4% | 5.8% | 5.8% |
| Public Safety Enhancement (PSEF) | 1.8% | 4.1% | 5.0% | 5.0% |
| Public Safety Expansion (Prop 1) | 6.3% | 7.5% | 5.8% | 5.8% |

Attachment B

Fire Public Safety Funds Balancing Plan

FUNDS BALANCED BY JUNE 30, 2014

| <u>Proposed Plan</u> | <u>FY14-15</u> |
|---|-----------------------|
| Current Number of Filled Positions (Specialty Funds Only) | 245.0 |
| DROP Retirements (FY10-11 through FY14-15) | (109.0) |
| Position Reductions | - |
| Attrition (Beyond DROP Retirements) | (6.0) |
| Potential Adds (Beginning Early FY13-14) | 94.0 |
| Total Filled Sworn Positions – All Specialty Funds | 224.0 |

| <u>Ending Balances and Staffing Levels</u> | <u>FY09-10</u> | <u>FY10-11</u> | <u>FY11-12</u> | <u>FY12-13</u> | <u>FY13-14</u> | <u>FY14-15*</u> |
|---|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------|
| Neighborhood Protection (Prop 301) | (5,291,141) | (4,312,000) | (3,674,000) | (1,916,000) | 55,000 | 467,000 |
| Public Safety Enhancement (PSEF) | (4,069,869) | (4,929,000) | (4,144,000) | (2,354,000) | 304,000 | 429,000 |
| Public Safety Expansion (Prop 1) | 2,110,388 | (499,000) | (1,039,000) | (211,000) | 52,000 | 513,000 |
| Combined Ending Balance (All Funds) | \$(7,250,622) | \$(9,740,000) | \$(8,857,000) | \$(4,481,000) | \$411,000 | \$1,409,000 |
| Total Filled Sworn Positions At Year End – (Includes General Fund) | 1,600 | 1,552 | 1,540 | 1,511 | 1,582 | 1,579 |

* The transaction privilege (sales) tax on food for home consumption is scheduled to expire on April 1, 2015.

| <u>Inflationary Factors</u> | <u>FY11-12</u> | <u>FY12-13</u> | <u>FY13-14</u> | <u>FY14-15</u> |
|---|-----------------------|-----------------------|-----------------------|-----------------------|
| Personal Services (assumes increases for health and pension only) | 1.0% | 1.0% | 1.0% | 1.0% |
| Non-Personal Services | 3.5% | 4.0% | 4.0% | 4.0% |
| <u>Revenue Assumptions</u> | | | | |
| Neighborhood Protection (Prop 301) | 6.3% | 7.4% | 5.8% | 5.8% |
| Public Safety Enhancement (PSEF) | 1.8% | 4.1% | 5.0% | 5.0% |
| Public Safety Expansion (Prop 1) | 6.3% | 7.5% | 5.8% | 5.8% |

CITY COUNCIL REPORT

WORK STUDY AGENDA

TO: Ed Zuercher
Assistant City Manager

AGENDA DATE: October 25, 2011

FROM: Mario Paniagua
Budget and Research Director

ITEM:4

SUBJECT: RESPONSE TO COUNCIL REQUESTS- ADDITIONAL ANALYSIS
REGARDING TEMPORARY SALES TAX ON FOOD

This report provides additional analysis on the temporary sales tax on food which is scheduled to terminate on April 1, 2015. The report will:

- address requests by the Mayor and Council at the September 13, 2011 Policy Session
- describe actions taken to reduce budget deficits in the past two years, and
- describe policy considerations raised by the option proposed for an early removal of the temporary sales tax on food.

THE ISSUE

State law and City Charter require the city to adopt and maintain a balanced budget where expenditures do not exceed estimated resources.

The city's temporary sales tax on food was adopted on February 2, 2010 and made effective April 1, 2010 as part of a multi-faceted approach to address a \$277 million budget shortfall and to restore important city services. Services at risk of being eliminated that were restored by the temporary sales tax on food included 117 sworn police and 62 sworn fire positions, five senior centers, three libraries, five large community centers, 14 year-round and summer recreation centers, street maintenance, and bus service. In total, the temporary sales tax on food provided funding to restore these services and address about \$38 million covering a 15-month period toward the \$277 million General Fund deficit.

As with all cities and towns in Arizona, Phoenix follows Arizona's Model City Tax Code. The Code provides an option for municipalities regarding the exemption of food for home consumption from retail sales tax. The food sales tax does not apply to food purchased with food stamps and government-issued food instruments. As the food sales tax is an extension of the application of the City of Phoenix retail sales tax, the rate is 2%, which is distributed across five funds that all provide for important City services. Among all 25 cities in Maricopa County, Phoenix's 2% rate is tied for sixth lowest (**Attachment A**).

The five funds receiving a portion of revenue from the temporary sales tax on food and their corresponding piece of the tax rate include the General Fund: 1.2%; Neighborhood Protection Fund (Police, Fire, Block Watch – Prop. 301): 0.1%; 2007 Public Safety Expansion Fund (Police & Fire – Prop. 1): 0.2%; Parks & Preserves Fund: 0.1%; Transit 2000 Fund: 0.4%.

Annually, the city collects about \$29 million in the General Fund (\$49 million total for all funds) from the temporary sales tax on food. The September 13, 2011 City Council Report, “Review of Sales Tax on Food for Home Consumption”, is included as the very last attachment with this report and provides a much more detailed overview of the tax, use by other Arizona cities and towns, background, adoption timeline, and other essential contextual information. At the September 13, 2011 Policy meeting during the City Council’s first full year review of the City’s temporary sales tax on food, Council members made several requests for additional information and follow-up. This report responds to those requests and provides additional considerations regarding the discussion on the city’s temporary sales tax on food for home consumption.

ADDITIONAL INFORMATION

Mayor and Council Requests:

Requests by Mayor Gordon- The following responds to requests by Mayor Gordon.

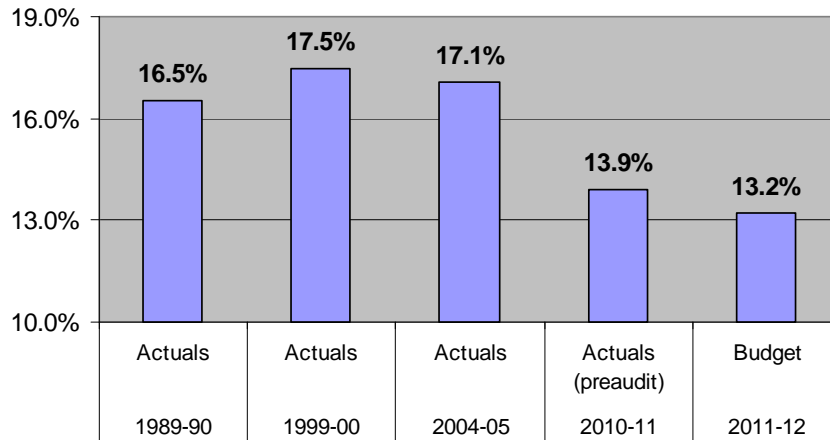
Review option to dedicate all of the temporary sales tax on food to save and restore lost public safety positions- The allocation of the sales tax on food reflects the city’s on-going funding of its first priority, public safety. The General Fund receives the largest portion (60%) of revenue from the temporary sales tax on food, and about 70% of the General Fund goes to public safety/criminal justice. Additionally, the dedicated Public Safety Funds receive another 15% of the allocation of the food sales tax. The remaining 25% is in the Transit 2000 (20%) and Parks and Preserves (5%) Funds. The projected annual revenue from sales tax on food is \$49 million. So, dedicating all \$49 million to public safety would shift \$21 million in funding from non-public safety programs (such as libraries, senior centers, community centers, youth programs, parks, transit service, street maintenance, etc.) to restore previously reduced public safety positions. Absent another means to fund the \$21 million to the non-public safety services, this would require cuts to those programs.

Review option to eliminate sales tax on food, but not without replacing the funding with another revenue source- The continued provision of current service levels for programs receiving temporary sales tax on food funding is possible if the revenue is replaced by an alternate funding source. An analysis of different revenue options as requested by the Mayor and Council is provided in **Attachment B-** Alternate Revenue Sources.

Review option to create a reverse trigger that would make the end of the food tax dependent on continued and stable funding from state- The sales tax on food is set to expire April 1, 2015. Expert economists are currently projecting the Arizona economy will recover from the recession no sooner than 2014 or 2015. State-shared revenues are 30% of the General Fund. The City Council could direct that earlier termination of the sales tax on food be contingent on the city not realizing any reductions to state-shared revenue formulas by the state.

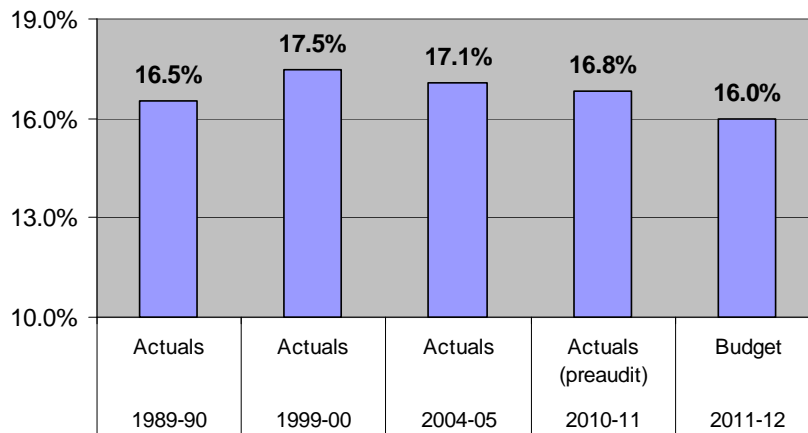
The share of retail sales tax as a portion of General Fund revenue is lower now than in previous years. **Without the sales tax on food in place, retail sales tax revenue as a percentage of the city's total General Fund revenue would be considerably reduced.** This is evidenced in the chart below, which shows the declining proportion of retail sales tax revenue in the city's General Fund budget since 1989-90 not including the sales tax on food in place since April 2010:

**City Retail Sales Tax as % of GF Operating Budget
Without Sales Tax on Food**



The following chart shows the percentage of retail sales including the temporary sales tax on food in 2010-11 and 2011-12. **The percentage has declined even with the temporary sales tax on food in place.**

**City Retail Sales Tax as % of GF Operating Budget
Includes Sales Tax on Food in 2010-11 & 2011-12**



It should be noted that the temporary sales tax on food is part of broadening the tax base and provides more stability to the city's retail collections through the economic downturn.

Review option to lower the overall tax rate to make Phoenix more competitive, in combination with replacing with other revenue sources to maintain an overall stable

revenue level- The broadening of the city's tax base could provide another means to reduce the overall sales tax rate, or specifically the sales tax on food, while maintaining a stable source of revenue. This may include "sin" taxes, tax on service labor, or other excise taxes (**Attachment B**). Although Phoenix's overall sales tax rate is already lower than most Valley cities, lowering the rate may make Phoenix more competitive vis-à-vis surrounding cities in regard to retail sales. It also has the potential to provide a more stable source of revenue less susceptible to economic fluctuation than revenue from retail or other categories of sales.

Provide increased costs due to unfunded mandates imposed on the city by the state or federal government- **Attachment C** provides the list of recent legal requirements on the city that require additional staff time, contractual services, and/or equipment/materials costs without offsetting with additional funding.

Requests by Vice-Mayor Williams- Vice-Mayor Williams requested a plan with alternatives to reduce or repeal the temporary sales tax on food including innovations, de-layering, more cost savings, right-sourcing, and alternative revenue sources. As a balanced budget is required by law, the repeal of the sales tax on food would require an offsetting action to reduce the budget, increase revenue, or a combination of both. The initial round of the City Manager's organizational reviews resulted in over \$6 million of savings over two years from the elimination of more than 87 full-time equivalent (FTE) positions and several job reclassifications that significantly reduced the number of supervisory levels and broadened supervisory span of control. Through citywide reductions and organizational review, there is currently one manager for every 46 employees, excluding non-supervisory Judges and City Attorneys. This is a significant change from the 2009-10 fiscal year, when the manager to employee ratio was one for every 42 employees. A second round of organizational review is in progress. These actions contribute to the city having the smallest government in nearly 40 years at 10.4 FTE per 1,000 residents. The "**Actions to Address Budget Deficit**" section of this report and **Attachment B- Alternate Revenue Sources** respond further to Vice-Mayor Williams' requests.

***Requests by Councilman DiCiccio-** Councilman DiCiccio requested information on three budget-related questions about the value of 3.2% employee concessions, the value of any future concessions, and the cost of union-release activities. These questions were answered in a September 29 City Council Report which is attached (**Attachment I**).

Requests by Councilman Gates- Councilman Gates requested the variances of 2010-11 actual revenue as compared to 2010-11 estimates for the Special Revenue Funds receiving revenue from the temporary sales tax on food. Also requested by Councilman Gates was additional information regarding a recent court ruling on local transportation assistance (LTAF I and LTAF II) funds to the city.

Special Revenue Funds- **Attachment D** provides the breakdown of the specialty fund balances and the variances between actual and estimated revenue for 2010-11 in each of the funds.

Court Ruling on LTAF Funds- On March 16, 2010 a retroactive sweep and permanent elimination of all lottery funds allocated to LTAF I and LTAF II was approved by the state legislature, and subsequently was signed by the Governor. On September 2, 2011 the federal district court for Arizona, through a citizen's lawsuit under the provisions of the Clean Air Act, nullified the action of the Arizona Legislature regarding LTAF II. It stated that the legislature did not have the authority to change the State Implementation Plan for air quality without the prior approval of the Environmental Protection Agency (EPA). The court has ordered the state to reinstate the deposit and disbursement of Arizona lottery funds into LTAF II. The parties to the lawsuit were directed to submit plans for how to do this. Until the court approves a final plan, it is unclear how the order will be carried out. At this time it does not appear to be retroactive and the state could still choose to appeal.

Historically, LTAF II has been a highly variable source of funding. Statewide funding for LTAF II cannot exceed \$18 million and has only twice reached that level. Statewide funding has ranged from the \$18 million maximum to as low as \$0 in 2002-03. The main source of this variability, in addition to the variability in Powerball earnings, has been the funding formula. Lottery funds are distributed to multiple programs in priority order according to state law, and LTAF II has not been one of the top funding priorities. Phoenix's share, except for 2002-03 when there were no funds distributed, has ranged from \$1.3 million to \$4.6 million. The most recent complete fiscal year LTAF award to Phoenix was in 2009-10 for \$2,166,945.

Request by Councilman Johnson- Councilman Johnson requested analysis of the impact of a repeal of the temporary sales tax on food on city services. Without an alternate source of revenue or corresponding cost reduction to provide on-going services at the current level, an early repeal of the temporary sales tax on food will require cuts to city programs and a reduction in service levels in the amount of \$49 million per year. This is discussed in more depth in the "**Actions to Address Budget Deficit**" section of this report. Also, **Attachment E** provides the list of services proposed to be cut in the 2009-10/ 2010-11 City Manager's Trial Budget, but restored by the temporary sales tax on food.

Request by Councilman Simplot- Councilman Simplot requested a menu of options regarding the "sin" taxes and other alternate sources of revenue discussed at the September 13 Policy meeting. An analysis of different revenue options as requested by the Mayor and Council is discussed in **Attachment B-** Alternate Revenue Sources.

Requests by Councilman Waring- Councilman Waring requested information regarding the city budget after the food sales tax was adopted and asked for comparison of the 2006-07 budget to the 2011-12 budget. **Attachment F** provides this information.

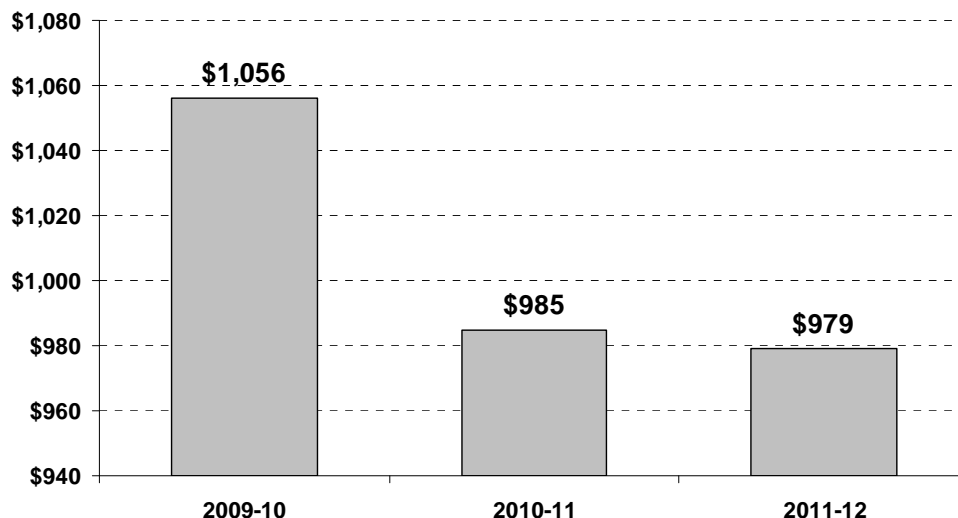
Actions to Address Budget Deficit

In 2009-10, the city addressed a \$277 million General Fund budget deficit using a multi-faceted approach that enabled the city to continue to provide essential services to residents, albeit at a reduced level. The actions included:

- Financial Transactions- part of the deficit reduction strategy was to employ the use of \$92 million in one-time savings. This was 33% of the deficit reduction strategy and included lease-purchasing of capital equipment, reductions in pay-as-you-go capital improvements, a health insurance premium holiday, and reduced contributions to well-funded reserve accounts. Last year, the budget used \$34.5 million based on the Council policy direction to reduce the use of financial transactions. This was made possible because of the city's outstanding bond rating.
- Budget reductions- \$64 million, or 23% of the total deficit amount, was addressed through cuts to city services. The cuts included reduction of library hours, reduced services in parks and after school programs, reductions to public safety programs and management, municipal court and prosecutor operations, maintenance of parks, streets and facilities, transit services, street cleaning, traffic mitigation, neighborhood compliance, graffiti response, economic development, and internal support functions, including audit, budget and research, finance, human resources, legal counsel, planning and zoning, technology, and other direct and indirect services.
- Innovation & Efficiency- Of the \$277 million deficit, \$46 million, or 17%, was addressed through innovation and efficiency actions. \$10 million was addressed through budget savings recommended by the Innovation and Efficiency Task Force. The Task Force has since saved a total of \$35 million overall, with nearly \$15 million to the General Fund, and continues to identify on-going savings and pursue further ways to save costs. Another \$36 million was saved through various cost-cutting measures identified by city departments and Budget and Research.
- Employee Concessions- For the first time in the city's history, employees agreed to pay and benefits concessions that directly reduced costs and allowed the restoration of city services that were at risk of being cut. The cuts totaled 3.2% of employee compensation and contributed approximately \$31 million, or 11%, toward closing the General Fund deficit. The chart below illustrates the impact of the pay concessions coupled with position reductions on the city's budgeted salaries and wages over the last three years.

Citywide Salaries & Wages Budget Since 2009-10

In Millions



- Alternate funding- The remainder of the 2009-10 and 2010-11 budget deficit was addressed through alternate funding, which altogether was 16% of the total \$277 million deficit. These actions included:
 - revenue from the temporary sales tax on food, which provides \$29 million annually to the General Fund, and \$49 million annually to all funds;
 - various actions that allowed the temporary funding of sworn public safety positions using non-General Funds; and
 - establishment of some user fees for parks programs.

These actions provide the framework within which to consider actions needed to balance the budget if the sales tax on food were to be repealed sooner than its current expiration on April 1, 2015. Further information regarding financial transactions, budget reductions, innovation and efficiency and rightsourcing, and employee compensation are provided below. Analysis of options for alternate revenue sources are presented in **Attachment B**.

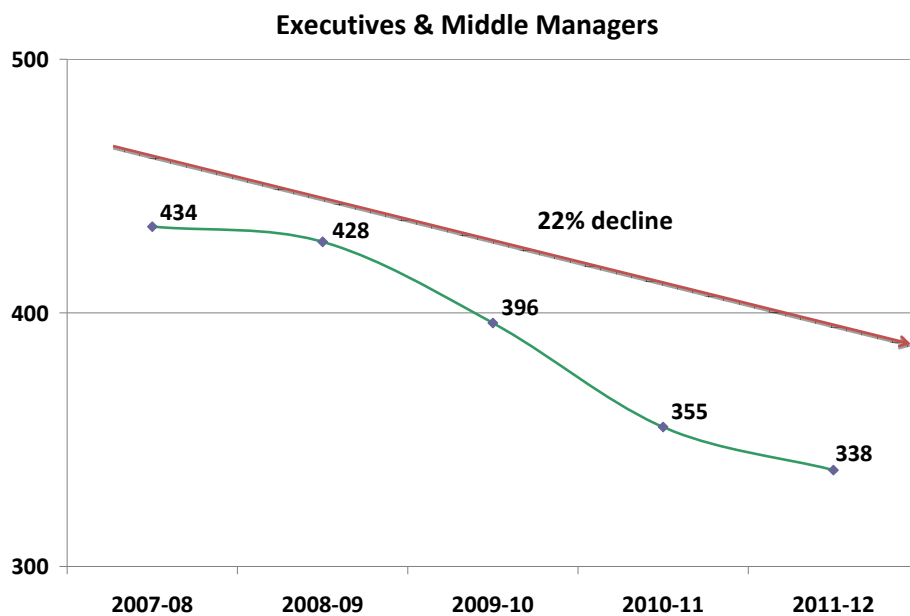
Financial Transactions- Financial transactions provide one-time savings that could be used to temporarily address a structural budget deficit. The measures do not provide an on-going means of continual cost reductions that ensure long-term alignment of costs with revenue. Potential measures include stopping the multi-year plan to increase the General Fund contingency to the recommended level, additional lease-purchase financing, additional debt refinancing, reduced pay-as-you-go capital improvements, or other one-time cost reducing measures.

Budget Reductions- as previously mentioned, without an alternate source of revenue or a corresponding cost reduction to provide current services, repealing the temporary sales tax on food will require cuts to existing service levels. The Special Revenue Funds receiving food sales tax revenue would also be impacted; additional detail on the Special Revenue Funds is provided in **Attachment D**. Although the city would need to conduct a complete reevaluation of potential program cuts in the event that cuts are needed to address a deficit, the detailed list of positions restored at the time the temporary sales tax on food was adopted is provided in **Attachment E**. It is important to note, however, that after the budget was adopted and services were restored by the temporary sales tax on food, some of the restored services had to be reduced due to other budget constraints. As a result of the elimination of Local Transportation Assistance Funds (LTAF), in April 2010, Public Transit cut the early morning weekday fixed-route bus and same-day Dial-A-Ride (DAR) service and reduced additional taxi vouchers from \$250,000 to \$150,000. As part of the 2011-12 budget adoption, the City Council approved the allocation of \$50,000 for vouchers for same-day DAR service. Also, as part of the vacancy reductions in late 2010, the Street Transportation Department eliminated two asphalt crew positions that had been restored by the temporary sales tax on food. The Police Callback Unit was included in the services restored by the food sales tax, but was later part of budget reductions necessary to close the 2011-12 budget gap. This means some additional services beyond what had been restored would need to be identified for reduction if budget cuts were to be employed for an early repeal of the temporary sales tax on food.

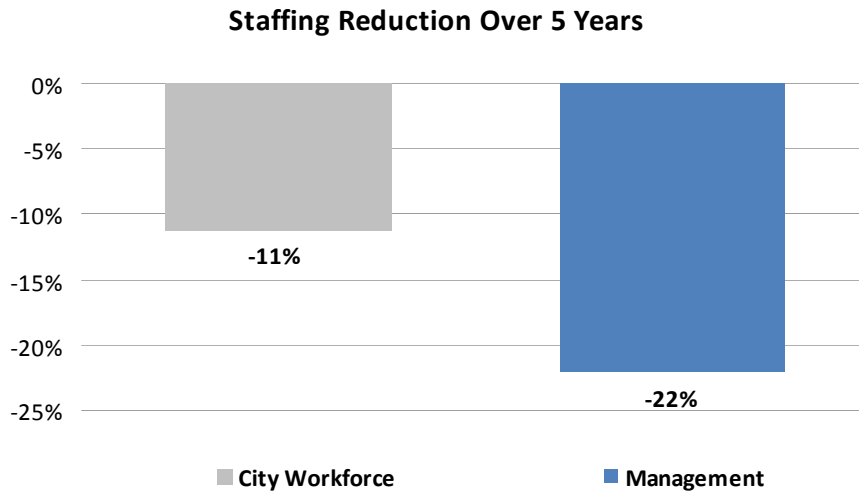
Innovation & Efficiency- Since January 2010, the city has saved over \$35 million due to Innovation & Efficiency Task Force recommendations, shown in **Attachment G**. Further initiatives, such as additional rightsourcing, same-day garbage and recycling pickup, and appointment of a Chief Innovation Executive have been recently recommended by the Innovation and Efficiency Task Force and will result in further cost reductions.

Part of the innovation and efficiency savings directly resulted from the City Manager's organizational reviews, which have reduced the number of supervisory levels and broadened supervisory span of control. In 2010, the first year of organizational review, the elimination or downgrading of managerial and supervisory positions resulted in savings of over \$6 million, which included a portion of 2010-11 and all of fiscal year 2011-12. The City Manager has required that all departments conduct and present a second organizational review in 2011, currently in progress, to further flatten the hierarchical structure and reduce managerial layers wherever possible to achieve additional savings. As mentioned previously, there is currently one manager for every 46 employees, excluding non-supervisory Judges and City Attorneys, as compared to 2009-10, when this same ratio was one manager for every 42 employees.

The graph below shows the reductions in executive and middle-management positions since 2007-08:



Another chart below shows how the reductions to middle-manager and executive positions compared to reductions to the city's workforce overall:



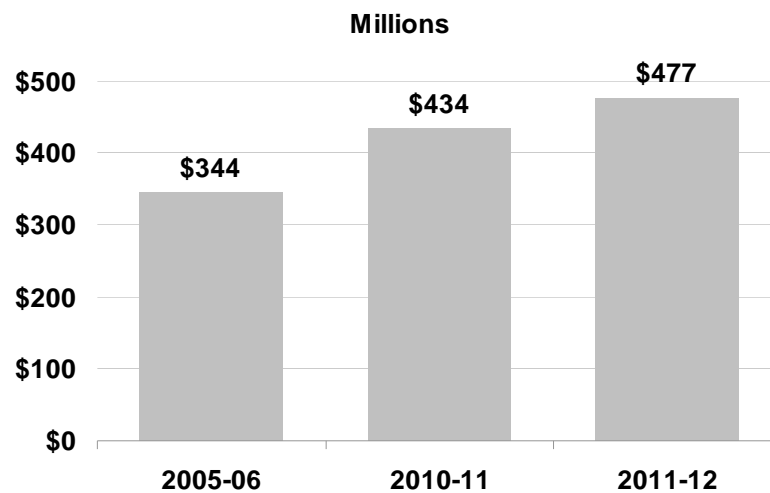
Several efficiency studies are in progress at various stages. The consultant's efficiency review of the Police Department has been completed, and the city is involving the community to evaluate the impact of the various recommendations and to develop an implementation plan. Outside consultant innovation and efficiency reviews are in progress for Fire, Municipal Court, Prosecutor and Public Defender to identify further cost savings, which are expected to be finalized by the end of the calendar year.

Also underway is a compensation and benefits study being conducted by an outside private consultant to examine and compare compensation and benefits levels for city positions to equivalent jobs in the public and private sectors. The results of this study are expected to be completed in December 2011.

The Pension Reform Task Force appointed by the Mayor and Council is evaluating potential changes to the City's pension system intended to reduce city costs related to the employee pension system. Task force recommendations are expected by December 2011. Any changes affecting the provisions of the City Charter would require voter approval and other recommendations may require action by the City Council to implement.

Rightsourcing- A critical component of the city's current and future innovation and efficiency success is rightsourcing, including outsourcing and insourcing. Recent analysis shows \$477 million of the operating budget is outsourced to private contractors, an increase of 39% from 2005-06, and 10% from 2010-11, as shown on the graph below.

City Operating Budget Outsourcing Levels



Several short-term initiatives are being planned to expand rightsourcing, including:

| Department | Description | Planned F,E&I Subcommittee Time frame |
|------------------------|--|---|
| Convention Center | Outsource client IT services *Right-size event services | Moving forward |
| Information Technology | Outsource citywide telephone system Outsource citywide e-mail system | Moving forward RFP to be resubmitted |
| Public Transit | Managed competition for Reserve-a-Ride | October 2011 |
| Public Works | Solid Waste- contained collections managed competition for Service Area F (Bid in June 2012) Outsource tire service repair (recently implemented September 2011) Managed competition for transfer station equipment maintenance (Bid in March 2012) Outsource lube services for Solid Waste refuse trucks (Bid Fall/Winter 2011) Managed competition for auto parts provision at Police precinct briefing stations | November 2011 November 2011 November 2011 November 2011 November 2011 |

| Department | Description | Planned F,E&I Subcommittee Time frame |
|-------------------|---|--|
| Police | Outsource Crime Lab DNA collection services | November 2011 |
| Parks | Outsource landscape maintenance for libraries, police and fire stations | December 2011 |
| | Outsource janitorial maintenance of community centers | December 2011 |
| Finance | Rightsource delinquent tax collections services | January 2012 |
| Parks | Outsource landscape maintenance for Aviation | February 2012 |
| Retirement | Rightsource legal services | March 2012 |
| Human Services | *Right-size Senior Meals Program | April 2012 |

*In this context, “Right-size” refers to a phased reduction of staff through managed restructuring and supplementing the work through the use of contract labor as needed.

Employee Compensation- On December 1, 2011, the city will begin to negotiate new labor agreements to replace the current contracts expiring on June 30, 2012. Under the current contracts in effect over 2010-11 and 2011-12, the 3.2% employee compensation concessions were valued at \$35 million per year to the General Fund and \$52 million per year citywide (two-year total of \$70 million to the General Fund and \$104 million citywide). This was an overall compensation decrease compared to the 2008-09 and 2009-10 contracts.

Alternate Funding- Attachment B provides detailed information on possible alternate funding sources that could be implemented to offset the revenue loss associated with an early repeal of the temporary sales tax on food.

Consideration of Policy Questions

Critical to the evaluation of a potential early removal of the temporary sales tax on food is a discussion of expenditure reductions and alternate revenue sources. This discussion requires consideration of city policy to guide decision making, resource allocation, and areas of focus. Budget decisions allocate the resources necessary to provide the programs that the Council deems important to the community. These programs provide a level of services and quality of life for very diverse residents across the large area of land that makes up the City of Phoenix. In light of the discussion of city costs, the City Council must consider and determine whether to continue to provide the existing level of services through public safety, strong neighborhoods and community, serviceable infrastructure, transportation, and other important areas of service that affect the standard of living for the Phoenix community.

Several policy questions are presented below for the Council to evaluate.

Financial Measures, Including Maintaining AAA Bond Rating

- To what extent should the city take the measures necessary to:
 - work toward a structural balancing of the city budget?
 - increase the General Fund contingency to the recommended level?
 - embrace long-term financial solutions?
- To what extent should the city plan future expenditures using pay-as-you-go capital to maintain and repair city infrastructure?
- How will the city continue to succeed competing with other cities on quality of life and business attraction?

Budget Reductions

- What are the core services of the City?
- What are the minimum staffing levels required for core services?
- To what extent should the city continue to :
 - focus on achieving high levels of resident satisfaction?
(In the 2010 Community Attitude Survey, 95% of residents indicated they were treated professionally and courteously, the highest this rating has ever been)
 - provide adequate staffing to promptly respond to Mayor, Council and community requests for information and service?
 - keep up to date on information technology?
 - maintain existing infrastructure and respond to growth?
- Should the city continue to protect all sworn police and fire positions from layoffs?

Innovation & Efficiency

- Should new budget savings and identified efficiencies be applied to reducing the city budget rather than to restore services that have been cut (e.g. restoration of previously reduced library hours using efficiency savings)?
- Is the city committed to making one-time or short-term investments that save costs and enhance services in the long-term (e.g. technology and other innovations)?

Compensation Philosophy

- How does the city continue its commitment to attracting and retaining talented employees and managers?
- What is the appropriate level of employee compensation to consistently apply to all job classifications- above, at, or below market rate, as compared with results from the pending compensation and benefits study?
- To what extent should the city differentiate pay between new and experienced employees through the longstanding merit and longevity system?
- Should the pay system include a reward for strong performance?

- What changes can be implemented to update the city's compensation structure to match current the compensation philosophy?

Alternate Funding

- To what extent should the city look to structure its tax base to maintain competitiveness with surrounding cities?
- Should the city look to broaden its tax base to stabilize revenue fluctuation in uncertain economies?
- To what extent should the city continue to explore charging user fees to recover costs for specific services provided only to a specific subset of the community?
- Considering the decline in the retail sales tax percentage of the city's General Fund revenue to below what it was in 1989-90 even with the current sales tax on food, what is the appropriate mix of tax revenue sources?
- How will the city prepare for possible decreases in state and federal funding which support human services, senior programs, neighborhood revitalization, public safety, blight reduction, and transit services?

CONCLUSION

The temporary sales tax on food was adopted as part of a broad budget balancing strategy in 2009-10. Its impact has been to stabilize the General Fund, Public Safety Funds, and Transit Funds and avoid service cuts. Early removal of the temporary tax requires assessment of several important policy questions.

The tax has facilitated plans to balance specialty funds as well as the General Fund. Those funds are also on a five-year balancing plan.

RECOMMENDATION

This item is for information, discussion and possible action.

ATTACHMENTS

Attachment A- Sales Tax Rates of Valley Cities

Attachment B- Alternate Revenue Sources

Attachment C- Recent Unfunded Mandates

Attachment D- 2010-11 Special Revenue Funds Balances and Actual-Estimate Variances

Attachment E- 2009-10/2010-11 Budget Schedule 2- General Fund and Non-General Fund Emergency Food Sales Tax Restorations by Department (from March 2, 2010 CCR)

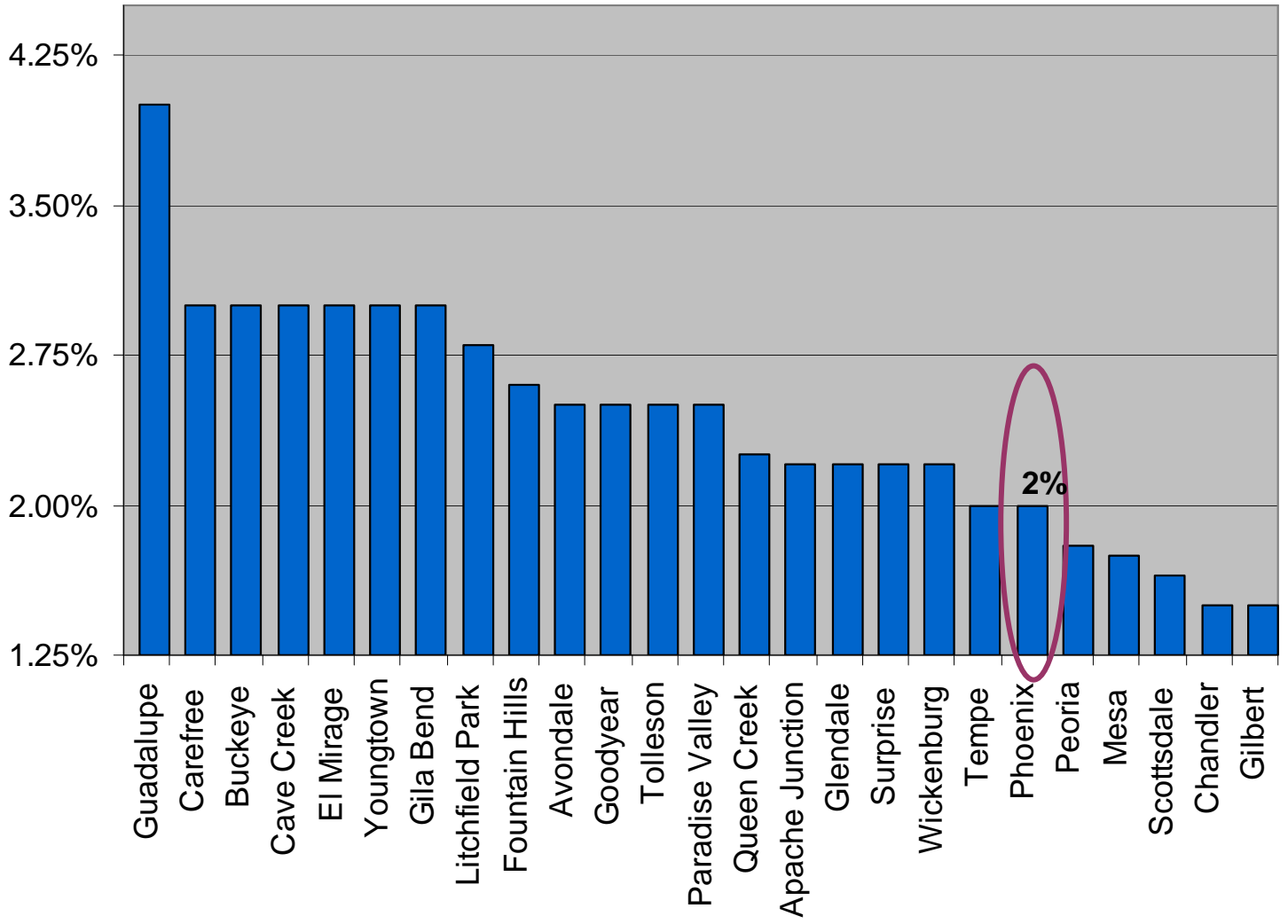
Attachment F- General Fund Budget 2006-07 through 2011-12

Attachment G- Innovation and Efficiency Task Force Savings List

Attachment H- September 13, 2011 CCR- Review of Sales Tax on Food for Home Consumption

Attachment I- September 29, 2011 CCR- Response to Council Information Request – Budget Questions

Attachment A
Sales Tax Rates of Valley Cities



Attachment B **Alternate Revenue Sources**

The following alternate revenue options are presented:

- “Sin” Taxes
- Luxury Taxes
- Synthesized Marijuana and Bath Salt Taxes
- Full Cost Recovery of all Regional Services From Other Jurisdictions
- Fines on Felon Activity
- False Alarm Fees for Police and Fire Services

“Sin” Taxes- The City of Phoenix does not currently impose a sin tax on sexually oriented businesses or activities. Regulatory licenses are required for adult arcades, adult cabarets, adult motels, adult theatres, and escort services, but not for adult bookstores or topless bars. Adult cabaret performers and erotic entertainers are also required to be licensed. Topless bars must report specific information regarding their erotic entertainers and must obtain a liquor license from the state. As liquor license holders, topless bars are required to remit quarterly liquor permit fees to the city. Adult book stores, adult theatres and adult arcades are currently subject to city transaction privilege sales taxes under the retail and amusement tax categories. The number of sexually oriented business licenses in Phoenix by type include: 10 adult cabaret businesses, 7 escort services, 10 adult theatres and 10 adult arcades. There are currently 3,269 adult cabaret performers and erotic entertainers licensed with the City. Additionally, according to city records, there are 7 adult bookstores and 19 topless bars operating in Phoenix.

According to the Law Department, there are legal issues that would have to be overcome regarding sin taxes on sexually oriented businesses or activities. A tax on adult businesses or activities could present potential First Amendment and Arizona Constitution issues.

Legal issues aside, from a budgetary standpoint, although an estimate of potential revenue from a sin tax on sexually oriented businesses is not available, any potential revenue collected would be at least partially offset by the new costs to administer, enforce and collect the tax. There is currently no mechanism in place or resources allocated for this purpose.

Luxury Taxes- According to Arizona Revised Statute (ARS) 42-3002, cities are prohibited by from imposing a luxury tax on liquor and tobacco products. The city does impose a transaction privilege retail sales tax on these items, but the statute does not allow for an additional luxury tax. The city also charges regulatory application and licensing fees on liquor sales and activities. The 2010-11 revenue collected for these fees was \$2.5 million. Further, Arizona Revised Statute 9-500.06 prohibits cities from increasing fees on businesses considered part of the hospitality industry, including liquor establishments, without a corresponding increase in the privilege license fees imposed on all other businesses.

Synthetic Marijuana and Bath Salt Taxes- In 2011, the Arizona Legislature passed a law banning the sale of synthetic marijuana. The U.S. Drug Enforcement Administration recently announced a temporary ban on the sale of bath salts to be effective for one year commencing September 30, 2011. Therefore, imposing a tax on these items is not possible.

Full Cost Recovery for All Regional Services from Other Jurisdictions-The city provides several regional services to other jurisdictions in the valley including, water, wastewater, transit, the Phoenix Convention Center and Phoenix Sky Harbor International Airport (PSHIA). The city currently charges other jurisdictions for regional water, wastewater and transit services to recover the costs of providing these services. Charges to other municipalities for water services are regulated by state statute (ARS 9-511), which would limit the city's ability to charge any amount higher than the cost of providing the water service. The city does not charge other localities for either the convention center or the airport. There is no direct service being delivered to specific jurisdictions to enable the city to charge for the regional service. PSHIA is a self supporting enterprise that recovers costs via user fees and charges associated with the provision of their services to all users. The Phoenix Convention Center derives revenue from earmarked sales taxes and operating revenues generated by customer's who use the facility for various conventions and events. In addition, recoveries of costs for regional services are dedicated to the funds which provide the service and cannot be allocated to any other fund.

Fines on Felon Activity- The City of Phoenix does not have jurisdiction over felony crimes and could not impose any fines or fees for felony convictions. The Phoenix Municipal Court is a limited jurisdiction court which handles cases ranging from minor traffic violations up to misdemeanor crimes.

False Alarm Fines for Police and Fire- The Police and Fire Departments have already implemented false alarm fees as a way to recover the costs of sending personnel to alarms where there is no crime, fire, or other emergency. The 2010 -11 actual revenue for false alarms was \$1.5 million.

Medical Marijuana- A recent initiative passed by the voters of Arizona has the intent of legalizing the sale of medical marijuana. Until more information is available, it is not known whether or when this could be implemented. The City Council recently authorized the taxing of legal medical marijuana sales in the City of Phoenix, however due to issues related to the initiative's legality, no legal sales of medical marijuana are occurring.

Items Exempt from Municipal Tax- ARS 42-6004 prohibits cities from levying a tax on several different items and services. The following exemptions are among those included in this statute:

- Exhibition events sponsored by non profit organizations
- Interstate telecommunication services
- Sales of warranty or service contracts
- Sales of motor vehicles to non residents of this state for use outside of the state
- Interest on finance contracts
- Dealer documentation fees on the sales of motor vehicles
- Sales of food or other items purchased with food stamps
- Sales of internet access services
- Gross proceeds of sales or income from the Arizona State Fair
- Gross proceeds of sales or income derived from a commercial lease in which a reciprocal insurer or a corporation leases real property to an affiliated corporation.

- Gross proceeds of sales or income derived from a commercial lease in which a corporation leases real property to a corporation of which at least eighty percent of the voting shares of each corporation are owned by the same shareholders.
- Natural gas or liquefied petroleum gas used to propel a motor vehicle

Attachment C

Recent Unfunded Mandates

Although not all of the costs for recent unfunded mandates are able to be accurately quantified, the following lists some recent legal requirements on the city that require additional staff time, contractual services, and/or equipment/materials costs without offsetting with additional funding:

- The Arizona Department of Environmental Quality (ADEQ) issued a new Arizona Pollutant Discharge Elimination System (AZPDES) Municipal Separate Storm Sewer System (MS4) permit in February of 2009. In order to meet the significantly increased requirements under the new permit, in 2010-11 the City added \$3 million in new operating costs and increased the existing Storm Water management fee.
- New federally required (Federal Highway Administration) changes to reflectivity standards for all street signs and requires that all existing signs be replaced by 2018. The estimated cost to replace the remaining street signs going forward will be over \$13 million.
- New federally required (Federal Highway Administration) changes to font-size standards for street signs. This will require all existing street name signs to be replaced. The estimated cost to replace is over \$2 million.
- New federally required (Federal Highway Administration) changes to traffic signals. All traffic signals must convert from incandescent bulbs to light-emitting diode (LED). This conversion has already begun and the estimated cost to convert existing traffic signals will be over \$4.4 million.
- The State of Arizona imposed a fee to fund Arizona Department of Water Resources' operations to balance the state's budget. The cost to the City of Phoenix is \$1.8 million annually.
- Safe Drinking Water Act - Stage 2 Disinfectants/Disinfection Byproducts Rule now requires a locational running annual average for TTHMs (total trihalomethanes). The rule was promulgated January 2006 and has a compliance deadline of April 2012. The cost to comply with the new rule was \$20 million in capital improvements in 2010-11 and will be \$7 million in new operating costs in 2011-12, and an additional \$1.7 million in 2012-13.
- The Federal Communications Commission (FCC) has mandated narrow-banding of the 700 MHz radio spectrum by December 31, 2016, which is expected to cost the city about \$120 million in new equipment. The Regional Wireless Cooperative is actively working to move this deadline back.
- Compliance with recently-enacted SB1460 mandating that cities not charge any fees to recover costs of processing applications for liquor sampling privilege licenses, yet still requires posting, reviewing and making recommendations to the state for applications, will cost the city \$30,000-\$80,000.
- Effective February 28, 2011, new federal Department of Transportation requirements mandate the City monitor DBE-certified and all non-certified subcontractors on FAA, FHWA and FTA construction projects raising the number of subcontracts to be monitored to more than 1,000 annually. The Equal

Opportunity Department has absorbed this work at the "cost" of not monitoring other projects for compliance with SBE goals.

- Federal mandatory insurer reporting imposed new requirements on the city necessitating changes to the Risk Management Information System costing \$25,000 annually.
- Changes to the Internal Revenue Code mandating the withholding of 3% of payments for goods and services by January 2013 requires staff time to review the mandate, implement the changes to the city's accounting system, work with vendors, and provide training on the new mandate. Additional vendor costs of up to \$47 million are expected, an unknown portion of which is expected be passed on to the City of Phoenix.
- Compliance with Health Care Reform mandated by the federal government requires hiring consultants and actuaries, reprogramming of the city's human resources system, potential claims, and significant staff time to ensure compliance. Total costs and time are significant yet unknown at this time.
- Compliance with HB2444 and SB1235 relating to law enforcement discipline and whistleblower protection, which mandate the creation of additional hearing processes and hearing provisions, increase costs by an unknown amount due to potential claims against the city and additional requirements on staff time.
- The County's requirement that the city collect DNA for those arrested by city police officers and transferred to the County booking facility increase costs by an unknown amount.
- Maricopa County began stricter enforcement of existing regulations regarding the number of lifeguards that must be on duty. Parks had to add 3.0 FTE of part-time lifeguards to remain in compliance.

Attachment D
2010-11 Special Revenue Funds Balances and Actual-Estimate Variances

| Public Safety Funds- 2010-11 (in thousands) | | | |
|--|----------------------------------|--------------------------------|-------------------------|
| Fund | Actual Ending Balance | Est. Ending Balance | Over (Under) |
| Neighborhood Protection | (11,284) | (13,093) | 1,809 |
| Public Safety Expansion | (1,003) | (638) | (365) |
| Public Safety Enhancement* | (9,088) | (9,311) | 223 |
| TOTAL | (21,375) | (23,042) | 1,667 |

*Public Safety Enhancement does not receive temporary sales tax on food revenue.

Because the balances of the three Public Safety Funds above carry a substantial negative balance, (\$21.4 million) at year-end for 2010-11, the Council adopted a multi-year balancing plan for the dedicated Public Safety funds. This is discussed in detail in a separate October 25, 2011 CCR updating the Council on the plan's performance in its first year. A major assumption of the Public Safety funds balancing plan is the continuation of the temporary sales tax on food through March 31, 2015, which provides over \$7 million annually to the Public Safety Expansion and Neighborhood Protection Funds.

| Transit 2000 Fund 2010-11 (in thousands) | | | |
|---|----------------------------------|--------------------------------|-------------------------|
| Fund | Actual Ending Balance | Est. Ending Balance | Over (Under) |
| Transit 2000 | 234,258 | 222,810 | 11,448 |

In the Transit 2000 (T2000) Fund, the variance from the estimate is due to several factors including one-time additional federal funding for preventive maintenance, lower than anticipated fuel costs, delayed capital projects and commodity purchases, liquidated damages assessed to contractors for not meeting certain contract requirements, service reductions, and year-end settlement of actual costs versus amounts billed for transit service sold to outside agencies. The T2000 Fund balance is programmed to continue current transit service over the life of the fund. Currently, the fund balance is projected to decline by an average of approximately \$35 million each year for the remaining years of the program and a negative fund balance is forecasted in 2019. A negative fund balance of approximately \$35 million is forecasted at the end of the T2000 program in 2020. This forecast assumes the food sales tax will remain in place until its required April 1, 2015 termination, the Northwest Extension is not constructed and operational until after 2020, and planned fare increases are implemented. The fund balance is forecasted to decline because T2000 sales tax revenue collections through 2010-11 are \$160 million below the original T2000 program forecast, and are projected to be \$680 million below the original forecast at the end of the program in 2020.

| Phoenix Parks & Preserves Fund 2010-11 (in thousands) | | | |
|--|----------------------------------|--------------------------------|-------------------------|
| Fund | Actual Ending Balance | Est. Ending Balance | Over (Under) |
| Parks & Preserves | 38,474 | 37,811 | 663 |

In the Parks & Preserves Fund, the variance from the estimate in the ending fund balance is due to capital improvement projects being held due to a lack of funding for operating costs and projects being canceled as a result of higher than expected bids. The fund balance, along with future revenue, is programmed for future Sonoran Preserve acquisition,

purchase of park land, development of parks, and renovation of existing parks, playgrounds and facilities.

Attachment E
SCHEDULE 2
GENERAL FUND
RESTORATIONS WITH EMERGENCY FOOD TAX BY DEPARTMENT

| | <u>Department</u> | <u>2009-10</u> | <u>2010-11</u> | <u>Total</u> |
|----|---|---|--------------------|---|
| | <u>Fire</u> | | | |
| 1. | Restore one full-time Rescue (ambulance) that provides supplemental paramedic coverage and emergency transportation. | \$194,000 6.0 Sworn | \$696,000 | \$890,000 6.0 Sworn |
| 2. | Restore three Engine Companies that provide fire and medical emergency services in a specific geographic area. | 993,000 42.0 Sworn | 4,491,000 | 5,484,000 42.0 Sworn |
| 3. | Restore one Ladder Company that plays a critical role in fire support and emergency medical incidents. | 388,000 14.0 Sworn | 1,492,000 | 1,880,000 14.0 Sworn |
| | Total | \$1,575,000 62.0 Sworn | \$6,679,000 | \$8,254,000 62.0 Sworn |
| | <u>Human Services</u> | | | |
| 1. | Restore the Goelet A.C. Beuf, Sunnyslope, Pecos, Desert West and Marcos de Niza Senior Centers. | \$303,000 16.8 | \$1,228,000 | \$1,531,000 16.8 |
| | Total | \$303,000 16.8 | \$1,228,000 | \$1,531,000 16.8 |
| | <u>Library</u> | | | |
| 1. | Restore Desert Sage (7602 W. Encanto Blvd.), Saguaro (2808 N. 46 th Street), and Yucca (5648 N. 15 th Avenue) branch libraries. | \$904,000 31.4 | \$2,109,000 | \$3,013,000 31.4 |
| | Total | \$904,000 31.4 | \$2,109,000 | \$3,013,000 31.4 |
| | <u>Parks and Recreation</u> | | | |
| 1. | Partially restore maintenance and programming at the Reach 11 Soccer Complex and the | \$81,000 5.7 | \$319,000 | \$400,000 5.7 |

| | | | | |
|--|-------------------------------|--|--|--|
| | Diamondbacks Field of Dreams. | | | |
|--|-------------------------------|--|--|--|

| | <u>Department</u> | <u>2009-10</u> | <u>2010-11</u> | <u>Total</u> |
|----|---|-----------------------|-----------------------|---------------------|
| 2. | Restore seven neighborhood recreation centers that are currently open only in the summer. Neighborhood recreation centers offer 8-week summer recreation programs and activities for youth ages 7-17 at Barrios Unidos, Central, Grant, Holiday, Smith, South Phoenix Youth Center, and Thunderbird Teen Center. The Housing Department will now fund the programs at the three recreation centers located at City-owned housing sites (S.P Osborn, Foothills, and Luke Krohn). | 33,000 2.1 | 79,000 | 112,000 2.1 |
| 3. | Restore seven year-round neighborhood recreation centers and West Phoenix Revitalization recreation programming. The Sunnyslope Youth Center and Verde, University, Playa Margarita, Marc Atkinson, Hayden, and Harmon recreation centers have 251,000 user visits annually and offer free programs for youth and adults. Grant-funded programs for adults with developmental disabilities, and violence prevention education, will also be restored. | 325,000 24.9 | 1,157,000 | 1,482,000 24.9 |
| 4. | Restore Phoenix After-school Centers (PAC) school year programs at 21 sites throughout the City, including 5 full cost-recovery sites. The grant funded Nutrition Education and Training program will also be restored. | 15,000 21.5 | 600,000 | 615,000 21.5 |

| | <u>Department</u> | <u>2009-10</u> | <u>2010-11</u> | <u>Total</u> |
|----|---|--|--------------------|--|
| 5. | Restore 5 of 13 large community centers: Deer Valley, Desert West, Devonshire, Mountain View, and the Washington Activity Center. Also restore operating hours to 65 hours per week at 8 remaining community centers. | 785,000 62.5 | 3,079,000 | 3,864,000 62.5 |
| | | | | |
| | Total | \$1,239,000 116.7 | \$5,234,000 | \$6,473,000 116.7 |
| | | | | |
| | Police | | | |
| 1. | Restore the Bias Crimes/Graffiti Squad in the Planning and Community Relations Bureau. | \$142,000 5.0 Sworn 1.0 Civilian | \$568,000 | \$710,000 5.0 Sworn 1.0 Civilian |
| | | | | |
| 2. | Restore one Community Action Officer to each precinct. | 142,000 6.0 Sworn | 568,000 | 710,000 6.0 Sworn |
| | | | | |
| 3. | Restore the Liquor Enforcement Task Force in the Drug Enforcement Bureau. | 193,000 7.0 Sworn 1.0 Civilian | 771,000 | 964,000 7.0 Sworn 1.0 Civilian |
| | | | | |
| 4. | Restore the Fugitive Apprehension Unit (FAU) and Street Crimes Unit in the Major Offender Bureau. | 400,000 16.0 Sworn | 1,598,000 | 1,998,000 16.0 Sworn |
| | | | | |
| 5. | Restore the Neighborhood Enforcement Teams (NET) to each precinct. | 1,341,000 54.0 Sworn | 5,365,000 | 6,706,000 54.0 Sworn |
| | | | | |
| 6. | Restore one Sergeant and four Police Officer positions in the Drug Enforcement Bureau. | 118,000 5.0 Sworn | 483,000 | 601,000 5.0 Sworn |
| | | | | |
| 7. | Restore 20 Police Officers to Patrol. | 480,000 20.0 Sworn | 1,900,000 | 2,380,000 20.0 Sworn |
| | | | | |
| 8. | Restore the Employee Assistance Unit (EAU) in the Administrative Services Bureau. | 124,000 3.0 Sworn 1.0 Civilian | 497,000 | 621,000 3.0 Sworn 1.0 Civilian |

| | <u>Department</u> | <u>2009-10</u> | <u>2010-11</u> | <u>Total</u> |
|----|--|---|--|--|
| 9. | Restore the Call Back Unit in the Communications Bureau. | --- | 510,000 1.0 Sworn 9.0 Civilian | 510,000 1.0 Sworn 9.0 Civilian |
| | | | | |
| | Total | \$2,940,000 116.0 Sworn 3.0 Civilian | \$12,260,000 1.0 Sworn 9.0 Civilian | \$15,200,000 117.0 Sworn 12.0 Civilian |
| | | | | |
| | <u>Street Transportation</u> | | | |
| 1. | Restore one of three asphalt crews from the Southeast Service Center responsible for patching potholes, and performing and repairing utility cuts in the asphalt pavement. This also restores a Street Maintenance Worker position that supports various maintenance activities. | \$8,000 4.0 | \$260,000 | \$268,000 4.0 |
| | | | | |
| | Total | \$8,000 4.0 | \$260,000 | \$268,000 4.0 |
| | TOTAL GENERAL FUND EMERGENCY FOOD TAX RESTORATIONS | \$6,969,000 178.0 Sworn 171.9 Civilian | \$27,770,000 1.0 Sworn 9.0 Civilian | \$34,739,000 179.0 Sworn 180.9 Civilian |

**NON-GENERAL FUND
RESTORATIONS WITH EMERGENCY FOOD TAX BY DEPARTMENT**

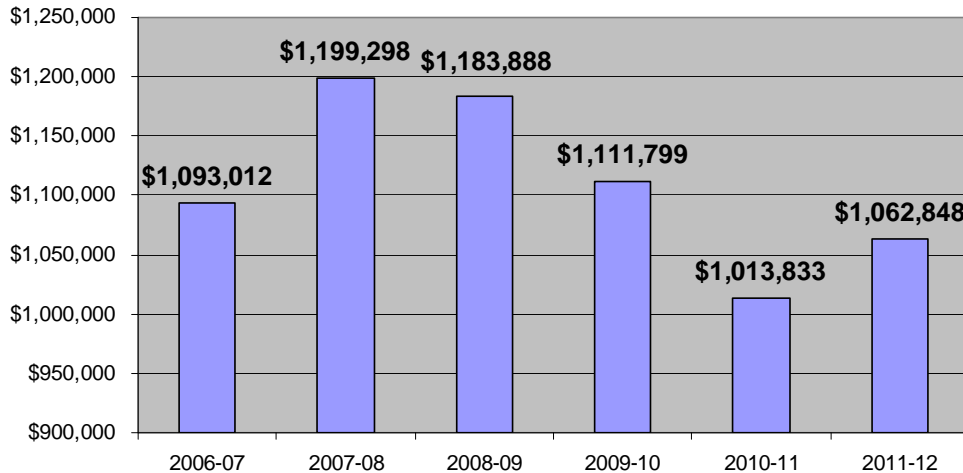
| | <u>Department</u> | <u>2009-10</u> | <u>2010-11</u> | <u>Total</u> |
|----|--|-----------------------|------------------|---------------------------|
| | <u>Parks and Recreation – Grant Funds</u> | | | |
| 1. | As a result of the General Fund restoration of seven year-round recreation centers, related grant funds will be restored for the Partners Program that provides recreational activities for people with developmental disabilities, and the BRAVE grant that provides violence prevention education for youth. | \$--- 7.0 | \$327,000 | \$327,000 7.0 |
| 2. | As a result of the General Fund restoration of the Phoenix After-school Center (PAC) after-school program, related grant funds will be restored for the Nutrition Education and Training program. These grant funds provide nutrition education and activities to school age children that participate in the PAC program. | --- 4.0 | 353,000 | 353,000 4.0 |
| | | | | |
| | Total | \$--- 11.0 | \$680,000 | \$680,000 11.0 |
| | | | | |
| | <u>Public Transit – T2000 Funds</u> | | | |
| 1. | Restore early morning weekday fixed route bus and federally mandated ADA Dial-A-Ride service to the levels that existed prior to December 2008 for routes that are in operation today, effective July 26, 2010. Costs shown are net of revenue. | \$--- | \$1,597,000 | \$1,597,000 |
| 2. | Restore early morning weekday Phoenix Dial-A-Ride hours of operation, April 5, 2010 through July 25, 2010. Costs shown are net of revenue. | 7,000 | 28,000 | 35,000 |

| | <u>Department</u> | <u>2009-10</u> | <u>2010-11</u> | <u>Total</u> |
|----|---|--------------------|--------------------|--------------------|
| 3. | Restore same-day Dial-A-Ride at a reduced level of service to the ADA certified and seniors, effective April 5, 2010. Savings from the reduced level of service will fund an additional 250,000 taxi vouchers annually. Costs shown are net of revenue. | 165,000 | 655,000 | 820,000 |
| 4. | Restore Route 39-40 th Street at a reduced level of service effective July 26, 2010. Frequency will be reduced to approximately once per hour. Costs shown are net of revenue. | \$--- | \$1,189,000 | \$1,189,000 |
| 5. | Provide funding to maintain long term ongoing bus and paratransit operations and to address infrastructure needs. | \$1,478,000 | \$3,131,000 | 4,609,000 |
| | Total | \$1,650,000 | \$6,600,000 | \$8,250,000 |
| | <u>Public Transit; Light Rail – T2000 Funds</u> | | | |
| 1. | Restore late night Friday rail service from 12:00 a.m. to 2:00 a.m. Costs shown are net of revenue. | \$--- | \$156,000 | \$156,000 |
| 2. | Restore late night Saturday rail service from 12:00 a.m. to 2:00 a.m. Costs shown are net of revenue. | --- | 104,000 | 104,000 |
| 3. | Provide funding to help sustain day time light rail operations, including building capacity to operate a Northwest Extension. | \$ 850,000 | \$3,140,000 | 3,990,000 |
| | Total | \$850,000 | \$3,400,000 | \$4,250,000 |

Attachment F
General Fund Budget 2006-07 through 2011-12

This chart illustrates the General Fund (GF) budget levels from 2006-07 through 2011-12.

GF Operating Budget 2006-07 Through 2011-12
(in thousands)



The 2011-12 budget is \$30.2 million less than in 2006-07. There was a \$49 million increase to the General Fund operating budget from 2010-11 to 2011-12. Specific reasons for the increased expenditures from 2010-11 to 2011-12 are provided below.

\$14 million Decreased budgeted GF salary savings (savings from position vacancies) in Police & Fire, which shows as increased expenditures. Vacant positions are moved from GF to Public Safety specialty funds as they occur under Council-adopted balancing plan to address negative fund balances.

\$9 million Not an actual cost increase; a change to the Information Technology Services department from using a work-order system to a central cost allocation system has effect on the balance sheet as increased GF expenditures. However, resources are increased by an offsetting amount through fund transfers, resulting in a net-zero change to the bottom line.

\$9 million Increase to GF sworn personnel pension costs.

\$6 million GF cost of ongoing funding of Police and Fire positions that had only been temporarily restored in 2009-10 as one component of budget balancing actions.

\$5 million Increase to GF non-sworn personnel pension costs.

\$5 million Amount to increase Contingency Fund to \$35.8 million (3.4%).

\$2 million Increase to GF pay-as-you-go capital costs from the prior year, including \$1.5 million to replace obsolete microwave communications infrastructure, emergency and safety repairs to city facilities, energy conservation equipment installation.

\$2 million

GF costs to operate new capital facilities: South Mountain Community Library, Fire Station 59, Helen Drake Senior Center, new preserves and streetscape maintenance.

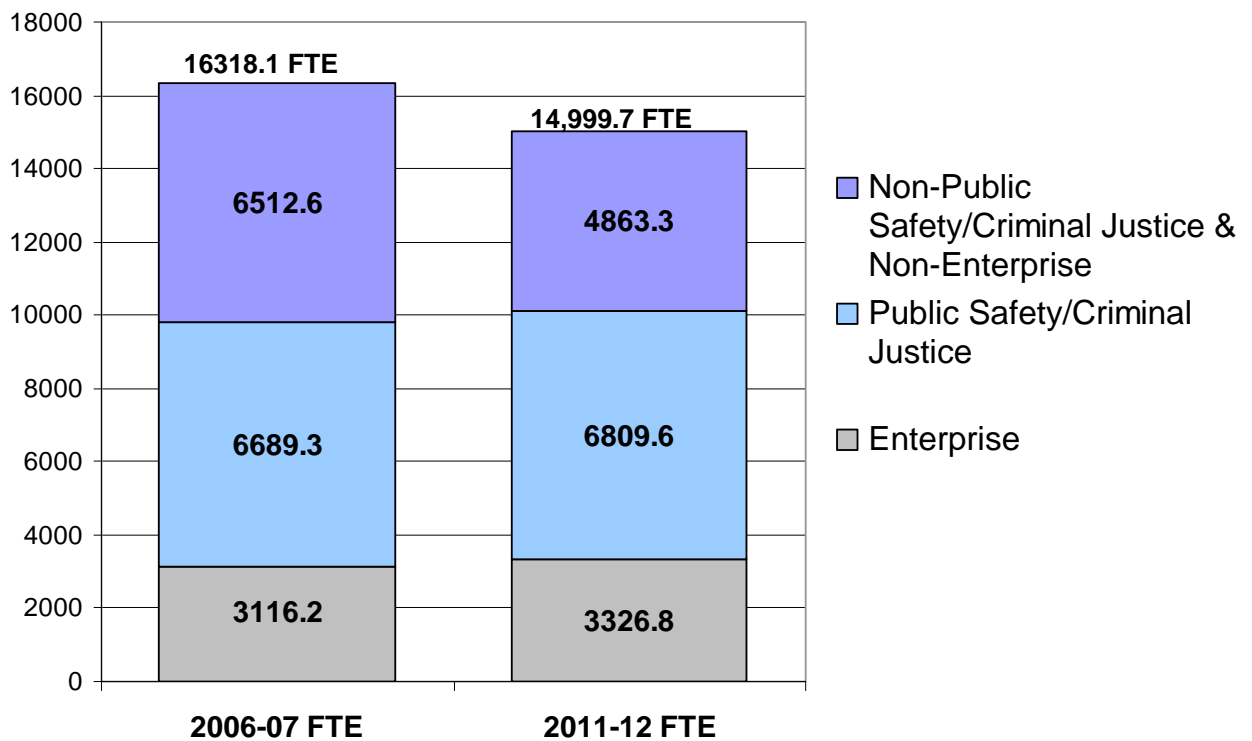
\$2 million

Increase to GF health care insurance costs.

\$54 million total (other reductions and savings offset this amount to \$49 million)

Another important consideration when comparing the current budget to that of prior years is the staffing levels of the city. The City of Phoenix is at its lowest staffing level per capita in the last 40 years at 10.4 employees per 1,000 residents, even while public safety/criminal justice and enterprise departments overall have had some growth. The chart below illustrates the staffing levels in 2006-07 and 2011-12.

Staffing 2006-07 Compared to 2011-12



Attachment G
Innovation & Efficiency Task Force Savings List

| Initiative | General Fund | Non-General Funds | All Funds |
|---|----------------------|--------------------------|----------------------|
| City Clerk Office Systems and Information Technology Consolidation | \$ 145,000 | \$ 81,000 | \$ 226,000 |
| Engineering and Architectural Services and Public Works Consolidation | 54,000 | 574,000 | 628,000 |
| Revenue from increased alarm cost recovery fees (permit fees, false alarm assessments, inspection fees, application fees, license fees) | 350,000 | - | 350,000 |
| Reduced severance/retirement payouts | 2,500,000 | - | 2,500,000 |
| Vehicle towing & impoundment admin fee | 332,000 | - | 332,000 |
| Elimination of paper pay advices | 85,000 | - | 85,000 |
| Development Services & Planning Consolidation | 525,000 | 127,000 | 652,000 |
| Reduce Notes publication to 6 times annually | - | 60,000 | 60,000 |
| Insourcing of Aviation Department's Voluntary Land Acquisition Program | - | 2,000,000 | 2,000,000 |
| Increase Pawn Shop Fees to full cost recovery | 180,000 | - | 180,000 |
| Renegotiated effluent contract- Palo Verde Nuclear Plant | - | 7,500,000 | 7,500,000 |
| Small Function Consolidations | 127,000 | - | 127,000 |
| Reserve-a-Ride - Elimination of demand trips | 860,000 | - | 860,000 |
| Life Insurance re-bid savings | 511,000 | 286,000 | 797,000 |
| Contract processing changes | 53,000 | 3,000 | 56,000 |
| Reduce packets produced for Formal Agendas | 5,000 | - | 5,000 |
| Computer operations efficiencies- cut 3 positions | 114,000 | 101,000 | 215,000 |
| New late fee on municipal services bill | - | 1,000,000 | 1,000,000 |
| Liability Insurance Premium Savings | 169,000 | 305,000 | 474,000 |
| Professional Services Contractors 3% Reduction | 69,000 | 715,000 | 784,000 |
| FAC and HSD Consolidation - 2 position cuts | 140,000 | - | 140,000 |
| Organizational Review Savings | 2,883,000 | 3,534,000 | 6,417,000 |
| Combining Flexrap payments with paychecks | 10,000 | - | 10,000 |
| Eliminating open enrollment mailings | - | 20,000 | 20,000 |
| Improved revenue collections (commercial rental sales tax compliance) | 900,000 | 550,000 | 1,450,000 |
| Consolidation of know99 with PIO | 400,000 | - | 400,000 |
| Enhanced inspection services to Qwest | 125,000 | - | 125,000 |
| Vacancy Management | 1,376,000 | - | 1,376,000 |
| Arena Refinancing Savings | 400,000 | - | 400,000 |
| Housing Customer Service Efficiency - Eliminate temporary staffing | - | 25,000 | 25,000 |
| In-Sourcing of Risk Management Cases | 253,000 | 142,000 | 395,000 |
| Printing Services – IT & City Clerk Consolidation | 197,000 | 176,000 | 373,000 |
| Marketing Partnership Program | 29,264 | - | 29,264 |
| Water Organizational Changes - May 2011 | - | 2,200,000 | 2,200,000 |
| Competitive Rebid of Health Insurance Costs | 1,670,000 | 980,000 | 2,650,000 |
| Transit Contracts Savings- May 2011 | - | 352,000 | 352,000 |
| Totals | \$ 14,462,264 | \$ 20,731,000 | \$ 35,193,264 |

Attachment H
9/13/11 CCR- “Review of Sales Tax on Food for Home Consumption”

CITY COUNCIL REPORT

TO: Ed Zuercher
Assistant City Manager

FROM: Mario Paniagua
Budget & Research Department

SUBJECT: REVIEW OF SALES TAX ON FOOD FOR HOME CONSUMPTION

This report provides a review of the City sales tax on food for home consumption, commonly referred to as the “food tax”. In Maricopa County, Phoenix and 22 of the other 24 cities tax sales of food for home consumption. Phoenix is the only city with a temporary sales tax on food.

THE ISSUE

With more than a full fiscal year since the inception of the City of Phoenix’s sales tax on food on April 1, 2010, this report provides an overview of the tax and its use by other Arizona cities and towns, the background and timeline of its adoption, a review of the services restored as a result of its implementation, revenue collections and forecast, and public transparency of information related to this issue. The amount of revenue budgeted for food tax in fiscal year 2011-12 is \$49 million with \$29 million in the General Fund. This will be the first of a series of yearly Council-mandated updates as directed on March 2, 2010, until its sunset in 2015.

OTHER INFORMATION

Overview

As with all cities and towns in Arizona, Phoenix follows Arizona’s Model City Tax Code. The Code provides an option for municipalities to exempt food for home consumption from its retail sales tax. This is commonly referred to as the “food tax”. It is important to note that food purchased for home consumption with food stamps and government-issued food instruments is exempt from the food sales tax. As the food sales tax is an extension of the application of the City of Phoenix retail sales tax, the rate is 2%, which is distributed across five funds that all provide for important City services. These funds are listed below with the corresponding amount of the sales tax rate applied to that fund:

- General Fund: 1.2%
- Neighborhood Protection Fund (Police, Fire, Block Watch – Prop. 301): 0.1%
- 2007 Public Safety Expansion Fund (Police & Fire – Prop. 1): 0.2%
- Parks & Preserves Fund: 0.1%
- Transit 2000 Fund: 0.4%

With the food sales tax in place, the City of Phoenix aligns with 22 of the 24 other cities and towns in the Maricopa County region. (**Attachment A**) Every city that borders Phoenix taxes food sales for home consumption. Statewide, 70 of the 91 cities and towns throughout Arizona also rely on the food sales tax. Phoenix previously had a sales tax on food until 1981. However, unlike the other cities and towns in the Valley and in the state of Arizona that tax food sales, the City of Phoenix ordinance includes a sunset provision. The sales tax on food for home consumption will terminate effective April 1, 2015, ending the five-year effective period enacted by the City Council which began on April 1, 2010.

Another aspect unique to Phoenix's temporary sales tax on food is a partnership established with local food bank organizations implemented in May 2010. The Phoenix City Council allocates \$250,000 each year to local food banks to mitigate the impact of the temporary sales tax on food to low-income Phoenix residents. Following an evaluation process that selected providers based on submitted proposals, the city of Phoenix distributes the \$250,000 in annual funding to the following food bank agencies:

- St. Vincent de Paul
- Desert Mission
- ICM Food & Clothing Bank
- St. Mary's Food Bank Alliance

Background and Timeline

In order to provide background on the purpose and timing of the City's adoption of the sales tax on food, it is important to understand the chronology and context of the City's budget balancing process which began in late 2009. The key components of the City's budget process and events are outlined below.

Identification of Pending Revenue Shortfall - In October 2009, staff presented a budget outlook to the City Council that predicted a large revenue shortfall for the remainder of the 2009-10 and 2010-11 fiscal years. The shortfall represented the difference between projected revenues and expenses to continue the city's current level of services and contractual obligations. Although the potential deficit range was substantial at the time, the revenue situation closely followed the national and state economy and continued to worsen beyond what had been forecasted. This prompted the need for the City to act quickly on a large scale to identify solutions to address the revenue shortfall and curtail the impact to city services as much as possible.

Estimation of Employee Costs - In fall of 2009, the City updated its estimate of employee compensation costs. Based on the June of 2009 Council adoption of the city's pay ordinance, a legally binding Council action, the estimates complied with the provisions of that pay ordinance including the continuance of merit pay step increases and longevity pay for eligible employees. Merit increases are built into the City's pay plan and were established to allow differentiation in pay between brand new employees and those with extensive experience in a certain job classification. This pay step progression has been an established City practice for over 50 years. Employees who have reached the top of the pay range and no longer receive step

increases may be eligible for longevity pay, which has been in place for over 25 years. Both are designed to ensure pay is set at a level that attracts qualified individuals and helps to retain employees, avoiding additional training and replacement costs to the City. Several other standard assumptions were also included in the estimate, such as the continuance of each employee's current pay level, and costs of Medicare, Social Security, health and dental insurance, etc.

The estimated cost of merit step increases and increased longevity pay for 2010-11 was \$11.5 million; \$7 million in the General Fund.

An independent consultant is currently in the progress of conducting a citywide compensation study. The compensation study will review the City's compensation programs to ensure the appropriateness of employee pay and benefits and ensure the organization is positioned competitively to attract and retain a highly qualified workforce.

Negotiation of Labor Contracts - The employee compensation cost estimates provided the budgetary basis for contract negotiations with labor groups that began in December 2009 and concluded with historic employee concessions (see "Employee Concessions" section below).

Trial Budget - Because of the severe economic recession and rapidly declining revenue, the City faced a \$277 million revenue shortfall. The City of Phoenix accelerated the budget schedule to limit the extent of necessary service cuts. On February 2, 2010, the City Council received a Trial Budget that proposed actions to balance the \$277 million General Fund (GF) revenue shortfall through extensive service cuts, financial transactions, and innovation and efficiency measures. The proposed cuts in the City Manager's budget to be effective in April 2010 totaled over \$139 million and included more than 1,300 positions across all GF departments. Several important community programs were affected, including public safety, senior services, libraries, parks, after-school programs, neighborhood services, transit, and many others. As always, the public safety and criminal justice reductions were viewed as a last resort, but because those departments make up 70% of the City's GF budget, it was necessary to propose reductions to the Police and Fire Departments to balance the budget. Those proposed cuts included eliminating 353 sworn police officers and 144 sworn firefighters. Other needed cuts included closing senior centers, libraries, recreation centers, and community centers, elimination of Phoenix After-School Centers programs and same-day Dial-A-Ride service, and reductions to transit, street maintenance, and other important services.

Employee Concessions - Work on another solution to help address the budget deficit was well underway: the negotiation of reduced employee costs for the first time in the City's history. In February 2010, the City reached a tentative agreement with labor units that resulted in reductions to employee pay totaling 3.2% of compensation. The employee compensation costs forecasted in the fall of 2009 were estimated to be reduced by \$52 million annually in 2010-11 and 2011-12 (annual General Fund savings of \$35 million). The labor agreements were formally approved by the City Council by a unanimous vote on March 23, 2010.

Attachment B provides the detail on vital services restored as a result of these employee concessions.

Removal of Exemption of Sales Tax on Food - As mentioned previously, all but two other Valley cities tax sales on food for home consumption. Also, taxing food sales was a revenue source that had previously existed in Phoenix and was an option to explore in addressing the budget gap and lessen the amount of cuts needed. At a special Council meeting on February 2, 2010, the City Council heard input from the community, and discussed and adopted a temporary sales tax on food that would expire five years after its effective date. The total amount of annual revenue from the food sales tax was estimated to be \$50 million, with about \$30 million going to the General Fund. Discussion at the February 2, 2010 meeting made clear the City Council wanted and anticipated further input from the community regarding the temporary food sales tax during the budget hearings to follow. Comments by Council members explicitly conveyed their intent to seek additional public feedback on the food sales tax for consideration in the budget decision scheduled for March 2, 2010.

Plan for Allocating Temporary Food Sales Tax Revenue - On February 9, 2010, the City Manager presented to the City Council a seven-point allocation of the temporary sales tax on food. The allocation was designed to reflect community priorities in the areas of Public Safety, Community Enrichment, Seniors, Youth, Libraries & Learning, Critical Infrastructure and Transportation, and Fiscal Responsibility, and is further outlined below under "Restoration of Programs". This allocation was provided to the public at community budget hearings and was used as the basis for the restoration of specific services.

Community Budget Hearings - From February 10-24, 2010, the City presented the Trial Budget to the Phoenix community along with a plan to allocate the funding and restore services as a result of the temporary food sales tax. The budget tabloid distributed at budget hearings included a description of the temporary food sales tax adopted by the Council on February 2. The tabloid stated "*The City Council passed the food tax prior to the community budget hearings to give residents an opportunity to provide input.*" It also referenced the action plan described on a flier and inserted into all of the tabloids, stating "*a copy of this detailed action plan will be made available at all community hearings and on phoenix.gov so that residents can review and provide input before final decisions are made on March 2.*" (**Attachment C-2010-11 Budget Tabloid and Insert**). The tabloid, insert, and posting on phoenix.gov clearly communicated to residents that they had the opportunity to provide input regarding the temporary tax and proposed allocation at budget hearings and during the time leading up to the March 2 Council budget decision. The temporary food sales tax was discussed extensively by the public at community budget hearings, which were attended by approximately 4,500 residents. Another 500 residents provided input through e-mail and phone calls. Comments included varying degrees of support and opposition, and many residents favored the restoration of the services enabled by the food sales tax.

Council Budget Decision - On March 2, 2010 after much discussion, the City Council approved a balanced budget reducing the level of cuts from the initially-

proposed \$139 million to less than \$64 million. The multi-faceted approach to balancing the budget included the temporary sales tax on food, reduced employee compensation costs, innovation and efficiency savings, the temporary funding of some public safety positions, additional Parks department revenue, and financial transactions. As one facet of a comprehensive strategy, the temporary sales tax on food enabled the City to move forward early with a balanced budget that restored the programs described below, minimized cuts in services to the community, and continued to address ongoing structural budget issues.

Restoration of Programs

As discussed, the enactment of the City's temporary sales tax on food enabled the restoration of services in multiple programs that had been at risk of being extensively reduced due to funding shortages. These restorations included:

- **Public Safety**- 117 sworn Police positions, 62 sworn Fire positions and support for dedicated Public Safety funds
- **Community Enrichment**- 5 large community centers
- **Seniors**- 5 senior centers
- **Youth**- 14 recreation centers
- **Libraries & Learning**- 3 branch libraries and 21 after-school programs
- **Critical Infrastructure and Transportation**- Same-day Dial-A-Ride and other transit service and necessary street maintenance
- **Fiscal Responsibility**- additional contingency funding

Initially forecasted at a total of \$50 million per year and \$30 million annually to the General Fund, the temporary sales tax on food provided the necessary funding for the City to continue the programs listed above. The detailed list of services and positions restored is included in **Attachment D**. Although some transit services had to be subsequently reduced due to the State of Arizona cutting Local Transportation Assistance Funds (LTAF) only months later, the other programs above continue to be funded at the same service levels. As is further described below in the analysis of temporary food sales tax revenue, funding for City programs at the current levels continues to depend on this important revenue source.

Revenue Analysis

During the current economic situation, collections related to food sales tax continue to be a key source of City revenue. Economic conditions have been in a very slow recovery. And although the City's budget status has improved significantly, the City still faced a 2011-12 General Fund budget gap of \$59 million that was addressed through innovation and efficiency, restructuring of debt to lower interest rates and payments, administrative reductions, and some lease-purchase financing. In the General Fund, that budget gap would have been about \$29 million larger without the temporary sales tax on food, and significant cuts to community services would have been required to balance the 2011-12 budget.

Additionally, the temporary sales tax on food provides funding to other important funds as well. Of particular note are the two Public Safety Specialty Funds, which currently

carry a substantial negative balance. Combined, these two Public Safety Specialty Funds comprise about 15% of the food sales tax revenue distribution. Although a plan is in place to balance these funds within the next few years, the plan relies on the continuation of the food tax through its expiration date on April 1, 2015.

Collections - Following the Council adoption of the temporary sales tax on food, the Finance Department immediately informed the more than 55,000 affected businesses in Phoenix and 14 related external agencies, such as chambers of commerce and industry associations, of the change. Because most cities within Maricopa County already tax sales on food for home consumption, larger taxpayers and those with multiple locations experienced no significant implementation issues.

The May 2010 collections for the sales tax on food, which reflected sales activity during the first month of April, were \$3.3 million, and June 2010 collections were \$3.7 million. Monthly amounts have since been in the range of \$3.3 million to \$5.1 million, with expected month-to-month fluctuations based mainly on seasonal activity levels.

The table below shows the month-by-month collections on food sales tax during the first full fiscal year, 2010-11.

| 2010-11 | | | | | | | | | | | |
|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Jul 2010 | Aug 2010 | Sep 2010 | Oct 2010 | Nov 2010 | Dec 2010 | Jan 2011 | Feb 2011 | Mar 2011 | Apr 2011 | May 2011 | Jun 2011 |
| \$4.0 | \$3.3 | \$3.8 | \$3.6 | \$3.3 | \$4.0 | \$5.1 | \$3.6 | \$3.7 | \$4.1 | \$3.9 | \$3.8 |

In total, \$53.3 million was collected during the 14-month span from May 2010 through June 2011, which included part of the 2009-10 fiscal year and all of 2010-11. Of that \$53.3 million, the list below shows the allocations for each of the relevant funds:

- General Fund: \$31.9 million
- Neighborhood Protection Fund (Police, Fire, Block Watch): \$2.7 million
- 2007 Public Safety Expansion Fund (Police & Fire): \$5.3 million
- Parks & Preserves Fund: \$2.7 million
- Transit 2000 Fund: \$10.7 million

The amount of revenue budgeted for food tax in fiscal year 2011-12 is \$49 million, with \$29 million in the General Fund.

Exemption for Food Stamps - As indicated previously, food purchased with food stamps and government-issued food instruments is exempt from the tax. In Phoenix during the 14-month span discussed above, approximately \$529 million of food sales has been reported as purchased with food stamps or government issued food instruments and exempt from the sales tax; an average of about \$38 million per month.

Non-General Funds Supported by Food Sales Tax Revenue - As mentioned above, the temporary food sales tax is part of the City's retail sales tax, which is distributed across five funds: the General Fund receives 60% (of which about 70% is for Public

Safety/Criminal Justice purposes), the Transit 2000 Fund 20%, the two Public Safety Funds 15%, and the Parks and Preserve Fund 5%.

Public Safety Funds - A major consideration in this discussion is that \$7.4 million of the annual food sales tax is budgeted in the Public Safety Specialty Funds, which still carry negative fund balances. The negative balances keep the Police and Fire Departments from hiring police officers and firefighters until the funds are in balance. Following a Council-adopted balancing plan that relies on attrition of filled positions in the Public Safety Specialty Funds, the funds are expected to be balanced no sooner than fiscal year 2014-15. Without the temporary food sales tax in place during this time frame, the Public Safety funds would carry a larger negative balance and years would be added to the balancing time frame or some other source of increased revenue or reduced expenditures further delaying the hiring of police officers and firefighters into vacant positions.

Transit 2000 Fund- Additionally, the Transit 2000 fund receives 20% of the food sales tax. In 2011-12, the Transit 2000 fund is budgeted to receive revenue of about \$10 million. Without the current funding that comes from the temporary food sales tax or substitute funding, the community would be impacted by considerable reductions in contracted fixed route bus, Dial-A-Ride, and light rail service.

Parks and Preserve Fund- The other fund that receives a portion of the temporary food sales tax is the Phoenix Parks and Preserves Fund. Receiving 5% of this revenue means this fund is budgeted at \$2.5 million in 2011-12 to help pay for valuable services related to parks and preserves.

Five-Year Forecast in 2012

Budget and Research is currently developing a five-year General Fund budget forecast to present to the Council early in 2012. The five-year General Fund budget forecast will provide a clear indication of how the temporary sales tax on food plays into future year projections for the City budget. Also, by providing ranges of revenue and costs over the next five years, the five-year forecast will provide additional context for discussion regarding the sunset of the tax in 2015.

Transparency

The City of Phoenix routinely provides information requested by the public and completely complies with the State public records law requiring open access of all public records to the citizens, to the media, and to the City Council. This is certainly true of records relating to the food sales tax. Additionally, because of the high level of interest and visibility associated with the City's food sales tax, significant efforts have been made to proactively provide additional relevant information to the public on this issue.

The City's Budget and Research web page has an area specifically dedicated to information about collections of food sales tax, background information and documents, and frequently asked questions. The web page will continuously be updated with new collections data and reports, records, and information regarding the food sales tax.

RECOMMENDATION

This report is for information only.

ATTACHMENTS

Attachment A: List of Cities in Maricopa County With & Without Sales Tax on Food

Attachment B: 2009-10 and 2010-11 Budget Plan Schedule 1- General Fund and Non-General Fund Employee Concessions Restorations by Department
(from March 2, 2010 CCR)

Attachment C: 2010-11 Budget Tabloid and Insert- Food Sales Tax Allocation Plan

Attachment D: 2009-10 and 2010-11 Budget Plan Schedule 2- General Fund and Non-General Fund Emergency Food Sales Tax Restorations by Department
(from March 2, 2010 CCR)

(September 13, 2011 CCR Attachments not included here)

wage and benefit projection process to estimate 2012-13 compensation costs, which is expected to be completed in December. However, based on the most current wage and benefit projection report, any amount of increase or decrease can be calculated by knowing that each 1% of negotiated compensation carries an estimated cost of \$9.8 million to the General Fund, and \$14.5 million for all funds citywide.

2. As a result of the historic employee concessions, as a group, employee compensation decreased by 3.2% in fiscal years 2010-11 and 2011-12. As negotiated in approved labor contracts and codified in the city's pay ordinance, merit step increases and longevity pay continued for eligible individual employees. This system has been in place for over 25 years and is based on the concept that a first-or third-year police officer should not make as much as a 15 year police veteran because of the value of knowledge and experience. Using the 2011-12 wage and benefit projection described above, the annual estimated cost of merit pay increases is approximately \$8.1 million to the General Fund and \$12.2 million to all funds citywide. Also, the estimated annual increase to longevity pay is approximately \$0.9 million to the General Fund and \$1.4 million citywide. (The total annual cost for longevity pay is \$11.7 million to the General Fund and \$17.4 million citywide). So, the combined estimated annual cost of increases to individual employee pay through merit and longevity is \$9 million to the General Fund and \$13.6 million citywide.
3. The negotiated approved labor agreements include provisions outlining union-release time and other negotiated benefits for union administration. These benefits are negotiated and costed as part of the compensation package for each labor unit. In addition to the value of release time, the total includes lump-sum payments for training and parking for some units. The estimated citywide cost of these negotiated provisions is \$3.9 million, which is 0.26% of the City's total personnel budget.

Again, it is important to emphasize that the purpose of presenting this information is to respond to a request by a Council member and is not in any way meant to influence the upcoming labor negotiations process.

RECOMMENDATION

This report is for information only.

Jail Tax Revenue and Jail Bill Costs

For many years, the revenue generated by the jail excise tax has been less than the City's jail costs. Between fiscal year 2001-02 and fiscal year 2007-08, the revenue generated from the jail excise tax never met or exceeded the City's costs for Maricopa County jail services. Since the increased revenue went into effect in 2008, the jail excise tax met or exceeded the City's costs for Maricopa County jail services in 2009-10 and 2010-11. While the disparity between the jail excise tax and jail costs has existed for quite some time, the variance was less than \$2.5 million annually through 2006-07. In fiscal year 2007-08, the variance more than doubled to \$5.3 million due to Maricopa County rate increases, an increased number of arrests and a corresponding increase in the number of housing days. The following chart further illustrates the relationship between the jail excise tax revenue and the fees paid to Maricopa County for jail services.

| Comparison of Jail Excise Revenue and Jail Costs | | | |
|---|--------------------------------|-----------------------------------|------------------------------------|
| Fiscal Year | Jail Excise Tax Revenue | Actuals for MCSO Jail Bill | Variance - Revenue to Costs |
| FY 01-02 | 5,720,000 | 7,685,000 | (1,965,000) |
| FY 02-03 | 5,866,000 | 6,905,000 | (1,039,000) |
| FY 03-04 | 6,008,000 | 7,354,000 | (1,346,000) |
| FY 04-05 | 6,180,000 | 7,416,000 | (1,236,000) |
| FY 05-06 | 6,389,000 | 8,709,000 | (2,320,000) |
| FY 06-07 | 6,551,000 | 9,141,000 | (2,590,000) |
| FY 07-08 | 6,669,000 | 12,008,000 | (5,339,000) |
| FY 08-09 | 12,706,000 | 13,539,000 | (833,000) |
| FY 09-10 | 13,269,000 | 12,594,000 | 675,000 |
| FY 10-11^{1, 2} | 13,589,000 | 11,279,000 | 2,310,000 |
| Totals | \$ 82,947,000 | \$ 96,630,000 | \$ (13,683,000) |

¹ FY 2010-11 Jail Costs includes the May 2011 payment which was not made until FY 2011-12 due to the time needed to review the jail invoice.

² General Fund costs for Central Booking were an additional \$4.5 million in 2010-11 over the \$11.2 million jail bill

The shortfall was projected to increase in fiscal year 2008-09 due to the estimated costs associated with new mandatory minimum sentences for extreme and super extreme DUI convictions that went into effect in September 2008. Staff projected these costs based on the number of charges filed in fiscal year 2007-08 for people convicted of DUI whose Blood Alcohol Content (BAC) fell within the range of either extreme or super extreme DUI. Based on the number of DUI charges filed, it was estimated that approximately 3,020 DUI related charges filed in fiscal year 2007-08 would have qualified as either extreme or super extreme DUI. Staff estimated the potential costs based on the increased mandatory minimum sentences and projected that the additional costs could be as high as \$6.1 million in 2008-09.

In addition, the City faced a \$96 million General Fund revenue shortfall for 2008-09. The shortfall required budget cuts of \$72 million in addition to other measures used to balance the budget. To offset the anticipated increase in jail costs and to avoid further General Fund service reductions, in July 2008, the City Council approved an increase to

the jail excise tax. The increase was expected to increase revenue by approximately \$6 million. **Attachment B** to this report is the July 2, 2008 City Council Report regarding the recommendation to increase jail excise tax to cover increased jail costs due to new DUI sentencing mandates.

Factors Influencing Jail Costs

Actual jail costs for fiscal year 2008-09 were \$13.5 million. Although the costs were less than the projected \$17.6 million that year, jail excise tax revenue for fiscal year 2008-09 was \$12.7 million, a shortfall of over \$800,000. While actual expenditures in 2008-09 did not reach \$17.6 million, the \$13.5 million bill was the most the City ever paid Maricopa County for jail services. It is also important to note that since 2009-10, the number of extreme and super extreme DUI cases filed has exceeded the number of cases originally projected by staff back in 2008.

There are three main reasons for why jail costs have moderated from projections. The first and most influential factor is the overall level of crime in Phoenix. For several years the Phoenix Police Department has reported that crime statistics for the City have been declining. Based on information obtained from the Phoenix Police Department’s Crime Analysis and Reporting Unit (CARU), the number of adult bookings between 2008-09 and 2010-11 decreased from 47,679 to 37,683, a reduction of 20%. This trend caused a corresponding reduction in the number of prisoners being booked and sentenced to time in the County jail. In 2010-11, the number of bookings billed to the City was down 19% and the number of billed housing days was down 16% from 2008-09. The following chart provides additional detail on the booking and housing days billed to the City:

| *Annual Jail Billing Detail | | | | |
|------------------------------------|-----------------------|-------------------------|---------------------------|-------------------------|
| Fiscal Year | Total Bookings | % Change From PY | Total Housing Days | % Change From PY |
| FY 04-05 | 21,431 | - | 120,213 | - |
| FY 05-06 | 22,593 | 5.4% | 114,603 | -4.7% |
| FY 06-07 | 21,349 | -5.5% | 98,945 | -13.7% |
| FY 07-08 | 22,407 | 5.0% | 108,477 | 9.6% |
| FY 08-09 | 24,143 | 7.7% | 128,365 | 18.3% |
| FY 09-10 | 22,679 | -6.1% | 122,352 | -4.7% |
| FY 10-11 | 19,542 | -13.8% | 108,081 | -11.7% |
| Totals | 154,144 | | 801,036 | |

The second factor that has reduced jail costs is the City’s Home Detention Program. The Home Detention Program went into effect in fiscal year 2005-06. When the mandatory minimum sentences for extreme and super extreme DUI went into effect in September 2008, it also allowed offenders to complete a portion of their sentence through home detention. Since then, the number of participants in the home detention program has increased from 402 to over 1,600 in 2010-11. Without the City’s Home Detention Program, all of the individuals enrolled in this program would have been

sentenced to serve time in the county jail. Since 2007-08, the Home Detention Program has saved the City about \$10.9 million. The savings is based on the number of days served in home detention multiplied by the County Housing Rate. The following chart shows the number of Home Detention Program participants, the total number of days served, and the estimated annual savings to the City:

| *Home Detention Program | | | |
|--------------------------------|------------------------------------|------------------------------|-----------------------------------|
| Fiscal Year | Home Detention Participants | Number of Days Served | Annual Savings to the City |
| FY 05-06 | 45 | 394 | \$22,155 |
| FY 06-07 | 267 | 9,316 | 580,294 |
| FY 07-08 | 402 | 11,176 | 808,360 |
| FY 08-09 | 1,036 | 30,120 | 2,212,615 |
| FY 09-10 | 1,588 | 54,383 | 3,897,086 |
| FY 10-11 | 1,602 | 54,084 | 3,977,337 |
| Total | 4,940 | 159,473 | \$11,497,847 |

The third factor that has influenced the growth of jail costs are the booking and housing fees charged by Maricopa County. The booking fee charged by Maricopa County has decreased 5.45% since 2008-09 and the Daily Housing fee has only increased by 0.11%. The changes in the two rates are tied to both a reduction in Maricopa County's costs and to a review of Maricopa County's cost model by the City of Phoenix Budget and Research and City Auditor Departments. The review resulted in the County adjusting their booking rate. The chart below shows the changes in the two fees between 2004-05 and 2011-12:

| MCSO Rates | Booking Fee | Housing Rate |
|-------------------|--------------------|---------------------|
| FY 04-05 | \$108.13 | \$47.14 |
| FY 05-06 | \$134.19 | \$56.23 |
| FY 06-07 | \$163.64 | \$62.29 |
| FY 07-08 | \$189.23 | \$72.33 |
| FY 08-09 | \$199.35 | \$73.46 |
| FY 09-10 | \$192.26 | \$71.66 |
| FY 10-11 | \$188.48 | \$73.54 |
| FY 11-12 | \$188.48 | \$73.54 |

CONCLUSION

Since 2001-02, the jail excise tax generated \$82.9 million and the City has paid Maricopa County approximately \$96.6 million for the incarceration of City prisoners. In the last two years revenue has exceeded jail billings.

Jail excise tax revenue and costs to pay Maricopa County for jail services are budgeted in the City's General Fund. In order to maintain a balanced General Fund budget as required by law, any reductions to the jail excise tax would require an alternative revenue source, cost reduction or cuts to city services by a corresponding amount.

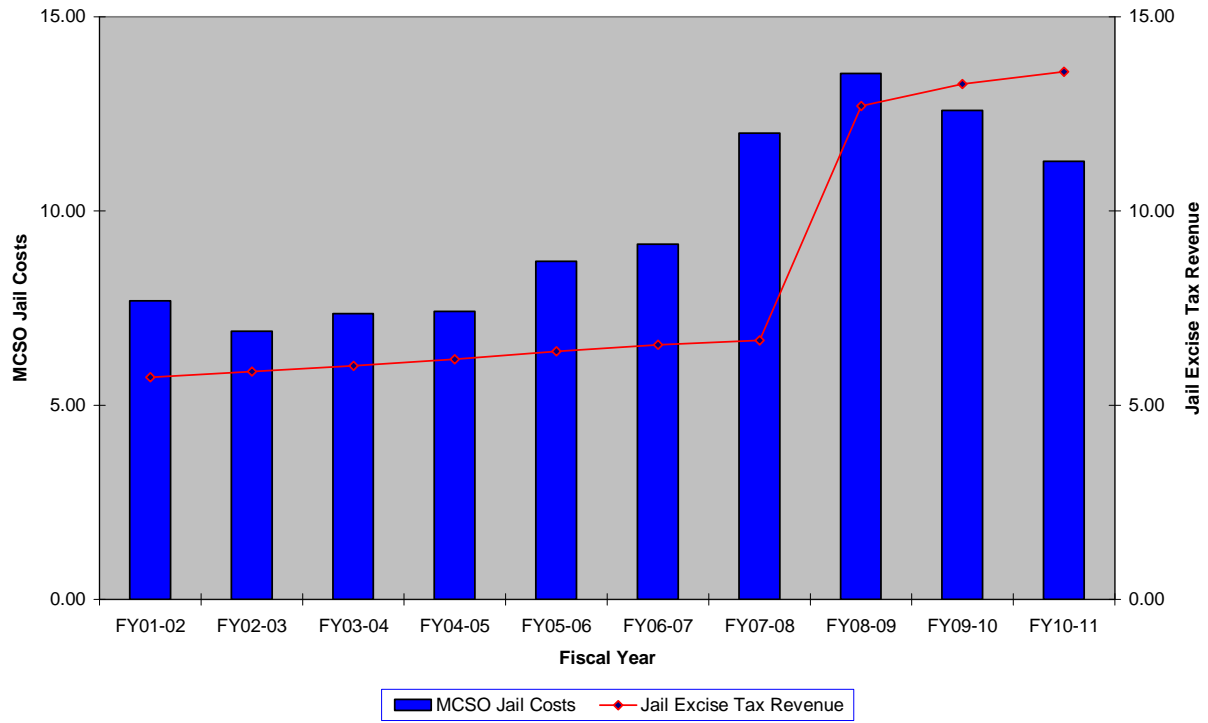
A reduction of \$1.00 to the Jail Tax on the Water Bill on July 1, 2012 would result in a loss of an estimated \$7 million to the General Fund. The 2012-13 budget process

would have to begin with the assumption of the loss of that revenue which would have to be offset by specific budget reductions or other increased revenues.

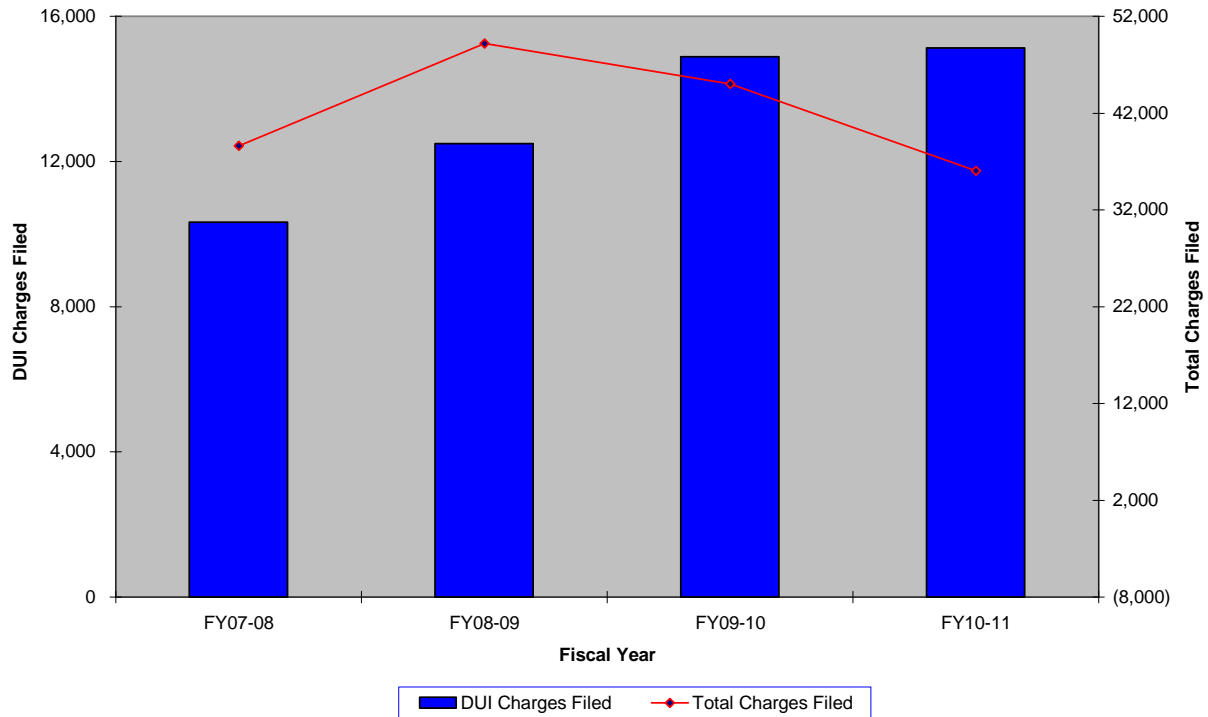
RECOMMENDATION

Four Council members requested that this item be posted for action (**Attachment A**). Should the Council choose to reduce the Jail Tax, staff will need to recommend specific cost reductions or revenue increases in the 2012-13 budget to offset the lost funding.

**Comparison of Jail Costs and Jail Excise Tax Revenue
(in millions)**



Comparison of Total Charges Filed and DUI Charges Filed



CITY CLERK DEPT
2011 OCT -4 AM 10:23



Attachment A

RECEIVED
OCT 4 2011

City of Phoenix
OFFICE OF THE CITY COUNCIL

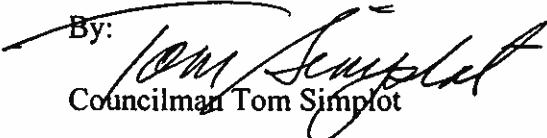
Winner of the
Carl Bertelsmann
Prize




RE: Request for Council Action
Water Bill Jail Tax

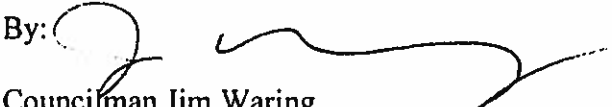
The undersigned request that the above referenced matter be placed on the City of Phoenix Council Policy Session for action on October 11th, 2011. This request is based upon significant community concern with the rapid increase in water rates. Based upon these factors we believe it is in the best interest of the City of Phoenix and the residents to reduce the jail tax by \$1.00 beginning July 1st, 2012.

Submitted this 30th day of September, 2011

By: 
Councilman Tom Simplot

By: 
Councilman Sal DiCiccio

By: 
Councilman Bill Gates

By: 
Councilman Jim Waring

163971

CITY CLERK DEPT. CITY COUNCIL REPORT

273 JUN 27 AM 6:56 *AK* FORMAL AGENDA

TO: Frank Fairbanks AGENDA DATE: July 2, 2008
City Manager

FROM: Cathleen Gleason ITEM:86 PAGE: 157
Budget and Research Director

SUBJECT: RECOMMENDATION TO INCREASE JAIL EXCISE TAX TO COVER
INCREASED JAIL COSTS DUE TO NEW DUI SENTENCING MANDATES

This report presents supporting information on the recommendation to increase the Jail Excise Tax to fund the jail costs associated with recent changes to mandatory minimum sentencing for Driving Under the Influence (DUI).

THE ISSUE

Since 1974, the City of Phoenix has had an intergovernmental agreement with Maricopa County in which the County provides detention services for City arrestees and misdemeanor prisoners. In June 1990, the City Council adopted a special excise tax to address a \$4.8 million increase in the City's jail costs for prisoners housed in the County's jails. At that time the City's jail costs increased from \$2.4 million to \$7.2 million annually.

DISCUSSION

The Jail Excise Tax is included on the monthly municipal utility bill. The rate for single-family households is \$1 per month, while all other customers are charged from \$2.50 to \$50 based on the size of their water meter. About 85% of customers are charged the \$1 fee. A little less than 15% of customers are charged a fee between \$2.50 and \$8 per month, while less than 1/2 of 1% are charged a fee ranging from \$15 to \$50 per month. Rates have not been changed since the tax was first implemented in 1990. Estimated annual revenue from the current fee is \$6.9 million.

Projected jail costs for 2008-09 are \$11.5 million, however recent legislation increasing the mandatory jail time for both extreme and super extreme DUI will increase our jail costs paid to Maricopa County by about \$6.1 million per year. Total estimated jail costs for next year including the new DUI mandates are \$17.6 million.

Increasing the Jail Excise Tax by \$1 on single-family households, with commensurate increases on all other rate payers, will increase revenue for 2007-08 by \$6.3 million. This amount assumes an August 1, 2008 implementation date. A full 12 months of the revenue increase will be \$6.9 million.

The Water Department recommends an August 1 implementation date because it is the beginning of a billing cycle (not all billing cycles begin on the first of the month). This date will result in all customers being charged the new rate during the same month. Currently the fee is shown on the utility bill as part of the "State and Other Taxes" line. As the City is in the midst of changing the utility billing system, this would have to continue. When the new billing system comes online in early 2009, the Jail Excise Tax can be shown on a separate line.

The financial impact of the proposed rate change is summarized in the table below:

| | Residential Increase | Total Monthly Amount | Resulting 2008-09 Revenue | Expected 2008-09 Jail Costs | Variance - Revenue to Costs |
|--------------|----------------------|----------------------|---------------------------|-----------------------------|-----------------------------|
| Current Rate | -- | \$1.00 | \$6.9 M | \$17.6 | \$(10.7) M |
| New Rate | \$1.00 | \$2.00 | \$13.3 M | \$17.6 | \$(4.1) M |

RECOMMENDATION

Due to the new mandate for extreme and super extreme DUI sentencing, staff recommends increasing the Jail Excise Tax by \$1 for single-family residential customers, with commensurate increases for all other customers.

RPTA

Votes are taken on a one-city / one-vote basis, unless a weighted vote is called for. The weighing is established by State statute and is based on the population of the member cities with no city having more than 40 percent. Phoenix's current weight is 38 percent.

METRO

All votes are weighted, as established via a Joint Powers agreement created by its member cities. The by-laws allow for weighted voting on all issues and are based from light rail investment by member city, with no individual city having more than 50 percent of the vote. Phoenix currently has a 50 percent vote.

The following table illustrates agency membership and funding sources.

| | RPTA Member | METRO Member | Local Sales Tax Investment | Proposition 400 County Sales Tax Investment |
|-----------------|-------------|--------------|----------------------------|---|
| Avondale | X | | | X |
| Buckeye | X | | | X |
| Chandler | X | X | | X |
| El Mirage | X | | | X |
| Gilbert | X | | | X |
| Glendale | X | X | X | X |
| Goodyear | X | | | X |
| Maricopa County | X | | | X |
| Mesa | X | X | X | X |
| Tempe | X | X | X | X |
| Peoria | X | | X | X |
| Phoenix | X | X | X | X |
| Surprise | X | | | X |
| Tolleson | X | | | X |
| Scottsdale | X | | X | X |
| Wickenburg | X | | | X |

In 2009, the Phoenix City Council approved Resolution No. 20778 (copy is attached) which opposes merger or consolidation of RPTA and METRO. At the time, the Phoenix City Council recognized the importance of continuing to look for ways to improve the delivery of transit services in the valley and doing so in an efficient manner but opposed the idea of a merger because of Phoenix's large investment of Phoenix tax dollars in transit. The principle of maintaining voting strength relative to local investment has been a key policy position of the city of Phoenix since the RPTA was formed in 1985. It was reaffirmed in the creation of METRO in 2002.

Given current developments between the RPTA and METRO boards, in June 2011, Phoenix City Council approved Resolution No. 20984 (copy is attached) which supports the discussion to explore efficiencies of administrative and executive services that will lead to reduction of costs and improved customer service, while keeping the two organizations separate and distinct legal entities, each led by its respective Board of Directors, with their respective voting authority. It was the intent of the June, 2011

resolution to return to City Council with more information on the governance structure of a single CEO and more information on efficiencies and savings.

Staff recommends considering the following policy statements to guide Phoenix participation in decisions regarding RPTA and METRO Executive Leadership:

1. Any decision on administrative efficiencies, single CEO or other governance changes shall recognize each City's local investment in transit.
2. A decision to have one CEO for both organizations should not have an impact on the voting structure of the RPTA and METRO Boards of Directors. For example, eleven members of the RPTA have no investment in METRO or the operation of light rail, but do have a stake in RPTA bus operations.
3. The decision to have one single CEO should involve a restructuring of the staff and consultants of the two agencies in order to realize savings.
4. The governance structure and employment contract considered by the RPTA and METRO Board of Directors should be reviewed by the Phoenix City Council prior to the final vote of the Boards.
5. If a single CEO is approved between RPTA and METRO, city staff should return to a future Formal City Council meeting to determine any changes to Resolution #20778.

RECOMMENDATION

Staff seeks Council direction on the City's position on RPTA/METRO Executive Leadership.

RESOLUTION NO. 20984

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF
PHOENIX SUPPORTING EFFICIENCIES BETWEEN THE
REGIONAL PUBLIC TRANSPORTATION AUTHORITY
AND VALLEY METRO RAIL

WHEREAS, the Regional Public Transportation Authority (hereinafter RPTA) was created to plan and coordinate multi-modal transit services to over fourteen local government entities located throughout the Maricopa County metropolitan area; and

WHEREAS, in contrast, Valley Metro Rail (hereinafter VMR) was created by four major cities, located in the central core area of the Phoenix metropolitan area to create and operate a light rail system; and

WHEREAS, on February 17, 2009, the City of Phoenix adopted Resolution No. 20778 wherein the City supported the continuation of the RPTA and VMR as two separate legal entities; and

WHEREAS, Resolution 20778 remains in full force and effect; and

WHEREAS, both VMR and the RPTA are recently co-located in a downtown Phoenix office building and are exploring opportunities to explore efficiencies within their respective organizations;

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF
THE CITY OF PHOENIX AS FOLLOWS.

SECTION 1. That the City of Phoenix supports the continuation of Valley Metro Rail, Inc. and the Regional Public Transportation Authority as two separate and distinct legal entities, each led by its respective Board of Directors, with their respective voting authority.

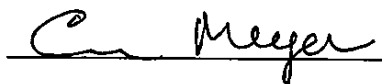
SECTION 2. That the City of Phoenix supports the efforts of VMR and the RPTA to explore efficiencies by consolidations of administrative and executive services between the two agencies that will lead to reduction of costs and improved customer service.

PASSED by the Council of the City of Phoenix this 15th day of
June, 2011.



ACTING MAYOR

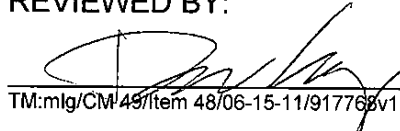
ATTEST:

 City Clerk

APPROVED AS TO FORM:

 City Attorney *tm*

REVIEWED BY:

 City Manager



TM:mjg/CM/49/Item 48/06-15-11/917768v1

RESOLUTION 20778

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF PHOENIX OPPOSING A MERGER BETWEEN THE REGIONAL PUBLIC TRANSPORTATION AUTHORITY AND VALLEY METRO RAIL

WHEREAS, the Regional Public Transportation Authority (hereinafter RPTA) was created to plan and coordinate multi-modal transit services to over fourteen local government entities located throughout the Maricopa County metropolitan area; and

WHEREAS, in contrast, Valley Metro Rail (hereinafter VMR) was created by four major cities, exercising joint powers, located in the central core area of the Phoenix metropolitan area to create and operate a light rail system for transit services only to those cities located in the core which chose to financially contribute to the creation and operation of the light rail system; and

WHEREAS, under the governance documents of the two organizations the relative voting strength of each member is based upon population for the RPTA and, in contrast, the relative financial contributions and track mileage, by each member for VMR; and

WHEREAS, the City of Phoenix contributes approximately sixty-seven percent of the revenue for Valley Metro Rail; and

WHEREAS, seven of the members of RPTA contribute nothing to Valley Metro Rail or the operation of light rail located within the core Phoenix metropolitan area; and

WHEREAS, the funding for VMR is a local funding decision vested in the respective Councils for the cities who are members of VMR; and

WHEREAS, VMR already has talented, knowledgeable staff and management that know how to run, operate and construct a light rail system; and

WHEREAS, RPTA has no experience running, operating or contracting for a light rail system; and

WHEREAS, the City of Phoenix has the greatest financial commitment and interest in the future expansion and operation of light rail in the core of the Phoenix metropolitan area with 30 miles of future light rail construction being performed within the City of Phoenix, 100% of the funding for the Northwest Extension being paid for by Phoenix and 76% of all light rail mileage being located within the City of Phoenix; and

WHEREAS, there is no significant economic benefit to transferring light rail construction and operations to an organization which does not currently possess the requisite skills, experience and knowledge to undertake the construction and operation of a light rail system.

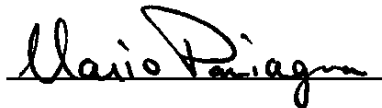
NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PHOENIX, THE CITY OPPOSES ANY MERGER BETWEEN THE REGIONAL PUBLIC TRANSPORTATION AUTHORITY AND VALLEY METRO RAIL.

PASSED by the Council of the City of Phoenix this 17th day of


February, 2009.


ACTING MAYOR

ATTEST:

 City Clerk

APPROVED AS TO FORM:

 City Attorney

REVIEWED BY:
 City Manager



CITY CLERK DEPT
2009 FEB 13 PM 4:17

GV/EKC/ms: 787515 2/17/2009 Policy Agenda Item 6

CITY COUNCIL REPORT

GENERAL INFORMATION

TO: Lisa Takata
Executive Assistant to the City
Manager

PACKET DATE: October 20, 2011

FROM: Cris Meyer
City Clerk

SUBJECT: LIQUOR LICENSE APPLICATIONS RECEIVED FOR THE PERIOD OF
OCTOBER 12, 2011 THROUGH OCTOBER 18, 2011

This report provides advance notice of liquor license applications that were received by the City Clerk during the period of Wednesday, October 12, 2011 through Tuesday, October 18, 2011.

INFORMATION

The liquor license application process includes the posting of a public notice of the application at the proposed location for twenty days and the distribution of an application copy or a copy of this report to the following departments for their review: Finance, Planning and Development, Police, Fire, and Street Transportation. Additionally, License Services mails a notice to all registered neighborhood organizations within a one-mile radius of each proposed business location (excluding Special Events).

Additional information on the items listed below is generally not available until the twenty-day posting/review period has expired.

LIQUOR LICENSE APPLICATIONS

| <u>Application Type Legend</u> | | | | | |
|--|------------------------|-------------------|---|---|---------------------------------------|
| <u>O</u> - Ownership | <u>L</u> - Location | <u>N</u> - New | <u>OL</u> - Ownership & Location | <u>AOC</u> - Acquisition of Control | <u>SE</u> - Special Event |
| <u>Liquor License Series Definitions</u> | | | | | |
| 1 | In State Producer | *7 | On sale-beer & wine | 11 | Hotel/Motel-all liquor on premises |
| 3 | Microbrewery | 8 | Conveyance license-sale of all liquor on board planes & trains | 12 | Restaurant-all liquor on premises |
| 4 | Wholesaler | 9 | Off sale-all liquor | 14 | Clubs-all liquor on premises |
| 5 | Government | 9S | Sampling Privileges | 15 | Special Event |
| *6 | On sale-all liquor | 10 | Off sale-beer & wine | | |
| | | 10S | Sampling Privileges | | |

*On-sale retailer means any person operating an establishment where spirituous liquors are sold in the original container for consumption on or off the premises and in individual portions for consumption on the premises.

| Dist | App. Type | Agent/Owner Name Business Name/Address Phone | Lic. Type | Approx. Protest End Date | Within 2,000 Feet of Light Rail | Proposed Agenda Date |
|------|-----------|---|-----------|--------------------------|---------------------------------|----------------------|
| 2 | N | Margarita Truong, Agent Ritz Asia 4717 East Bell Road 480-225-8688 | 12 | 11/8/11 | No | 11/30/11 |
| 2 | N | Jason Hamama, Agent Cave Creek Market Shell 31414 North Cave Creek Road 602-765-0095 | 10 | 11/11/11 | No | 11/30/11 |
| 3 | SE | Gregory Schlarb St. Paul Roman Catholic Parish Phoenix (12/31/11) 330 West Coral Gables Drive 602-942-2608 | 15 | N/A | N/A | 11/30/11 |
| 4 | SE | Ann Thomson Brophy College Preparatory (12/3/11) 4701 North Central Avenue 602-264-5291 | 15 | N/A | N/A | 11/30/11 |
| 4 | SE | Ann Thomson Brophy College Preparatory (3/3/12) 4701 North Central Avenue 602-264-5291 | 15 | N/A | N/A | 11/30/11 |
| 4 | SE | Andrew Goodstein Nurvana Global Foundation (10/29/11) 914 East Osborn Road 520-990-6000 | 15 | N/A | N/A | *10/29/11 |
| 5 | SE | Robin Bolis St. George Church, The Ancient Apostolic Catholic Church of the East (12/31/11) 2713 West Northern Avenue 623-217-4045 | 15 | N/A | N/A | 11/30/11 |

| App. Dist | Type | Agent/Owner Name Business Name/Address Phone | Lic. Type | Approx. Protest End Date | Within 2,000 Feet of Light Rail | Proposed Agenda Date |
|-----------|------|--|-----------|--------------------------|---------------------------------|----------------------|
| 7 | N | Patricia Christofolo, Agent Phoenix Art Museum Cafe & Catering 1625 North Central Avenue 480-921-3150 | 12 | 11/4/11 | Yes | 11/30/11 |
| 8 | O | Theresa Morse, Agent Pink Rhino Cabaret 3613 East Van Buren Street 480-353-8035 | 6 | 11/8/11 | Yes | 11/30/11 |

*Event Date – Application not received in time for Council review.

For further information regarding any of the above applications, please contact the City Clerk Department, License Services Section, at 602-262-6018.

RECOMMENDATION

This report is provided for information only. No Council action is required.

CITY COUNCIL REPORT

GENERAL INFORMATION

TO: Rick Naimark
Deputy City Manager

PACKET DATE: October 20, 2011

FROM: Carolyn F. Bristo
Acting Public Works Director

SUBJECT: OCTOBER ENERGY AWARENESS MONTH 2011

This report provides information on the October 2011 National Energy Awareness Month. This report is for information only. No Council action is requested.

THE ISSUE

The City of Phoenix has a long-standing commitment to natural resource conservation and has actively participated in energy conservation, energy efficiency and environmental preservation since the early 1980s. Phoenix recently received over \$40M in economic stimulus funds to implement programs that will reduce fossil fuel and greenhouse gas emissions, generate energy savings and improve energy efficiency through long-term sustainable programs.

With this funding, the City has implemented a number of initiatives including: benchmarking 160 facilities; energy efficiency assessments for 55 buildings with \$5.6M in upgrades underway; installed 270 kW of solar energy; issued \$800K for green building upgrades for home and business remodels through the Green Incentive Program; the Phoenix Green Building Code and completed LED traffic signal upgrades for 392 intersections. Energize Phoenix, the public/private collaborative between the city, ASU and APS, which provides energy-efficient improvements to residences and commercial buildings along a 10-mile stretch of the light rail corridor, was also implemented.

OTHER INFORMATION

The U.S. Department of Energy (DOE) conducts energy awareness campaigns each year in October to promote the wise and efficient use of our nation's energy. The 2011 Energy Awareness Month theme is *Turn Words into Action; Turn Action into Results*. The theme depicts how, across the nation, wise energy attitudes, behaviors, and organizational decisions ensure results. DOE encourages individuals to take time to review their daily routine to conserve energy, empower others to take action and join together to save energy and money.

The Phoenix Energy Awareness Expo will be held at Cesar Chavez Plaza on October 27. The 2011 campaign represents the second year that the City of Phoenix is joining the national efforts to raise energy awareness. Information on energy saving

rebates and programs and reducing energy consumption will be available. Thirty-six (36) public and private agencies with similar missions and interests have been invited. PWD will place posters and other materials throughout City Hall highlighting Energy Awareness Month and the Expo and promoting the benefits of energy saving measures.

The City is committed to reducing energy costs and managing citywide energy usage by promoting efficiency, energy conservation and environmental awareness. Activities surrounding National Energy Awareness Month provide additional opportunities for both citizens and employees to understand the steps they can make to follow energy efficiency practices both at work and at home.

CONCLUSION

This report is for information only.

CITY COUNCIL REPORT

GENERAL INFORMATION

TO: David Cavazos, City Manager PACKET DATE: October 20, 2011

THRU: Jeff DeWitt, Finance Director

FROM: Christina Schultz, Taxpayer
Assistance Liaison / Problem
Resolution Officer

SUBJECT: QUARTERLY TAXPAYER RESOLUTION REPORT

THE ISSUE

The City adopted the Taxpayer Bill of Rights as part of the Model City Tax Code in January 1997. One of the provisions of the Taxpayer Bill of Rights is to provide a quarterly report to the Mayor and City Council summarizing taxpayer complaints received by the Problem Resolution Officer, actions taken to resolve those complaints, and taxpayer survey results.

OTHER INFORMATION

The Finance Department Tax Division has implemented the provisions of the Taxpayer Bill of Rights. These provisions include tracking and resolving taxpayer complaints, surveying taxpayer satisfaction, and providing taxpayer education and outreach efforts with the business community and industry groups. This report is for the third quarter (July – September) of 2011.

Taxpayer Complaints

No formal complaints were made to the Problem Resolution Officer for the third quarter of 2011.

Taxpayer Education and Outreach Efforts

Taxpayer Education classes are conducted once every other month for newly licensed businesses and existing businesses to help them complete the sales tax return and answer questions about the Tax Code. The following table shows the number of participants and the level of overall satisfaction with the class on a scale of 1 to 5 (5 being the highest rating).

| | Calendar Year 2010 | | Calendar Year 2011 | |
|------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| | 4 rd Quarter | 1 st Quarter | 2 nd Quarter | 3 rd Quarter |
| Number of Participants | 19 | 52 | 58 | 38 |
| Overall Satisfaction | 4.8 | 4.9 | 4.8 | 4.9 |

Outreach efforts for the third quarter included:

- Assisted 2,765 taxpayers that came in or phoned for help to complete their sales tax returns.
- Responded to 1,055 taxpayer email requests.

RECOMMENDATION

This report is for information only. No Council action is required.

CITY COUNCIL REPORT

GENERAL INFORMATION

TO: Mayor And Council

PACKET DATE: October 20, 2011

FROM: David Cavazos
City Manager

SUBJECT: FOLLOW-UP: OCTOBER 19, 2011 FORMAL CITY COUNCIL MEETING

Attached are the October 19, 2011 Citizen Requests/Comments.

**CITIZEN REQUESTS/COMMENTS
CITY COUNCIL FORMAL SESSION
October 19, 2011**

Ms. Greta Rogers

Ms. Rogers asked that the CityNorth agreement be discussed at the next Formal Council Meeting

FOLLOW-UP: Krietor, Verburg

Ms. Mia Sanchez

Ms. Sanchez, a student at the ASU Urban Planning School, asked for citizen and staff feedback on her class CanalScape Project. The project seeks to develop sustainable land use for the public along canals.

Mayor Gordon suggested this item be presented to a City Council Subcommittee. Planning and Development staff will meet with Ms. Sanchez to discuss next steps.

FOLLOW-UP: None

Ms. Marilyn Esteves Rendon

Ms. Esteves Rendon thanked Mayor and Council for their leadership in revitalizing Downtown Phoenix.

FOLLOW-UP: None

Ms. Lindsay Simmons

Ms. Simmons stated her concern for identifying homeless and victims of domestic violence through the use of Valley Metro reduced fare transit passes. She stated the current reduced fare passes identify their users and can be hazardous to the privacy of riders.

FOLLOW-UP: Morris, Cotton

Mr. H.L. David Wright

Mr. Wright expressed his concern for the decision to move protestors out of Cesar Chavez Plaza after park closing hours on Saturday, October 15, 2011.

FOLLOW-UP: None

Ms. Elizabeth Venable

Ms. Venable stated she e-mailed a report to all Council members regarding homeless shelters and their treatment of homeless persons. She asked that all Council members read her report and indicated she would follow-up with their offices individually.

FOLLOW-UP: None

Mr. Michael Pierce

Mr. Pierce stated his concern for homeless persons. He also stated concern for violations against the U.S. Constitution's First Amendment.

FOLLOW-UP: None

Mr. Lonnie Griffin

Mr. Griffin shared his concern for camping laws that keep persons from camping in public parks. He stated with the rise in foreclosure rates more people are driven to camp in public spaces.

FOLLOW-UP: None

Mr. Patrick Vint

Mr. Vint referred to the City's organization chart and expressed his concern for the organization's vision and values

FOLLOW-UP: None

Mr. Steven Walsh Simpson

Mr. Simpson expressed his concern for the decision to move protestors out of Cesar Chavez Plaza after park closing hours on Saturday, October 15, 2011.

FOLLOW-UP: None

Mr. Richard Brown

Mr. Brown expressed his concern for the decision to move protestors out of Cesar Chavez Plaza after park closing hours on Saturday, October 15, 2011. He also asked what the costs of Saturday's events were to move demonstrators off of the plaza.

FOLLOW-UP: Zuercher, Renteria

Ms. Juana Doe

Ms. Doe asked that the homeless ordinance be overturned and asked that Cesar Chavez Plaza have open park hours.

FOLLOW-UP: Naimark, Bristo

Ms. Stacey Champion

Ms. Champion asked Council and staff to consider re-designating Cesar Chavez Plaza into a "Free-Speech" park with open park hours.

FOLLOW-UP: Naimark, Bristo

CITY COUNCIL AND CITIZEN REQUESTS
Unanswered as of October 19, 2011

CITY COUNCIL INFORMATION REQUESTS

| INFORMATION REQUESTS | DATE AND COUNCIL PERSON | DUE DATE | ASSIGNED TO |
|--|--------------------------------|-----------------|--------------------|
| There Are No Council Requests At This Time | | | |

CITIZENS REQUESTS

| REQUEST | REQUEST DATE AND NAME OF CITIZEN | DUE DATE | ASSIGNED TO |
|--|---|-----------------|--------------------|
| Ms. Rogers asked that the CityNorth agreement be discussed at the next Formal Council Meeting | October 19, 2011 Ms. Greta Rogers | 11/2/11 | Krietor, Verburg |
| Ms. Simmons stated her concern for identifying homeless and victims of domestic violence through the use of Valley Metro reduced fare transit passes. She stated the current reduced fare passes identify their users and can be hazardous to the privacy of riders. | October 19, 2011 Ms. Lindsay Simmons | 11/2/11 | Morris, Cotton |
| Mr. Brown expressed his concern for the decision to move protestors out of Cesar Chavez Plaza after park closing hours on Saturday, October 15, 2011. He also asked what the costs of Saturday's events were to move demonstrators off of the plaza. | October 19, 2011 Mr. Richard Brown | 11/2//11 | Zuercher, Renteria |
| Ms. Doe asked that the homeless ordinance be overturned and asked that Cesar Chavez Plaza have | October 19, 2011 Ms. Juana Doe | 11/2/11 | Naimark, Bristo |

| | | | |
|---|------------------|---------|-----------------|
| open park hours. | | | |
| Ms. Champion asked that Council and staff to consider re-designating Cesar Chavez Plaza into a "Free-Speech" park with open park hours. | October 19, 2011 | 11/2/11 | Naimark, Bristo |

CITY COUNCIL REPORT

CITIZEN REQUEST

TO: Rick Naimark
Deputy City Manager

PACKET DATE: October 20, 2011

FROM: Deanna Jonovich
Human Services Director

SUBJECT: DOWNTOWN AREA HOMELESS SHELTER OVERSIGHT

The purpose of this report is to inform the Mayor and Council of the City of Phoenix of Human Services Department oversight of homeless shelters in the downtown area.

THE ISSUE

Ms. Elizabeth Venable expressed her concern to the Mayor and Council at the October 5, 2011 Formal Session regarding oversight of downtown homeless shelters. She also asked for City guidance and the implementation of accountability measures for homeless shelters.

OTHER INFORMATION

The City of Phoenix, Human Services Department directly operates the Watkins Emergency Shelter through a contract with United Methodist Outreach Ministries (UMOM). As part of a "good neighbor" practice implemented with the selection of the site, pedestrian access is restricted. Clients are transported to and from the facility by UMOM from designated locations outside of the downtown area.

The City of Phoenix also provides local funding to Central Arizona Shelter Service (CASS) for homeless shelter operations on the Human Services Campus located in the Capitol Mall section of downtown Phoenix. Finally, a portion of federal shelter program funding is provided to homeless shelter and supportive services providers, including those who serve the downtown area, through a competitive bidding process.

Human Services Department staff performs regular financial and programmatic monitoring of all homeless services contracts in accordance with all applicable city, state and federal requirements. The objectives of the financial monitoring are: 1) to verify that the Scope of Work for each contract is carried out in accordance with funding regulations and provisions of the contract, and 2) to verify that the funds are properly expended for the purpose for which they were awarded. The fiscal monitoring includes a mandatory submission of a independent single audit report and a review of supporting documentation for all financial reports. Programmatic monitoring visits are conducted on-site and include interviews with appropriate agency staff, a review of open and closed case files, and inspection of relevant agency documentation.

RECOMMENDATION

This report is for informational purposes only.