City of Phoenix
Crime Prevention Through Environmental Design (CPTED)
Interior Design: Office Buildings

- Place the reception or security desk near the main entrance:

    - This allows the employees to observe the customers and the entrance.

- Regulate the flow of customers:

    - Use shelving, tables, and marked aisles.

- Make sure as much of the lobby is visible as possible from the front desk:

    - Orient shelving and other interior items in a manner that allows employees to view most of the lobby;

    - Install ceiling mirrors to view hidden areas.

- Lock doors that are off-limits to customers:

    - Use doors with keypad locks or keys so only authorized individuals may enter.

- Make it difficult for people to go where they are not allowed.

- Make sure all areas of the building are adequately illuminated.

- Place any ATM, Lottery, or other machines inside the building:

    - Machines outside of the building may be a criminal target for customers using the machines.

- Use turnstiles to regulate the flow of individuals.