



## **2025 Elevate Eight Application**

The Office of Councilwoman Kesha Hodge Washington invites District 8 residents and organizations to help shape and elevate our community's future through innovative projects that strengthen our neighborhoods. Our participatory budgeting initiative empowers you to turn your ideas into reality.

### **VISION FOR OUR COMMUNITY**

The best solutions come from residents who know their neighborhoods best. Whether it is:

- Creating youth-focused programs
- Financial literacy workshops
- Fresh produce access initiatives
- Implementing community safety improvements
- Organizing health screenings in underserved areas
- Developing other creative solutions for local challenges

Your vision for a stronger District 8 starts here.

### **BUILDING A STRONG APPLICATION**

Successful proposals demonstrate:

1. Deep understanding of neighborhood needs through community research
2. Clear identification of unmet community needs
3. Creative, practical solutions to address these needs

### **READY TO START?**

We encourage you to:

1. Talk with your neighbors
2. Identify shared community needs
3. Develop creative, practical solutions
4. Build partnerships for implementation

Your ideas can transform District 8. Let's work together to create positive change in our community.

## **EVALUATION CRITERIA**

Your proposal will be evaluated based on the following criteria:

### **Community Impact (30%)**

- Clear alignment with community needs and priorities
- Demonstrates broad reach and inclusive benefits

### **Community Involvement (20%)**

- Active community participation in planning
- Collaborative implementation strategy

### **Feasibility (15%)**

- Realistic goals, timeline, and budget
- Demonstrated capacity to implement

### **Innovation and Creativity (15%)**

- Fresh approaches to addressing community challenges
- Creative problem-solving

### **Sustainability (10%)**

- Potential for lasting community benefits
- Clear plan for long-term impact

### **Alignment with Program Goals (10%)**

- Supports broader participatory budgeting objectives
- Advances District 8 priorities

**Important:** If selected to receive funding, you must be a registered City of Phoenix vendor. Registering as a vendor is an easy, 10-minute process!

*To do business with the city you must register in **procurePHX**. To register, you must have a signed, scanned copy of your W-9. **Need Help?** Email [vendor.support@phoenix.gov](mailto:vendor.support@phoenix.gov) or call (602) 262-1819.*

Go to: <https://www.phoenix.gov/finance/vendorsreg>

1. Gather your Business Info
2. Scan Your Signed W-9
3. Register in the System
4. Set-Up ID and Password

**Application must be typed.**

**Please email applications and attachments to: [Council.District.8@phoenix.gov](mailto:Council.District.8@phoenix.gov).**

**APPLICANT INFORMATION**

Association/Organization Name:	
About the Association/Organization:	
Contact Person:	Alternate Contact Person:
Contact Email:	Alternate Contact Email:
Contact Phone Number:	Alternate Contact Phone Number:

<i>To Be Completed by District 8 Office</i>	
Date Received	
Application ID	

**PROJECT DETAILS**

Project Title:	
Project Summary:	Project Category: <input type="checkbox"/> Community Development <input type="checkbox"/> Education <input type="checkbox"/> Environmental Sustainability <input type="checkbox"/> Infrastructure / Public Art <input type="checkbox"/> Recreation <input type="checkbox"/> Other _____
Project Location:	Within District 8: <input type="checkbox"/> Yes <input type="checkbox"/> No
TOTAL Estimated Project Budget:	Estimated Start Date:
Amount Requested from District 8 (Maximum Award: \$8,000):	Estimated Completion Date:

Project Title:

### PROJECT/COMMUNITY IMPACT

1. Provide the Project Statement of Intent. This should include the Project outcome and timeline. *For example, "The \_\_\_ will conduct three beginning gardening classes for youth by August 2025."*

2. Provide a detailed description of the Project. *Please be as specific as possible.*

3. How does this Project address a current community need? If so, identify the community need.

4. How do you foresee this Project improving your neighborhood/community?

5. How many community members will benefit from this Project?

6. Identify the measurable criteria that will be used to evaluate the Project's success. *Examples include increased participation rates, reduced barriers, improved services, etc.*

7. How will you track progress and assess whether the project achieves its goals? *Include any tools or methods you will use, such as surveys, focus groups, or reports.*

Project Title:

**COMMUNITY INVOLVEMENT**

1. Has this Project been discussed with other community members? If Yes, please describe the feedback received.

2. How will the community be involved as you plan, implement, and/or evaluate this Project?

3. List any organizations or groups you plan to collaborate with for this Project?

4. How will information about this Project be shared with the community? Please share your anticipated outreach strategy.

**IMPLEMENTATION PLAN**

1. What steps will you take to implement this Project?

2. Are there any potential challenges or obstacles to implementing this Project? If so, how will they be addressed?

3. Will this Project require ongoing maintenance? If yes, please explain.

Project Title: \_\_\_\_\_

**BUDGET BREAKDOWN**

Please provide a detailed itemization of all anticipated costs. You may use the table below or attach a separate itemized budget. Be sure to include:

- All planned expenditures with their specific purposes
- In-kind contributions (volunteer hours, donated goods/services)
- Supporting documentation for each expense (vendor quotes, website pricing, etc.)

*Note: If total expenses exceed the requested amount stated above, please explain how you intend to cover the balance needed to implement the Project.*

Line	Expenses	Project Cost
1		
2		
3		
4		
5		
6		
7		
8		
	<b>Total Expenses</b>	
Line	In-Kind Contributions	Project Cost
1		
2		
3		
	<b>Total In-kind Contributions</b>	

If you are including supporting documents, select all applicable:

- Budget (Itemized)
- Cost estimates from Vendors
- Letters of Support
- Renderings / Site plans
- Other relevant documents

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

By signing this form, I certify that:

- All information provided is true and accurate,
- I consent to the evaluation of this proposal,
- I will provide additional information or meet with District 8, if requested,
- I understand submission does not guarantee funding,
- If funded, I will submit a post-Project report.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_