



Phoenix Fire Department

Fire Prevention Division

Records Request Form

Business Information							
Date:		Name:					
Company Name:							
Phone:				Fax:			
Number of Pages:		Notified:				1 st notification	
						2 nd notification	
<input type="checkbox"/> UG / AG Storage Tanks		<input type="checkbox"/> Complaints		<input type="checkbox"/> Environmental Only		<input type="checkbox"/> Other	
<input type="checkbox"/> Hazardous Materials Permits		<input type="checkbox"/> General Inspections		<input type="checkbox"/> Certificate of Occupancy		How Far Back? _____ <input type="checkbox"/> Letter Required	
<i>Instructions: If addresses are on the same street put in numerical order, otherwise put streets in alphabetical order.</i>							
1. Address				5. Address			
Occ. File	Dead File	1987	1997	Occ. File	Dead File	1987	1997
2. Address				6. Address			
Occ. File	Dead File	1987	1997	Occ. File	Dead File	1987	1997
3. Address				7. Address			
Occ. File	Dead File	1987	1997	Occ. File	Dead File	1987	1997
4. Address				8. Address			
Occ. File	Dead File	1987	1997	Occ. File	Dead File	1987	1997
FP OFFICIAL USE ONLY -- ALL FEES ARE NON REFUNDABLE.							
Payment Received:		Check # _____ <input type="checkbox"/> Credit Card <input type="checkbox"/> Cash					
Date Received:		Received By: _____					

Records Request may be faxed to: 602-271-9243 or submitted in person weekdays from 8:00 a.m. to 4:30 p.m., or mailed to: Phoenix Fire Department, Fire Prevention 150 S. 12th Street Phoenix, AZ 85034 -- TTY 602-495-5555

Disclaimer: The City Of Phoenix, a municipal corporation, its agents, employees and volunteers, have provided the most complete information or documents available and assume no liability for incomplete or inaccurate documents or information.