

Step by Step Instructions 2025 Wellness Incentive

***Effective 1/1/25 -Virgin Pulse is becoming Personify Health**
Before 1/1/25 visit - <https://join.virginpulse.com/fit4phoenix>
After 1/1/25 visit - <https://login.personifyhealth.com>

STEP 1

Create Account/Log into Personify Health -

Go to <https://join.virginpulse.com/fit4phoenix>.
For Spouse or QDP account they **must** create their own account. Spouse /QDP would use their information and employee's ID number with an S at the end.

The image shows two screenshots from the PHXHR portal. The left screenshot is the 'Sign Up For Better Health' form, which includes fields for 'My first name', 'My last name', 'My employee ID', 'My date of birth', and 'My country/region'. The right screenshot is the login page, featuring fields for 'USERNAME' and 'PASSWORD', along with a 'SIGN IN' button and a 'Looking for how to join?' link.

Visit Your Primary Care Provider (PCP) -

Make and appointment to have your wellness/annual physical or to have your biometric data checked, you can even visit the Employee Health Clinic.

STEP 2

STEP 3

Complete - Health Assessment -

Log in to the [Personify Health](#) portal, click on "Home" select "Rewards" scroll down and under "Actions" click "Health Assessment" to complete.

The image shows a screenshot of the PHXHR portal's 'My Actions' section. The 'Home' button is highlighted with a red box. Below it, the 'Rewards' section is visible, with a red box around the 'Rewards' link and a yellow arrow pointing to it. Other options like 'Stats', 'Connect my activity device', and 'Track my sleep' are also visible.

2024/5 Wellness Incentive

HOW TO EARN:

0/2 Complete 2 Actions
1 2023 & 2024 incentive

ACTIONS:

- Complete the Health Assessment
- Primary Care Physician (PCP) Visit Attestation

Complete - (PCP) Attestation -

Primary Care Physician (PCP) Visit Attestation here you will enter your name, PCP provider name, and current calendar year date of visit.

STEP 4

STEP 5

Confirmation requirements are complete -

Log into [Personify Health](#) portal under "Home" select "Rewards" scroll down, and here under "Actions" you should see a green check mark next to both requirements.

ACTIONS:

- Complete the Health Assessment
- Primary Care Physician (PCP) Visit Attestation

When and how will I know I am receiving the incentive?

To see your wellness incentive on your paycheck look under ("Hours and Earnings") and it will be listed there. It can take up to 30 days after completion to start reflecting on paychecks.

STEP 6

All incentive actions must be completed by December 15th to receive the incentive on the 1st check of the following calendar year. Wellness Incentive program will be unavailable to complete from Dec 16th - Dec 31st.

If any questions, contact be.healthy@phoenix.gov or call 602-262-4777