



City of Phoenix

## Park Ranger\*Preserve

Job Code:	40132	Job Function:	Parks and Recreation
Salary Plan:	001	Grade:	040
FLSA:	Nonexempt	Labor Assign:	ASPTEA
Benefit Cat:	007	EEO-4:	Protective Service NonSworn
SOC:	19-1031.03	Last Revision:	December 2024

*This description shall not be held to exclude other duties not specifically mentioned that are of similar kind or level of difficulty as the examples of typical functions of the classification. They are intended to describe the general nature and level of work being performed by individuals assigned to positions in this classification.*

### **DEFINITION:**

The fundamental reason this assignment exists is for the preservation and protection of the natural habitat and physical facilities, primarily in mountain parks, and for the programming and planning of educational outdoor interpretive programs. Park Ranger educates the public on trail safety, etiquette, flora, and fauna of the natural Sonoran Desert ecosystem as well as the Code of Conduct and the Phoenix municipal code related to Preserve settings.

### **SUPERVISION RECEIVED/GIVEN:**

Supervision is received from a Park Ranger Supervisor\*Preserve, or other supervisor.

### **EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only):**

- Patrol mountain parks and preserves and enforce park rules, regulations, and ordinances as required
- Regularly hike trails
- Maintain trails using a variety of hand tools and remove invasive weeds as appropriate
- Educate the public about the Code of Conduct and ensure hiker safety
- Provide assistance in situations involving mountain rescues/emergency response
- Perform a variety of construction, maintenance, restoration, and repair activities including, but are not limited to, removal of downed trees and debris on trails, vegetation clearance, sign and fence repair, and related tasks
- Maintain preserve ramadas and facilities
- Perform natural resource management tasks, including identifying and removing non-native invasive plants
- Identify habitat concerns; install habitat enhancement features and remove invasive species of plants and animals
- Prepare information and educational materials and conducts a wide variety of programs, tours, and other organized activities of a recreational or interpretive nature for school groups, community groups, and the general public
- Salvage and transplant native plant materials, including cactus species



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- Operate and maintain a variety of vehicles, tools and equipment such as ranger trucks, jackhammers, power saws, brush cutters, sprayers, weedwhackers, and various tools required for patrol, construction, and maintenance duties
- Respond to emergency medical incidents, search and rescue, and other similar calls; notifies appropriate response agencies; assesses and secures accident scenes; provides traffic and crowd control; provides first responder emergency medical attention. Notifies chain of command of critical incidents
- Perform routine administrative tasks such as filing, answering telephones/returning phone messages and preparing forms, reports, and accounting documents; prepares written reports of incidences and accidents and a variety of logs, records and files
- Provide work direction, training and oversight of contract staff and volunteers within assigned area of responsibility
- Enforce park rules, regulations, and ordinances as required and issue criminal, civil, and parking citations or trespass notices

### REQUIRED KNOWLEDGE AND ABILITIES:

#### Knowledge of:

- Departmental regulations, City ordinances, and State statutes pertaining to municipal parks
- Local and non-indigenous plants and animals
- Poisonous and edible plants
- Desert ecosystem and Sonoran life zone
- Advanced first aid
- Park and building maintenance practices and procedures
- Radio communications

#### Ability to:

- Learn and enforce rules, regulations, ordinances, and statutes
- Deal with the public in stressful situations requiring tact and diplomacy
- Anticipate and solve problems
- Understand and follow oral and written instructions provided in the English language
- Communicate orally in the English language with customers, clients, or the public using a telephone or in a face-to-face or group setting
- Observe or monitor objects to determine compliance with prescribed operating or safety standards
- Coordinate the movement of more than one limb simultaneously
- Bend or stoop repeatedly or continually over time
- Lift arm above shoulder level
- Travel over rough, uneven, or rocky surfaces
- Move heavy objects (50 pounds or more) long distances (more than 20 feet)
- Use common hand tools, such as a hammer, saw, screwdriver, or similar tool
- Work in a variety of weather conditions with exposure to the elements
- Learn job-related material through oral instruction and observation and through structured lecture and reading. This learning takes place in both an on-the-job and classroom setting



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- Produce written documents in the English language with clearly organized thoughts using proper sentence construction, punctuation and grammar
- Remain in a standing position for extended periods of time
- Work cooperatively with other City employees and the public
- Work safely without presenting a direct threat to self or others

### **Additional Requirements:**

- Obtaining a combination of specific certifications may be required for some positions depending on section assignment
- Some positions require the use of personal or City vehicles on City business. Individuals must be physically capable of operating the vehicles safely, possess a valid driver's license and have an acceptable driving record. Use of a personal vehicle for City business will be prohibited if the employee is not authorized to drive a City vehicle or if the employee does not have personal insurance coverage

### **ACCEPTABLE EXPERIENCE AND TRAINING:**

One year of experience in public recreation, security, or related field. Other combinations of experience and education that meet the minimum qualifications may be substituted.