

# Adopt-A-Street Program Guidelines

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The graphic features a central text area with a black border. At the top center is the 'Streets PHX' logo in a stylized font, with 'STREET TRANSPORTATION DEPARTMENT' written in smaller letters below it. To the left of the text is an illustration of a woman in a red shirt and black pants holding a broom and a black trash bag. To the right is an illustration of a man in a blue shirt and orange safety vest holding a large black trash bag. The text in the center lists the program's requirements: a 2-year commitment, 4 clean-ups per year (one every three months), cleaning both sides of the street in one-mile segments, and daytime-only activities with safety vests or bright clothing.

**Streets PHX**  
STREET TRANSPORTATION DEPARTMENT

## Adopt-A-Street

2-year commitment

4 clean-ups per year, one every three months

Both sides of the street in one mile segments

Daytime only, with safety vests or bright clothing

### City of Phoenix

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# Table of Contents

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What is the Adopt-A-Street Program .....	3
Program Eligibility Requirements .....	3
Who Can Adopt-A-Street .....	4
How to Adopt a Street .....	4
What is Required of Participants .....	4
How to Schedule Cleanup Events .....	5
What Happens to the Trash Collected.....	6
What does the City Provide Participants.....	6
How or When are Adopt-A-Street Signs Installed .....	6
Wording That Can be Placed on the Signs .....	7
Is there a Cost to Adopt a Street.....	7
What Happens After the Two-Year Adoption Commitment .....	7
How do Participants Start the Adoption Process .....	8
Adopt-A-Street Program Terms & Conditions .....	8

## What is the Adopt-A-Street Program

The **City of Phoenix, Adopt-A-Street Program** encourages community involvement in maintaining the city's streets and enhancing the local environment. Through this program, individuals, civic organizations, and businesses can take an active role in keeping Phoenix clean by adopting a one-mile segment of a major or collector street.

Participants agree to maintain their adopted street segment by removing trash and debris at a minimum **four times per year** (once quarterly). The commitment is for a two-year term with the availability to renew. The program is designed to foster civic pride and a sense of responsibility toward the community and the environment. Program participants can choose from major or collector streets.

## Program Eligibility Requirements

Interested parties must meet program requirements to adopt a street segment.

- **Age Requirement:** Participants must be **18 years or older** to submit an adoption application.
- **Commitment:** Participants should be **dedicated and enthusiastic** about the responsibility involved in adopting and maintaining a street. This includes the willingness to follow through with cleaning their adopted street segment at a minimum **four times per year** over a **two-year period**.
- **Reporting:** Participants must make a commitment to submit cleanup information, to the City of Phoenix, Adopt-A-Street program coordinator, on a timely manner. Participants may report cleanups online at [City of Phoenix, Adopt-A-Street Program](#).

## Who Can Adopt-A-Street

Participants do not have to be a City of Phoenix resident to participate in the Adopt-A-Street Program. Participants can be:

- Businesses
- Community organizations
- Civic groups
- Neighborhood associations
- Church groups
- Individual volunteers

## How to Adopt a Street

Only one-mile major and collector streets are eligible for adoption. Interested participants can follow these steps:

**Choose a Street Segment:** Visit the City of Phoenix Adopt-A-Street program webpage to view the helpful **interactive map**, [Adopt-A-Street Interactive Map](#). The map allows participants to view which street segment are available segments for adoption.

**Complete the Application:** After selecting the desired street segment, review the program guidelines and submit the online application. The application can be found on the program webpage, [City of Phoenix, Adopt-A-Street Program](#). Once the application is approved, the participants will receive a **confirmation email** from the Adopt-A-Street coordinator.

**Start Cleaning:** Once approved the participant will be responsible for regularly cleaning up the chosen street segment and ensuring it stays free of debris, and trash.

## What is Required of Participants

Participants commit to fulfilling the program requirements and to ensure that the adopted street segment is free of trash and debris.

**Minimum Commitment** - Four (4) clean-ups per year, at least once every three months, totaling at least eight (8) clean-ups over the two-year adoption period.

**Cleanup Guidelines** - Participants should clean both sides of the adopted street segment. Safety is very important; participants must wear brightly colored clothing or safety vests. Minors must be accompanied by a parent or responsible adult.

**Reporting** - After each clean-up, volunteers must report the following information online:

- Adoption ID number
- Cleanup date
- Number of volunteers
- Total cleanup hours (*volunteers x cleanup time = total hours*)
- Number of trash bags collected.
- Location and quantity of trash bags (*if requesting city staff to collect them*)
- Pictures of the cleanup

Failure to meet cleanup or reporting requirements may result in the cancellation of street segment adoption. Participants removed from the program may reapply after a one-year period.

## How to Schedule Cleanup Events

Participants can conduct cleanups as soon as they receive their adoption confirmation email. For safety reasons cleanups should be conducted during daylight hours only. Participants **should not** schedule cleanups after twilight or in the evenings. Participants should not conduct cleanups on the street or median islands.

Participants will clean along **both** sides of the adopted street segment. Sidewalks and traffic lanes are to be kept free of bags or debris collected. While scheduled cleanups do not need to be reported in advance to the Adopt-A-Street coordinator, please be sure to report the completion of each cleanup once it has been finished.

## What Happens to the Trash Collected

Participants are encouraged to separate recyclable materials for drop-off at local recycling centers. If possible, all trash should be bagged and tied. Trash bags and large items can be left behind the sidewalk or curb if no sidewalk exists. **DO NOT PLACE TRASH BAGS AT BUS STOPS.** If it can be accomplished safely, place the trash bags in one central location.

A pickup of trash bags can be scheduled with the City of Phoenix, Streets Department. To request that city staff collect the trash bags, do so at the time that the cleanup is reported to the Adopt-A-Street coordinator. Location and quantity of trash bags must be included in the reporting. If participants can dispose of the trash bags, that is even better!

## What does the City Provide Participants

In recognition of the participants volunteerism and commitment to keep Phoenix clean, the City of Phoenix will fabricate and install two signs with the participants selected wording.

The city will provide trash bags and 10 safety vests, to be used for all future cleanups.

Participants can schedule an appointment to pick up supplies, Monday-Friday from 9:00 a.m. to 4:00 p.m. Appointments can be scheduled via email to the Adopt-A-Street coordinator at [Adopt.A.Street@phoenix.gov](mailto:Adopt.A.Street@phoenix.gov), in the email include name, adoption ID number, date and time of pick up. Upon arrival at city hall, inform staff at the security desk of the appointment to pick up Adopt-A-Street supplies. City Hall address is:

**Phoenix City Hall  
Streets Transportation Department  
200 W. Washington St., 5<sup>th</sup> Floor  
Phoenix, AZ 85003-1611**

## How or When are Adopt-A-Street Signs Installed

The City of Phoenix acknowledges volunteers' contributions and commitment of keeping Phoenix clean and beautiful by fabricating and installing two signs at the street segment adopted by the participant. The signs will be installed along the adopted street segment, at the beginning and end of the street, facing oncoming traffic.

The signs will be installed after the first successful and verified cleanup event. Signs may take up to 120 days to be fabricated and installed after the first cleanup is verified.

## Wording That Can be Placed on the Signs

For an Adopt-A-Street sign the wording should be clear, and concise. Participants are permitted two (2) lines and sixteen (16) characters per line (spaces count as characters). Businesses and organizations must be registered with the Arizona Corporation Commission.

### **Sample Sign Wording**

- Option 1:** Adopted by (Group Name)
- Option 2:** In Honor of (Individuals Name)
- Option 3:** Friends of (Individuals or Family Name)
- Option 4:** Family of (Name)
- Option 5:** In Memory of (Individuals Name)

*These are only sample phrases to assist the participant in choosing their sign wording.*

## Is there a Cost to Adopt a Street

There is no cost to participate in the City of Phoenix, Adopt-A-Street Program. This is a first come, first served volunteer program and the availability of a desired street segment is not guaranteed. Participants are expected to fully commit to keeping their adopted segment clean and free of debris, at a minimum four times per year (one time quarterly). Participants may conduct cleanups as many times as they deem necessary to keep the street clean.

## What Happens After the Two-Year Adoption Commitment

The Adopt-A-Street coordinator will notify the participant of the adoption start and renewal date. After the two years are up and all terms have been fulfilled the participant will have the option to renew the adoption for an additional two years. If the terms are not met (minimum of four cleanups per year and reporting obligation) the adoption may be terminated by the Adopt-A-Street coordinator. Whether an adoption is ended by the Adopt A Street Coordinator or volunteer, signs may not be purchased or kept. All signs are recycled and reused.

## How do Participants Start the Adoption Process

- APPLY:** Select the street segment, review, and agree to the program guidelines, complete the application, and submit it.
- SCHEDULE:** Upon adoption approval, schedule a cleanup event, schedule a pickup of vests and bags from the City of Phoenix. Finally, conduct a cleanup event.
- REPORT:** After each cleanup submit the required information online. Once the first cleanup is verified, the sign fabrication and installation process will commence. Keep in mind it may take up to 120 days.

## Adopt-A-Street Program Terms & Conditions

This program operates at the city's discretion and may be discontinued at any time. The city reserves the right to alter the contents of the program and/or modify adoptable segments in the program. It is the sole responsibility of the volunteer participants to obey all terms and conditions of the program and to monitor the required number of cleanings to meet the terms of the program. The city may, at its discretion, send out quarterly courtesy cleanup reminders to volunteer participants, but is not obligated to do so. Cleanings are the sole responsibility of the volunteer participants.

By submitting your email address, you are authorizing the city to use this email for the purposes of this program and this program only. By submitting your email address, you are agreeing to receive communication for this program. The city will not mail out applications to potential participants for new and/or renewing applications.

Photos submitted by program participants become the property of the City of Phoenix and may be used to promote the Adopt-A-Street program. By submitting photos, you also authorize the City of Phoenix to use the photos for social media advertising as it relates to the Adopt-A-Street program only. The city will not sell, distribute, pay for the use of, or use for any other purpose outside of the original intent of this program. The city reserves the right to blur or redact any derogatory or objectionable items from submitted photos.